59th EDITION VOLUME I
2009-2010

PHONE: (423) 493-4100
FAX: (423) 493-4497
ttuinfo@tntemple.edu

CATALOG EFFECTIVE DATES:
AUGUST 1, 2009- JULY 31, 2010
(See www.tntemple.edu for recent updates.)

Tennessee Temple University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [PO Box 328, Forest, VA 24551; Telephone: 434.525.9539; email: info@tracs.org] having been awarded Reaffirmed status as a Category IV institution by the TRACS Accreditation Commission on November 28-29, 2005; this status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).
But God, who is rich in mercy,  
because of His great love with which He loved us,  
even when we were dead in trespasses,  
made us alive together with Christ (by grace you have been saved),  
and raised us up together,  
and made us sit together in the heavenly places in Christ Jesus,  
that in the ages to come  
He might show the exceeding riches of His grace  
in His kindness toward us in Christ Jesus.  
For by grace you have been saved through faith,  
and that not of yourselves;  
it is the gift of God,  
not of works, lest anyone should boast.  
For we are His workmanship, created in Christ Jesus for good works,  
which God prepared beforehand that we should walk in them.  
Ephesians 2:4-10

For this reason I bow my knees to the Father of our Lord Jesus Christ,  
from whom the whole family in heaven and earth is named,  
that He would grant you, according to the riches of His glory,  
to be strengthened with might through His Spirit in the inner man,  
that Christ may dwell in your hearts through faith;  
that you, being rooted and grounded in love,  
may be able to comprehend with all the saints  
what is the width and length and depth and height—  
to know the love of Christ which passes knowledge;  
that you may be filled with all the fullness of God.  
Now to Him who is able to do exceedingly abundantly above all  
that we ask or think, according to the power that works in us,  
to Him be glory in the church by Christ Jesus  
to all generations, forever and ever. Amen.  
Ephesians 3:14-21
# Table of Contents

- **Academic Calendar 2009-2010** ................................................................. 6
- **Final Exam Schedule 2009-2010** ............................................................. 7

**We are Tennessee Temple**
- Our Mission ................................................. 8
- Philosophy of Education ............................................... 9
- General Education Learning Outcomes ........................................ 10
- Confession of Faith ............................................. 11
- Our Standard of Conduct ......................................... 11
- Our History .......................................................... 12
- The Academic Catalog ........................................... 15

**Admissions Information** ................................................................. 16
- Undergraduate Admissions ........................................ 16
- Graduate Admissions ................................................ 16
- Notice of Nondiscriminatory Policy ........................................ 16
- How Do I Apply for Admission? .................................. 16
- Distance Education Admissions .................................. 17
- Academic Probation Admittance .................................. 17
- Ability to Benefit ..................................................... 17
- Transfer Students ................................................... 17
- Transfer of Credit Policy ........................................ 18
- Readmitted Students ................................................ 18
- Academic Redemption ............................................. 18
- Home Schooled Students .......................................... 19
- Dual Enrollment ....................................................... 19
- Admission of Veterans ............................................. 20
- International Students ................................................ 20

**Financial Information** ................................................................. 22

**Tuition**
- Undergraduate Tuition ........................................... 22
- Graduate Tuition .................................................. 22
- Tuition Refund Schedule ........................................... 22
- Fees ................................................................. 23
- Explanation of Fees ................................................ 25
- Payment Plans ....................................................... 25
- Federal Refund Policy ............................................. 26
- Delinquent Accounts ................................................ 26

**Financial Aid** ................................................................. 27
- How Do I Apply for Financial Aid? ................................ 27
- Federal Financial Aid ................................................ 28
- TTU Academic Scholarships ........................................ 29
- TTU Extracurricular Scholarships ................................ 29
- TTU Association Scholarships ...................................... 30
- Student Work Program ............................................. 30
- Private Loans ......................................................... 30
- Deadlines for Financial Aid Applications .................... 30
- Standards of Satisfactory Academic Progress ................ 31
Academic Information ........................................................................................................... 33
Academic Programs .................................................................................................................. 33
Authority to Operate .................................................................................................................. 33
Accreditation ............................................................................................................................... 33
Cierpke Memorial Library ............................................................................................................ 33
Family Education Rights and Privacy Act .................................................................................. 34
Course Designations .................................................................................................................... 35
Registration for Classes .............................................................................................................. 35
Advanced Credit .......................................................................................................................... 38
Withdrawal ................................................................................................................................... 39
Transcript Requests ..................................................................................................................... 39
Declaring a Major ........................................................................................................................ 40
Attendance Policies ..................................................................................................................... 40
Grading Policies .......................................................................................................................... 41
Academic Honors ........................................................................................................................ 43
Academic Probation ...................................................................................................................... 43
Graduation Policy and Requirements ........................................................................................ 44

Overview of Graduate Programs ............................................................................................... 47

Overview of Undergraduate Programs ....................................................................................... 47

General Education Requirements ............................................................................................. 48

Department of Bible and Christian Ministries ......................................................................... 51
  Bible ........................................................................................................................................ 52
  Pastoral Ministry ....................................................................................................................... 53
  Women’s Ministries ................................................................................................................... 53
  Youth Ministry ........................................................................................................................... 54
  Intercultural Studies .................................................................................................................. 55
 Christian Ministry Minors ......................................................................................................... 57

Department of Business Administration .................................................................................... 58
  Accounting ............................................................................................................................... 59
  Computer Information Systems ................................................................................................. 59
  Finance .................................................................................................................................... 60
  Management ............................................................................................................................. 61
  Marketing ................................................................................................................................. 62
  Business Minors ........................................................................................................................ 63

Division of Arts and Sciences .................................................................................................... 65
  Department of Communication ................................................................................................. 65
  Department of Mathematics and Natural Science ................................................................. 69
  Department of Music ............................................................................................................... 74
  Department of Psychology ....................................................................................................... 80
  Department of History & Social Sciences ............................................................................... 83
  Division of Arts & Sciences Minors ........................................................................................ 86

Division of Education ................................................................................................................ 87
  Department of Education ......................................................................................................... 87
  Professional Education Requirements ..................................................................................... 89
  Elementary Education .............................................................................................................. 90
  Early Childhood Education ...................................................................................................... 90
  Department of Interdisciplinary Studies .................................................................................... 93
  Department of Sign Language Interpreting .............................................................................. 96
  Division of Education Minors .................................................................................................. 98
**Academic Calendar 2009-2010**

<table>
<thead>
<tr>
<th>Fall 2009</th>
<th>Spring 2010 (continued)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seminary August Module</td>
<td>Drop/ Add Period</td>
</tr>
<tr>
<td>Aug 10-14</td>
<td>Jan 11-15</td>
</tr>
<tr>
<td>Residence Halls Open</td>
<td>MLK Day – No Classes</td>
</tr>
<tr>
<td>Aug 14</td>
<td>Jan 18</td>
</tr>
<tr>
<td>Orientation and Registration</td>
<td>Spring Graduation Applications due in Records Office</td>
</tr>
<tr>
<td>Aug 15-18</td>
<td>Jan 25</td>
</tr>
<tr>
<td>Last Day to Challenge Fall Semester Courses</td>
<td>Mid-Term Exams</td>
</tr>
<tr>
<td>Aug 18</td>
<td>Mar 8-12</td>
</tr>
<tr>
<td>First Day of Class</td>
<td>Spring Break (No Cut Days Apply)</td>
</tr>
<tr>
<td>Aug 19</td>
<td>Mar 22-26</td>
</tr>
<tr>
<td>Drop/ Add Period</td>
<td>Last Day to withdraw with “W”</td>
</tr>
<tr>
<td>Aug 19-25</td>
<td>Apr 2</td>
</tr>
<tr>
<td>Fall Graduation Applications due in Records Office</td>
<td>Residential Registration for Fall Semester</td>
</tr>
<tr>
<td>Sep 28</td>
<td>Apr 5-9</td>
</tr>
<tr>
<td>Mid-Term Exams</td>
<td>Assessment Day (Attendance Required)</td>
</tr>
<tr>
<td>Oct 12-15</td>
<td>Apr 8</td>
</tr>
<tr>
<td>No Classes</td>
<td>Oct 16</td>
</tr>
<tr>
<td>Last Day to withdraw with “W”</td>
<td>Distance Education Registration for June Classes</td>
</tr>
<tr>
<td>Oct 30</td>
<td>Apr 26</td>
</tr>
<tr>
<td>Residential Registration for Spring Semester</td>
<td>Last Day of Class</td>
</tr>
<tr>
<td>Nov 2-6</td>
<td>Apr 29</td>
</tr>
<tr>
<td>Thanksgiving Break (No Cut Days Apply)</td>
<td>Class Day (Attendance Required)</td>
</tr>
<tr>
<td>Nov 23-27</td>
<td>Apr 30</td>
</tr>
<tr>
<td>Distance Education Registration for Spring</td>
<td>Baccalaureate (Attendance Required)</td>
</tr>
<tr>
<td>Dec 1</td>
<td>May 2</td>
</tr>
<tr>
<td>Last Day of Class</td>
<td>Graduation (Attendance Required)</td>
</tr>
<tr>
<td>Dec 4</td>
<td>May 3</td>
</tr>
<tr>
<td>Final Exams</td>
<td>Final Exams</td>
</tr>
<tr>
<td>Dec 7-10</td>
<td>Apr 30-May 6</td>
</tr>
<tr>
<td>December Module</td>
<td>May Modules</td>
</tr>
<tr>
<td>Dec 11-16</td>
<td>May 10-14</td>
</tr>
<tr>
<td><strong>Spring 2010</strong></td>
<td></td>
</tr>
<tr>
<td>January Module</td>
<td>Distance Education First Day of Class</td>
</tr>
<tr>
<td>Jan 4-8</td>
<td>May 31</td>
</tr>
<tr>
<td>Residence Halls Open</td>
<td>August Graduation Applications due in Records Office</td>
</tr>
<tr>
<td>Jan 8</td>
<td>Jun 28</td>
</tr>
<tr>
<td>Orientation and Registration</td>
<td>Distance Education Registration for Fall</td>
</tr>
<tr>
<td>Jan 9</td>
<td>Mar 31-Aug 19</td>
</tr>
<tr>
<td>Last Day to Challenge Spring Semester Courses</td>
<td>Last Day to withdraw with “W”</td>
</tr>
<tr>
<td>Jan 11</td>
<td>Jul 2</td>
</tr>
<tr>
<td>First Day of Class</td>
<td>Distance Education Last Day of Class</td>
</tr>
<tr>
<td>Jan 11</td>
<td>Jul 26</td>
</tr>
<tr>
<td><strong>Summer 2010</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Attendance Policy.** Tennessee Temple University requires students to attend class. The general rule is that absences beyond two weeks in any class will result in failure of that class.

**Attendance Required.** In addition to class attendance, specific school activities and functions are considered to be a vital part of the educational experience and therefore student attendance is required. These functions include Tuesday and Thursday chapel services, Academic Department meetings, Assessment Day, Class Day, Baccalaureate, and Graduation. Students living in the dormitories may have additional activities that require their attendance.

**No Cut Days.** The penalty for being absent on a “no cut” day (all classes two days immediately before and two days immediately after Thanksgiving and Spring Breaks) is one letter grade reduction in each class missed.
Final Exam Schedules 2009-2010

- Faculty and students must adhere to the final examination schedule.
- Students should execute their travel plans after all their exams are completed.

<table>
<thead>
<tr>
<th>If your class meets…</th>
<th>FALL 2009</th>
<th>Your exam will be…</th>
<th>SPRING 2010</th>
<th>Your exam will be…</th>
</tr>
</thead>
<tbody>
<tr>
<td>MWF 7:35 or 8:00</td>
<td>Monday, Dec 7</td>
<td>8:00am-10:00</td>
<td>Friday, Apr 30</td>
<td>2:00pm-4:00</td>
</tr>
<tr>
<td>MWF 9:00</td>
<td>Wednesday, Dec 9</td>
<td>8:00am-10:00</td>
<td>Wednesday, May 5</td>
<td>8:00am-10:00</td>
</tr>
<tr>
<td>MWF 10:00</td>
<td>Monday, Dec 7</td>
<td>11:00am-1:00</td>
<td>Saturday, May 1</td>
<td>10:00am-12:00</td>
</tr>
<tr>
<td>MWF 11:00</td>
<td>Tuesday, Dec 8</td>
<td>2:00pm-4:00</td>
<td>Friday, Apr 30</td>
<td>6:00pm-8:00</td>
</tr>
<tr>
<td>MWF 12:00</td>
<td>Wednesday, Dec 9</td>
<td>11:00am-1:00</td>
<td>Tuesday, May 4</td>
<td>2:00pm-4:00</td>
</tr>
<tr>
<td>MWF 1:00</td>
<td>Monday, Dec 7</td>
<td>2:00pm-4:00</td>
<td>Thursday, May 6</td>
<td>11:00am-1:00</td>
</tr>
<tr>
<td>MWF 2:00</td>
<td>Tuesday, Dec 8</td>
<td>2:00pm-4:00</td>
<td>Tuesday, May 4</td>
<td>11:00am-1:00</td>
</tr>
<tr>
<td>MWF 3:00</td>
<td>Wednesday, Dec 9</td>
<td>2:00pm-4:00</td>
<td>Friday, Apr 30</td>
<td>6:00pm-8:00</td>
</tr>
<tr>
<td>M            6:00</td>
<td>Monday, Dec 7</td>
<td>6:00pm-8:00</td>
<td>Monday, May 3</td>
<td>6:00pm-8:00</td>
</tr>
<tr>
<td>TR 8:00</td>
<td>Tuesday, Dec 8</td>
<td>8:00am-10:00</td>
<td>Tuesday, May 4</td>
<td>8:00am-10:00</td>
</tr>
<tr>
<td>TR 9:30</td>
<td>Thursday, Dec 10</td>
<td>8:00am-10:00</td>
<td>Thursday, May 6</td>
<td>8:00am-10:00</td>
</tr>
<tr>
<td>TR 12:30</td>
<td>Tuesday, Dec 8</td>
<td>11:00am-1:00</td>
<td>Wednesday, May 5</td>
<td>11:00am-1:00</td>
</tr>
<tr>
<td>TR 2:00</td>
<td>Thursday, Dec 10</td>
<td>11:00am-1:00</td>
<td>Wednesday, May 5</td>
<td>2:00pm-4:00</td>
</tr>
<tr>
<td>TR 3:30 or 4:00</td>
<td>Thursday, Dec 10</td>
<td>2:00pm-4:00</td>
<td>Thursday, May 6</td>
<td>2:00pm-4:00</td>
</tr>
<tr>
<td>T 6:00</td>
<td>Tuesday, Dec 8</td>
<td>6:00pm-8:00</td>
<td>Tuesday, May 4</td>
<td>6:00pm-8:00</td>
</tr>
<tr>
<td>R 6:00</td>
<td>Thursday, Dec. 10</td>
<td>6:00pm-8:00</td>
<td>Thursday, May 6</td>
<td>6:00pm-8:00</td>
</tr>
</tbody>
</table>
Our Mission

**Tennessee Temple University**

is a distinctively Christian liberal arts institution of higher education that prepares students for lives of leadership and service.

Tennessee Temple University is characterized by quality academics and biblical values. The University’s purpose is to prepare men and women for life through the emphasis on knowledge acquisition, biblical application, skill development, evangelism, and Godly living. Tennessee Temple University is multi-faceted, with undergraduate programs at the associate and bachelor levels and graduate programs in education, ministry, theology, and leadership. Tennessee Temple University balances a traditional liberal arts program with a historical Baptist position regarding doctrine and conduct. Its unique characteristic is its emphasis on local church ministries through affiliation with the Highland Park Baptist Church of Chattanooga, Tennessee.
Through the traditional residential program and the internet-based Distance Education program, Tennessee Temple University is able to provide a Christ-centered education to a diverse population of national and international students. All classes are taught by dedicated Christian professors who integrate the knowledge of their respective fields with a biblical perspective. The undergraduate University curriculum is built on a foundation of Bible courses for all students, a basic program of general studies and several major fields of concentration, preparing the student for leadership in ministry, business, education, liberal arts and sciences, or for graduate studies. The graduate Education and Seminary programs prepare professionals and ministers for service and leadership in their area of calling.

Tennessee Temple University is committed to providing the services and environment necessary to assist its students to achieve their educational goals and enhance their spiritual, social, and physical development. These include academic support and technical services; administrative services that support students, faculty, and staff; and an environment that is conducive to learning.

**Philosophy of Education**

A Christian philosophy of education describes what an institution believes about the nature of God, truth, and mankind, and the impact of those beliefs on the definition, purpose, and process of education. At Tennessee Temple University, we believe that God, the infinite source of wisdom, knowledge, and truth, enlightens men and women through Scripture, creation, history, and his Son, Jesus Christ. We believe that absolute truth can be discovered and known by men and women as God determines and reveals it. Men and women, created in the image of God, are capable of knowing truth, thinking reflectively, and of reasoning logically. Education is the acquisition of knowledge, skills, and attitudes, through teaching and learning. It engages the student’s intellect, emotion, and will in experiences with teachers, knowledge, and the environment that challenge the student to grow and change. Ultimately, the goal of the Christian student should be to live for the glory of God while striving for academic excellence.
Learning Outcomes

In the tradition of the liberal arts, Tennessee Temple University’s academic program requires students to pursue their major programs of study within the larger context of general education. This core curriculum strengthens academic skills, builds a foundation of knowledge, broadens intellectual horizons, and grounds students in Biblical truth, theological understanding, and practical Christian living. The general education program instills in students the hallmark qualities of an educated person, the skills and interrelated knowledge that are the foundation and scaffolding for future course work, lifelong learning, and a life of effective leadership and service.

As a result of the general education program, graduates will:

- Develop a commitment to life-long learning
- Demonstrate university-level competencies in writing, speaking, and reading
- Gain an appreciation of the arts and broaden their understanding of humanity by studying the histories and traditions of various cultures
- Increase their analytical reasoning, computer literacy, and information literacy
- Develop the ability to articulate Christian values and beliefs
- Exercise leadership and contribute as citizens by serving their families, their churches, and their communities through Christian and community service opportunities.
- Develop skills for making responsible, moral choices based on an understanding of Biblical principles.
Confession of Faith

As a community of Christian believers, the Board of Trustees, Administration, Faculty, and Staff share a common belief system that is expressed by our confession of faith.

- We believe in the verbal inspiration and authority of the Scriptures. We believe that the Bible reveals God, the fall of man, the way of salvation and God's plan and purpose in the ages.
- We believe in God the Father, God the Son and God the Holy Spirit.
- We believe in the deity, virgin birth, substitutionary atonement, and bodily resurrection of Jesus Christ.
- We believe that salvation is “by grace,” plus nothing and minus nothing. The conditions to salvation are repentance and faith.
- We believe that men are justified by faith alone and are accounted righteous before God only through the merit of our Lord and Savior Jesus Christ. Justification establishes an eternal relationship that can never be broken.
- We believe in the visible, personal and premillennial return of Jesus Christ.
- We believe in the everlasting conscious blessedness of the saved and the everlasting conscious punishment of the lost.

Standard of Conduct

Tennessee Temple University is committed to a standard of conduct that glorifies God and serves our spiritual and academic mission. As a community of believers, the Board of Trustees, Administration, Faculty and Staff seek to model Godly character and self-discipline and encourage the development of the same character in the lives of its students. The Student Life Handbook serves as a guide for the entire TTU family of board members, administration, faculty, staff, and students in regard to ethical values and standards.

Its basic tenets encourage a life that is characterized by the Holy Spirit’s control, holiness, integrity, and respect. We uphold moral purity, modest apparel, and concern for physical fitness since our bodies are the temple of the Holy Spirit.

We believe Christians should make wholesome media choices that do not undermine a life of holiness. We should practice wise stewardship of time, treasures, and talents and live a life of faithfulness in church attendance, giving, and Christian service. We expect our family to abstain from alcohol, illegal drugs, tobacco, gambling, profanity, and illegal activity.
Above all, its tenets encourage a life characterized by Godly love. The university community seeks to follow the greatest commandments proclaimed by Jesus in Matthew 22:37-40. Jesus said to him, “You shall love the LORD your God with all your heart, with all your soul, and with all your mind. This is the first and great commandment. And the second is like it: You shall love your neighbor as yourself. On these two commandments hang all the Law and the Prophets.

Our History

On July 3, 1946, Dr. Lee Roberson, propelled by a vision of a Bible school where preachers, missionaries, and other Christian workers could receive training, led Highland Park Baptist Church in the organization of Tennessee Temple College. The congregation responded not only by a positive vote to allow the school to use their facilities but also by generous contributions from individuals. Miss Verna Pullen, a young missionary to Africa who was in that service, was so touched that she gave the first $1000 check. Approximately 100 day students and 75 night students enrolled for the opening on September 16. Dr. John Herrmann, a dedicated Christian scholar and educator, became vice-president.

Although Dr. Roberson originally conceived the school as a two-year college, it soon expanded into a four-year liberal arts college and a three-year Bible school. In 1948, the seminary was founded to meet the need for qualified ministers. Understanding the importance of having high academic standards, Dr. Roberson selected faculty members who combined spiritual wisdom and recognized educational credentials. Along with the Bible classes, course offerings included biblical and modern languages, literature, history, fine arts, math, and science.

The decade of the 1960’s was marked by expansion in every area, including the construction of new buildings, advances in the athletic program, new musical groups, an active student government, and diversity in student clubs.

Many of the buildings on campus were named for faculty who had a significant impact on the lives of students. The library was named for Dr. Alfred Cierpke, a brilliant scholar who had a dramatic impact on Temple Seminary as dean and professor. The Herrmann Building, originally used for classrooms, was named for Dr. Hermann, Temple’s first professor of theology and philosophy. Ruby Wagner Alumni Hall, currently used to house male students, honored the influence of the English teacher who taught two generations the importance of correct grammar and the joys of great literature. The Gene Lennon Hall was named for one of the original trustees of Tennessee Temple University and for his life-long friendship and support of the university.

Other campus buildings were erected and named for individuals who were vitally interested in the mission of Tennessee Temple University. The Weigle Music Building honored Dr. Charles Weigle, best known for his song "No One Ever Cared for Me Like Jesus" and his loving influence on Temple students and staff. The Birkhead Building (now housing the seminary and...
the university Bible department), McGilvray Gym, the Sharp Building, and new dorms were built in this era.

An important event for Temple and the city of Chattanooga occurred on May 26, 1968, when WDYN, Chattanooga's first Christian radio station, went on the air. Broadcasting first on five watts, it now operates with a powerful 100,000 watts reaching into four states.

During the 70's significant increases occurred in buildings, students, faculty, and programs. The spacious addition to the Weigle Building was completed, serving today as home to Tennessee Temple Academy for elementary and high school students.

Construction of the Lee Roberson Center began in 1975; its name recognizes the outstanding leadership and dedication of Temple's founder and first president. Today campus life centers in this building, which also houses faculty offices and classrooms on the upper floors. The first floor was remodeled in the fall of 2005 to create a Student Forum for recreation, fellowship, and informal programs.

DeMoss Hall, begun in 1980 for women students, honors the evangelistic passion and ministry heart of businessman Arthur DeMoss. Major remodeling in 2004 to update equipment and furnishings has greatly enhanced the attractiveness and functionality of the residence hall.

Music and the arts continued to be a major feature of the school in the 70's and 80's. On any weekend, students could attend some kind of performance – a Shakespearian play, a recital by a senior vocalist or pianist, a choir performance of Messiah, or a production of a Gilbert and Sullivan musical. The Art Department thrived with a creative and skillful faculty who taught painting, photography, graphic design, and sketching. Because of these fine arts training and opportunities, Temple graduates have excelled as musicians, music directors and teachers, artists, and composers.

Secular and Christian schools have recognized the quality of Temple’s Education Department, noting especially the quality of the teacher-training program that continues to be popular with elementary and secondary education majors.

Dr. Phillip Marquart, a Christian medical doctor, helped to develop the Psychology Department, which has produced a number of qualified counselors. Currently, many psychology majors anticipate careers as ministers, school counselors, educators, and clinicians.

The athletic program has always attracted students, alumni, and local supporters because of Temple’s continued record of wins in various sports. The basketball team has won the National Christian College Athletic Association championship a number of times, often competing against much larger schools. Many Temple athletes have become outstanding coaches and youth workers.
Among the many unique features in the history of Tennessee Temple is the program for the deaf. Many deaf students have graduated from the college, a tribute to the availability of skilled teachers and interpreters in the program. In addition, the university has developed an intensive sign language interpreting major which equips hearing students to be skilled interpreters, teachers, administrators, and ministers to the deaf. Graduates are using their training to establish deaf ministries in local churches or to become highly qualified interpreters in secular positions.

By 1979, Tennessee Temple Schools had achieved university status, having grown to include a preschool program, an elementary and high school academy, a full four-year liberal arts college, a Bible college, and a seminary. It is possible for a student to begin in preschool and ultimately finish with a doctorate from the seminary!

Tennessee Temple University received full accreditation in 1984 by AABC (Accrediting Association of Bible Colleges) and in 2000 by TRACS (Transnational Association of Christian Colleges and Schools).

Temple Baptist Seminary is a graduate division of Tennessee Temple University offering four master’s degrees, a Doctor of Ministry degree, and most recently, a Ph.D. in Leadership. Graduates of the seminary are serving not only as pastors and missionaries but also as college presidents, directors of missionary agencies, seminary professors, Christian education directors, youth pastors, and more recently as military chaplains. Identified as a premier school, Temple Seminary offers a fully accredited program to train and educate students to become military chaplains as pastoral counselors both in the United States and in strategic locations overseas.

Tennessee Temple University is a Baptist school in belief and practice. From its inception to the present Temple has adhered to the fundamentals of the faith and maintained its link to the local church. These two distinctively Christian traits form an integral part of the students' training and blend their classroom theory with practical ministry through Highland Park Baptist Church. Students play active roles in Christian camping through Camp Joy, in outreach to the homeless and the inner city through Union Gospel Mission, and as pianists, music directors, teachers, children’s workers and pastors in churches and chapels across the tri-state area.

In May of 2005, the Board of Tennessee Temple University elected Dr. Danny Lovett as the seventh president. His enthusiastic and visionary leadership has kindled a renewed vision in students, faculty, staff, and alumni and has established new relationships to the Chattanooga community. It’s a great day at Tennessee Temple.

<table>
<thead>
<tr>
<th>Tennessee Temple University Presidents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Lee Roberson</td>
</tr>
<tr>
<td>Dr. J. R. Faulkner</td>
</tr>
<tr>
<td>Dr. J. Don Jennings</td>
</tr>
<tr>
<td>Dr. L. W. Nichols</td>
</tr>
<tr>
<td>Dr. Roger H. Stiles</td>
</tr>
<tr>
<td>Dr. David E. Bouler</td>
</tr>
<tr>
<td>Dr. J. Daniel Lovett</td>
</tr>
</tbody>
</table>
The Academic Catalog

The statements set forth in this catalog are for informational purposes only and should not be construed as the basis of a contract between a student and Tennessee Temple University.

While the provisions of the catalog will ordinarily be applied as stated, the University reserves the right to change any provision listed in this catalog, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of any such changes. Information on changes will be available in the Records Office. It is important that each student becomes familiar with the requirements of his or her individual program and recognizes that even though faculty and staff are available to assist them, the responsibility to meet the graduation requirements for the student's respective degree program is theirs alone.

Tennessee Temple University’s Office of Student Development also publishes a Student Life Handbook that is particularly helpful and informative for our students. Policies related to housing, student activities, spiritual development opportunities, parking, dress code and curfew will be described in detail. This is available from the Office of Student Development and on the web at www.tntemple.edu.
Admissions Information

Undergraduate Admissions
Tennessee Temple University encourages applications from students interested in the evangelical Christian perspective and curriculum at Tennessee Temple University and who demonstrate a commitment to its philosophy of education. The Office of Admissions will consider applicants for admission after the applicant file is complete.

Graduate Admissions
Students desiring to enroll in one of the graduate programs of Tennessee Temple University must have a bachelor’s degree from an accredited school. Students not meeting all the requirements may be considered on a case by case basis as a special admission student if certain conditions are met.

Graduate Education
Admission into the Graduate Education program also requires a completed application, payment of the application fee, three professional references, including a pastoral reference, official transcripts from all institutions attended since high school, an undergraduate GPA of 3.0, and GRE scores. The Graduate Record Examination (GRE) has information available at http://www.gre.org/cvtest.html and the Tennessee Temple University code is 1818.

Temple Baptist Seminary
In addition to an accredited bachelor’s degree or its equivalent, admission into Temple Baptist Seminary also requires a completed application, payment of the application fee, transcripts from all institutions of higher education attended since high school, recommendation from the applicant’s pastor or spiritual mentor, and alignment with the theological position of the school. A GPA of 3.0 for undergraduate work is highly recommended.

Notice of Nondiscriminatory Policy
Tennessee Temple University admits students of any race, color, national or ethnic origin, gender, or handicap to all the rights privileges, programs, and activities generally accorded or made available to students at the University. The University does not discriminate on the basis of race, color, national or ethnic origin, gender, or handicap in administering its educational policies and school sponsored programs.

How do I apply for undergraduate admission?
Step 1: Complete On-line Application. The applicant must complete the on-line or paper application (available at www.tntemple.edu) and submit it to the TTU Admissions Office. Both versions are free.

Step 2: Submit high school transcript: The applicant must request to have an official high school transcript sent to TTU.
   - Transcript must include the class rank and cumulative grade point average and graduate date.
   - The applicant’s cumulative grade point average must be at least a 2.00 (on a 4.00 scale).
   - The applicant who has completed the GED test must submit an official transcript of the test scores along with any high school transcripts.

Step 3: Submit ACT or SAT Scores: The applicant must submit an Enhanced ACT or SAT2005 standardized test score.
   - The ACT or SAT must be taken prior to the semester accepted.
   - The ACT or SAT must be taken on a national testing date at a national testing site.
• The composite score must be at least 17 on the ACT or at least 1210 on the SAT2005. Students with ACT scores below 19 in English or math, or an SAT2005 verbal or math score below 440 will be enrolled in the appropriate foundational English and/or math courses. (Testing information, locations and dates may be obtained through the internet by contacting www.act.org or www.collegeboard.com. Allow at least seven weeks for the test scores to reach the Office of Admissions.)
• The Tennessee Temple University school code for the ACT test is 4013 and for the SAT I is 1818.

Distance Education Admission
Students interested in the programs offered through Distance Education apply for admission to Tennessee Temple University through the Admissions Office in the same way residential students would apply. Once accepted, they will be advised concerning their chosen program and may register for classes through the Office of Distance Education.

Acceptance on Academic Probation
An applicant who does not meet any one of the above requirements for regular admission, may be admitted on a provisional basis. This applies to an applicant who has never attended a post-secondary school or an applicant has attended a non-accredited post-secondary school.

An applicant admitted on provisional acceptance:
• May take no more than 13 credit hours the first semester.
• Must participate in study hall.
• Must achieve a 2.0 cumulative GPA the first semester to move from provisional status to regular status as a student in good standing.
• Will be considered a probation student if the GPA is between 1.0 and 2.0 in the first provisional semester.
• Provisional students with a GPA less than 1.0 after their first semester may be suspended.

Transfer Students Accepted on Academic Probation
An applicant will be admitted on academic probation if:
• The applicant has attended any post-secondary school and his transfer cumulative grade point average is below 2.00 on a 4.00 scale.
• The applicant is on academic probation or suspension at another institution and is accepted at Temple.

An applicant admitted on academic probation:
• May take no more than 13 credit hours the first semester.
• Must participate in study hall.
• Must achieve a 2.0 cumulative grade point average to move from probation to regular status as a student in good standing.

Ability to Benefit Policy
Tennessee Temple University regularly admits only those applicants with high school diplomas, high school equivalency tests or those who have completed at least 30 semester hours of college work.

Students who do not meet the above criteria may be admitted as a student if it is determined at the time of admission that these students have the ability to benefit from a course of instruction from this institution. The scores a student receives on an Ability to Benefit test approved by the U.S. Department of Education determine a student’s eligibility for ability to benefit status. A list of approved tests and minimum scores needed is on file in the Admissions office.

Transfer Students
If the applicant is a transfer student:
• The applicant must complete the relevant steps under General Admissions Requirements.
• The applicant transferring 30 or more semester hours of college credit with a 2.00 cumulative grade point average does not need to submit a high school transcript and ACT or SAT scores, unless English and math courses are not included in the transferred courses.
• The applicant must have each postsecondary institution send an official transcript to the Office of Admissions at Tennessee Temple University.
• The applicant must have someone at his/her prior institution complete a transfer referral recommendation.

A transfer student who is on academic probation or suspension at another institution and who is accepted at Tennessee Temple University will be placed on academic probation at Tennessee Temple.

In order to earn a degree from Tennessee Temple University, at least 25 percent of the credit hours required for the degree must be earned through Tennessee Temple University.

Transfer of Credits Policy
Tennessee Temple University accepts relevant credits earned with a grade of “C” or above at institutions recognized by an accrediting agency approved by the United States Department of Education or the Council for Higher Education Accreditation. Transfer of credit is the result of an academic review process which may include the registrar, the chairs of academic departments and the Vice President of Academic Services. Courses for which TTU does not offer an equivalent, credit for related electives will be considered.

Relevant credits earned at other post-secondary institutions may be considered for transfer only after validation. Validation demonstrates that the credits transferred represent comparable and appropriate course content and level of instruction resulting in student competencies comparable to those of students at Tennessee Temple University. The Admissions and Academic Policies Committee of Tennessee Temple University will evaluate the academic programs, courses and faculty of these institutions based on information submitted in response to the Non-Accredited Institution Questionnaire. The Admissions and Academic Policies Committee will approve all, some or none of the credits from an institution for transfer. Institutional approval must be renewed every four years. Appeals may be directed to the Admissions and Academic Policies Committee through the Record’s Office.

Transfer credits are not considered in the cumulative Tennessee Temple University GPA.

Readmitted Students
If the applicant has previously attended Tennessee Temple University and desires to return:
• The applicant must submit an application form for readmission if the student has been disassociated from Tennessee Temple University for one semester or more.
• The applicant must reapply under the same name. A name change will be processed in the Records Office after admission.
• Following a lapse in attendance at Tennessee Temple University of more than fifteen months, the student will be readmitted under the University catalog in current use at the time of re-enrollment and will fall under the graduation requirements outlined in that catalog.
• The applicant must request official transcripts be mailed directly to the Office of Admissions from each institution where college-level work has been completed since last attending Tennessee Temple University.
• The applicant who has been disassociated from Tennessee Temple University for one semester or more must submit a new Student Health Form to the Office of Admissions and a new Housing Request form to Student Development.

Academic Redemption
Academic Redemption offers former students a way to redeem their record. Academic Redemption is limited to potential academic achievers who are 20 or more quality points below a 2.00 grade point average. Students may not apply any sooner than three years after their previous academic experience at Temple. A student desiring Academic Redemption may appeal in writing through the Admissions and
Academic Policies Committee. Letters to the Committee should be addressed to the Vice President for Academic Services. On approval of the Committee, the student may apply to the Office of Admissions for readmission.

The criterion for continuation in the program is maintaining term grade point averages of 2.00 or better. Any subsequent probation will disqualify the student from continuing Academic Redemption.

The former permanent record will be maintained, but in the subsequent permanent record, only "C" or better grades will be considered. All other courses will be listed as non-credit. An explanation will be recorded on the permanent record: "Student Readmitted in the Academic Redemption Program." Financial aid will not be available until satisfactory completion of 12 credit hours.

Once the student has achieved a 2.00 GPA, he may submit a written request to the Committee through the Vice President for Academic Services to be returned to full academic status for subsequent terms. Upon approval, an explanation will be recorded on the permanent record: "Student returned to full academic status from the Academic Redemption Program."

**Home Schooled Students**

If the applicant has been a home-schooled student:

- The applicant must complete the relevant steps under General Admissions Requirements.
- The candidate must provide a detailed transcript including:
  - The course title
  - The grade earned
  - The grading scale that shows the relationship between percentages and earned letter grades.
  - The amount of credits earned for each class.
  - The applicant’s cumulative grade point average must be at least a 2.00 (on a 4.00 scale).
  - Graduation date.
- The candidate must provide a letter from the umbrella organization under which the student took his education, verifying that he has indeed successfully completed the requirements necessary for graduation.
- The candidate must provide an explanation of their curriculum and their educator’s teaching methods because curricula vary from one home-schooling program to another. The following questions should be answered to ensure this:
  - Who is ultimately responsible for setting up curriculum and selecting materials?
  - What type of curriculum and materials did the educator’s use?
  - Who was responsible for providing instruction?
  - Who recorded the grades and how?
  - What type of independent, standardized testing was used to measure the progress against a larger population?

**Dual Enrollment - High School / Undergraduate**

High school juniors or seniors who have been on the honor roll in an accredited high school or an approved home school program may enroll in approved courses for credit at Tennessee Temple University as High School Scholars based on the following requirements:

- The applicant has an average grade of “B” (84%) or higher or a 3.00 or higher grade point average
- The applicant has the permission of a parent or guardian
- The applicant has the approval of his or her principal or home school administrator
- The applicant has completed the High School Scholars application packet and submitted the required application fee.
- The applicant may register as a part-time student taking less than 12 credit hours per semester.
- Special rates for Dual Enrolled students apply only to residential courses. The customary rates will be charged for distance education courses.

For more information, contact the Office of Admissions.
Dual Enrollment – Undergraduate / Graduate

University seniors, who have less than a full-time load in the semesters of their final academic year at Tennessee Temple University, may apply for provisional acceptance to either Temple Baptist Seminary or to the graduate program in the Education Department.

- The applicant must have a grade point average of 3.00 or higher
- The applicant must complete the appropriate graduate application and submit the required application fee.
- The applicant may register for no more than a combined total of 15 credit hours per semester between the undergraduate and graduate courses.
- The applicant must graduate from the undergraduate division of the university no later than one academic year after achieving senior status in order to receive credit for the graduate work.
- For more information, contact the Office of Admissions.

Transient Students

Individuals who want to take select courses or who plan to transfer courses back to another college, but do not intend to complete a degree at TTU may request transient status. Transient students must complete and submit an undergraduate application form. A letter from the registrar or academic dean of their enrolled school to which the credits will be transferred must accompany the application. This letter must indicate:

- that the applicant is in “good standing”
- eligible to return to the institution
- the school will accept the course work earned at TTU

Transient students are limited to a part-time course load (fewer than 12 credits per semester) and are not eligible for federal or state aid, grants or loans. Transient students may be reconsidered for acceptance as a regular student at a later date. Transient students who reach 30 total credits must enroll in order to continue taking classes at TTU. To change their status, they must notify the Admissions Department and the Registrar concerning their intent to enroll and complete the admissions process.

Auditing Status

An alternative to full participation in a credit course, students may audit the course. Auditors must complete an application. Auditors are visitors to the class and may participate in class activities and discussions with the instructor’s approval. Auditors are not required to meet the same course requirements as students taking the course for credit. Individuals desiring to audit courses for their own benefit are permitted to do so if classroom space permits. Attendance will be tracked for institutional research purposes only. No credit is granted in such cases.

A student must register for audit classes during regular registration. An audit registration may not be changed to credit registration after the last day of the Drop-Add period. A credit registration may be changed to audit registration before the last class day prior to mid-term examinations. A course taken as audit may be repeated in a subsequent term for credit. Should the student decide while taking the class that they desire to receive credit they must apply to TTU as a regular student. After the course is completed there is no changing audit to credit.

Admission of Veterans

Tennessee Temple University is approved under Title 38, U. S. Code, Chapters 30, 31, 32, 35, 1606 and 1607 for the education of veterans.

The Department of Veteran Affairs through Public Law 634 provides educational assistance for surviving spouses and dependents. Eligible students are urged to contact the Department of Veterans Affairs Office in their area for specific details on eligibility. The toll-free number is 1-800-827-1000.

When an eligible veteran, veteran’s spouse, or veteran’s dependent submits an application for admission, he or she should contact the Veteran’s Secretary (telephone: 423-493-4215) to obtain proper forms to apply for the educational benefits. These forms must be completed and returned to the Veteran’s Secretary along with a copy of the DD Form 214. The veteran must also request that a military transcript be sent to the Records Office. Additional information on benefits is available at [www.gibill.va.gov](http://www.gibill.va.gov).
International Students

International students are encouraged to apply to Tennessee Temple University. Once the Office of Admissions has received the required documentation and fees and determined the applicant has met all the admissions requirements, the Director of Admissions will issue a letter of acceptance and a SEVIS Form I-20. The Department of Homeland Security, Bureau of Citizenship and Immigration Services (USCIS) requires the SEVIS Form I-20 in order to issue a visa. This form also provides USCIS with verification that the applicant has been accepted, has the required English proficiency, and has sufficient financial support.

If the applicant is an international student:

- The applicant must complete the relevant steps under General Admissions Requirements.
- The applicant must request an official transcript to be sent from any educational institution he has attended. A certified English translation is required and must be sent from the translating agency.
- The applicant from a non-English speaking country must take “The Test of English as a Foreign Language” (TOEFL) and the “Test of Written English” (TWE) and have the scores sent to the Office of Admissions.

Undergraduate students must achieve a minimum paper test score of 500 or computer test score of 173 or internet based score of 68 on the TOEFL and a score of five or higher on the TWE.

For testing information, contact Educational Testing:

- The mailing address is: TOEFL Services
  Educational Testing Service
  P.O. Box 6151
  Princeton, NJ 08541-6151, USA
  Website: http://www.toefl.org
  Telephone: 1-609-771-7100
  Fax: 1-609-771-7500
  (Princeton, New Jersey)
  8:00 a.m. to 8:00 p.m. (Eastern time),
  Monday through Friday

- The applicant must give documentation of financial assets sufficient to cover one year’s tuition, room and board, and fees.
  - Documentation of scholarships and fellowships must be in the form of an official award letter from the school or sponsoring agency.
  - Documentation of personal or family funds must be on bank letterhead or in the form of a legally binding affidavit.
  - Documentation of support by a United States citizen or U. S. legal permanent resident must be filed with USCIS Form I-134, “Affidavit of Support.”
  - Admitted students should be prepared each additional year they are enrolled to provide evidence of their ability to meet all expenses and possible increases in the necessary expenses. (See the Financial Information Supplement for current costs.)

- The applicant must submit a deposit to cover expenses for one year.
  - Covered expenses may include tuition and fees, textbooks, room and board, personal living expenses and dependent living expenses, if married.
  - The deposit may be waived if a notarized Form I-134, “Affidavit of Support” is provided by a U. S. sponsor.
  - The equivalent cost of one-way travel expenses for return home must be paid prior to registration.

- The applicant must obtain a passport valid for a period extending six months past the expected final departure of the student.

- The applicant must request on-campus employment if this will be needed to supplement the student’s personal funds. Off-campus employment is allowed after one year of satisfactory attendance, but only with an approved Employment Authorization Document (EAD) issued by the USCIS after stringent requirements are met.

- After an international student has arrived on campus and has matriculated, the student must make an appointment to meet with the International Student Advisor for an interview and to provide copies of entry documents for his or her permanent file.

- International students must maintain a full-time academic load of 12 semester hours or more throughout the course of each semester to maintain status as an F-1 student unless regulations permit approval for a reduced load.
# FINANCIAL INFORMATION

## Tuition

### Undergraduate Tuition

<table>
<thead>
<tr>
<th>Course</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition (1-11 hours)</td>
<td>$375/ credit hour</td>
</tr>
<tr>
<td>Tuition per semester (12-15 hours)</td>
<td>$5625</td>
</tr>
<tr>
<td>Tuition (16-21 hours)</td>
<td>$375/hour</td>
</tr>
<tr>
<td>Distance Education Tuition</td>
<td>$220/ credit hour</td>
</tr>
<tr>
<td>Dual Enrollment High School/ Undergraduate</td>
<td>$100/ credit hour</td>
</tr>
<tr>
<td>Module Course Tuition</td>
<td>$375/ credit hour</td>
</tr>
<tr>
<td>Audit Fee</td>
<td>$100/ credit hour</td>
</tr>
<tr>
<td>Residential charges per semester, double room</td>
<td>$3015</td>
</tr>
<tr>
<td>Residential charges per semester, single room</td>
<td>$3836</td>
</tr>
<tr>
<td>Summer/Christmas Housing</td>
<td>$100/ week with no meals</td>
</tr>
</tbody>
</table>

Note: A student must take 12 credit hours to be considered full-time and to be eligible for most financial aid. Tuition for these classes is due at the time of registration.

### Graduate Tuition

<table>
<thead>
<tr>
<th>Program</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>M.Ed.</td>
<td>$225/ credit hour</td>
</tr>
<tr>
<td>D.Min.</td>
<td>$225/ credit hour</td>
</tr>
<tr>
<td>Ph.D.</td>
<td>$250/ credit hour</td>
</tr>
<tr>
<td>Audit Fee</td>
<td>$100/ credit hour</td>
</tr>
</tbody>
</table>

Note: A Master’s student must take 9 credit hours to be considered full-time and to be eligible for most financial aid. A Doctoral student must take 6 credit hours to be considered full-time and to be eligible for most financial aid. Tuition for these classes is due at the time of registration.

## Tuition Refund Schedules

Tuition adjustments are based on the date of authorized and written withdrawal, not the student's last date of attendance. Upon authorized and written withdrawal, refunds of tuition are applicable according to the following schedules.

### Module Course

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before first day</td>
<td>100%</td>
</tr>
<tr>
<td>On first day</td>
<td>75%</td>
</tr>
<tr>
<td>After first day</td>
<td>0</td>
</tr>
</tbody>
</table>

8 week Accelerated Term

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before the first day</td>
<td>100%</td>
</tr>
<tr>
<td>Before the third day</td>
<td>75%</td>
</tr>
<tr>
<td>During first week</td>
<td>50%</td>
</tr>
<tr>
<td>During second week</td>
<td>25%</td>
</tr>
<tr>
<td>During third week</td>
<td>0</td>
</tr>
</tbody>
</table>

15 week Semester

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before first day</td>
<td>100%</td>
</tr>
<tr>
<td>During first two weeks</td>
<td>80%</td>
</tr>
<tr>
<td>During third week</td>
<td>60%</td>
</tr>
<tr>
<td>During fourth week</td>
<td>40%</td>
</tr>
<tr>
<td>During fifth week</td>
<td>20%</td>
</tr>
<tr>
<td>After five weeks</td>
<td>0</td>
</tr>
</tbody>
</table>
## Fees

### Admissions
- Bachelor's and Master's Application Fee: $35
- Doctoral Application Fee: $100
  - Application Fees are non-refundable.
- Undergraduate Tuition Deposit (refundable until May 30): $100
- New Student Orientation Fee: $25

### Business Office
- Returned Check Fee: $35

### Records Office
- Residential Registration: $75/semester
- Late Registration: $50/semester
- Distance Education Registration: $25/course
- Modular Course Registration: $25/course
  - Registration Fees are non-refundable.
- Schedule Change (after Drop/Add period): $15
- Course Challenge: $100/course
- Transcript Fee: $15
- Advanced Standing Evaluation Fee: $100
- Graduation Fees
  - In Absentia - Undergraduate: $85
  - In Absentia – Master’s: $100
  - Certificate/Associate’s: $100
  - Bachelor’s: $115
  - Master’s: $200
  - Doctoral: $300
  - Replacement/ Additional Diploma: $25 or $50

### Student Development
- Student Activity Fee: $50/semester
- Campus Access Fee: $30/semester

### Technology
- Residential Technology Fee: $100/semester
- Distance Education Technology Fee: $50/course
- Module Courses Technology Fee: $50/course
  - Technology fees are non-refundable.

### Program Fees
- Graduate Program Fees
  - Ph.D. Residency Fee: $250
  - Doctoral Oral Defense Fee: $150
  - Doctoral Continuation Fee: $500
- Undergraduate Program Fees
  - Education Majors: $25/semester
  - Music Majors: $25/semester
- Course Fees
  - All internships, field work, practicums, student teaching: $50
  - AMSL 1013 American Sign Language I: $25
  - AMSL 1023 American Sign Language II: $25
  - AMSL 2013 American Sign Language III: $25
  - AMSL 2013 American Sign Language IV: $25
  - AMSL 3413 English to ASL: $25
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMSL 3453</td>
<td>ASL to English</td>
<td>$25</td>
</tr>
<tr>
<td>BIBL 1003</td>
<td>Introduction to the Bible</td>
<td>$60</td>
</tr>
<tr>
<td>BIBL 1113</td>
<td>Old Testament Survey</td>
<td>$60</td>
</tr>
<tr>
<td>BIBL 1413</td>
<td>New Testament Survey</td>
<td>$60</td>
</tr>
<tr>
<td>BIBL 2513</td>
<td>Life of Christ</td>
<td>$60</td>
</tr>
<tr>
<td>BIBL 5113</td>
<td>Old Testament Survey</td>
<td>$60</td>
</tr>
<tr>
<td>BIBL 5413</td>
<td>New Testament Survey</td>
<td>$60</td>
</tr>
<tr>
<td>BIBL 5513</td>
<td>Life and Ministry of Jesus Christ</td>
<td>$60</td>
</tr>
<tr>
<td>CISS 1003</td>
<td>Computer Fundamentals</td>
<td>$25</td>
</tr>
<tr>
<td>CISS 2502</td>
<td>Technology in Ministry</td>
<td>$25</td>
</tr>
<tr>
<td>EDUC 2033</td>
<td>Educational Technology and Media</td>
<td>$25</td>
</tr>
<tr>
<td>ENGL 3523</td>
<td>Studies in Fiction: The Superhero</td>
<td>$10</td>
</tr>
<tr>
<td>MUSA 1010-1080</td>
<td>Concert Attendance</td>
<td>$65</td>
</tr>
<tr>
<td>MUSA 1221-4232</td>
<td>Private Piano</td>
<td>$360</td>
</tr>
<tr>
<td>MUSA 1321-4332</td>
<td>Private Voice</td>
<td>$360</td>
</tr>
<tr>
<td>MUSA 1421-4432</td>
<td>Private Guitar</td>
<td>$360</td>
</tr>
<tr>
<td>MUSA 1521-4532</td>
<td>Private Instrument</td>
<td>$360</td>
</tr>
<tr>
<td>MUSA 1201-1211</td>
<td>Class Piano</td>
<td>$65</td>
</tr>
<tr>
<td>MUSA 1210-1260</td>
<td>Class Piano</td>
<td>$65</td>
</tr>
<tr>
<td>MUSA 1301-1311</td>
<td>Class Voice</td>
<td>$65</td>
</tr>
<tr>
<td>MUSA 1310-1360</td>
<td>Class Voice</td>
<td>$65</td>
</tr>
<tr>
<td>MUSA 1401-1411</td>
<td>Class Guitar</td>
<td>$65</td>
</tr>
<tr>
<td>PHED 1051</td>
<td>Bowling</td>
<td>$90</td>
</tr>
<tr>
<td>PHED 1081</td>
<td>Day Hiking</td>
<td>$40</td>
</tr>
<tr>
<td>PHED 1101</td>
<td>R.A.D. Systems Basic Physical Defense for Women</td>
<td>$25</td>
</tr>
<tr>
<td>PHED 2102</td>
<td>Lifeguarding</td>
<td>$100</td>
</tr>
<tr>
<td>PHED 2113</td>
<td>Certified Lifeguarding</td>
<td>$125</td>
</tr>
<tr>
<td>PHED 2123</td>
<td>Sport First Aid</td>
<td>$30</td>
</tr>
<tr>
<td>PHED 4879</td>
<td>Coaching Practicum</td>
<td>$50</td>
</tr>
<tr>
<td>PSYC 4813</td>
<td>Psychology Seminar/Systems</td>
<td>$30</td>
</tr>
<tr>
<td>SCIE 1004</td>
<td>Principles of Physical Sciences</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 1014</td>
<td>General Physics I</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 1024</td>
<td>General Physics II</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 1104</td>
<td>General Chemistry I</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 1114</td>
<td>General Chemistry II</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 1204</td>
<td>Principles of Biology</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 1214</td>
<td>General Biology I</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 1224</td>
<td>General Biology II</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 1304</td>
<td>General Botany</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 2104</td>
<td>Organic Chemistry I</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 2114</td>
<td>Organic Chemistry II</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 2304</td>
<td>Scientific Origins</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 2314</td>
<td>Ecology</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 2404</td>
<td>Human Anatomy and Physiology I</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 2414</td>
<td>Human Anatomy and Physiology II</td>
<td>$60</td>
</tr>
<tr>
<td>SCIE 2424</td>
<td>Comparative Anatomy</td>
<td>$60</td>
</tr>
<tr>
<td>THEO 3113</td>
<td>Bible Doctrines I</td>
<td>$60</td>
</tr>
<tr>
<td>THEO 3123</td>
<td>Bible Doctrines II</td>
<td>$60</td>
</tr>
<tr>
<td>THEO 5113</td>
<td>Systematic Theology I</td>
<td>$60</td>
</tr>
<tr>
<td>THEO 5123</td>
<td>Systematic Theology II</td>
<td>$60</td>
</tr>
</tbody>
</table>

Course Fees are non-refundable.
Explanation of Fees

Application Fees
A $35 application fee ($100 for doctoral programs) must accompany each application for admission. After the records have been processed and all necessary information has been received, the applicant will be contacted regarding his acceptance. Undergraduate students should then submit a $100 tuition deposit to reserve their place. The tuition deposit is refundable until May 30, but the application fee is non-refundable.

Record's Office Fees
Residential students are charged a $75 registration fee each semester. If the student registers less than two weeks before class begins, he will be charged an additional $50 late registration fee. First-time students do not have to pay the late registration fee and continuing students who pre-register during the designated time are exempt from the registration fee. Modular and Distance Education Courses are charged a $25 registration fee per course. Students have one week to adjust their schedule without charge. After the Drop/Add period has ended, students may not add a class without special permission, but they may drop a class by completing a Drop/Add form and paying the $15 fee.

If a student desires to challenge a course, he should make a request to the department chair and pay the $100 fee to the Business Office. Should he pass the exam, credit for that course will be added to the student’s record at no additional charge. Two transcripts will be included with the graduation diploma, and additional transcripts are available at $15 each. Graduation fees cover the costs of necessary processing, regalia, diplomas, transcripts, honors, and other graduation expenses.

Campus Access Fee
Residential students will pay a campus access fee that supports the security of our campus. Specifically these funds cover the costs of registering vehicles, providing security systems, equipment, operational costs and access to dormitories and McGilvray gymnasium.

Technology Fees
Residential students will pay a technology fee per semester. Distance Education students will pay a technology fee per course. Technology fees give students access to the TTU network, an email account, wireless internet access, as well as support the HelpDesk and the maintenance of dormitory computer stations.

Program Fees
Certain programs have particular fees associated with them, as do certain classes. Students in those programs or courses will be charged the appropriate fees. Students registered for internships, field work, practicums, and student teacher assignments are charged a $50 fee each semester.

Payment Plans
The University offers two payment plans:

1. The full amount owed for each semester is due on the published registration date.
2. Payments may be divided over five months per semester or ten months per year, if the student is enrolled in the university-endorsed tuition payment plan. The student must enroll in the payment plan by the published registration date.

Financial Aid Accounting
The Business Office will deduct financial aid (loans, grants, and scholarships) from the student's charges when figuring the amount due under either option one or option two if the student has received an official award letter from the TTU Financial Aid Office and the financial aid file is complete. Therefore, it is urgent to file for financial aid early. (See the Financial Aid section of this catalog for more details about filing for financial aid.)

Methods of Payment
Payment may be in the form of cash, check, money order, Visa, MasterCard, or Discover. Checks and money orders should be made payable to Tennessee Temple University and the student for whom payment is being made should be identified. All accounts in the Business Office and other campus offices must be paid in full before the transcript will be released.
Federal Refund Policy
Federal regulations require that refunds be made for all students who receive federal student aid and fail to complete a semester. The refunds are calculated using formulas established by the Department of Education. Refunds amounts must be distributed according to a specific order of priority prescribed in the regulations.

Return of the Title IV Funds Policy
The Financial Aid Office is required by federal statute to recalculate federal financial aid eligibility for students who withdraw, drop out or are dismissed prior to completing 60% of a payment period or term. The federal Title IV financial aid programs must be recalculated in these situations.

The date of withdrawal is the earlier of the actual date or when the institution finds out the student withdrew. If the date of withdrawal is not known the mid-point of the semester date will be used.

If the student leaves the institution prior to completing 60% of the period or term, the Financial Aid Office recalculates the Title IV funds. Recalculation is based on the percentage of earned aid using the Federal Return of Title IV funds formula. Percentage of payment period or term completed equals the number of days completed up to the withdrawal date divided by the total days in the payment period or term. (Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid.

Funds are returned to the appropriate federal program based on the percentage of unearned aid using the following formula. Aid to be returned – (100 percent of the aid that could be disbursed minus the percentage of earned aid) multiplied by the total amount of aid that could have been disbursed during the payment period or term.

If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student would be required to return a portion of the funds. When Title IV funds are returned, the student borrower may owe a balance to the institution.

If a student earned more aid than was disbursed to him, the institution would owe the student a post-withdrawal disbursement which must be paid within 120 days of the student’s withdrawal. Refunds are allocated in the following order:

- Unsubsidized Federal Stafford Loan
- Subsidized Federal Stafford Loan
- Federal Perkins Loan
- Federal Parent (PLUS) Loan
- Federal Pell Grant
- Federal Supplemental Opportunity Grant
- Other Title IV assistance
- Other state
- Private and institutional aid
- The student

Delinquent Accounts
Tennessee Temple University attempts to keep expenses at a minimum. The cost of operating the University is not fully covered by students’ tuition and fees and thus supplemental funding through the financial support of friends, alumni, churches, and foundations is welcome and necessary. It is imperative that students meet their obligations to the University fully and promptly. Should the University require services of an agency for collection, it will be the responsibility of the student to pay any fee incurred. A student’s account must be paid in full before semester grades, transcripts, or diplomas will be released.
FINANCIAL AID

The purpose of the Office of Financial Aid is to provide financial assistance to qualified students who have the desire to obtain Christian education through Tennessee Temple University.

The student and his family have the primary responsibility for financing a college education. However, through institutional, state, and federally-funded programs, the student may receive assistance based on financial need. Need is defined as the difference between the cost of attending Tennessee Temple University and the Expected Family Contribution (EFC) toward this cost. Financial Aid programs participated in by the university include: (1) Federal Pell Grant, (2) The Federal Supplemental Educational Opportunity Grant (SEOG), (3) Academic Competitiveness Grant (ACG), (4) National Science and Mathematics Access to Retain Talent (SMART) Grant, (5) Federal Stafford/SLS/PLUS Loans, (6) The Federal Perkins Loan, (7) Federal College Work Study (FWS), and (8) The Tennessee Student Assistance Award.

Tennessee Temple University also has a limited number of institutional scholarships that are based on academic performance, ability in particular areas, or Christian fellowship.

How do I apply for Financial Aid?

Step 1: Apply to TTU: Some institutional aid can be awarded only to students who have applied, been accepted and paid their tuition deposit. Begin the admission process as early as your junior year in high school and certainly by the time you are a senior in high school. The online application is available at www.tntemple.edu.

Step 2: Complete the FAFSA: The Free Application for Federal Student Aid (FAFSA) identifies the expected family contribution (EFC) which is the amount of money the federal government expects a family to contribute toward a student’s college expenses. It will also identify the family’s adjusted gross income (AGI). Though there may be no interest in federal grants and loans, TTU’s financial aid office uses this information in determining institutional assistance and thus requires that the FAFSA be completed. An award year begins on July 1 and a FAFSA may be completed for that award year as early as January 2. It’s a good idea to start as soon as possible as the process can take some time. The FAFSA may be submitted online at www.fafsa.ed.gov. A paper FAFSA can not be obtained from the TTU financial aid office. If you do not want to complete the document online, you will need to contact the Department of Education.

Step 3: Obtain an EFC: The U.S. Department of Education will process the FAFSA and send the student a Student Aid Report (SAR) that will contain the expected family contribution (EFC). The TTU financial aid office will use the EFC to determine the type and amount of aid eligibility. By federal mandate, a certain percentage of students will be selected for “verification” of their FAFSA. The student will be notified if they have been selected.

Step 4: Fill out the TTU Financial Aid Application: Applications are available on the website and in the financial aid office. A new application is required each year for a student to receive financial aid at TTU. Separate applications are available for new residential students, returning residential students, new and returning Distance Education students, and graduate students.

Step 5: Wait for an award letter from TTU: If the TTU code (003524) is on the FAFSA and the student has filled out the financial aid application and provided the necessary documents, the TTU financial aid office will send the student an award letter, usually within a few weeks. Typically, this letter will list all of the federal, state, and TTU-related aid a student may receive.

Step 6: Accept or decline any awards offered. You may qualify for certain loans that you choose not to use, so it is important for us to hear from you regarding the financial aid you choose to accept.
Federal Financial Aid

Because TTU is an accredited university with Title IV status, students are eligible to receive federal grants.

<table>
<thead>
<tr>
<th>Source</th>
<th>Eligibility</th>
<th>Amount per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pell Grant</td>
<td>Financial need (determined by FASFA)</td>
<td>From $609 to $5350</td>
</tr>
<tr>
<td>Supplemental Educational Opportunity Grant (SEOG)</td>
<td>Financial need, must also be eligible for Pell</td>
<td>$600 per year</td>
</tr>
<tr>
<td>Academic Competitiveness Grant (ACG)</td>
<td>Financial need and academic merit, must also be eligible for Pell, rigorous secondary school program</td>
<td>Up to $750 for first year students and $1300 for second year students</td>
</tr>
<tr>
<td>National Science and Mathematics Access to Retain Talent (SMART) Grant</td>
<td>Financial need and academic merit, must also be eligible for Pell, majoring in Science or Math</td>
<td>$4000 for third and fourth year students</td>
</tr>
</tbody>
</table>

Tuition Tax Credit
As part of the Taxpayer Relief Act of 1997, Congress has enacted legislation that allows taxpayers to take certain portions of tuition paid in the prior year as a direct tax credit. The HOPE tax credit provides up to a $1500 credit for tuition paid during the first two years of college. For students pursuing higher education after the first two years, the Lifetime Learning tax credit of up to $1000 will be available. Students or those who pay tuition on behalf of students should consult a tax advisor for more detailed information. General information is also available from the U. S. Department of Education or by contacting the Internal Revenue Service at 1-800-829-1040.

Veteran Benefits
Tennessee Temple University is approved under Title 38, U.S. Code, Chapters 30, 31, 32, 35, 1606 and 1607 for education of veterans and their dependents. Veterans under Chapter 31 (Vocational Rehabilitation) are paid a monthly allowance, and the Department of Veterans Affairs pays the school for tuition, fees, books, and supplies. Veterans under all other Chapters are responsible for paying the school for all charges. In turn, the Department of Veterans Affairs pays them a monthly allowance based on their training time.

The Department of Veterans Affairs provides an optional Advance Payment Program that allows the first month's payment to arrive at the University by registration time. This procedure enables the veteran to receive financial assistance for school upon his arrival. Application for the Advanced Payment Program requires a minimum of 60 days processing time so the veteran is encouraged to apply early.

Federal Stafford loans
Stafford loans are for students with qualifying financial need. On federal Stafford subsidized loans, the government pays the interest for you during the time you are in school. On federal Stafford unsubsidized loans, you pay the interest. Limits on how much students can borrow per loan are based on dependency status and academic classification. The borrowing limits for federal subsidized and unsubsidized Stafford loans for dependent undergraduate students are as follows:

- Freshman Up to $5,500
- Sophomore Up to $6,500
- Junior Up to $7,500
- Senior Up to $7,500

Perkins Loan
The Perkins Loan is currently an excellent student loan considering the interest rate is fixed at 5% and the Stafford Loan is fixed at 6.8%. The Perkins Loan does not accrue interest while the student is attending at least half-time in a degree program. With the Perkins Loan you have a 9 month grace period rather than the 6 month grace period of the Stafford Loan.
Parent PLUS loans
Parent PLUS loans are available to parents of dependent, undergraduate students to fund a child’s college education. Eligibility is based on credit history, not financial need, and parents may borrow as much as needed. Contact the financial aid office for more information.

TTU Academic Scholarships
TTU Academic Scholarships are available to students who meet the eligibility requirements of excellent high school grades and high ACT or SAT scores. They are also available to transfer students with 30 college hours and a high college GPA. All Academic Scholarships require that the student maintain a high GPA while enrolled at TTU. If a student is eligible for renewal, the Academic Scholarship will cover the same percentage of tuition as the original award.

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Eligibility</th>
<th>Amount per Year</th>
<th>Stipulations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elite Honors</td>
<td>3.9 32 2130 (1420 old SAT)</td>
<td>Up to $11,250</td>
<td>Maintain 3.5 GPA</td>
</tr>
<tr>
<td>Superior Honors</td>
<td>3.75 27 1820 (1210 old SAT)</td>
<td>Up to $8,000</td>
<td>Maintain 3.5 GPA</td>
</tr>
<tr>
<td>Merit Tier I</td>
<td>3.5 25 1700 (1130 old SAT)</td>
<td>Up to $5,625</td>
<td>Maintain 3.5 GPA</td>
</tr>
<tr>
<td>Merit Tier II</td>
<td>3.5 24 1650 (1100 old SAT)</td>
<td>Up to $3,000</td>
<td>Maintain 3.5 GPA</td>
</tr>
<tr>
<td>Transfer Tier I</td>
<td>3.7 N/A N/A</td>
<td>Up to $2,200</td>
<td>Maintain 3.5 GPA Transfer at least 30 credit hours.</td>
</tr>
<tr>
<td>Merit Tier IV*</td>
<td>3.5 N/A N/A</td>
<td>Up to $1,100</td>
<td>Maintain 3.5 GPA Transfer at least 30 credit hours.</td>
</tr>
</tbody>
</table>

TTU Extracurricular Scholarships
TTU Extracurricular Scholarships are available to students with special aptitudes and abilities in athletics, music, or ministry. Students must be selected for these scholarships, generally by performance audition or interview. These Extracurricular scholarships vary in amount and require a minimum 2.0 GPA, 2.5 for Spiritual Life Directors, and 18 ACT or 860 SAT. To retain these scholarships, students must maintain the required GPA and fulfill their obligation to their team or group. All Extracurricular Scholarship awards assume dormitory residence.

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Eligibility</th>
<th>Amount per Year</th>
<th>Stipulations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic</td>
<td>Must be selected by the Coach</td>
<td>Varies</td>
<td>Maintain 2.0 GPA</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>Must be selected by the Music Department</td>
<td>Varies</td>
<td>Maintain 2.0 GPA</td>
</tr>
<tr>
<td>Spiritual Life</td>
<td>Must be selected as a Spiritual Life Director</td>
<td>Varies</td>
<td>Maintain 2.5 GPA and adhere to all contractual requirements.</td>
</tr>
<tr>
<td>Highland Park Baptist Church</td>
<td>Must be selected for music related ministry work at HPBC</td>
<td>Varies</td>
<td>Maintain 2.0 GPA and adhere to all stipulations of the contractual agreement.</td>
</tr>
</tbody>
</table>
TTU Association Scholarships

TTU Association Scholarships promote Christian higher education among students with a special association or history with Tennessee Temple University by means of their geographic location or association with alumni or Christian ministries. All recipients of Association Scholarships must maintain a 2.0 GPA to renew their scholarship each academic year. In addition to specific criteria for eligibility, the student must have a minimum of a 2.0 GPA with an ACT score of 18 or an SAT score of 980 to qualify for an institutional scholarship. The following Association Scholarship awards assume dormitory residence.

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Amount per Year</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tennessee Scholars</td>
<td>$1,500</td>
<td>Must be a resident of the state of Tennessee with a 3.0 GPA and 21 ACT/1470 SAT</td>
</tr>
<tr>
<td>Good Neighbor</td>
<td>$1,500</td>
<td>Must live in a border state of TN with a 3.0 GPA and 21 ACT/1470 SAT</td>
</tr>
<tr>
<td>Pastor’s Scholarship</td>
<td>$1,500</td>
<td>Must be referred by the Pastor of the student’s local church. Submit referral with application</td>
</tr>
<tr>
<td>TTU Alumni Scholars</td>
<td>$1,500</td>
<td>Must be referred by at TTU alumni. Submit referral with application</td>
</tr>
<tr>
<td>Home School Scholars</td>
<td>$1,500</td>
<td>Must be a Christian home schooled student</td>
</tr>
<tr>
<td>International Scholarship</td>
<td>$1,500</td>
<td>Must be a citizen and resident of a country other than the United States, desirous of Christian education</td>
</tr>
<tr>
<td>Family Scholarship</td>
<td>25% of tuition</td>
<td>Immediate family member is a full-time student at TTU</td>
</tr>
<tr>
<td>Word of Life Scholars</td>
<td>25% of tuition</td>
<td>Must have attended WOL for a minimum of one year with a 2.0 GPA</td>
</tr>
</tbody>
</table>

Student Work Program

The Student Work Program allows students to earn money working on campus during the school year. Earnings are applied to a student’s account or paid in cash. The students qualify based on financial need. They must also file a Student Work application by the appropriate date with the Office of Financial Aid. Students can earn up to $2,000 per year through the program. Work assignments are assigned on a first come, first serve basis, since federal and institutional funds for this program are limited.

Private Loans

Students may apply for private educational loans with a great number of lenders. This list is not by any means comprehensive, but may be helpful to begin your search.

Bank and Private Lenders:

- EdAmerica: [www.edamerica.net](http://www.edamerica.net)
- First Tennessee Bank: [www.firsttennessee.com/student](http://www.firsttennessee.com/student)
- Regions Bank: [www.regions.com](http://www.regions.com)
- Sallie Mae: [www.salliemae.com](http://www.salliemae.com)
- Discover Student Loans: [www.discoverstudentloans.com](http://www.discoverstudentloans.com)
- Wells Fargo Bank: [www.wellsfargo.com/student](http://www.wellsfargo.com/student)
- Sun Trust Bank: [www.suntrusteducation.com](http://www.suntrusteducation.com)
- CitiBank: [www.studentloan.com](http://www.studentloan.com)

Deadlines for Financial Aid Application

The deadline for applying for scholarships through Tennessee Temple University is March 30 for returning students. New students beginning in the fall semester need to submit the financial aid application by June 30, and students starting in the spring semester by November 1. Everyone is strongly encouraged to complete the FAFSA as soon after January 1 as possible. The FAFSA need only be filed once per academic year. All TTU scholarships are distributed based on fund availability so early application is important.
The deadline for Tennessee residents to apply for the Tennessee Assistance Award is May 1. However, this deadline might be sooner depending on state funding. Application is automatic with the FAFSA for Tennessee residents.

**NOTE TO LATE FILERS:** Tennessee Temple University scholarships and work opportunities will be awarded to the extent available. Students filing late should still complete the FAFSA application and the work application because awards not claimed will be reallocated. Students who do not submit the FAFSA will not be eligible for any TTU scholarships.

**NOTE TO RETURNING STUDENTS:** A returning student applying for a renewable scholarship must meet the GPA requirements for renewal and complete the steps to apply for financial aid by the priority deadlines. Renewable scholarships will not automatically be renewed and are subject to fund availability. A returning student who is requested by a supervisor for a specific work assignment in the next year (or semester) is not necessarily guaranteed the assignment. Work placements cannot be made until the steps to apply for financial aid are followed.

### Satisfactory Academic Progress Policy for Federal Student Financial Aid

Tennessee Temple University Standards of Satisfactory Academic Progress measure a student’s performance in the following two areas: completion rate, which ensures the student will finish in the maximum time frame, and cumulative grade point average (GPA). The Financial Aid Office is responsible for ensuring that all students who receive federal financial aid are meeting these standards. The Standards of Satisfactory Academic Progress (SAP) apply to federal student financial assistance programs and veteran benefits.

### Undergraduate Degree Standards

1. **Completion Rate**
   
   At the end of each academic year, a student’s academic progress will be measured by comparing the number of attempted credit hours with the credit hours earned (i.e., received a grade of A, B, C, or D). This includes any course for which the student has remained enrolled past the Drop/Add period. A student must earn 67 percent of credits attempted to maintain satisfactory academic progress.

   The following are considered when evaluating a student’s satisfactory academic progress:
   - Withdrawals (W’s and WF’s), incompletes, and failures are considered attempted but not earned hours.
   - Passing credits received for pass/fail courses are considered attempted and earned credits; failing grades in pass/fail courses are considered attempted but not earned.
   - Repeated courses are included in the calculation of both attempted and earned hours.
   - Audited courses are not considered credits attempted or earned.
   - Remedial courses are included in the calculation of both attempted and earned hours.

2. **Cumulative GPA**
   
   Students are required to earn a cumulative GPA of 2.0 or higher from courses taken at TTU in order to earn an associate’s or bachelor’s degree from TTU.

   *In order to retain financial aid eligibility,* a student must attain satisfactory academic progress which is defined as completing 67% of all classes attempted and the appropriate GPA.

<table>
<thead>
<tr>
<th>Academic Level</th>
<th>Required GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-23 credit hours</td>
<td>1.50 cumulative GPA</td>
</tr>
<tr>
<td>24-47 credit hours</td>
<td>1.65 cumulative GPA</td>
</tr>
<tr>
<td>48-59 credit hours</td>
<td>1.85 cumulative GPA</td>
</tr>
<tr>
<td>60+ credit hours</td>
<td>2.00 cumulative GPA</td>
</tr>
</tbody>
</table>

3. **Maximum Time Frame**
   
   Students are not eligible to receive financial aid once they have attempted more than 150 percent of the normal credits required for their degree or certificate program. At Tennessee Temple University, this means that students in programs requiring 120 hours for graduation will be eligible for financial aid during
the first 180 attempted hours as an undergraduate. All attempted hours are counted, including transfer hours, whether or not financial aid was received or the course work was successfully completed. A student whose progress toward the successful completion of a degree program is adversely affected by extraordinary circumstances may submit a written appeal to the Director of Financial Aid under the provisions outlined below under “Appeal Procedure.”

4. Annual Satisfactory Academic Progress (SAP) Reviews
Academic progress will be reviewed at the end of the academic year. Those students not meeting the requirements stated above will be placed on Financial Aid Probation during the next semester of enrollment and will receive a letter of probation.

**Probation**
The student may continue to receive financial assistance during the probationary period. At the end of the probationary period, the student will:

- Be removed from probationary status because both cumulative GPA and cumulative completion rate standards are met; or
- Be suspended from receiving assistance from federal, state, Veterans Administration, and institutional sources and will receive a Financial Aid Suspension letter.

**Suspension**
If the student does not meet both standards given in items one and two (above), he is no longer eligible for financial aid until he has taken classes, using his own funding, and raised his cumulative GPA and completion rate to meet the above standards.

5. Appeal Procedure
To appeal the financial aid suspension, a student must, within 15 calendar days of notification, submit to the Financial Aid Office a signed and dated letter of appeal explaining why he or she should not be suspended. Included with the letter of appeal, the student must submit a specific plan for academic recovery signed by his or her academic advisor. A student may appeal due to an emergency condition (i.e., health, family, catastrophe, etc.). Documentation verifying the situation may be requested. The Director of Financial Aid will consider the appeal and render a decision conveyed in writing to the student within two weeks of the student’s appeal.

6. Reinstatement
The student can raise his GPA and/or satisfy credit deficiencies by taking additional course work at Tennessee Temple University without receiving financial aid. He may not use transfer credits from other institutions to eliminate GPA deficiencies. He may submit a copy of his Tennessee Temple University transcript to verify grade changes, including the removal of incompletes, if this will result in the removal of your deficiencies.
ACADEMIC INFORMATION

Academic Programs
As a Christian institution of higher learning, Tennessee Temple University requires a solid biblical foundation for all students because the Word of God is the preeminent text book, teaching us how to know and love God, how to love and relate to one another and how to live a holy life that glorifies God. Upon this Biblical foundation, undergraduate programs are built with a liberal arts core than ensures a broad range of thought for every student regardless of major. Tennessee Temple graduates desirous of further study have found success in graduate schools and in service to God and their communities all around the globe in ministry, education, business, health care, and government.

Tennessee Temple University is organized into five academic units: The Department of Bible and Christian Ministries, The Department of Business, The Division of Arts & Sciences, The Division of Education, and Temple Baptist Seminary. Students choose from a variety of programs which are listed specifically on pages 46-47. Courses are offered in residence in traditional 15 week fall and spring semesters, in residential module classes which are intensive one week studies offered in December, January and May. Courses are offered year-round through Distance Education in classes ranging from 8 weeks to 15 weeks in duration.

Authority to Operate
Tennessee Temple University is legally chartered as a nonprofit organization established for educational purposes. This authorization is set forth in the original charter of operation dated July 8, 1946. Tennessee Temple University is certified by the state of Tennessee to operate as a nonprofit organization (March 29, 1979). Tennessee Temple University is also authorized by both the charter and the state of Tennessee to grant both undergraduate and graduate degrees.

Accreditation
Tennessee Temple University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) PO Box 328, Forest, VA 24551; Telephone: 434.525.9539; email: info@tracs.org] having been awarded Reaffirmed status as a Category IV institution by the TRACS Accreditation Commission on November 28-29, 2005; this status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

The USDE has approved the University for the educating of veterans, veteran's dependents and survivors. The U. S. Department of Homeland Security authorizes the university to enroll nonimmigrant students. Various provinces in Canada recognize the University for financial aid to Canadian students. On the basis of accreditation, students of Tennessee Temple University are eligible for federal financial aid.

The Teacher Education program of Tennessee Temple University is approved by the Association of Christian Schools International (ACSI). Graduates of the Education programs receive an ASCI certificate.

Cierpke Memorial Library
The resources and facilities for reading and research for the University are housed in the two-story Cierpke Memorial Library. The facility was completed in 1961 and remodeled in 1990. The library houses approximately 154,000 books and over 9,000 bound and unbound volumes of periodicals. Books are cataloged according to the Library of Congress classification system.

The Audiovisual Center provides equipment and curriculum materials for use in the classroom and the library. Ministry students have access to a large number of church-related curriculum materials.

Rare books, special collections, and a large retrospective periodicals collection on microfilm are available to the students. The library subscribes to the following CD-ROM computerized services: Periodical Abstracts, ATLA Religion Index, Bible Works, and ERIC (an education index). The Library is a member of SOLINET, a computerized cataloging and interlibrary loan network, and has access to research materials at other college, university, and public libraries. Electronic databases of InfoTrac, and FirstSearch are also available.
Family Education Rights and Privacy Act

The Family Education Rights and Privacy Act (FERPA) is a Federal law that applies to educational agencies and institutions that receive funding under a program administered by the U. S. Department of Education. The statute is found at 20 U.S.C. § 1232g and the Department's regulations are found at 34 CFR Part 99.

The Family Education Rights and Privacy Act affords students certain rights with respect to their education records. They are:

- The right to obtain a copy of the Tennessee Temple University’s student records policy from the Records Office.
- The right to inspect and review the student’s education records.
- The right to request the amendment of the student’s education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights.
- The right to file with the U. S. Department of Education a complaint concerning alleged failures by Tennessee Temple University to comply with the requirements of FERPA.
- The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

A student’s record is considered confidential. Federal law provides for the release of information to University personnel who have a legitimate educational interest, other institutions conducting research (provided information cannot be released to another party), and certain government officials.

Under FERPA, when a student turns 18 years of age or attends a postsecondary institution, “the rights accorded to, and consent required of, parents transfer from the parents to the student. The student, and not the parent, may access, seek to amend, and consent to disclosures of his or her education records.” [Authority: 20 U.S.C 1232g(d); § 99.5 (a)]

Federal law provides that only directory information may be released by the University without the consent of the student. Directory information includes, but is not limited to, the following: student’s name, address, telephone number, date and place of birth, field of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, and the most recent previous educational institution attended.

The Records Office maintains a permanent record on every student who has attended Tennessee Temple University. The student record currently includes the following: student’s name, social security or I. D. number, address, date and place of birth, gender, conditions of admittance, records of academic probation, suspension or dismissal, major field of study, degrees earned, and date of graduation.

Transcripts of a student’s record or grade reports are released only on the student’s written authorization and in accordance with the provisions of the Privacy Act.

Course Designations

Semester Hours

The unit of credit is the semester hour. A semester hour is one fifty-minute period of instruction per week for 15 weeks or the equivalent. Our undergraduate programs require from 120 semester credit hours to 145 credit hours, depending upon the major. Students can usually complete their degree in four years of study.

Subject Area Designations

<table>
<thead>
<tr>
<th>AMSL</th>
<th>American Sign Language</th>
<th>ENGL</th>
<th>English</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL</td>
<td>Bible</td>
<td>HIST</td>
<td>History</td>
</tr>
<tr>
<td>BUSI</td>
<td>Business</td>
<td>ICST</td>
<td>Intercultural Studies</td>
</tr>
<tr>
<td>CHMN</td>
<td>Christian Ministries</td>
<td>INTD</td>
<td>Interdisciplinary Studies</td>
</tr>
<tr>
<td>CISS</td>
<td>Computer Information Science &amp; Systems</td>
<td>LANG</td>
<td>Language</td>
</tr>
<tr>
<td>COMM</td>
<td>Communication/Speech</td>
<td>LEAD</td>
<td>Leadership</td>
</tr>
<tr>
<td>CSER</td>
<td>Christian Service</td>
<td>MATH</td>
<td>Mathematics</td>
</tr>
<tr>
<td>EDUC</td>
<td>Education</td>
<td>MUSA</td>
<td>Applied Music</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MUSC</td>
<td>Music</td>
</tr>
</tbody>
</table>
Course Numbering
Course numbers consist of a four-letter subject area designation and four digits. Normally, the first digit indicates the course level, the middle two digits indicate the course sequence, and the last digit indicates the number of credit hours to be earned. Lower level courses, 1000 or 2000, are appropriate for freshman and sophomores. Upper level courses, 3000 or 4000, are appropriate for juniors and seniors. Courses beyond this classification (5000-8000) are graduate level courses and may be taken by undergraduate students only upon the consent of the student’s advisor, the instructor and the department chair. Undergraduate students must have a minimum of thirty upper level hours in order to graduate.

Registration for Classes
This academic catalog contains the course requirements for the various academic programs. Students should become very familiar with the requirements of their specific program. Though University faculty, staff, and advisors are available to guide and assist our students, the student alone bears the responsibility to ensure that all the requirements for graduation are met.

New students will be assigned an advisor when their admission file is complete and they are admitted to the University. Students may register for classes upon consultation with their advisors. There is no registration fee for first time students. Returning students should register for classes during the scheduled pre-registration period to avoid the registration fee. Returning students who do not register at least two weeks before classes begin will be charged a late registration fee.

Prerequisites
Students must meet the prerequisite requirements of every course in which they enroll. Many courses are taught in a sequence, thus students should check the specific course description to determine if a prerequisite must be met to enroll in a course.

A minimum grade of "C" is required in all departmental core courses, minor courses, Bible and Theology courses, and 1000 level courses in English and Math.

Course Load
A normal undergraduate course load is 12-18 hours per semester. The maximum load for students in undergraduate curricula is 18 semester hours. The maximum load may be exceeded under the following circumstances:

- On approval of the Vice President for Academic Services, students may schedule overloads not to exceed 21 hours if, during their previous term at Tennessee Temple University in which they carried 12 or more hours, they passed all work attempted and earned a GPA of 3.0 or higher. Students who have scheduled fewer than 12 hours during intervening semester or semesters will retain the overload privilege if the cumulative GPA is 3.0. Exceptions require permission of the Vice President for Academic Services verified by written notice to the Registrar.

- On approval of the Vice President for Academic Services, a student who has petitioned to graduate who is ineligible to carry an overload may schedule a maximum of 21 hours if the overload will allow him to graduate in that semester. A petitioning student needing more than 21 hours must change his petition to the following semester.

- Distance education courses are included in the course load.

- When a student must work in order to remain in school, experience has proven that he should reduce his academic load accordingly to safeguard his health, job efficiency, and academic performance. The following is highly recommended as a maximum academic load in relation to working hours:

<table>
<thead>
<tr>
<th>WORKING HOURS</th>
<th>ACADEMIC HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>36 and over</td>
<td>9</td>
</tr>
<tr>
<td>16-35</td>
<td>12</td>
</tr>
<tr>
<td>0-15</td>
<td>15</td>
</tr>
</tbody>
</table>

- Students receiving full-time veteran’s benefits, international students, and students on scholarship must maintain a full-time load of 12 semester hours unless authorized for a reduced load.
Part-Time Students
Undergraduate students who take fewer than 12 semester hours during a regular semester are considered part-time students. Part-time students must enroll in a minimum of six semester hours to be considered for financial aid.

Minimum Class Size
An undergraduate class may be canceled if fewer than ten students register for the class during a fall or spring semester or a module course.

Drop-Add Period
During the first week of classes a student may adjust his schedule by dropping or adding courses. When courses are dropped or added, the student's department chair or advisor must approve the change. Students on academic probation or requesting permission to carry more than eighteen semester hours must have approval from the Vice President for Academic Services. No course may be added after the Drop-Add period without written consent of the instructor, the student's advisors and department chairs, and the Vice President for Academic Services. A Schedule Change fee is assessed in the Business Office to process a change to the schedule submitted after the last day of the Drop-Add period. For summer school and modular classes, Drop-Adds must be made on the first day of class. A grade of “W” will be entered on the transcript for courses dropped after this period.

Internships and Practicums
Internships and practicums are designed to give the student practical experience in the academic discipline. Each department establishes the requirements for internships and practicums.

Internships and practicums may begin in one semester and be completed in another. However, no more than three semesters are permitted to complete the requirements. A student who fails to complete an internship or practicum in the registered term must register again in the following term. The grade will be entered as “I” (Incomplete) until the course is completed and the final grade is given. A grade of “NC” will replace the “I” grades in prior semesters once the final grade is recorded. If the internship or practicum is not completed, a grade of “F” will replace the “I” grade in the last term enrolled and a grade of “NC” will replace the “I” grades in prior semesters.

Independent Studies
Independent studies are designed to deal with extenuating circumstances and instructors should not make them arbitrarily available. Only seniors are eligible for independent study, but extreme circumstances in schedule conflicts may permit a junior to be eligible for an independent study. Courses scheduled in the residential program or available through Tennessee Temple University’s Distance Education program may not be taken through independent study. Students register for an independent study course as part of their regular registration.

The student must request the independent study on the Approval for Independent Studies form indicating the rationale and the approval of the student’s advisor, the course instructor, the instructor’s department chair, the Vice President for Academic Services and the Registrar. A syllabus including the number of required faculty-student conferences and all required assignments must accompany the request. The Vice President for Academic Services will retain the syllabus.

Distance Education Courses
Residential students who desire to accelerate their studies at Tennessee Temple University may consider enrollment in the Distance Education program. Distance Education courses count toward the normal course load limit of 18 hours for any one academic term. Overloads up to 21 hours must have the approval of the Vice President for Academic Services. Financial aid is available for Distance Education course loads of six credit hours or more. Residential students must obtain permission for a load of less than 12 hours of residential courses if living in the dormitory. For more information contact the Distance Education office at 423-493-4288.

Transient Studies
Students who desire to accelerate or enhance their studies at Tennessee Temple University may also request enrollment in transient status at another institution. Courses from non-accredited schools may not be approved. Transient studies are available only to students who are currently enrolled or pre-registered for the following term.
Transient studies may supplement but not replace course enrollment during a semester at Tennessee Temple University. Transient studies taken during the school term will be weighted with the overall course load and overloads (19-21 hrs) must have approval of the Vice President for Academic Services. No more than 75% of a student’s degree may be earned through any combination of transient studies, transfer credits, military service credits, CLEP, CEEB, ACT, and College Board Advanced Placement testing.

The student must submit a Transient Studies Request Form (with a course description) indicating approval by the student’s advisor, by the department chair of the course discipline, and by the Registrar prior to enrolling at any other institution as a transient student. Upon completion of the course, it is the student’s responsibility to request that an official transcript be sent to the Records Office of Tennessee Temple University. Only credits with the grade of “C” or higher will be accepted. These credits and grades will be recorded on the transcript and computed in the cumulative grade point average.

Graduating students will not be permitted to enroll in transient studies courses during their last term of enrollment. To be considered for graduation, all transient studies course grades for graduating students must be in the Records Office by the first Monday in December for fall graduates, the first Monday in April for spring graduates or the first Monday in August for summer graduates. Course work and final examinations should be planned accordingly to meet this deadline. Any exceptions to this deadline must be requested in writing to the Vice President for Academic Services and the Registrar prior to enrollment in the course.

Non-TTU students enrolling in transient status at Tennessee Temple University should contact the Office of Admissions for details on enrollment requirements and then the Records Office for registration.

**Course Audit**
Residential courses may be audited upon the recommendation of the professor, the Registrar, or the Vice President for Academic Services.

A student must register for audit classes during regular registration. An audit registration may not be changed to credit registration after the last day of the Drop-Add period. A credit registration may be changed to audit registration before the last class day prior to mid-term examinations. A course taken as an audit may be repeated in a subsequent term for credit.

Auditors are visitors to the class and may participate in class activities and discussions with the instructor’s approval. Auditors are not required to meet the same course requirements as students taking the course for credit. Attendance will be tracked for institutional research purposes only.

**Advanced Credit**

**Advanced Placement Courses (AP)**
College Board Advanced Placement tests with a grade of 3 or above may qualify for advanced placement credit in course requirements for a particular program of study. Students should have an Advanced Placement transcript sent to the Records Office before arrival.

**College Level Examination Program (CLEP)**
The College Level Examination Program (CLEP) awards credit by examination for college-level learning acquired without attending class on campus. Students may earn college credit for scores equal to or greater than the percentile for a limited number of CLEP subject examinations. For details, students may contact the Records Office.

**Course Challenge**
A student may challenge a course for which he has sufficient background if he receives the approval of his advisor and the department chair of the course. Freshmen and sophomores may challenge courses at any level; juniors and seniors may challenge only 3000 or 4000 level courses.

A student may not challenge the following:
- Any course for which he is or has been registered for credit or audit except by the end of the first day of class
- Any course in which he has received a final grade
- Any course already challenged
- English Composition I and II (ENGL-1013, ENGL-1023)
• Any Bible or Theology course
• More than six hours of Spanish
• More than the first three hours of American Sign Language (without Dept. Chair approval)
• Any Sign Language Interpreting course
• Any departmental capstone course
• A course in their final semester before graduation.

After completing the proper form and receiving permission from his department chair, the student must take the challenge examination from the instructor selected by the chair of the department in which the course is offered. The student will pay a $100 challenge fee to the Business Office prior to taking the exam.

A student passing the examination with a minimum grade of 71% (C) will receive a grade of “P” (Passing). Examination results judged inadequate will be recorded as NP (Not Passing). Although the grade will appear on the transcript, neither “P” nor “NP” will be included in the grade point average. The student should request that the Record’s Office post credit for the challenged course to the student’s transcript.

Military Credits
Tennessee Temple University is approved under Title 38, U. S. Code, Chapters 30, 31, 32, 33, 35, 1606 and 1607 for education of veterans and eligible dependents.

When an eligible veteran submits an application for admission, he or she should also request that an official military transcript be sent to the Records Office. By law, this transcript must be received prior to the end of the student’s first semester at Tennessee Temple University. A copy of the veteran’s DD-214 must be submitted with the application for benefits.

The Registrar will evaluate and award transfer credits according to recommendations by the American Council on Education standards. The Department of Veterans Affairs will recognize only transfer credits which apply toward the degree. One hour of credit (to a maximum of four credit hours) in physical education will be granted for every six months of active military service.

Advanced Standing
Seminary students may be eligible for advanced standing if their previous theological coursework is comparable and appropriate to the seminary program in which they are enrolled. Up to 12 hours of advanced standing may be applied to the Master of Ministry program, up to 21 hours of advanced standing may be applied to either the Master of Arts in Biblical Studies or Master of Christian Education, and up to 30 hours of advanced standing toward the Master of Divinity.

Withdrawal
Withdrawal from a Class
After the Drop-Add period, the last day to withdraw from an enrolled course with a “W” is the first Friday after the mid-semester examinations. The last day to withdraw from an enrolled course with a “WP” or “WF” is the last class day before final examinations. Withdrawal forms are available in the Records Office. It is the student’s responsibility to withdraw officially from a class and he should be aware that there are negative academic and financial consequences if he fails to do so. This policy includes all classroom courses for credit, independent studies for credit, internships, practicums, and audit courses.

Withdrawal from the University
Any student desiring to drop his entire schedule and withdraw from the University must not only withdraw from classes, but must complete the Exit Process and receive the necessary signatures including: the instructor of the last class attended, advisors, Security, Library, Student Development, Business Office, Financial Aid, and Records Office. Any student living in the dormitory must turn in keys and the ID card when checking out with his or her RD or RA. Any off-campus student must turn in the ID card to Student Development.

Transcript Requests
The Records Office maintains a permanent record of grades on each student. Students may obtain copies of their transcripts by submitting a written request either in person, by mail or by fax (423-493-4308). To facilitate the request, the letter must include the student’s full name at the time of enrollment, current address and phone number, Social Security number, date of birth, when attended or graduated,
degree earned, recipient of the transcript, and quantity and type of transcript requested. Each request, including third party requests, must bear the written signature of the student. Transcript Request Forms are available at www.tntemple.edu.

The fee for each official transcript is $15.00 and must be received in the Records Office before the transcript will be released. Payment may be check, money order, or credit card (MasterCard, Visa, or Discover). Only requests submitted in person at the Records Office may be paid in cash. For an additional $5.00, the transcript can be processed within the next business day, assuming there is no outstanding balance due with any campus office. Additional fees for express shipping must be received in advance.

The Records Office will not release transcripts if the student’s financial account is outstanding for any reason, unless the student is enrolled in the current semester or pre-registered for the following semester. In addition, transcripts for graduating seniors are not released until the required exit interviews have been completed.

Declaring a Major
A student enrolling in Tennessee Temple University who has not decided what degree program he or she wants to pursue will focus on the general core curriculum with sufficient electives available to allow the student to experiment with different disciplines of study. The student will be assigned an advisor to guide him through this decision process. The student’s major will officially be “Undeclared”. By the end of the student’s sophomore year, he or she must declare a major. The Change of Program form is required for declaring a major and is available through the Records Office.

Admission to Tennessee Temple University does not imply admission to a major. Some majors have specific admission criteria and minimum standards that must be maintained to remain in the major as a degree candidate. Likewise, admission to candidacy in a degree program does not imply the student will complete that major concentration if minimum standards are not being met.

Change of Major
A student desiring to change an academic major must obtain signatures from the department chair of the requested major and the department chair and advisor of the current major and then submit the Change of Program request for approval to the Registrar. The requirements for graduation are based on the catalog in effect at the time the major change is approved. Adding the teacher education component changes the major to the requirements of the current catalog.

Double Major
A student may declare two majors. The student must meet the program requirements for the second major in the catalog in effect at the time the second major is declared. To avoid prolonging graduation, the student should declare both majors at the same time. While some courses may apply toward two majors, no more than three courses shall be counted as satisfying the requirements of both major concentrations. Students will receive one degree with two majors.

Adding a Biblical Studies Major
All students pursuing a Bachelor’s degree, except those in the Department of Bible and Christian Ministries, may have Biblical Studies as one of their majors if they take 30 hours of Bible and Theology courses. A minimum grade of "C" is required in all courses applicable to a Biblical Studies major. To have the Biblical Studies major recorded on their transcripts, students must submit to the Records Office a Change of Program request approved by their department chair. Students will receive one degree with two majors.

Minors
All students pursuing a Bachelor’s degree, except those in the Department of Bible and Christian Ministries, will have met the requirements for a minor in Bible.

A minimum of eighteen hours in the field of concentration beyond the general core education and departmental major requirements of a Bachelor’s degree constitutes a minor. While some courses may apply toward both departmental major requirements and the minor, no more than two courses shall be counted as satisfying the requirements of both the major and minor. The requirements for the minor are based on the catalog in effect when the minor is added.
Attendance Policy

Tennessee Temple University requires residential students to attend class. Regular class attendance has a positive effect on a student's performance while a lack of class attendance almost always has a negative impact on a student's performance. A significant portion of a college education at Tennessee Temple University is the preparation of Christian students for life, whether in full-time Christian ministry or in the business and professional community, and that preparation includes discipline in fulfilling one's responsibilities.

The general rule is that absences beyond two weeks in any class will result in failure of that class.

Excused/Unexcused  An excused absence would include such things as: documented illness (doctor's note, fever, vomiting, etc., not general aches and pains), death in the family, school sponsored athletic competition with prior notice, school-related event with prior notice, etc. Unexcused absences would include oversleeping, work, travel, vacations, poorly scheduled appointments, personal issues, etc. It is the responsibility of the student to document excused absences with the professor within one week of the absence. Documentation for school related events should be provided to the professor in advance of the absence.

Make-Up Work If the student is allowed to make-up missed work, the work should be made up within one week of returning to class.

Tardiness   Arriving at a class up to ten minutes late or leaving up to ten minutes early constitutes a tardy. Three tardies count as one absence. Arriving at a class more than ten minutes late or leaving more than ten minutes early counts as an absence.

Exceptions When a student exceeds two weeks in absences, the nature of the absences will be examined to determine if an exception is warranted. If a student has no more than one week of unexcused absences, the student will not fail the class. If a student officially withdraws with a grade of "W" that grade will supersede an “F” due to absences.

No Cut Days The penalty for being absent on a “no cut” day (all classes two days immediately before and two days immediately after Thanksgiving and Spring breaks) is one letter grade reduction in each class missed.

Required Events Attendance is required at certain school events, such as Chapel, Academic Department Meetings, Hall Meetings (for dormitory students), Assessment Day, Baccalaureate, and Graduation. Absence at these events will result in demerits or fines.

Grading Policies

Grade Point Average  The student's grade point average (GPA) is the ratio of the credit hours earned at Tennessee Temple University to the grade points received. The GPA is computed by dividing the total number of grade points by the total number of GPA semester hours earned at Tennessee Temple University only.

All F and WF grades are punitive and are considered as "GPA hours" when computing a student's grade point average. All X, WX, WP, P, NP and NC grades are non-punitive and are not considered as "GPA hours" when computing a student's grade point average.

Grade Scale

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Percentage Grade</th>
<th>Grade Points per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>91-100</td>
<td>4.00</td>
</tr>
<tr>
<td>B</td>
<td>81-90</td>
<td>3.00</td>
</tr>
<tr>
<td>C</td>
<td>71-80</td>
<td>2.00</td>
</tr>
<tr>
<td>D</td>
<td>61-70</td>
<td>1.00</td>
</tr>
<tr>
<td>F</td>
<td>60 or below</td>
<td>0.00</td>
</tr>
<tr>
<td>WF</td>
<td>Withdrawal while failing</td>
<td>0.00</td>
</tr>
</tbody>
</table>
In extenuating circumstances, a student may request a temporary grade of “I” (incomplete) for a course at the close of the semester which allows the student thirty days from the last day of final examinations to complete the requirements. Unless the requirements are completed or the Vice President for Academic Services grants an extension, the “I” grade will be replaced with an “F” grade. Instructors must submit a grade change to the Records Office before the end of the next term or the grade will become permanent on the transcript.

The Director of Christian Service may assign a “U” (unsatisfactory) grade for incomplete Christian Service assignments and allow the student up to thirty days from the last day of final examinations to complete the requirements. Unless the requirements are completed or the director of Christian Service grants an extension and subsequently submits a grade change to the Records Office before the end of the next term, the “U” grade will remain on the permanent record.

Only in the case of an extreme situation will the Vice President for Academic Services or the Director of Christian Service (for Christian Service assignments) permit an extension. The maximum extension is an additional sixty days. Incomplete grades in certain internships and practicums may be carried over a maximum of two subsequent semesters with permission from the department chair and the Vice President for Academic Services.

Notification of Grades

Final grades for students are available through their Student Portal accounts. The University no longer mails grade reports at the end of the semester. Students who desire their grades to be mailed to themselves or to a third party must submit a signed Release of Academic Information form to the Records Office.

Any student having an outstanding balance at the end of the semester will not be able to access his grades in his Student Portal or to receive a mailed grade report or a transcript of grades until the balance is paid in full.

In accordance to FERPA, grade reports and transcripts will not be released to another party or organization, including parents, without a written signed request from the student.

Grade Disputes

The student has the right to ask for clarification of a particular grade for a class if he feels that he has sufficient evidence upon which to differ. When the student thinks that a grade has been incorrectly assigned, he has one semester following the issuing of the disputed grade in which to handle this dispute. In the chain of appeal, the student must first try to resolve the problem with the professor. The student may then appeal to the department chair prior to consulting with the Vice President for Academic Services. If the student desires to appeal his dispute to a higher level, he may appeal in writing to the Admissions and Academic Policies Committee. Letters to the Committee should be addressed to the Vice President for Academic Services.

Repeat To Raise Grade (RTRG)

A student is permitted to repeat a course in which he has received either a "D," "F," or "WF" grade. The first grade is deducted from the attempted, earned, and GPA hours totals but is not physically removed from the permanent record. For all repeated courses, the highest grade only is computed in the cumulative totals and the GPA. Students are responsible for indicating at the time of registration that they are repeating courses. Unless the Vice President for Academic Services approves taking the repeated
course at another institution prior to enrolling in the course, the course must be repeated at Tennessee Temple University.

Courses taken for RTRG credit cannot be applied toward financial aid awards.

**Classification of Undergraduate Students**

Classification of students is based on minimum semester hours completed and not on semesters attended. Classification shall be according to the following minimum standards:

<table>
<thead>
<tr>
<th>Classification</th>
<th>Minimum Semester Hours Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sophomore</td>
<td>30</td>
</tr>
<tr>
<td>Junior</td>
<td>60</td>
</tr>
<tr>
<td>Senior</td>
<td>90</td>
</tr>
</tbody>
</table>

**Academic Honors**

Any undergraduate student enrolled for twelve hours or more may be recognized for academic honors based on his or her current semester grade point average. Recognition is determined by the following standards:

- **Academic Honors**: 3.500 – 3.699 GPA
- **Dean’s List**: 3.700 – 3.849 GPA
- **President’s List**: 3.850 – 4.000 GPA

The academic honors will be posted on the student’s permanent academic record for the semester earned and appropriate recognition will be given in a chapel service at the beginning of the next semester. Upon request, the university will notify the student’s hometown newspaper of the honor.

**Honor Society**

In April 1963, the Tennessee Temple Honor Society, *Alpha Epsilon Theta*, began with twelve charter members from the 1963 graduating class. Taken from the Greek letters Alpha Epsilon Theta, its motto, "Increasing in the knowledge of God" (Col. 1:10), indicates the purpose for which the organization was founded.

Membership is limited to undergraduate juniors and seniors whose cumulative GPA is 3.50 or above based on a 12-hour average academic load each semester and who have earned at least 60 semester hours at Temple. The Vice President for Academic Services will notify those students who qualify to be inducted into the society. Students thus honored are later recognized at the Class Day exercises.

**Academic Probation**

A student is placed on academic probation when admitted to Tennessee Temple University if he has attended any post-secondary school and his cumulative GPA is below 2.00. Likewise, any student who fails to maintain an acceptable cumulative grade point average for his academic level (see below) will be placed on academic probation for the next semester enrolled. The statement “Placed on academic probation for next term” will be placed on the permanent record.

A student placed on academic probation will be limited to thirteen credit hours plus one RTRG (repeat to raise the grade) course for the next semester enrolled. Students on academic probation must meet with their advisors once a month and participate in mandatory study hall. Other conditions may also be imposed.

A student placed on academic probation must continue in subsequent semesters to demonstrate satisfactory qualitative academic progress toward raising the cumulative GPA to the acceptable mark for his academic level or face academic suspension.

Satisfactory academic progress for students enrolled in associate’s and bachelor’s programs is as follows:

<table>
<thead>
<tr>
<th>Academic Level</th>
<th>Required GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-23 credit hours</td>
<td>1.50 cumulative</td>
</tr>
<tr>
<td>24-47 credit hours</td>
<td>1.65 cumulative</td>
</tr>
<tr>
<td>48-59 credit hours</td>
<td>1.85 cumulative</td>
</tr>
<tr>
<td>60+ credit hours</td>
<td>2.00 cumulative</td>
</tr>
</tbody>
</table>
Academic Suspension or Dismissal
If the student fails to raise the cumulative GPA to the acceptable level by the end of two semesters, he may be placed on academic suspension for one semester.

Any student allowed to return after a semester of academic suspension is readmitted on academic probation and is limited to thirteen credit hours plus one RTRG (repeat to raise the grade) course. He must achieve satisfactory qualitative academic progress in his returning and subsequent semesters. Failure to achieve an acceptable semester GPA may result in dismissal for a period of not less than two consecutive semesters.

Academic Status Appeals
Any student placed on academic probation or who has been notified of pending academic suspension or dismissal may appeal to the Admissions and Academic Policies Committee. A student placed on academic suspension or dismissal must request approval for readmission through the Admissions and Academic Policies Committee. Letters to the Committee should be addressed to the Vice President for Academic Services.

Further Appeals
Students who have concerns or complaints about their programs or their financial aid should be aware that this institution has a complaint procedure. To the extent possible, students should seek a resolution of such matters through the institution's complaint procedure before involving others. Should the institution not be able to resolve the problem, the student should contact the State Postsecondary Review Program office at the Tennessee Higher Education Commission at (615) 632-8276.

Graduation Policy and Requirements

Each student bears the responsibility for completing the programs of study in his/her degree. Tennessee Temple University cannot be held liable for a student's failure to meet the requirements for graduation.

No more than 75% of a student's degree may be earned through any combination of advanced standing, transient studies, transfer credits, military service credits, CLEP, CEEB, ACT, and College Board Advanced Placement testing.

Each bachelor's candidate for graduation must successfully complete:
- all general education core classes
- all major program departmental requirements
- a minimum of 12 credit hours in the major program earned at Tennessee Temple University
- all minor program departmental requirements (if applicable)
- a minimum of 120 semester credit hours
- a minimum of 25% of semester credits earned at Tennessee Temple University
- a minimum of 30 semester credit hours of upper level courses (3000-4000)
- a minimum of 2.00 GPA
- departmental core courses, minor courses, Bible and Theology courses, and 1000 level courses in English and math with a minimum grade of "C"
- a minimum of one Christian Service credit per residential semester
- the designated exit exam and graduate assessments

An associate's degree candidate must successfully complete the above requirements but with a reduced general education core, a minimum of 60 semester credit hours, and no requirement of 30 upper level credit hours.

Graduate degree candidates must successfully complete all the course and assessment requirements of their respective programs.
Commencement Exercises
Although commencement exercises will be held only in the spring, Tennessee Temple University will confer degrees in December, May, and August for those candidates who have completed all requirements. Each candidate must submit a Graduation Application to the Records Office by the last Monday in September for December conferral, the last Monday in January for May conferral or the last Monday in June for August conferral. Candidates who receive their degrees in the August and December are invited to participate in the next May commencement exercise and should indicate on the Graduation Application their desire to participate. No one will be allowed to march in the May Commencement Exercises who submits a Graduation Application after January 31 without approval of the Registrar.

Students enrolled in residential courses in the spring term and receiving their degrees at May conferral are expected to participate in Class Day exercises, Baccalaureate services, and the Commencement exercises. Requests for In Absentia must be made prior to March 1 in writing to and approved by the Vice President for Academic Services for undergraduates and the Academic Dean for Graduate Students, otherwise the candidate may be obligated for full graduation fees.

If it becomes necessary for a candidate to withdraw his or her request to graduate, graduates must submit a Withdrawal of Graduation Application form to the Registrar. Failure to submit the Withdrawal of Graduation Application form will obligate the student to pay the appropriate graduation fees. May graduates must submit the form prior to the spring term mid-semester examinations. Candidates for August or December conferral must withdraw their application prior to final examinations in their last enrolled term.

To be considered for graduation, all transient studies and distance education course grades for graduating students must be in the Records Office by the first day of December, April or August, prior to the anticipated graduation. Course work, final examinations and transcript submissions should be planned accordingly to meet this deadline. Any exceptions to this deadline must be requested in writing to the Registrar prior to enrollment in the course.

Exit Examinations
All students graduating with a bachelor degree must complete a required departmental exit examination. Results from these tests must be received in the Office of Institutional Effectiveness and the Records Office prior to Class Day exercises. Students taking a national examination such as the GRE, LSAT or PRAXIS II must test early enough to meet this deadline. Non-national departmental exams should be taken during Assessment Day in April. August and December graduates and those graduating in absentia in May must make testing arrangements with the department chair before the end of the respective term.

A May graduation candidate, who is satisfied with his pre-final examination grade average for a course may be exempt from the final examination. He may, of course, take the final exam to raise his grade for the course. This exemption is available only to May graduates.

Christian Service Requirement
Christian Service gives students the opportunity to put their faith into practice in a labor of love in Highland Park Baptist Church, other local churches, Tennessee Temple University, Chattanooga community projects, and global missions. Every Tennessee Temple University residential student must be registered for and participate in Christian Service each semester. In order to graduate, students must have one satisfactory grade in Christian Service for each semester they are enrolled in the residential program of Tennessee Temple University. Unsatisfactory grades in Christian Service must be made up, preferably within the next regular term.

Foreign Language Requirements
All students pursuing the Bachelor of Arts degree must complete twelve semester hours of a foreign language. The twelve hours must be earned in the same foreign language or may be a combination of the Biblical languages, Greek and Hebrew. Students who have taken two years or more of a foreign language in high school with a grade of "C" or better may challenge the first year of that particular language upon entry. (See requirements for Course Challenge.) International students may receive one
year's credit in their native language (if the language is taught at Tennessee Temple) by taking the Course Challenge test.

Tennessee Temple University accepts American Sign Language (ASL) as satisfying foreign language requirements for the Bachelor of Arts degree. Students wishing to transfer ASL courses to satisfy the foreign language requirement must pass an ASL skills exam before credit is granted.

A Second Bachelor's Degree
A student who has graduated with one bachelor's degree may earn a second bachelor's degree by satisfying the following requirements:
1. Meet all the general requirements for graduation and the specific requirements for the second degree.
2. Complete at least thirty semester hours of courses (with a minimum GPA of 2.00) in addition to those applied toward the first degree. The department chair will approve the course of study necessary to complete the major requirement.

Graduation with Honors
To graduate with honors, a baccalaureate candidate must meet three requirements:
1. Must have earned at least a 3.5 GPA for courses completed at Tennessee Temple University
2. Must have completed at least 60 hours at Tennessee Temple University by the end of the last semester in residence
3. Must have completed all graduation requirements
Recognition for scholastic honors for May conferral candidates is based on the cumulative GPA for all courses completed as of April 1. Courses completed in the candidate's final semester are included in computing the GPA for determining the level of recognition noted in the transcript and on the graduate's diploma. Recognition of candidates for August and December conferral for scholastic honors is based on the cumulative GPA for all courses completed at Tennessee Temple University.

The scholastic honors recognized at graduation are the following:
- Summa Cum Laude 3.850 - 4.000 GPA
- Magna Cum Laude 3.700 - 3.849 GPA
- Cum Laude 3.500 - 3.699 GPA
- Distinction (Associate's program) 3.500 - 4.000 GPA

Although degrees are conferred three times each year, Tennessee Temple University will recognize only one Valedictorian from the undergraduate program for each calendar year. This recognition will take place at the May Commencement Exercise. The Graduation Committee will select the candidates based on the cumulative GPAs calculated on April 1 of all eligible candidates from the August, December and May graduating classes. The candidate having the highest cumulative GPA will receive recognition as Valedictorian for the graduating class. In cases of parity in GPAs, the Academic Council will make the final decision.
Graduate Programs of Study

Temple Baptist Seminary
Certificate of Biblical Studies, C.B.S
Certificate of Christian Ministries, C.C.M
Master of Ministry, M. Min.
Master of Arts in Biblical Studies, M.A.B.S.
Master of Arts in Christian Education, M.A.C.E.
Master of Divinity, M. Div.
Doctor of Ministry, D. Min.

Tennessee Temple University Division of Graduate Studies
Master of Education in Educational Leadership, M.Ed.
Master of Education in Instructional Effectiveness, M.Ed.
Master of Education in English Education, M.Ed.
Doctor of Philosophy, Ph.D. in Leadership

Undergraduate Programs of Study

Department of Bible & Christian Ministries
Major: BIBLE (A.S., B.S., B.A.)
Concentrations: Intercultural Studies, Pastoral Ministry, Women’s Ministries, Youth Ministry
Minors: Intercultural Studies, Women’s Ministries, Youth Ministry

Department of Business Administration
Major: BUSINESS ADMINISTRATION (B.B.A.)
Concentrations: Accounting, Computer Information Systems, Finance, Management, Marketing

Division of Arts & Sciences
Majors: BIOLOGY (B.S.), BIOLOGY EDUCATION (B.S.)
ENGLISH (B.S., B.A.); ENGLISH EDUCATION (B.S.)
HISTORY (B.S., B.A.); HISTORY EDUCATION (B.S.)
MATHEMATICS (B.S., B.A.); MATHEMATICS EDUCATION (B.S.)
MUSIC (B.S.)
Concentrations: Church Music (Worship), General Music, Performance, Music Education (Choral or Instrumental)
PSYCHOLOGY (B.S., B.A.)
Concentrations: General Psychology, Christian Counseling, Deaf Studies
Minors: Biology, English, History, Mathematics, Music, Psychology

Division of Education
Majors: GENERAL STUDIES (A.S.)
EARLY CHILDHOOD EDUCATION (A.S.) (Distance Education Only)
INTERDISCIPLINARY STUDIES for ELEMENTARY EDUCATION (B.S.)
INTERDISCIPLINARY STUDIES (B.S., B.A.)
SECONDARY EDUCATION (Biology, English, History, Mathematics, Music)
SIGN LANGUAGE INTERPRETING (B.S.)
Minors: Child and Family Studies, Deaf Studies, Physical Education
General Education Requirement

The general education requirements are crucial for accomplishing the mission of Tennessee Temple University. The whole man is not complete until the intellect is stretched and the man is able to integrate his knowledge, skills, attitudes, and values in such a way as to equip him to engage effectively in life. An understanding of people, culture, and history, as well as an exploration of man's wisdom, will serve to enhance each individual's ability to relate his Christian experiences to the larger community of mankind. The Bible declares that Jesus grew in wisdom, in stature, and in favor with God and man. The Bible also gives many other examples, including those of Moses, Solomon, Daniel, Luke, and the Apostle Paul, whose understanding, general knowledge, and wisdom was extensive and beneficial to their vocations and service. The general education requirement seeks to provide this broadening of one's education so as to aid effectively the individual's quest in growing and developing the whole person.

English and Math Placement
Students scoring 19 or below on the ACT or 440 or below on the SAT in the Math or English sections must successfully complete MATH-0103 (Math Fundamentals) and/or ENGL-0103 (English Fundamentals) before enrolling in college level courses in Math and English.

Academic Skills Courses
In an effort to assist the student who may lack necessary skills to achieve at the college level, Tennessee Temple University has developed the following developmental courses:

Success Orientation (ACAD-1001)
This course is designed to help students in their academic adjustment from high school to college. The student will be introduced to essential academic skills such as goal-setting, study organization, time management, textbook mastery, listening, memory, note-taking, motivation for study, test-taking, study strategies in other classes and orientation to University services. All incoming first-time freshmen, any transfer student with less than thirty hours of transfer credits and any student admitted on provisional acceptance or academic probation must enroll in this course for one semester.

English Fundamentals (ENGL-0103)
This course focuses on the basics of composition skills necessary for college level writing. The English department operates a writing lab in conjunction with this course. Any student who enters Tennessee Temple University with a test score below 19 on the English portion of the ACT or below 440 on the Verbal portion of the SAT I must successfully pass this course with a “C” or a challenge test to begin college level English courses.

Math Fundamentals (MATH-0103)
This program focuses on the basics of mathematics with particular emphasis on algebra. Any student who enters Tennessee Temple University with a test score below 19 on the Mathematics portion of the ACT or below 440 on the Mathematics portion of the SAT I must successfully pass this course with a “C” or a challenge test to begin college level mathematics courses.

A minimum grade of "C" is required in all departmental core courses, minor courses, Bible and Theology courses, and 0000-1000 level courses in English and Math.
GENERAL EDUCATION REQUIREMENTS
-TWO YEAR PROGRAM-

FOUNDATIONAL STUDIES (12 hours)
(Must be completed within the first 45 hours of the program)
(Transfer students must complete within their first two semesters)
ACAD-1001 Success Orientation .......................................................... 1 hour
CHMN-1011 Christian Life and Evangelism I ........................................ 1 hour
CHMN-1021 Christian Life and Evangelism II ....................................... 1 hour
CISS-1003 Computer Fundamentals .................................................... 3 hours
ENGL-1013 English Composition I ...................................................... 3 hours
ENGL-1023 English Composition II .................................................... 3 hours

GENERAL CORE CURRICULUM (18-19 hours)
Bible/Theology/Philosophy ................................................................... 12 hours
  BIBL-1113 Old Testament Survey (3)
  BIBL-1413 New Testament Survey (3)
  THEO-3113 Bible Doctrines I (3)
  THEO-3123 Bible Doctrines II (3)
Literature Selection ........................................................................... 3 hours
  Choose from:
    ENGL-2103 British Literature I
    ENGL-2113 British Literature II
    ENGL-2203 American Literature I
    ENGL-2213 American Literature II
    ENGL-2303 World Literature I
    ENGL-2313 World Literature II
Laboratory Science OR Mathematics .................................................. 3-4 hours
  Laboratory Science Selection (4) OR
  MATH-1013 or higher level course* (3)
Christian Service (Required each semester) ........................................ 0 hours

*To complete the General Core mathematics requirement, students may be required to enroll in preparatory mathematics courses each semester until MATH-1013 or a higher-level mathematics course is completed.
STAT-2303 (Introduction to Statistics) does not satisfy the general education requirement for mathematics.

TOTAL .................................................................................................. 30-31 hours

-FOUR YEAR PROGRAM-

FOUNDATIONAL STUDIES (18 hours)
(Must be completed within the first 45 hours of the program)
(Transfer students must complete within their first two semesters)
ACAD-1001 Success Orientation .......................................................... 1 hour
CHMN-1011 Christian Life and Evangelism I ........................................ 1 hour
CHMN-1021 Christian Life and Evangelism II ....................................... 1 hour
CISS-1003 Computer Fundamentals .................................................... 3 hours
ENGL-1013 English Composition I ...................................................... 3 hours
ENGL-1023 English Composition II .................................................... 3 hours
COMM-1003 Speech Communication ................................................ 3 hours
MATH - Mathematics Requirements* .................................................. 3 hours

*To complete the General Core mathematics requirement, students may be required to enroll in preparatory mathematics courses each semester until MATH-1013 or a higher-level mathematics course is completed. STAT-2303 (Introduction to Statistics) does not satisfy the general education requirement for mathematics.
GENERAL CORE CURRICULUM (38-41 hours)

Bible/Theology/Philosophy ........................................................................................................... 18 hours

- BIBL-1113 Old Testament Survey (3)
- BIBL-1413 New Testament Survey (3)
- BIBL-2713 Bible Study Methods (3)
- PHIL-2013 Biblical World View (3)
- THEO-3113 Bible Doctrines I (3)
- THEO-3123 Bible Doctrines II (3)

Social Science * ......................................................................................................................... 9-12 hours

Choose at least 3 hours from HIST-1043 Survey of Western Civilization I or HIST-1053 Survey of Western Civilization II. The remaining hours may be chosen from History (3), Psychology (3), Social Studies (3), or Language (6)

Humanities * .................................................................................................................................. 6 hours

- INTD-3013 Humanities (3)
- One other Humanities Selection course (3)

Physical Education Activity* ...................................................................................................... 1 hour

Laboratory Science Selection* ................................................................................................... 4 hours

Christian Service (Required each semester) .................................................................................. 0 hours

TOTAL ....................................................................................................................................... 56-59 hours

*Approved List for General Core Selections

Social Science Selections

History Selection
- HIST-1043 Survey of Western Civilization I
- HIST-1053 Survey of Western Civilization II

Social and Behavioral Science Selection
- PSYC-1003 General Psychology
- PSYC-2213 Human Development

- SOST-2003 Introduction to Sociology
- SOST-2203 Introduction to Political Science
- SOST-2403 World Regional Geography
- SOST-3203 American Government
- SOST-3603 The Family
- SOST-3643 Family Finances
- SOST-3663 Balancing Work & Family
- SOST-3103 Food & Culture

Language Selection

- AMSL-1013 American Sign Language I
- AMSL-1023 American Sign Language II
- LANG-2003 Spanish I
- LANG-2013 Spanish II
- LANG-3003 Spanish III
- LANG-3013 Spanish IV
- LANG-3603 Biblical Greek I
- LANG-3613 Biblical Greek II

Language Selection (Cont.)

- LANG-4603 Biblical Greek III
- LANG-4613 Biblical Greek IV
- LANG-3703 Biblical Hebrew I
- LANG-3713 Biblical Hebrew II
- LANG-4703 Biblical Hebrew III
- LANG-4713 Biblical Hebrew IV

Humanities Selections

- ENGL-2103 British Literature I
- ENGL-2113 British Literature II
- ENGL-2203 American Literature I
- ENGL-2213 American Literature II
- ENGL-2303 World Literature I
- ENGL-2313 World Literature II
- ENGL-3000-4000 ENGL courses with department approval
- MUSC-1013 Music Appreciation
- AMSL-4603 Deaf Literature

Physical Education Activity

Select from PE Activity courses, Varsity Athletics, Military Science

Laboratory Science

Select any 1000-2000 level SCIE course
DEPARTMENT OF BIBLE AND CHRISTIAN MINISTRIES
Dr. David Kemp, D.Min., Department Chair

The Department of Bible and Christian Ministries offers residential programs in Biblical studies, pastoral ministry, youth ministry, women’s ministries, and intercultural studies. The associate’s and bachelor’s degrees in Bible are available through Distance Education.

PURPOSE

1. To enable students to increase in their knowledge of the contents of the Old and New Testaments and in their understanding of the major Bible doctrines.

2. To facilitate the development of students’ worldview that is Biblically based.

3. To facilitate the development of students’ lifestyle that is distinctly Christian as a result of the practical application of the truths of the Bible to everyday life.

4. To enable students to develop and practice Bible study methods that employ consistent and accurate principles of interpretation, and to cultivate within students the desire to continue to grow spiritually, based upon their personal study of the Bible.

5. To prepare students to be able to preach and teach the Bible effectively.

6. To prepare graduates who are equipped for a lifetime of Christian leadership and service characterized by effective evangelism and discipleship.

OBJECTIVES

1. The student will demonstrate knowledge of the contents of the Bible and understanding of the major doctrines of the Bible.

2. The student will be competent to carry out the responsibilities of the specific ministry for which he or she is preparing.

3. The student will demonstrate the skills for the specific ministry for which he or she is preparing.

4. The student will be prepared to pursue graduate work.

ADVISING GUIDE

Please click the following link to find your program Advising Guide.
### Bible, A.S.

**GENERAL EDUCATION REQUIREMENTS (see page 48-49)**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundational Studies</td>
<td>12</td>
</tr>
<tr>
<td>General Core Curriculum</td>
<td>18-19</td>
</tr>
<tr>
<td>Bible/Theology/Philosophy</td>
<td>12</td>
</tr>
<tr>
<td>Literature Selection</td>
<td>3</td>
</tr>
<tr>
<td>Laboratory Science OR Mathematics</td>
<td>3-4</td>
</tr>
<tr>
<td>Christian Service (Required each semester)</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>30-31</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEPARTMENT REQUIREMENTS</strong></td>
<td>15</td>
</tr>
<tr>
<td>BIBL-2513 Life of Christ</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-2713 Bible Study Methods</td>
<td>3</td>
</tr>
<tr>
<td>ICST-1013 Global Focus in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>Bible OR Theology Electives</td>
<td>6</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ELECTIVES</strong></td>
<td>14-15</td>
</tr>
<tr>
<td>General Electives</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>14-15</td>
</tr>
</tbody>
</table>

**ASSOCIATE DEGREE TOTAL**

- **60 HOURS**

### Bible, B.S., B.A.

**GENERAL EDUCATION REQUIREMENTS (see pages 48-49)**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundational Studies</td>
<td>18</td>
</tr>
<tr>
<td>General Core Curriculum</td>
<td>38-41</td>
</tr>
<tr>
<td>Bible/Theology/Philosophy</td>
<td>18</td>
</tr>
<tr>
<td>Social Science Selection</td>
<td>6-9</td>
</tr>
<tr>
<td>HIST-1043 Survey of Western Civilization I OR HIST-1053 Survey of Western Civilization II</td>
<td>3</td>
</tr>
<tr>
<td>INTD-3013 Humanities</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Selection</td>
<td>3</td>
</tr>
<tr>
<td>Physical Education Activity</td>
<td>1</td>
</tr>
<tr>
<td>Laboratory Science</td>
<td>4</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>56-59</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEPARTMENTAL REQUIREMENTS</strong></td>
<td>36</td>
</tr>
<tr>
<td>ICST-1013 Global Focus in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-2513 Life of Christ</td>
<td>3</td>
</tr>
<tr>
<td>HIST-4703 Church History</td>
<td>3</td>
</tr>
<tr>
<td>PSYC-3713 Fundamentals of Biblical Counseling</td>
<td>3</td>
</tr>
<tr>
<td>THEO-3513 Apologetics</td>
<td>3</td>
</tr>
<tr>
<td>Bible OR Theology Electives</td>
<td>12</td>
</tr>
<tr>
<td>Christian Ministry OR Psychology Electives</td>
<td>6</td>
</tr>
<tr>
<td>CHMN-4889 Ministry Internship</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL for B.S.</strong></td>
<td>36</td>
</tr>
</tbody>
</table>

**FOREIGN LANGUAGE REQUIREMENTS (for B.A.)**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foreign Language Electives</td>
<td>12</td>
</tr>
<tr>
<td><strong>TOTAL for B.A.</strong></td>
<td>42-48</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ELECTIVES</strong></td>
<td>13-28</td>
</tr>
<tr>
<td>Electives</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>13-28</td>
</tr>
</tbody>
</table>
**Bible: Pastoral Ministry, B.S., B.A.**

**GENERAL EDUCATION REQUIREMENTS (see pages 48-49)**

- **Foundational Studies** ............................................................................................................................................. 18 hours
  - Must be completed within the first 45 hours
- **General Core Curriculum** ..................................................................................................................................... 38-41 hours
  - Bible/Theology/Philosophy ................................................................................................................................. 18 hours
  - Social Science Selection ......................................................................................................................................... 6-9 hours
  - HIST-1043 Survey of Western Civilization I OR HIST-1053 Survey of Western Civilization II .................. 3 hours
  - INTD-3013 Humanities ........................................................................................................................................... 3 hours
  - Humanities Selection ................................................................................................................................................ 3 hours
  - Physical Education Activity ................................................................................................................................. 1 hour
  - Laboratory Science ................................................................................................................................................. 4 hours

**TOTAL ........................................................................................................................................................................... 56-59 hours**

**DEPARTMENT REQUIREMENTS**

- ICST-1013 Global Focus in the Local Church ........................................................................................................... 3 hours
- BIBL-2513 Life of Christ ............................................................................................................................................... 3 hours
- HIST-4703 Church History ........................................................................................................................................... 3 hours
- PSYC-3713 Fundamentals of Biblical Counseling .................................................................................................. 3 hours

**CONCENTRATION REQUIREMENTS**

- HIST-4733 Baptist History ........................................................................................................................................... 3 hours
- BIBL-2723 Hermeneutics ............................................................................................................................................. 3 hours
- THEO-3313 Bibliology and Angelology ..................................................................................................................... 3 hours
- THEO-3323 Theology Proper and Pneumatology ...................................................................................................... 3 hours
- THEO-3333 Christology and Soteriology ..................................................................................................................... 3 hours
- THEO-3343 Angelology, Anthropology, and Hamartiology ........................................................................................ 3 hours
- THEO-3353 Ecclesiology ............................................................................................................................................. 3 hours
- THEO-3363 Eschatology ............................................................................................................................................. 3 hours
  - *This Theology series replaces THEO-3113, 3123 in General Core*
- THEO-3513 Apologetics ............................................................................................................................................. 3 hours
- PAST-3203 Pastoral Theology ..................................................................................................................................... 3 hours
- PAST-3303 Homiletics I ................................................................................................................................................. 3 hours
- PAST-3313 Homiletics II ................................................................................................................................................. 3 hours
- PAST-4303 Preaching Workshop I .............................................................................................................................. 3 hours
- PAST-4313 Preaching Workshop II .............................................................................................................................. 3 hours
- PAST-4713 Church Administration ............................................................................................................................ 3 hours
- PAST-4889 Pastoral Internship .................................................................................................................................. 3 hours

**TOTAL for B.S. ................................................................................................................................................................. 57 hours**

**FOREIGN LANGUAGE REQUIREMENTS (for B.A.)**

- Foreign Language Electives ...................................................................................................................................... 12 hours

**TOTAL for B.A. .................................................................................................................................................................... 68-71 hours**

**ELECTIVES**

- Electives ........................................................................................................................................................................ 0-10 hours

**TOTAL ................................................................................................................................................................................ 0-10 hours**

**DEGREE TOTAL .............................................................................................................................................................. 120-122 HOURS**

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor's degree.
Bible: Women’s Ministries, B.S., B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)
Foundational Studies ........................................................................................................................................... 18 hours
*Must be completed within the first 45 hours*
General Core Curriculum .................................................................................................................................. 38-41 hours
- Bible/Theology/Philosophy .......................................................................................................................... 18 hours
- Social Science Selection ................................................................................................................................. 6-9 hours
- HIST-1043 Survey of Western Civilization I OR HIST-1053 Survey of Western Civilization II .......................... 3 hours
- INTD-3013 Humanities .................................................................................................................................. 3 hours
- Humanities Selection ........................................................................................................................................ 3 hours
- Physical Education Activity ........................................................................................................................... 1 hour
- Laboratory Science ......................................................................................................................................... 4 hours

TOTAL ................................................................................................................................................................. 56-59 hours

DEPARTMENTAL REQUIREMENTS
- ICST-101 Global Focus in the Local Church ...................................................................................................... 3 hours
- BIBL-2513 Life of Christ .................................................................................................................................... 3 hours
- HIST-4703 Church History ............................................................................................................................... 3 hours
- PSYC-3713 Fundamentals of Biblical Counseling ............................................................................................ 3 hours

CONCENTRATION REQUIREMENTS
- CHMN- Women’s Ministries Electives ............................................................................................................. 18 hours
- Bible OR Theology electives ............................................................................................................................ 6 hours
- CHMN-4889 Ministry Internship ...................................................................................................................... 3 hours

TOTAL for B.S. .................................................................................................................................................... 39 hours

FOREIGN LANGUAGE REQUIREMENTS (for B.A.)
Foreign Language Electives .................................................................................................................................. 12 hours

TOTAL for B.A. .................................................................................................................................................... 46-51 hours

ELECTIVES
Electives ............................................................................................................................................................... 10-25 hours

TOTAL ................................................................................................................................................................. 10-25 hours

DEGREE TOTAL .................................................................................................................................................. 120 HOURS
*Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.*

Bible: Youth Ministry, B.S., B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)
Foundational Studies ........................................................................................................................................... 18 hours
*Must be completed within the first 45 hours*
General Core Curriculum .................................................................................................................................. 38-41 hours
- Bible/Theology/Philosophy .......................................................................................................................... 18 hours
- Social Science Selection ................................................................................................................................. 6-9 hours
- HIST-1043 Survey of Western Civilization I OR HIST-1053 Survey of Western Civilization II .................. 3 hours
- INTD-3013 Humanities .................................................................................................................................. 3 hours
- Humanities Selection ........................................................................................................................................ 3 hours
- Physical Education Activity ........................................................................................................................... 1 hour
- Laboratory Science ......................................................................................................................................... 4 hours

TOTAL ................................................................................................................................................................. 56-59 hours

DEPARTMENTAL REQUIREMENTS
- ICST-1013 Global Focus in the Local Church .................................................................................................. 3 hours
- BIBL-2513 Life of Christ ................................................................................................................................... 3 hours
- HIST-4703 Church History .............................................................................................................................. 3 hours
- PSYC-3713 Fundamentals of Biblical Counseling .......................................................................................... 3 hours
CONCENTRATION REQUIREMENTS

- PSYC-2233 Adolescent Development ..................................................... 3 hours
- CHMN-2303 Introduction to Youth Ministry ........................................ 3 hours
- CHMN-2343 Youth Discipleship ......................................................... 3 hours
- CHMN-4313 Current Issues in Youth Ministry .................................... 3 hours
- BIBL-2723 Hermeneutics .................................................................. 3 hours
- *PAST-3203 Pastoral Theology ......................................................... 3 hours
- *PAST-3303 Homiletics I ................................................................... 3 hours
- *PAST-3313 Homiletics II ................................................................. 3 hours
- *PAST-4713 Church Administration .................................................... 3 hours

*Women majoring in Youth Ministry may substitute Intercultural Studies, Psychology, Speech or Women’s Ministries electives.

- THEO-3513 Apologetics .................................................................. 3 hours
- Bible OR Theology electives ............................................................... 3 hours
- CHMN-4889 Ministry Internship ....................................................... 3 hours

TOTAL .................................................................................................. 48 hours

FOREIGN LANGUAGE REQUIREMENTS (for B.A.)

- Foreign Language Electives ................................................................. 12 hours

TOTAL for B.A ..................................................................................... 54-60 hours

ELECTIVES

- Electives .......................................................................................... 1-16 hours

TOTAL .................................................................................................. 1-16 hours

DEGREE TOTAL .................................................................................. 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor's degree.

INTERCULTURAL STUDIES CONCENTRATION

PURPOSE

The concentration in Intercultural Studies of the Department of Bible and Christian Ministries provides students a unique, healthy blend and emphasis upon academic and practical preparation for mission service. Because of the relationship with Highland Park Baptist Church, the program provides hands-on training in evangelism, discipleship, stewardship and faithfulness to the local church. The program focuses upon preparation for pre-field ministry. Study programs are also available through Interdisciplinary Studies for students considering ministry in limited-access countries.

OBJECTIVES

1. The student will demonstrate a reasonable knowledge of Bible and Biblical Theology.
2. The student will recognize the importance of the local church as being central to the effectiveness of missions in the homeland and on the field.
3. The student will define his or her calling to missionary service.
4. The student will demonstrate an understanding of the missionary theme of the Scriptures in the Old and New Testaments.
5. The student will demonstrate an understanding of the key individuals, history, methods, progress, and present status of missions in the world today.
6. The student will identify trends in missions and mission agencies, carefully evaluating them upon the basis of Biblical models.
7. The student will develop the skills necessary to effectively present the ministry to which he or she has been called.
### ADVISING GUIDE

Please click the following link to find your program [Advising Guide](#).

### Bible: Intercultural Studies, B.S., B.A.

#### GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundational Studies</td>
<td>18</td>
</tr>
<tr>
<td>Must be completed within the first 45 hours</td>
<td></td>
</tr>
<tr>
<td>General Core Curriculum</td>
<td>38-41</td>
</tr>
<tr>
<td>Bible/Theology/Philosophy</td>
<td>18</td>
</tr>
<tr>
<td>Social Science Selection</td>
<td>6-9</td>
</tr>
<tr>
<td>HIST-1043 Survey of Western Civilization I OR</td>
<td>3</td>
</tr>
<tr>
<td>HIST-1053 Survey of Western Civilization II</td>
<td>3</td>
</tr>
<tr>
<td>INTD-3013 Humanities</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Selection</td>
<td>3</td>
</tr>
<tr>
<td>Physical Education Activity</td>
<td>1</td>
</tr>
<tr>
<td>Laboratory Science</td>
<td>4</td>
</tr>
<tr>
<td>TOTAL</td>
<td>56-59</td>
</tr>
</tbody>
</table>

#### DEPARTMENT REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICST-1013 Global Focus in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-2513 Life of Christ</td>
<td>3</td>
</tr>
<tr>
<td>HIST-4703 Church History</td>
<td>3</td>
</tr>
<tr>
<td>PSYC-3713 Fundamentals of Biblical Counseling</td>
<td>3</td>
</tr>
</tbody>
</table>

#### CONCENTRATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST-4733 Baptist History</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-2723 Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>*PAST-3203 Pastoral Theology Seminar</td>
<td>3</td>
</tr>
<tr>
<td>*PAST-3303 Homiletics</td>
<td>3</td>
</tr>
<tr>
<td>*PAST-4713 Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>*Women majoring in Youth Ministry may substitute Intercultural Studies, Psychology, Speech or Women's Ministries electives.</td>
<td></td>
</tr>
<tr>
<td>THEO-3513 Apologetics</td>
<td>3</td>
</tr>
<tr>
<td>ICST-2513 Missionary Life &amp; Work</td>
<td>3</td>
</tr>
<tr>
<td>ICST-3213 Biblical Theology of Missions</td>
<td>3</td>
</tr>
<tr>
<td>ICST-4313 Cultural Anthropology &amp; Cross Cultural Communications</td>
<td>3</td>
</tr>
<tr>
<td>ICST-4889 Missions Internship</td>
<td>3</td>
</tr>
<tr>
<td>Intercultural Studies Electives - Choose two of the following courses:</td>
<td></td>
</tr>
<tr>
<td>ICST-2113 Global Expansion of Christianity</td>
<td>3</td>
</tr>
<tr>
<td>ICST-3313 World Religions and Cults</td>
<td>3</td>
</tr>
<tr>
<td>ICST-4423 Introduction to Church Planting</td>
<td>3</td>
</tr>
<tr>
<td>TOTAL for B.S.</td>
<td>45</td>
</tr>
</tbody>
</table>

#### FOREIGN LANGUAGE REQUIREMENTS (for B.A.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foreign Language Electives</td>
<td>12</td>
</tr>
<tr>
<td>TOTAL for B.A.</td>
<td>57</td>
</tr>
</tbody>
</table>

#### ELECTIVES

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electives</td>
<td>up to 16</td>
</tr>
<tr>
<td>TOTAL</td>
<td>up to 16</td>
</tr>
</tbody>
</table>

#### DEGREE TOTAL

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.
BIBLE/CHRISTIAN MINISTRY MINORS

INTERCULTURAL STUDIES
Intercultural Studies Core:
ICST-1013 Global Focus in the Local Church................................................ 3 hours
ICST-2513 Missionary Life & Work ............................................................... 3 hours
ICST-3213 Biblical Theology of Missions .................................................... 3 hours
ICST-4313 Cultural Anthropology & Cross Cultural Communications .......... 3 hours
ICST-4889 Missions Internship..................................................................... 3 hours
Intercultural Studies Electives. Choose two of the following courses:
ICST-2113 Global Expansion of Christianity.................................................. 3 hours
ICST-3313 World Religions and Cults............................................................ 3 hours
ICST-4423 Introduction to Church Planting................................................. 3 hours

TOTAL ........................................................................................................21 hours

WOMEN’S MINISTRIES
CHMN- Women’s Ministries Electives.......................................................... 18 hours

TOTAL ........................................................................................................18 hours

YOUTH MINISTRY
CHMN-2303 Introduction to Youth Ministry.................................................. 3 hours
CHMN-2343 Youth Discipleship.................................................................. 3 hours
CHMN-4313 Current Issues in Youth Ministry............................................. 3 hours
PAST-3303 Homiletics.................................................................................. 3 hours
PSYC-3713 Fundamentals of Biblical Counseling ....................................... 3 hours
Christian Ministry, Pastoral Ministry, or Psychology elective........................ 3 hours

TOTAL ........................................................................................................18 hours
The Department of Business Administration strives to assist business majors in becoming autonomous, competent, responsible, and interdependent individuals able to utilize Biblically-based business skills, intellect, wisdom and integrity to meet changing market place demands for the new millennium. Through the Distance Education program, a student may pursue a business degree with the following concentrations: Accounting, Computer Information Systems, Finance, Management, and Marketing. The concentrations in Accounting and Marketing are not always available in the residential program, however all Business Administration courses are available through Distance Education.

PURPOSE
It is the purpose of the Department of Business Administration to prepare students for leadership roles in Christian ministries, as well as public and private business worldwide by integrating Biblical principles with academic content. The degree also prepares the student for graduate studies in business.

OBJECTIVES
1. The student will identify an array of modern business techniques, including the application of currently accepted business principles and analytical reasoning within a technically changing global environment.
2. The student will demonstrate the ability to apply managerial skills by successfully completing the appropriate Capstone course.
3. The student will demonstrate competency in applying academic knowledge to business practice through participation in the activities designed to focus attention on national and international business.

ADVISING GUIDE
Please click the following link to find your program. [Advising Guide](#).
BUSINESS: ACCOUNTING, B.B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

Foundational Studies ................................................................................................................18 hours

Must be completed within the first 45 hours

General Core Curriculum ........................................................................................................38-41 hours

- Bible/Theology/Philosophy ..................................................................................................18 hours
- Social Science Selection ..................................................................................................... 6-9 hours
- HIST-1043 Survey of Western Civilization I OR
- HIST-1053 Survey of Western Civilization II .................................................................. 3 hours
- INTD-3013 Humanities .................................................................................................... 3 hours
- Humanities Selection ............................................................................................................. 3 hours
- Physical Education Activity ................................................................................................. 1 hour
- Laboratory Science ............................................................................................................. 4 hours

TOTAL ................................................................................................................................... 56-59 hours

BUSINESS DEPARTMENT REQUIREMENTS

- BUSI-1003 The Future of Business ...................................................................................... 3 hours
- CISS-1013 Introduction to Business Information Systems .................................................. 3 hours
- BUSI-2503 Survey of Corporate Finance ............................................................................ 3 hours
- BUSI-2603 Principles of Marketing ....................................................................................... 3 hours
- BUSI-2703 Principles of Management .................................................................................. 3 hours
- STAT-2303 Introduction to Statistics ................................................................................... 3 hours
- BUSI-3203 International Business ....................................................................................... 3 hours
- ENGL-3013 Business and Technical Writing .......................................................................... 3 hours
- BUSI-4003 Business Law ..................................................................................................... 3 hours

TOTAL ................................................................................................................................... 27 hours

CONCENTRATION REQUIREMENTS

- BUSI-2403 Principles of Accounting I .................................................................................. 3 hours
- BUSI-2413 Principles of Accounting II .................................................................................. 3 hours
- BUSI-3403 Intermediate Accounting I .................................................................................... 3 hours
- BUSI-3413 Intermediate Accounting II ................................................................................... 3 hours
- BUSI-3423 Cost Accounting ................................................................................................ 3 hours
- BUSI-3433 Income Tax ........................................................................................................ 3 hours
- BUSI-3013 Principles of Macroeconomics (3) OR
- BUSI-3023 Principles of Microeconomics (3) ..................................................................... 3 hours
- BUSI-4403 Auditing ............................................................................................................. 3 hours
- BUSI-4843 Advanced Financial Accounting ......................................................................... 3 hours

TOTAL ................................................................................................................................... 27 hours

ELECTIVES

Electives ................................................................................................................................. 10 hours

TOTAL ................................................................................................................................... 10 hours

DEGREE TOTAL ..................................................................................................................... 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

BUSINESS: COMPUTER INFORMATION SYSTEMS, B.B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

Foundational Studies ................................................................................................................18 hours

Must be completed within the first 45 hours

General Core Curriculum ........................................................................................................38-41 hours

- Bible/Theology/Philosophy ..................................................................................................18 hours
- Social Science Selection ..................................................................................................... 6-9 hours
- HIST-1043 Survey of Western Civilization I OR
- HIST-1053 Survey of Western Civilization II .................................................................. 3 hours
- INTD-3013 Humanities .................................................................................................... 3 hours
- Humanities Selection ............................................................................................................. 3 hours
- Physical Education Activity ................................................................................................. 1 hour
Laboratory Science ................................................................. 4 hours
TOTAL ...................................................................................... 56-59 hours

BUSINESS DEPARTMENT REQUIREMENTS
BUSI-1003 The Future of Business .............................................. 3 hours
CISS-1013 Introduction to Business Information Systems .......... 3 hours
BUSI-2503 Survey of Corporate Finance .................................. 3 hours
BUSI-2603 Principles of Marketing ............................................ 3 hours
BUSI-2703 Principles of Management ........................................ 3 hours
STAT-2303 Introduction to Statistics .......................................... 3 hours
BUSI-3203 International Business .............................................. 3 hours
ENGL-3013 Business and Technical Writing .............................. 3 hours
BUSI-4003 Business Law ......................................................... 3 hours
TOTAL ...................................................................................... 27 hours

CONCENTRATION REQUIREMENTS
CISS-1102 Programming Concepts ........................................... 2 hours
CISS-2202 Hardware Concepts ................................................ 2 hours
CISS-3302 Network Fundamentals .......................................... 2 hours
CISS-3403 Database Modeling ................................................ 3 hours
CISS-3503 Systems Analysis and Design .................................. 3 hours
CISS-4803 System Project ....................................................... 3 hours
CISS Programming Electives .................................................. 3 hours
TOTAL ...................................................................................... 18 hours

ELECTIVES
Electives ................................................................................ 16-19 hours
TOTAL ...................................................................................... 16-19 hours

DEGREE TOTAL ........................................................................ 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

BUSINESS: FINANCE, B.B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)
Foundational Studies ............................................................... 18 hours
Must be completed within the first 45 hours
General Core Curriculum .......................................................... 38-41 hours
Bible/Theology/Philosophy ......................................................... 18 hours
Social Science Selection ............................................................ 6-9 hours
HIST-1043 Survey of Western Civilization I OR
HIST-1053 Survey of Western Civilization II ............................ 3 hours
INTD-3013 Humanities ............................................................. 3 hours
Humanities Selection ............................................................... 3 hours
Physical Education Activity ....................................................... 1 hour
Laboratory Science .................................................................. 4 hours
TOTAL ...................................................................................... 56-59 hours

BUSINESS DEPARTMENT REQUIREMENTS
BUSI-1003 The Future of Business .............................................. 3 hours
CISS-1013 Introduction to Business Information Systems .......... 3 hours
BUSI-2503 Survey of Corporate Finance .................................. 3 hours
BUSI-2603 Principles of Marketing ............................................ 3 hours
BUSI-2703 Principles of Management ........................................ 3 hours
STAT-2303 Introduction to Statistics .......................................... 3 hours
BUSI-3203 International Business .............................................. 3 hours
ENGL-3013 Business and Technical Writing .............................. 3 hours
BUSI-4003 Business Law ......................................................... 3 hours
TOTAL ...................................................................................... 27 hours
CONCENTRATION REQUIREMENTS

BUSI-2403 Principles of Accounting I ................................................................. 3 hours
BUSI-2413 Principles of Accounting II ................................................................. 3 hours
BUSI-3503 Advanced Corporate Finance ........................................................... 3 hours
BUSI-3513 Investment Banking ............................................................................. 3 hours
BUSI-3543 Commercial Bank Management ...................................................... 3 hours
BUSI-4253 International Finance ......................................................................... 3 hours

TOTAL ................................................................................................................. 18 hours

ELECTIVES

Electives .............................................................................................................. 16-19 hours

TOTAL ................................................................................................................. 16-19 hours

DEGREE TOTAL .................................................................................................. 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

BUSINESS: MANAGEMENT, B.B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

Foundational Studies ............................................................................................ 18 hours

Must be completed within the first 45 hours

General Core Curriculum ...................................................................................... 38-41 hours

Bible/Theology/Philosophy .................................................................................... 18 hours
Social Science Selection ......................................................................................... 6-9 hours
HIST-1043 Survey of Western Civilization I OR
HIST-1053 Survey of Western Civilization II ...................................................... 3 hours
INTD-3013 Humanities ......................................................................................... 3 hours
Humanities Selection .............................................................................................. 3 hours
Physical Education Activity .................................................................................. 1 hour
Laboratory Science .............................................................................................. 4 hours

TOTAL .................................................................................................................... 56-59 hours

BUSINESS DEPARTMENT REQUIREMENTS

BUSI-1003 The Future of Business ......................................................................... 3 hours
CISS-1013 Introduction to Business Information Systems .................................. 3 hours
BUSI-2503 Survey of Corporate Finance .......................................................... 3 hours
BUSI-2603 Principles of Marketing ........................................................................ 3 hours
BUSI-2703 Principles of Management .................................................................. 3 hours
STAT-2303 Introduction to Statistics .................................................................... 3 hours
BUSI-3203 International Business ......................................................................... 3 hours
ENGL-3013 Business and Technical Writing ...................................................... 3 hours
BUSI-4003 Business Law ....................................................................................... 3 hours

TOTAL .................................................................................................................... 27 hours

CONCENTRATION REQUIREMENTS

BUSI-2403 Principles of Accounting I ................................................................. 3 hours
BUSI-2413 Principles of Accounting II ................................................................. 3 hours
BUSI-3013 Principles of Macroeconomics .......................................................... 3 hours
BUSI-3023 Principles of Microeconomics ............................................................ 3 hours
BUSI-3703 Organizational Behavior OR
PSYC-3633 Industrial and Organizational Psychology ........................................... 3 hours
BUSI-3723 Human Resources Management ...................................................... 3 hours
BUSI-4873 Executive Leadership and Management ............................................ 3 hours

TOTAL .................................................................................................................... 21 hours

ELECTIVES

Electives ............................................................................................................... 13-16 hours

TOTAL .................................................................................................................... 13-16 hours

DEGREE TOTAL .................................................................................................. 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.
BUSINESS: MARKETING, B.B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

Foundational Studies .............................................................................................................. 18 hours

Must be completed within the first 45 hours

General Core Curriculum ...................................................................................................... 38-41 hours
- Bible/Theology/Philosophy ............................................................................................... 18 hours
- Social Science Selection .................................................................................................. 6-9 hours
- HIST-1043 Survey of Western Civilization I OR
  HIST-1053 Survey of Western Civilization II .................................................................. 3 hours
- INTD-3013 Humanities .................................................................................................. 3 hours
- Humanities Selection ....................................................................................................... 3 hours
- Physical Education Activity ............................................................................................. 1 hour
- Laboratory Science ......................................................................................................... 4 hours

TOTAL ................................................................................................................................ 56-59 hours

BUSINESS DEPARTMENT REQUIREMENTS
- BUSI-1003 The Future of Business .................................................................................. 3 hours
- CISS-1013 Introduction to Business Information Systems ............................................. 3 hours
- BUSI-2503 Survey of Corporate Finance .......................................................................... 3 hours
- BUSI-2603 Principles of Marketing .................................................................................... 3 hours
- BUSI-2703 Principles of Management .............................................................................. 3 hours
- STAT-2303 Introduction to Statistics ................................................................................ 3 hours
- BUSI-3203 International Business ..................................................................................... 3 hours
- ENGL-3013 Business and Technical Writing ...................................................................... 3 hours
- BUSI-4003 Business Law .................................................................................................. 3 hours

TOTAL ................................................................................................................................ 27 hours

CONCENTRATION REQUIREMENTS
- BUSI-3603 Advertising ..................................................................................................... 3 hours
- BUSI-3613 Marketing Research ......................................................................................... 3 hours
- BUSI-3643 Principles of Retailing (3) OR
  BUSI-3653 Professional Selling (3) .................................................................................. 3 hours
- BUSI-3663 Consumer Behavior ....................................................................................... 3 hours
- BUSI-4273 Multinational Marketing .................................................................................. 3 hours
- BUSI-4633 Internet Marketing .......................................................................................... 3 hours
- BUSI-4863 Marketing Strategy .......................................................................................... 3 hours

TOTAL ................................................................................................................................ 21 hours

ELECTIVES
- Electives .......................................................................................................................... 13-16 hours

TOTAL ................................................................................................................................ 13-16 hours

DEGREE TOTAL ................................................................................................................... 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.
BUSINESS ADMINISTRATION MINORS

ACCOUNTING
BUSI-2403 Principles of Accounting I ................................................... 3 hours
BUSI-2413 Principles of Accounting II .................................................. 3 hours
BUSI-3403 Intermediate Accounting I ................................................... 3 hours
BUSI-3423 Cost Accounting ................................................................. 3 hours
BUSI-3433 Income Tax ........................................................................ 3 hours
Economics Selection
BUSI-2013 Principles of Macroeconomics OR
BUSI-2023 Principles of Microeconomics .............................................. 3 hours
TOTAL ............................................................................................... 18 hours

BUSINESS MANAGEMENT
BUSI-1003 The Future of Business .......................................................... 3 hours
BUSI-2013 Principles of Macroeconomics .............................................. 3 hours
BUSI-2023 Principles of Microeconomics .............................................. 3 hours
BUSI-2403 Principles of Accounting I ................................................... 3 hours
BUSI-2703 Principles of Management .................................................... 3 hours
BUSI-3703 Organizational Behavior (3) OR
BUSI-3723 Human Resources Management (3) ..................................... 3 hours
TOTAL ............................................................................................... 18 hours

COMPUTER INFORMATION SYSTEMS
CISS-1013 Introduction to Business Information Systems ...................... 3 hours
CISS-1102 Programming Concepts ......................................................... 2 hours
CISS-2202 Hardware Concepts ............................................................... 2 hours
CISS-2403 Data Modeling ..................................................................... 3 hours
CISS-3302 Networking Fundamentals ................................................... 2 hours
CISS Computer Electives ..................................................................... 6 hours
TOTAL ............................................................................................... 18 hours

FINANCE
BUSI-2403 Principles of Accounting I ................................................... 3 hours
BUSI-2413 Principles of Accounting II .................................................. 3 hours
BUSI-2503 Survey of Corporate Finance .............................................. 3 hours
BUSI-3503 Advanced Corporate Finance ............................................ 3 hours
BUSI-3513 Investment Banking ............................................................. 3 hours
BUSI-3543 Commercial Bank Management .......................................... 3 hours
TOTAL ............................................................................................... 18 hours

GENERAL BUSINESS
BUSI-1003 The Future of Business .......................................................... 3 hours
CISS-1013 Introduction to Business Information Systems ................... 3 hours
BUSI-2503 Survey of Corporate Finance .............................................. 3 hours
BUSI-2603 Principles of Marketing ......................................................... 3 hours
BUSI-2703 Principles of Management .................................................... 3 hours
BUSI-3003 Business Law OR ................................................................. 3 hours
BUSI-3203 International Business .......................................................... 3 hours
TOTAL ............................................................................................... 18 hours
INTERNATIONAL BUSINESS
BUSB-1003 Future of Business ....................................................... 3 hours
BUSB-3203 International Business ................................................... 3 hours
Four of the following:
BUSB-2013 Principles of Macroeconomics ..................................... 3 hours
BUSB-4203 Multinational Corporate Strategies ................................. 3 hours
BUSB-4223 International Logistics & Transportation Management .... 3 hours
BUSB-4233 International Business Ethics ......................................... 3 hours
BUSB-4253 International Finance .................................................... 3 hours
BUSB-4273 Multinational Marketing ............................................... 3 hours
TOTAL .................................................................................................. 18 hours

MARKETING
BUSB-2603 Principles of Marketing .................................................. 3 hours
BUSB-3603 Advertising ................................................................. 3 hours
BUSB-3643 Principles of Retailing (3) OR
BUSB-3653 Professional Selling (3) ................................................ 3 hours
BUSB-3663 Consumer Behavior ..................................................... 3 hours
BUSB-4273 Multinational Marketing ............................................... 3 hours
Marketing Electives ........................................................................ 3 hours
TOTAL .................................................................................................. 18 hours
DIVISION OF ARTS AND SCIENCES
Robert Miller, D.A., Division Chair

DEPARTMENT OF COMMUNICATION
Jason Huddleston, Ph.D., Department Chair

The Department of Communication prepares its students to teach, to pursue graduate degrees, and to acquire pre-professional knowledge for ministry and vocation.

PURPOSE
The Department of Communications promotes the study of and response to language and literature as means of articulating one’s ideas and enriching one’s cultural and intellectual understanding of and appreciation for life.

OBJECTIVES
By the end of the program, the students will
1. communicate using Standard English to speak and write with precision, clarity, and confidence;
2. demonstrate the ability to research, incorporate, and document scholarly resources as a means of secondary support;
3. interpret texts within various critical contexts to gain insight into her/himself and the world in which s/he lives; and
4. distinguish authors, works, trends, ideas, genres, and periods within the literary development of American, English, and world literatures.

SPECIAL REQUIREMENTS
• A student will be assigned to his initial English course based on his qualifying ACT English score:
  18 or below          English Fundamentals (ENGL-0103)
  19-26                English Composition I (ENGL-1013)
  27 or higher         English Composition II (ENGL-1023)
• A student must take the required six hours of freshman English in sequence (ENGL-1013 and ENGL-1023) and earn a minimum grade of "C" in each course. A student who does not earn a minimum grade of "C" must repeat the course in the following semester in which the course is offered.
• A student must complete ENGL-1023 before enrolling in any literature courses. Exceptions may be granted by approval of the English Department chair.
• At the end of their second year, English majors will be interviewed, tested, and assessed by the Department of English in order to be advised either (a) to continue their English degree programs (with or without stipulations) or (b) to discontinue their English degree programs.

ENGLISH MAJOR REQUIREMENTS
Department Meetings – All English majors are required to attend two department meetings per semester.
Department Activities - All English majors are required to attend at least one departmentally-sponsored activity (a play, film, literary reading or conference, etc.) per semester. The activity may be organized by an English professor or a major but must be approved by the Department Chair to fulfill this requirement.

ADVISING GUIDE
Please click the following link to find your program Advising Guide.
ENGLISH, B.S., B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

<table>
<thead>
<tr>
<th>Foundational Studies</th>
<th>18 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Must be completed within the first 45 hours</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Core Curriculum</th>
<th>38-41 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bible/Theology/Philosophy</td>
<td>18 hours</td>
</tr>
<tr>
<td>Social Science Selection</td>
<td>6-9 hours</td>
</tr>
<tr>
<td>HIST-1043 Survey of Western Civilization I OR HIST-1053 Survey of Western Civilization II</td>
<td>3 hours</td>
</tr>
<tr>
<td>INTD-3013 Humanities</td>
<td>3 hours</td>
</tr>
<tr>
<td>Humanities Selection</td>
<td>3 hours</td>
</tr>
<tr>
<td>Physical Education Activity</td>
<td>1 hour</td>
</tr>
<tr>
<td>Laboratory Science</td>
<td>4 hours</td>
</tr>
</tbody>
</table>

TOTAL 56-59 hours

DEPARTMENTAL REQUIREMENTS

| ENGL-2303, 2313 World Literature I or II | 3 hours |
| ENGL-2103, 2113 British Literature I or II | 3 hours |
| ENGL-2203, 2213 American Literature I or II | 3 hours |
| ENGL-3713 History of the English Language | 3 hours |
| ENGL-4803 Senior Seminar | 3 hours |

Studies in Grammar and Writing (choose 6 hours)

| COMM-2533 Journalism | 3 hours |
| ENGL-3023 Advanced English Grammar | 3 hours |
| ENGL-3013 Business and Technical Writing | 3 hours |
| ENGL-3003 Creative Writing | 3 hours |
| ENGL-3033 Advanced Composition | 3 hours |

Studies in Genre (choose 6 hours)

| COMM-2543 Mass Media and Pop Culture | 3 hours |
| ENGL-3533 Studies in Literature and Film | 3 hours |
| ENGL-3503 Studies in Poetry | 3 hours |
| ENGL-3513 Studies in Drama | 3 hours |
| ENGL-3523 Studies in Fiction | 3 hours |

Specialized Studies in Literature (choose 6 hours)

| ENGL-4303 Studies in Ethnic Literature | 3 hours |
| ENGL-4203 Studies in American Literature | 3 hours |
| ENGL-4103 Studies in British Literature | 3 hours |
| ENGL-4403 Studies in Major Authors | 3 hours |
| ENGL-4959 Special Topics | 3 hours |
| English Electives | 9 hours |

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor's degree.

TOTAL for B.S. 42 hours

FOREIGN LANGUAGE REQUIREMENT (for B.A.)

| Foreign Language Selection | 12 hours |

TOTAL for B.A. 54 hours

MINOR GENERAL ELECTIVES

| Minor/General Electives | 9-24 hours |

DEGREE TOTAL 122 HOURS
ENGLISH: SECONDARY EDUCATION, B.S

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

Foundational Studies ........................................................................................................18 hours

Must be completed within the first 45 hours

General Core Curriculum ..............................................................................................38-41 hours

Bible/Theology/Philosophy .............................................................................................18 hours

Social Science Selection ................................................................................................. 6-9 hours

HIST-1043 Survey of Western Civilization I OR
HIST-1053 Survey of Western Civilization II ..................................................................3 hours

INTD-3013 Humanities .................................................................................................. 3 hours

Humanities Selection ......................................................................................................... 3 hours

Physical Education Activity ..............................................................................................1 hour

Laboratory Science ......................................................................................................... 4 hours

TOTAL ................................................................................................................................56-59 hours

DEPARTMENTAL REQUIREMENTS

ENGL-2303, 2313 World Literature I or II ....................................................................... 3 hours
ENGL-2103, 2113 British Literature I or II ....................................................................... 3 hours
ENGL-2203, 2213 American Literature I or II ................................................................. 3 hours
ENGL-3713 History of the English Language .................................................................. 3 hours
ENGL-4803 Senior Seminar ............................................................................................ 3 hours

Studies in Grammar and Writing (choose 6 hours)

COMM-2533 Journalism ...................................................................................................3 hours
ENGL-3023 Advanced English Grammar ....................................................................... 3 hours
ENGL-3013 Business and Technical Writing .................................................................... 3 hours
ENGL-3003 Creative Writing ............................................................................................3 hours
ENGL-3033 Advanced Composition ............................................................................... 3 hours

Studies in Genre (choose 3 hours)

ENGL-3533 Studies in Literature and Film ...................................................................... 3 hours
ENGL-3503 Studies in Poetry ........................................................................................... 3 hours
ENGL-3513 Studies in Drama ........................................................................................... 3 hours
ENGL-3523 Studies in Fiction ........................................................................................... 3 hours

Specialized Studies in Literature (choose 3 hours)

COMM-2543 Mass Media and Pop Culture ................................................................... 3 hours
ENGL-4303 Studies in Ethnic Literature .......................................................................... 3 hours
ENGL-4203 Studies in American Literature ..................................................................... 3 hours
ENGL-4103 Studies in British Literature .......................................................................... 3 hours
ENGL-4403 Studies in Major Authors ............................................................................ 3 hours
ENGL-4959 Special Topics .............................................................................................. 3 hours

TOTAL ................................................................................................................................ 27 hours

PROFESSIONAL EDUCATION REQUIREMENTS

(Course) (Field Experiences)

EDUC-2013 Planning to Teach .........................................................................................20 hours ........ 3 hours
EDUC-2023 Exceptional Children in the Regular Classroom .............................................. 15 hours ........ 3 hours
EDUC-3033 Philosophy of Education .............................................................................. 3 hours
EDUC-3023 Educational Assessment ............................................................................... 3 hours
EDUC-4013 Classroom Management .............................................................................. 15 hours ........ 3 hours
EDUC-4886 Enhanced Student Teaching (Secondary) I .................................................. 6 hours
EDUC-4896 Enhanced Student Teaching (Secondary) II .................................................. 6 hours
PSYC-3613 Educational Psychology ............................................................................... 3 hours
STAT-3333 Introduction to Statistics ................................................................................ 3 hours

TOTAL ............................................................................................................................... 50 hours ............ 33 hours
SECONDARY EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>(Course)</th>
<th>(Field Experiences)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL-3613 Literature for Adolescents</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-4813 Secondary School Seminar</td>
<td>3 hours</td>
</tr>
<tr>
<td>INTD-4803 Secondary School Methods – English</td>
<td>20 hours</td>
</tr>
<tr>
<td></td>
<td>3 hours</td>
</tr>
</tbody>
</table>

TOTAL                                                                 20 hours ..........................9 hours

DEGREE TOTAL ................................................................................... 125-128 HOURS

Note: All education majors must complete 50 hours of field experience by the end of their sophomore years. Secondary Education majors must complete a total of 20 more hours of field experience during their junior and senior years (not including the student teaching experience) for a total of 70 hours of field experience.

For information concerning additional requirements of the Teacher Education program, see under “Department of Education”. 
The Department of Mathematics and Natural Sciences introduces students to the scientific method and logical reasoning so they can be equipped to investigate the natural world, provide leadership in the natural sciences and serve society as a responsible steward of God's creation.

PURPOSE
1. To educate and train students in a rigorous scientific and mathematical program to prepare them for graduate studies or professional work in biology, engineering, mathematics, medicine, business, nursing, pharmacology, dentistry, or other related areas.
2. To educate and train teachers of the biological sciences and the mathematical sciences for service in Christian and public schools.
3. To enhance the mathematical knowledge, quantitative skills, scientific knowledge, reasoning skills, and analytical thinking skills of all students of Tennessee Temple University.

MATHEMATICS AREA OBJECTIVES
The goal of adequate preparation for graduate school or mathematics-related career placement will involve the following student objectives:
1. The student will demonstrate knowledge of a broad spectrum of content of mathematical topics.
2. The student will be proficient in using appropriate technology to calculate quantities, analyze data, or visualize mathematical content.
3. The student will demonstrate adequate analytical reasoning skills in conjecture and proof, mathematical derivation, problem solving, and data analysis.

SCIENCE AREA OBJECTIVES
The goal of adequate preparation for graduate school or science career placement will involve the following student objectives:
1. The student will demonstrate knowledge of a broad spectrum of content in the biological and/or physical sciences.
2. The student will be proficient in the utilization of an array of laboratory skills and procedures using various types of apparatus.
3. The student will solve problems or conduct scientific inquiry using analytical reasoning skills and content application.
4. The student will evaluate scientific issues from a Biblical perspective.

ADVISING GUIDE
Please click the following link to find your program Advising Guide.

MATHEMATICS, B.S., B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundational Studies</td>
<td>15</td>
</tr>
<tr>
<td>General Core Curriculum</td>
<td>38-41</td>
</tr>
<tr>
<td>Bible/Theology/Philosophy</td>
<td>18</td>
</tr>
<tr>
<td>Social Science Selection</td>
<td>6-9</td>
</tr>
<tr>
<td>HIST-1043 Survey of Western Civilization I OR</td>
<td></td>
</tr>
<tr>
<td>HIST-1053 Survey of Western Civilization II</td>
<td>3</td>
</tr>
<tr>
<td>INTD-3013 Humanities</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Selection</td>
<td>3</td>
</tr>
<tr>
<td>Physical Education Activity</td>
<td>1</td>
</tr>
<tr>
<td>Laboratory Science</td>
<td>4</td>
</tr>
</tbody>
</table>

TOTAL                                                                                     53-56 hours
DEPARTMENTAL REQUIREMENTS

MATH-1123 Trigonometry* ................................................................. (3 hours)
*If not taken in high school or challenged, MATH-1123 Trigonometry is required before Analytical Geometry and Calculus I, but does not apply toward the major.

MATH-2414 Analytical Geometry and Calculus I .................................. 4 hours
(May be used to satisfy the 3 hours Foundational Studies requirement if MATH-1123 is not required.)

MATH-2424 Analytical Geometry and Calculus II ................................ 4 hours
MATH-2434 Analytical Geometry and Calculus III ............................... 4 hours
MATH-3413 Differential Equations ..................................................... 3 hours
MATH-3113 Linear Algebra ................................................................. 3 hours
MATH-3313 Logic and Sets ................................................................. 3 hours
MATH-3123 Abstract Algebra ............................................................. 3 hours
MATH-3713 Discrete Mathematics ..................................................... 3 hours
MATH-4993 Math Project and Seminar ................................................ 3 hours
MATH- Math Electives (3000-4000) .................................................... 6 hours

TOTAL for B.S. .................................................................................. 36 hours

FOREIGN LANGUAGE REQUIREMENTS

Foreign Language Selection ................................................................ 12 hours

TOTAL for B.A. ................................................................................ 48 hours

ELECTIVES

Electives .......................................................................................... 13-31 hours

TOTAL .............................................................................................. 13-31 hours

DEGREE TOTAL ................................................................................ 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

MATHMATICS: SECONDARY EDUCATION, B.S.

GENERAL EDUCATION REQUIREMENTS (see pages 50-51)

Foundational Studies .......................................................................... 15 hours
Must be completed within the first 45 hours

General Core Curriculum .................................................................... 38-41 hours

Bible/Theology/Philosophy ................................................................. 18 hours
Social Science Selection ................................................................. 6-9 hours
HIST-1043 Survey of Western Civilization I OR
HIST-1053 Survey of Western Civilization II ................................... 3 hours
INTD-3013 Humanities ................................................................... 3 hours
Humanities Selection ........................................................................ 3 hours
Physical Education Activity .............................................................. 1 hour
Laboratory Science .......................................................................... 4 hours

TOTAL .............................................................................................. 53-56 hours

DEPARTMENTAL REQUIREMENTS

MATH-1123 Trigonometry* ................................................................. (3 hours)
*If not taken in high school, MATH-1123 Trigonometry is required before Physics I, but does not apply toward the major.

MATH-2414 Analytical Geometry and Calculus I .................................. 4 hours
(May be used to satisfy the 3 hours Foundational Studies requirement if MATH-1123 is not required.)

MATH-2424 Analytical Geometry and Calculus II ................................ 4 hours
MATH-2434 Analytical Geometry and Calculus III ............................... 4 hours
MATH-3413 Differential Equations ..................................................... 3 hours
MATH-3313 Logic and Sets ................................................................. 3 hours
MATH-3713 Discrete Mathematics ..................................................... 3 hours
MATH-3913 History and Development of Mathematics .................... 3 hours
MATH-4423 Foundations of Geometry .......................................... 3 hours
STAT-2303 Introduction to Statistics ........................................... 3 hours

TOTAL ........................................................................................................... 30 hours

PROFESSIONAL EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Field Experiences</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-2013 Planning to Teach ..................</td>
<td>20 hours ..........</td>
</tr>
<tr>
<td>EDUC-2023 Exceptional Children in the</td>
<td>15 hours ..........</td>
</tr>
<tr>
<td>Regular Classroom</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-3033 Philosophy of Education ..........</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-3023 Educational Assessment ...........</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-4013 Classroom Management ..............</td>
<td>15 hours ..........</td>
</tr>
<tr>
<td>EDUC-4886 Enhanced Student Teaching (Secondary I)</td>
<td>6 hours</td>
</tr>
<tr>
<td>EDUC-4896 Enhanced Student Teaching (Secondary II)</td>
<td>6 hours</td>
</tr>
<tr>
<td>PSYC-3613 Educational Psychology ............</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

TOTAL ........................................................................................................... 50 hours .................................30 hours

SECONDARY EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Field Experiences</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-4813 Secondary School Seminar ..........</td>
<td>3 hours</td>
</tr>
<tr>
<td>INTD-4843 Secondary School Methods – Mathematics</td>
<td>20 hours ..........</td>
</tr>
</tbody>
</table>

TOTAL ........................................................................................................... 20 hours .................................6 hours

ELECTIVES

Electives ........................................................................................................ 0-1 hours

TOTAL ........................................................................................................... 0-1 hours

DEGREE TOTAL ................................................................................................. 120-125 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

Note: All education majors must complete 50 hours of field experience by the end of their sophomore years. Secondary Education majors must complete a total of 20 more hours of field experience during their junior and senior years (not including the student teaching experience) for a total of 70 hours of field experience.

For information concerning additional requirements of the Teacher Education program, see under “Department of Education”.

BIOLOGY, B.S.

GENERAL EDUCATION REQUIREMENTS (see pages 50-51)

<table>
<thead>
<tr>
<th>Foundational Studies</th>
<th>18 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Core Curriculum</td>
<td>34-37 hours</td>
</tr>
<tr>
<td>Bible/Theology/Philosophy</td>
<td>18 hours</td>
</tr>
<tr>
<td>Social Science Selection</td>
<td>6-9 hours</td>
</tr>
<tr>
<td>HIST-1043 Survey of Western Civilization I OR</td>
<td>3 hours</td>
</tr>
<tr>
<td>HIST-1053 Survey of Western Civilization II</td>
<td>3 hours</td>
</tr>
<tr>
<td>INTD-3013 Humanities</td>
<td>3 hours</td>
</tr>
<tr>
<td>Humanities Selection</td>
<td>3 hours</td>
</tr>
<tr>
<td>Physical Education Activity</td>
<td>1 hour</td>
</tr>
</tbody>
</table>

TOTAL ........................................................................................................... 52-55 hours

DEPARTMENTAL REQUIREMENTS

| SCIE-1014 General Physics I                   | 4 hours           |
| SCIE-1104 General Chemistry I ..................| 4 hours           |
| SCIE-1204 General Chemistry II ..................| 4 hours           |
| SCIE-1214 General Biology I (Satisfies Core Science) | 4 hours |
| SCIE-1224 General Biology II ...................| 4 hours           |
| SCIE-2314 Ecology                             | 4 hours           |
| SCIE-3503 Microbiology                        | 3 hours           |
SCIE-3513 Cell Biology ................................................................. 3 hours
SCIE-3523 Molecular Biology .......................................................... 3 hours
SCIE-3603 Genetics ........................................................................ 3 hours
SCIE- Elective .................................................................................. 3-4 hours
SCIE- Elective .................................................................................. 3-4 hours

*If not taken in high school, MATH-1123 Trigonometry is required before Physics I, but does not apply toward the major.

TOTAL ............................................................................................ 42-44 hours

ELECTIVES
Electives .......................................................................................... 21-26 hours

TOTAL ............................................................................................ 21-26 hours

DEGREE TOTAL .................................................................................. 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor's degree.

BIOLOGY: SECONDARY EDUCATION, B.S.

GENERAL EDUCATION REQUIREMENTS (see pages 50-51)
Foundational Studies ........................................................................ 18 hours
  Must be completed within the first 45 hours
General Core Curriculum ................................................................... 34-37 hours
Bible/Theology/Philosophy ............................................................... 18 hours
Social Science Selection ..................................................................... 6-9 hours
HIST-1043 Survey of Western Civilization I OR
HIST-1053 Survey of Western Civilization II ................................... 3 hours
INTD-3013 Humanities ..................................................................... 3 hours
Humanities Selection .......................................................................... 3 hours
Physical Education Activity ............................................................... 1 hour

TOTAL ............................................................................................ 52-55 hours

DEPARTMENTAL REQUIREMENTS
SCIE-1014 General Physics I* ............................................................ 4 hours
SCIE-1104 General Chemistry I ......................................................... 4 hours
SCIE-1204 General Chemistry II ....................................................... 4 hours
SCIE-1214 General Biology I (Satisfies Core Science) ....................... 4 hours
SCIE-1224 General Biology II ........................................................... 4 hours
SCIE-2314 Ecology ............................................................................ 4 hours
SCIE-3503 Microbiology ................................................................... 3 hours
SCIE-3513 Cell Biology .................................................................... 3 hours
SCIE-3523 Molecular Biology ........................................................... 3 hours
SCIE-3603 Genetics .......................................................................... 3 hours
SCIE- Elective .................................................................................... 3-4 hours
SCIE- Elective .................................................................................... 3-4 hours

*If not taken in high school, MATH-1123 Trigonometry is required before Physics I, but does not apply toward the major.

TOTAL ............................................................................................ 42-44 hours

PROFESSIONAL EDUCATION REQUIREMENTS
(Course) (Field Experiences)
EDUC-2013 Planning to Teach ......................................................... 20 hours 3 hours
EDUC-2023 Exceptional Children in the Regular Classroom ............ 15 hours 3 hours
EDUC-3033 Philosophy of Education ................................................ 3 hours
EDUC-3023 Educational Assessment ................................................. 3 hours
EDUC-4013 Classroom Management ............................................... 15 hours 3 hours
EDUC-4886 Enhanced Student Teaching (Secondary) I .................... 6 hours
EDUC-4896 Enhanced Student Teaching (Secondary) II .................... 6 hours
PSYC-3613 Educational Psychology ................................................ 3 hours
STAT-3333 Introduction to Statistics ............................................... 3 hours

TOTAL ............................................................................................ 50 hours 33 hours
SECONDARY EDUCATION REQUIREMENTS

(Course) (Field Experiences)

EDUC-4813 Secondary School Seminar ........................................................ 3 hours
INTD-4883 Secondary School Methods – Science ................ 20 hours .......... 3 hours

TOTAL ........................................................................................................20 hours .........................6 hours

DEGREE TOTAL ........................................................................................133-138 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

Note: All education majors must complete 50 hours of field experience by the end of their sophomore years. Secondary Education majors must complete a total of 20 more hours of field experience during their junior and senior years (not including the student teaching experience) for a total of 70 hours of field experience.

For information concerning additional requirements of the Teacher Education program, see under “Department of Education”.
DEPARTMENT OF MUSIC
William A. Knowles, D.M.A., Department Chair

PURPOSE
The music curriculum is designed to provide the qualified Christian student with a broad foundation of music theory, music history, church music, performance and pedagogy, all presented from a biblically based philosophy of music. The primary concern is to prepare students for careers and ministries as performers, teachers and church musicians in which they will reflect biblical truth in their teaching, performing and leadership. The program also builds a foundation for continued graduate study.

OBJECTIVES
1. The Department will provide music education for music students in both the theoretical and practical aspects of music.
2. The student will demonstrate college level proficiency in musicianship, and knowledge, within the context of a biblically based philosophy of music.
3. The student will demonstrate effective musical leadership for Christian ministries.
4. The student will demonstrate professional skills needed by the music ministry leader, music teacher, or music professional.
5. The student will demonstrate functional computer skills as they relate to the discipline of music.
6. The student will contribute to musical activities in both the University and the wider community.
7. The student will demonstrate skills and knowledge that will enable him/her to pursue graduate study or a career in performing, music ministry, or teaching.

PROGRAM REQUIREMENTS
Every student enrolled in the music degree program specializes in a performing (applied area): instrumental or voice. Additionally, students enrolled in the Church Music in Contemporary Styles must gain a proficiency in guitar, as well as piano.

Audition - A student wishing to pursue a major or (minor) in music must audition in piano, voice, or an approved instrument before being accepted in the Music Program. All students must take a theory placement examination. Any student who does not pass the theory examination must take MU-1003 Fundamentals of Music prior to enrolling in MU-2203 Music Theory I.

Applied Music Study – Freshmen students take half-hour lessons weekly, while sophomore through the senior years one-hour lessons are given.

Ensemble Participation – All music majors are required 8 consecutive semesters of Weigle Concert Choir participation, Music Education Concentration 6 consecutive hours, and music minors are required 4 consecutive semesters. Other ensemble groups are available according to semester and may be taken as electives. All instrumental majors are required to participate in Highland Park Church Orchestra. There are two chapel praise bands as well as two traveling contemporary praise groups that are available through special audition and provide scholarship assistance.

Repertoire Class/Master Classes/Recitals - All students enrolled in the music program are required to attend repertoire class each week, which meets Fridays at 11:00 am. At this time students are given opportunities to perform, increasing their performance technique. Throughout the year the school invites specialist in a particular area (voice, piano, other instrumental) for master classes and recitals. Music students are required to attend all master classes. All music students are required to register for concert attendance for 8 semesters. These concerts are usually a part of the Chattanooga Symphony/Opera concert season as well as some recitals performed here on campus, and other local schools of music. Concert attendance music fees cover the cost for tickets for the Chattanooga Symphony/Opera.

Piano Proficiency – All non-keyboard majors are required to pass a piano proficiency exam in order to qualify for the Bachelor of Science in Music. Students will register for class piano until this proficiency is passed. The student may take the proficiency exam before registering for classes if the student has prior
study. Students are given two semesters with credit two achieve the proficiency. If the proficiency is not met by the end of the first year, the student will take class piano for 0 credit until proficiency is passed. Students enrolled in the Church Music in Contemporary styles must also pass guitar proficiency.

**Facilities** – The Music Department, located in the Weigle Building, houses 28 practice rooms, five classrooms, one choral rehearsal room, a student lounge, faculty studios, as well as a state of the art computer lab with nine stations. Recitals are usually performed in Phillips auditorium.

**DEPARTMENTAL DEGREE PROGRAMS:**

**BACHELOR OF SCIENCE IN MUSIC**

- **CONCENTRATION IN CHURCH MUSIC (WORSHIP CONTEMPORARY STYLES)**
- **CONCENTRATION IN GENERAL MUSIC**
- **CONCENTRATION IN PERFORMANCE**
  
  Students interested in the Performance Concentration must enter in the General Music Concentration for the fist year and be accepted into Performance through an audition after the first year. Any student not accepted after the first year may continue to audition the next year.

- **CONCENTRATION IN MUSIC EDUCATION**

**ADVISING GUIDE**

Please click the following link to find your program [Advising Guide](#).

**MUSIC: CHURCH MUSIC (Worship), B.S.**

**GENERAL EDUCATION REQUIREMENTS (see pages 50-51)**

- **Foundational Studies** .................................................................18 hours
  
  *Must be completed within the first 45 hours*

- **General Core Curriculum** .........................................................38-41 hours
  
<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bible/Theology/Philosophy</td>
<td>18</td>
</tr>
<tr>
<td>Social Science Selection</td>
<td>6-9</td>
</tr>
<tr>
<td>HIST-1043 Survey of Western Civilization I OR</td>
<td>3</td>
</tr>
<tr>
<td>HIST-1053 Survey of Western Civilization II</td>
<td>3</td>
</tr>
<tr>
<td>INTD-3013 Humanities</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Selection</td>
<td>3</td>
</tr>
<tr>
<td>Physical Education Activity</td>
<td>1</td>
</tr>
<tr>
<td>Laboratory Science</td>
<td>4</td>
</tr>
</tbody>
</table>

**TOTAL** ...................................................................................... 56-59 hours

**DEPARTMENTAL REQUIREMENTS FOR CHURCH MUSIC CONCENTRATION**

- MUSC-1403 Vocal Diction **OR** ..............................................3 hours
- MUSA-1601 Accompanying I ..................................................1 hour
- MUSA-1611 Accompanying II ..................................................1 hour
- MUSC-2203 Music Theory I .................................................3 hours
- MUSC-2213 Music Theory II .............................................. 3 hours
- MUSC-3203 Music Theory III ............................................ 3 hours
- MUSC-2401 Sight Singing I and Ear Training I ..................1 hour
- MUSC-2411 Sight Singing and Ear Training II ..................1 hour
- MUSC-3401 Sight Singing and Ear Training III ..............1 hour
- MUSC-3713 Vocal Pedagogy OR ........................................... 3 hours
- MUSC-3712 Piano Pedagogy ............................................... 3 hours
- MUSC-4890 Senior Recital ..................................................0 hours
- MUSA-1010,1020,1030,1040,1050,1060,1070,1080 Concert Attendance..0 hours
  
  *MUSA1201,1211 Class Piano **OR**

  *MUSA-1301,1311 Class Voice .................................................(1 hour each) 2 hours
  
  MUSA-1321,1331,2321,2331 Applied Music .................................(1 hour each) 4 hours

  MUSA-3302,3312,4302,4312 Applied Music ................................(2 hours each) 8 hours

  MUSA-1101-2131 Weigle Concert Choir .....................(1 hour each semester) 8 hours

**TOTAL** ...................................................................................... 39-40 hours

*Additional classes may be needed with 0 credit hours until proficiency is met.*
CHURCH MUSIC/CONTEMPORARY STYLES CONCENTRATION REQUIREMENTS

MUSA-1401, 1411 Class Guitar .................................................. (1 hour each) 2 hours
MUSC-1013 Music Appreciation .................................................. 3 hours
MUSC-3502 Contemporary Arranging/Orchestration and Technology .......... 3 hours
MUSC-3602 Conducting ................................................................. 2 hours
MUSC-3612 Worship In the Church .................................................. 2 hours
MUSC-4302 Hymnology ................................................................. 2 hours
MUSA-4882 Music Methods and Practicum I ...................................... 2 hours
MUSA-4892 Music Methods and Practicum II .................................... 2 hours
MUSA-4890P Senior Recital-Piano .................................................. 0 hours
MUSA-4890V Senior Recital-Voice .................................................. 0 hours

TOTAL .......................................................................................... 18 hours

ELECTIVES

Electives ......................................................................................... 3-7 hours

TOTAL .......................................................................................... 3-7 hours

DEGREE TOTAL .............................................................................. 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor's degree.

MUSIC: GENERAL MUSIC, B.S.

GENERAL EDUCATION REQUIREMENTS (see pages 50-51)

Foundational Studies ................................................................. 18 hours
Must be completed within the first 45 hours

General Core Curriculum ................................................................ 38-41 hours

Bible/Theology/Philosophy .......................................................... 18 hours
Social Science Selection ............................................................... 6-9 hours
HIST-1043 Survey of Western Civilization I OR
HIST-1053 Survey of Western Civilization II ................................ 3 hours
INTD-3013 Humanities ................................................................ 3 hours
Humanities Selection ................................................................... 3 hours
Physical Education Activity ......................................................... 1 hour
Laboratory Science ..................................................................... 4 hours

TOTAL .......................................................................................... 56-59 hours

DEPARTMENTAL REQUIREMENTS FOR GENERAL MUSIC CONCENTRATION

MUSC-1403 Vocal Diction OR .......................................................... 3 hours
MUSA-1601 Accompanying I ......................................................... 1 hour
MUSA-1611 Accompanying II ......................................................... 1 hour
MUSC-2203 Music Theory I ............................................................ 3 hours
MUSC-2213 Music Theory II ........................................................... 3 hours
MUSC-3203 Music Theory III .......................................................... 3 hours
MUSC-2401 Sight Singing I and Ear Training I ................................ 1 hour
MUSC-2411 Sight Singing and Ear Training II ................................ 1 hour
MUSC-3401 Sight Singing and Ear Training III ................................ 1 hour
MUSC-3713 Vocal Pedagogy OR
MUSC-3712 Piano Pedagogy .......................................................... 3 hours
MUSC-4890 Senior Recital ............................................................ 0 hours
MUSA-1010,1020,1030,1040,1050,1060,1070,1080 Concert Attendance .. 0 hours
*MUSA1201,1211 Class Piano OR
*MUSA-1301,1331 Class Voice ....................................................... (1 hour each) 2 hours
MUSA-1321,1331,2321,2331 Applied Music .................................... (1 hour each) 4 hours
MUSA-3302,3312,4302,4312 Applied Music .................................... (2 hours each) 8 hours
MUSA-1101-2131 Weigle Concert Choir ....................................... (1 hour each semester) 8 hours

TOTAL .......................................................................................... 39-40 hours

*Additional classes may be needed with 0 credit hours until proficiency is met.

GENERAL MUSIC CONCENTRATION REQUIREMENTS

MUSC-1102 Music History I ............................................................ 3 hours
MUSC-2102 Music History II ...................................................... 3 hours
MUSC-3213 Music Theory IV .................................................... 3 hours
MUSC-3411 Sight Singing and Ear Training IV ....................... 1 hour
MUSC-3112 Form and Analysis ............................................... 2 hours
MUSC-3522 Orchestration ...................................................... 2 hours
MUSC-3602 Conducting ....................................................... 2 hours
TOTAL ............................................................................................. 18 hours

ELECTIVES
Electives .................................................................................. 3-7 hours
TOTAL ............................................................................................. 3-7 hours

DEGREE TOTAL .............................................................................. 18 hours
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

MUSIC: PERFORMANCE, B.S.
*Students entering the Performance Concentration must enter in the General Music Concentration
and audition for Performance after the first year of study.

GENERAL EDUCATION REQUIREMENTS (see pages 50-51)
Foundational Studies ................................................................. 18 hours
Must be completed within the first 45 hours
General Core Curriculum .......................................................... 38-41 hours
Bible/Theology/Philosophy ....................................................... 18 hours
Social Science Selection ......................................................... 6-9 hours
HIST-1043 Survey of Western Civilization I OR
HIST-1053 Survey of Western Civilization II .......................... 3 hours
INTD-3013 Humanities ............................................................. 3 hours
Humanities Selection ................................................................. 3 hours
Physical Education Activity ...................................................... 1 hour
Laboratory Science .................................................................. 4 hours
TOTAL ............................................................................................. 56-59 hours

DEPARTMENTAL REQUIREMENTS FOR MUSIC PERFORMANCE CONCENTRATION
MUSC-1403 Vocal Diction OR
MUSA-1601 Accompanying I ................................................... 1 hour
MUSA-1611 Accompanying II ................................................. 1 hour
MUSC-2203 Music Theory I ..................................................... 3 hours
MUSC-2213 Music Theory II ................................................... 3 hours
MUSC-3203 Music Theory III ................................................. 3 hours
MUSC-2401 Sight Singing I and Ear Training I ...................... 1 hour
MUSC-2411 Sight Singing and Ear Training II ...................... 1 hour
MUSC-3401 Sight Singing and Ear Training III ..................... 1 hour
MUSC-3713 Vocal Pedagogy OR
MUSC-3712 Piano Pedagogy ................................................... 3 hours
MUSC-4890 Senior Recital ...................................................... 0 hours
MUSA-1010,1020,1030,1040,1050,1060,1070,1080 Concert Attendance .... 0 hours
*MUSA1201,1211 Class Piano OR
*MUSA-1301,1331 Class Voice ................................................ 2 hours
MUSA-1321,1331,2321,2331 Applied Music ......................... 4 hours
MUSA-3302,3312,4302,4312 Applied Music .............................. 8 hours
MUSA-1101-2131 Weigle Concert Choir ................................ 8 hours
TOTAL ............................................................................................. 39-40 hours

*Additional classes may be needed with 0 credit hours until proficiency is met.

MUSIC PERFORMANCE CONCENTRATION REQUIREMENTS
MUSC-1102 Music History I ..................................................... 3 hours
MUSC-2102 Music History II .................................................... 3 hours
MUSC-3213 Music Theory IV .................................................. 3 hours
MUSC-3411 Sight Singing and Ear Training IV ....................... 1 hour
MUSC-3112 Form and Analysis .............................................. 2 hours
MUSC-3522 Orchestration ...................................................... 2 hours
MUSC-3602 Conducting .............................................. 2 hours
MUSC-4312 Piano Literature OR
MUSC-4322 Vocal Literature .............................................. 2 hours
MUSA-3890P Junior Recital-Piano OR
MUSA-3890V Junior Recital-Voice .............................................. 0 hours
MUSA-4890P Senior Recital-Piano OR
MUSA-4890V Senior Recital-Voice .............................................. 0 hours
TOTAL .................................................................. 20 hours

ELECTIVES
Electives ................................................................ 1-5 hours
TOTAL .................................................................. 1-5 hours

DEGREE TOTAL ................................................................ 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

MUSIC: MUSIC EDUCATION, B.S.

Given the number of hours required by the state to attain a music education degree, students will need to take summer modules and distance education courses to finish in four years; otherwise it is a five year program.

GENERAL EDUCATION REQUIREMENTS (see pages 50-51)

Foundational Studies .............................................. 18 hours
Must be completed within the first 45 hours

General Core Curriculum .............................................. 38-41 hours
Bible/Theology/Philosophy .............................................. 18 hours
Social Science Selection ............................................... 6-9 hours
HIST-1043 Survey of Western Civilization I OR
HIST-1053 Survey of Western Civilization II .................. 3 hours
INTD-3013 Humanities .............................................. 3 hours
Humanities Selection .................................................... 3 hours
Physical Education Activity ......................................... 1 hour
Laboratory Science ..................................................... 4 hours
TOTAL .............................................. 56-59 hours

DEPARTMENTAL REQUIREMENTS FOR MUSIC EDUCATION CONCENTRATIONS

MUSC-2203 Music Theory I .............................................. 3 hours
MUSC-2213 Music Theory II .............................................. 3 hours
MUSC-3203 Music Theory III .............................................. 3 hours
MUSC-3213 Music Theory IV .............................................. 3 hours
MUSC-2401 Sight Singing I and Ear Training I .................. 1 hour
MUSC-2411 Sight Singing and Ear Training II ................. 1 hour
MUSC-3401 Sight Singing and Ear Training III ................. 1 hour
MUSC-3411 Sight Singing and Ear Training IV ................. 1 hour
MUSC-1102 Music History I .............................................. 3 hours
MUSC-2102 Music History II .............................................. 3 hours
MUSA-4863 Methods of Elementary Music .................... 3 hours
MUSA-4873 Methods of Secondary Music ....................... 3 hours
MUSA-4890 Senior Recital .............................................. 0 hours
MUSA-1010,1020,1030,1040,1050,1060,1070,1080 Concert Attendance ..0 hours
*MUSA1201,1211 Class Piano OR
*MUSA-1301,1331 Class Voice .............................. (1 hour each) 2 hours
MUSA-1321,1331,2321,2331 Applied Music .................... (1 hour each) 4 hours
MUSA-3302,3312,4302,4312 Applied Music .................... (2 hours each) 6 hours
MUSA-1101-2131 Weigle Concert Choir ............ (1 hour each semester) 6 hours
TOTAL .............................................. 46 hours

Music Education Students Must Choose One of the Following Concentrations:

INSTRUMENTAL CONCENTRATION:
MUSC-3612 Instrumental Conducting ................................. 2 hours
MUSC-3522 Orchestration .............................................. 2 hours
Instrumental methods (choose 2) ..................................... 4 hours
MUSA-3802 String Instrumental methods (2 hours)
MUSA-3812 Woodwind Instrumental (2 hours)
MUSA-3832 Brass Instrumental methods (2 hours)
TOTAL ........................................................................................................................................8 hours

CHORAL CONCENTRATION:
MUSC-1403 Vocal Diction ..............................................................................................................3 hours
MUSC-3612 Choral Conducting .....................................................................................................2 hours
MUSC-2613 Choral Arranging .......................................................................................................2 hours
TOTAL ........................................................................................................................................7 hours

PROFESSIONAL EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>(Field Experiences)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-2013 Planning to Teach</td>
<td>20 hours</td>
</tr>
<tr>
<td>EDUC-2023 Exceptional Children in the</td>
<td>3 hours</td>
</tr>
<tr>
<td>Regular Classroom</td>
<td>15 hours</td>
</tr>
<tr>
<td>EDUC-3033 Philosophy of Education</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-3023 Educational Assessment</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-4013 Classroom Management</td>
<td>15 hours</td>
</tr>
<tr>
<td>EDUC-4813 Secondary School Seminar</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-4886 Enhanced Student Teaching (Secondary)</td>
<td>6 hours</td>
</tr>
<tr>
<td>EDUC-4896 Enhanced Student Teaching (Secondary) II</td>
<td>6 hours</td>
</tr>
<tr>
<td>PSYC-3613 Educational Psychology</td>
<td>3 hours</td>
</tr>
<tr>
<td>STAT-3333 Introduction to Statistics</td>
<td>3 hours</td>
</tr>
</tbody>
</table>
TOTAL ................................................................................................................................50 hours

DEGREE TOTAL ....................................................................................................................145/149 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

Note: All education majors must complete 50 hours of field experience by the end of their sophomore years. Secondary Education majors must complete a total of 20 more hours of field experience during their junior and senior years (not including the student teaching experience) for a total of 70 hours of field experience.

For information concerning additional requirements of the Teacher Education program, see under “Department of Education”.

DEPARTMENT OF PSYCHOLOGY
David E. Deardorff Th.M., Ed.D. Department Chair

The Department of Psychology seeks to acquaint students with basic psychological principles and their application to human behavior, using Scripture as the foundation for understanding and treating all human conditions and problems. Psychology degrees are available residentially or through the Distance Education program.

PURPOSE
The psychology major is designed to prepare graduates with a foundation for graduate study or service in various psychological fields, including counseling, development, school psychology, social work, clinical, and other specialty areas.

OBJECTIVES
1. The student will demonstrate skill in individual, group, and organizational dynamics and their interplay in social structures.
2. The student will demonstrate an understanding of the basic psychological principles and applications to human behavior.
3. The student will evaluate psychological theories and positions in light of Scriptural truth.
4. The student will demonstrate a broad-based academic exposure by being adequately prepared for continued graduate education in the various fields of psychology.

ADVISING GUIDE
Please click the following link to find your program Advising Guide.

PSYCHOLOGY, B.S., B.A.
GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundational Studies</td>
<td>18</td>
</tr>
<tr>
<td>General Core Curriculum</td>
<td>35-38</td>
</tr>
<tr>
<td>Bible/Theology/Philosophy</td>
<td>18</td>
</tr>
<tr>
<td>Social Science Selection</td>
<td>3-6</td>
</tr>
<tr>
<td>HIST-1043 Survey of Western Civilization I OR</td>
<td>3</td>
</tr>
<tr>
<td>HIST-1053 Survey of Western Civilization II</td>
<td>3</td>
</tr>
<tr>
<td>INTD-3013 Humanities</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Selection</td>
<td>3</td>
</tr>
<tr>
<td>Physical Education Activity</td>
<td>1</td>
</tr>
<tr>
<td>Laboratory Science</td>
<td>4</td>
</tr>
<tr>
<td>TOTAL</td>
<td>53-56</td>
</tr>
</tbody>
</table>

DEPARTMENTAL REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAT-2303 Introduction to Statistics</td>
<td>3</td>
</tr>
<tr>
<td>PSYC-1003 General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC-2213 Human Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>PSYC-2313 Experimental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC-3313 Psychological Testing &amp; Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>PSYC-4813 Psychology Seminar/Systems</td>
<td>3</td>
</tr>
<tr>
<td>PSYC-4723 Theories of Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PSYC-4423 Theories of Personality</td>
<td>3</td>
</tr>
<tr>
<td>PSYC-4823 Psychology Practicum</td>
<td>3</td>
</tr>
<tr>
<td>PSYC- Psychology Electives</td>
<td>9</td>
</tr>
<tr>
<td>PSYC- Psychology Electives (3000/4000)</td>
<td>9</td>
</tr>
<tr>
<td>TOTAL for B.S.</td>
<td>42</td>
</tr>
</tbody>
</table>

FOREIGN LANGUAGE REQUIREMENTS (for B.A.)

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foreign Languages Selection</td>
<td>12</td>
</tr>
<tr>
<td>TOTAL for B.A.</td>
<td>54</td>
</tr>
</tbody>
</table>
ELECTIVES
Electives ......................................................................................................................... 10-25 hours
TOTAL .............................................................................................................................. 10-25 hours

DEGREE TOTAL .............................................................................................................. 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

PSYCHOLOGY: CHRISTIAN COUNSELING, B.S., B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

Foundational Studies ........................................................................................................ 18 hours

Must be completed within the first 45 hours

General Core Curriculum ................................................................................................. 35-38 hours

Bible/Theology/Philosophy ................................................................................................ 18 hours
Social Science Selection .................................................................................................. 3-6 hours
HIST-1043 Survey of Western Civilization I OR
HIST-1053 Survey of Western Civilization II .................................................................. 3 hours
INTD-3013 Humanities .................................................................................................... 3 hours
Humanities Selection .......................................................................................................... 3 hours
Physical Education Activity ............................................................................................... 1 hour
Laboratory Science ........................................................................................................... 4 hours

TOTAL ................................................................................................................................ 53-56 hours

DEPARTMENTAL REQUIREMENTS

PSYC-1003 General Psychology ....................................................................................... 3 hours
PSYC-2213 Human Growth and Development ................................................................ 3 hours
PSYC-3313 Psychological Testing & Evaluation ............................................................ 3 hours
PSYC-3713 Fundamental Biblical Counseling .................................................................. 3 hours
PSYC-3723 Contemporary Issues in Counseling ............................................................ 3 hours
PSYC-3733 Crisis Intervention ........................................................................................ 3 hours
PSYC-4713 Pre-Marital and Marriage Counseling ............................................................ 3 hours
PSYC-4813 Psychology Seminar/Systems ........................................................................ 3 hours
PSYC-4723 Theories of Counseling .................................................................................. 3 hours
PSYC-4423 Theories of Personality .................................................................................. 3 hours
PSYC-4623 Psychology Practicum .................................................................................... 3 hours
PSYC- Psychology Electives (3000/4000) ....................................................................... 9 hours

TOTAL for B.S. ..................................................................................................................... 42 hours

FOREIGN LANGUAGE REQUIREMENTS (for B.A.)

Foreign Languages Selection ............................................................................................ 12 hours

TOTAL for B.A. ..................................................................................................................... 12 hours

ELECTIVES
Electives ............................................................................................................................... 10-25 hours

TOTAL ................................................................................................................................ 10-25 hours

DEGREE TOTAL .................................................................................................................. 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

PSYCHOLOGY: DEAF STUDIES, B.S.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

Foundational Studies ......................................................................................................... 18 hours

Must be completed within the first 45 hours

General Core Curriculum ................................................................................................. 35-38 hours

Bible/Theology/Philosophy ............................................................................................... 18 hours
Social Science Selection ................................................................................................. 6-9 hours
Humanities/Humanities Selection .......................................................... 6 hours
Physical Education Activity ............................................................. 1 hour
Laboratory Science ........................................................................ 4 hours
TOTAL .............................................................................................. 53-56 hours

DEPARTMENTAL REQUIREMENTS
STAT-2303 Introduction to Statistics .................................................. 3 hours
PSYC-1003 General Psychology ....................................................... 3 hours
PSYC-2213 Human Growth and Development .................................. 3 hours
PSYC-2313 Experimental Psychology .............................................. 3 hours
PSYC-3313 Psychological Testing & Evaluation ............................... 3 hours
PSYC-4813 Psychology Seminar/Systems ......................................... 3 hours
PSYC-4723 Theories of Counseling .................................................. 3 hours
PSYC 4423 Theories of Personality ................................................... 3 hours
PSYC-4823 Psychology Practicum ................................................. 3 hours
PSYC: Psychology Electives ............................................................... 3 hours
PSYC: Psychology Electives (3000/4000) ....................................... 6 hours
AMSL-2203 Deaf Culture ................................................................. 3 hours
AMSL-2212 Deaf Ministry ................................................................. 3 hours
AMSL-3003 ASL Presentation ......................................................... 3 hours
AMSL-4003 ASL linguistics ............................................................... 3 hours
TOTAL .............................................................................................. 48 hours

FOREIGN LANGUAGE REQUIREMENTS
AMSL-1013 ASL I ........................................................................ 3 hours
AMSL-1023 ASL II ........................................................................ 3 hours
AMSL-2013 ASL III .................................................................... 3 hours
AMSL-2023 ASL IV .................................................................... 3 hours
TOTAL .............................................................................................. 12 hours

ELECTIVES
Electives ......................................................................................... 4-7 hours
TOTAL .............................................................................................. 4-7 hours

DEGREE TOTAL .................................................................................. 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor's degree.
DEPARTMENT OF HISTORY AND SOCIAL STUDIES
Paul Moore, Ph.D., Department Chair

The Department of History and Social Studies serves the university mission by introducing students to the study of the past that is characterized by academic excellence based on biblical values. It offers three programs for history majors: The Bachelor of Arts, Bachelor of Science and a History major with Primary or Secondary Education components in conjunction with the Education Department. It also offers students a Minor in History.

Purpose

Centered on a Christian worldview, instruction acknowledges the active hand of God throughout the intricate process of human history. Instruction focuses on transformative historical events and ideas, as well as important continuities. Although historical events have objective elements, interpretation of them requires a complex and subjective process of assessment. In the end, that endeavor generally results in a composite of accepted perspectives by scholars on given subjects. Those perceptions tend to influence the direction of social and political interests; therefore it is vital that citizens have the minimal skills to check the objectivity of those conclusions. To that end, the department intends to inculcate all students with effective skills to impartially assess and understand the causes and process involved in the evolution of social ideas and evolution of historical events. For history majors, those skills include the critical analysis of texts and arguments, unbiased interpretation of evidence, research in a variety of media, and clear and effective oral and written communication in a broad spectrum of social, cultural and intellectual history. These skills will aid students in a multiplicity of vocational and professional fields, and help them become thoughtful and effective American citizens. In the end, all programs are designed to prepare students to serve both God and humanity by integrating academic knowledge of social studies with biblical truth (1 Corinthians 10:1-13)

Program Goals

1. Students are aware of the variety of human perspectives regarding pivotal social and intellectual continuities and significant transformative changes in human history.
2. Students continually assess pivotal social ideas and historical events to develop effective perspectives.
3. History majors and minors comprehend and effectively employ the tools of historical enquiry and writing.
4. All students utilize a Christian world-and-life-view to interpret social ideas and historical events.

Program Objectives

1. Historical awareness, understanding and enlightened perspectives
Graduates students and BA/BS history majors and minors will demonstrate that they:
   a. Can cite at least 10 pivotal innovations, ideas or practices that contributed to the emergence of cities and civilization in World History.
   b. Can describe at least 5 developments or ideas that contributed to the evolution of empires and cite examples.
   c. Can identify at least 5 innovations that contributed to the development of the renaissance, which originated in Asia.
   d. Can effectively challenge historical perspectives that present Important Biblical teachings as evolutionary by citing at least two examples.

2. Assessing pivotal historical events and challenging biased perspectives
All history majors should demonstrate that they:
   a. Can cite at least 4 examples of historical bias that greatly impacted modern history.
   b. Can apply critical evidence to assess historical perspectives, by looking at the quality of sources, the validity of interpretations of sources, and the soundness of argument's use of evidence to support a historical interpretation by outlining at least one brief example in modern history.

3. History majors & minors comprehend and effectively employ the tools of historical enquiry and writing.
History majors, will demonstrate their ability to employ the tools of historical enquiry and writing by researching and writing a capstone thesis research paper that includes the following:
a. Locate relevant primary and secondary sources for investigating a research question.
b. Establish the contextual historiography of the subject by critically evaluating primary and secondary sources in terms of credibility, authenticity, interpretive stance, audience, potential biases, and value for answering the research question.
c. Develop a thesis statement.
d. Interpret the sources fairly and accurately in an answer to a research question.
e. Marshal the evidence from the research to support a historical argument developed into a research paper.

4. Students will comprehend a Christian world and life view and how it applies to historical interpretation
All Students will demonstrate that they can apply a Christian World and Life view in historical interpretation by the following:
   a. Can briefly explain how Christian assumptions about God and the world have important implications for historical interpretation.
   b. Can briefly illustrate with 2 examples of how Biblical and secular ideas in seeming conflict can be rectified by citing different assumptions.

ADVISING GUIDE
Please click the following link to find your program [Advising Guide].

HISTORY, B.S., B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)
Foundational Studies .......................................................................................................................18 hours
   Must be completed within the first 45 hours
General Core Curriculum ..............................................................................................................41-43 hours
   Bible/Theology/Philosophy ........................................................................................................18 hours
   Social Science Selection ...........................................................................................................3-6 hours
   HIST-1043 Survey of Western Civilization I ........................................................................3 hours
   HIST-1053 Survey of Western Civilization II .........................................................................3 hours
   PSYC-1003 General Psychology ............................................................................................3 hours
   Humanities/Humanities Selection ..........................................................................................6 hours
   Physical Education Activity .....................................................................................................1 hour
   Laboratory Science ..................................................................................................................4 hours
TOTAL ........................................................................................................................................59-62 hours

DEPARTMENTAL REQUIREMENTS
HIST-2013 United States History I .........................................................................................3 hours
HIST-2023 United States History II .........................................................................................3 hours
HIST-2095 Introduction to Historical Inquiry ........................................................................3 hours
HIST-4803 History Seminar .....................................................................................................3 hours
HIST- History Electives (3000-4000) .....................................................................................15 hours
SOST-3203 History of American Government .......................................................................3 hours
B.S. TOTAL ..................................................................................................................................30 hours

FOREIGN LANGUAGE REQUIREMENT (for B.A.)
Foreign Language Selection ........................................................................................................12 hours
B.A. TOTAL ..................................................................................................................................42 hours

ELECTIVES
Electives .....................................................................................................................................16-31 hours
TOTAL ..........................................................................................................................................16-31 hours

DEGREE TOTAL ..........................................................................................................................120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.
# HISTORY EDUCATION, B.S.

## GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundational Studies</td>
<td>18</td>
</tr>
<tr>
<td>General Core Curriculum</td>
<td>41-44</td>
</tr>
<tr>
<td>Bible/Theology/Philosophy</td>
<td>18</td>
</tr>
<tr>
<td>Social Science Selection</td>
<td>3-6</td>
</tr>
<tr>
<td>HIST-1043 Survey of Western Civilization I</td>
<td>3</td>
</tr>
<tr>
<td>HIST-1053 Survey of Western Civilization II</td>
<td>3</td>
</tr>
<tr>
<td>Human Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Humanities Selection</td>
<td>6</td>
</tr>
<tr>
<td>Physical Education Activity</td>
<td>1</td>
</tr>
<tr>
<td>Laboratory Science</td>
<td>4</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>59-62</td>
</tr>
</tbody>
</table>

## DEPARTMENTAL REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST-2013 United States History I</td>
<td>3</td>
</tr>
<tr>
<td>HIST-2023 United States History II</td>
<td>3</td>
</tr>
<tr>
<td>HIST-4803 History Seminar</td>
<td>3</td>
</tr>
<tr>
<td>SOST-3203 History of American Government</td>
<td>3</td>
</tr>
<tr>
<td>HIST- History Electives (3000-4000)</td>
<td>18</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>30</td>
</tr>
</tbody>
</table>

## PROFESSIONAL EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-2013 Planning to Teach</td>
<td>20</td>
</tr>
<tr>
<td>EDUC-2023 Exceptional Children in the Regular Classroom</td>
<td>15</td>
</tr>
<tr>
<td>EDUC-3033 Philosophy of Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-3023 Educational Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-4013 Classroom Management</td>
<td>15</td>
</tr>
<tr>
<td>EDUC-4886 Enhanced Student Teaching (Secondary I)</td>
<td>6</td>
</tr>
<tr>
<td>EDUC-4896 Enhanced Student Teaching (Secondary II)</td>
<td>6</td>
</tr>
<tr>
<td>PSYC-3613 Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>STAT-3333 Introduction to Statistics</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>50</td>
</tr>
</tbody>
</table>

## SECONDARY EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-4813 Secondary School Seminar</td>
<td>3</td>
</tr>
<tr>
<td>INTD-4803 Secondary School Methods – Social Studies</td>
<td>20</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>20</td>
</tr>
</tbody>
</table>

## DEGREE TOTAL

- **128-131 HOURS**

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

Note: All education majors must complete 50 hours of field experience by the end of their sophomore years. Secondary Education majors must complete a total of 20 more hours of field experience during their junior and senior years (not including the student teaching experience) for a total of 70 hours of field experience.

For information concerning additional requirements of the Teacher Education program, see under “Department of Education” in this catalog.
### DIVISION OF ARTS & SCIENCES MINORS

#### BIOLOGY

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCIE-1214, SCIE-1224 General Biology I, II</td>
<td>8</td>
</tr>
<tr>
<td>SCIE-2424 Comparative Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>SCIE - Biology Electives (3000-4000)</td>
<td>6</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>

#### ENGLISH

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL-2103 Survey in British Literature I OR</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-2113 Survey in British Literature II</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-2203 Survey in American Literature I OR</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-2213 Survey in American Literature II</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-2303 World Literature I OR</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-2313 World Literature II</td>
<td>3</td>
</tr>
<tr>
<td>ENGL - English Electives (3000-4000)</td>
<td>9</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>

#### HISTORY

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST-1043 Survey of Western Civilization I OR</td>
<td>3</td>
</tr>
<tr>
<td>HIST-1053 Survey of Western Civilization II</td>
<td>3</td>
</tr>
<tr>
<td>HIST-2013 United States History I</td>
<td>3</td>
</tr>
<tr>
<td>HIST-2023 United States History II</td>
<td>3</td>
</tr>
<tr>
<td>HIST-2095 Introduction to Historical Inquiry</td>
<td>3</td>
</tr>
<tr>
<td>HIST - History Electives (3000-4000)</td>
<td>6</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>

* Course not taken as part of General Requirements.

#### MATHEMATICS

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH-2414 Analytical Geometry and Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MATH-2424 Analytical Geometry and Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>MATH-2434 Analytical Geometry and Calculus III</td>
<td>4</td>
</tr>
<tr>
<td>MATH - Math Electives (3000-4000)</td>
<td>6</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>

#### MUSIC

**Audition Required**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied Music-Voice or Piano</td>
<td>4</td>
</tr>
<tr>
<td>MUSC-1013 Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>MUSA-1101 Weigle Concert Choir</td>
<td>1</td>
</tr>
<tr>
<td>MUSA-1111 Weigle Concert Choir</td>
<td>1</td>
</tr>
<tr>
<td>MUSA-1890 Minor Platform</td>
<td>0</td>
</tr>
<tr>
<td>MUSC-2203 Music Theory I</td>
<td>3</td>
</tr>
<tr>
<td>MUSC-2213 Music Theory II</td>
<td>3</td>
</tr>
<tr>
<td>MUSC-2401 Ear Training and Sight Singing I</td>
<td>1</td>
</tr>
<tr>
<td>MUSC-2411 Ear Training and Sight Singing II</td>
<td>1</td>
</tr>
<tr>
<td>MUSA-2890 Minor Recital/Project</td>
<td>0</td>
</tr>
<tr>
<td>MUSC-3602 Introduction to Conducting</td>
<td>2</td>
</tr>
<tr>
<td>MUSC - Music Electives</td>
<td>4</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>23</strong></td>
</tr>
</tbody>
</table>

#### PSYCHOLOGY

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC-2213 Human Growth &amp; Development</td>
<td>3</td>
</tr>
<tr>
<td>PSYC - Psychology Electives (3000-4000)</td>
<td>15</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>
MISSION STATEMENT
Preparing professionals to serve students and lead schools.

PURPOSE
The Department of Education believes that it has an obligation to God to equip prospective educators with a Biblical view of the child. Prospective teachers should receive a broad base of general knowledge, a professional knowledge of teaching, and a thorough foundation in the Truth, the Bible. Prospective teachers should have knowledge of varied methods for gaining truth and should be able to evaluate knowledge in light of the Bible.

It is the purpose of the Department of Education to prepare competent Christian educators to minister in schools at home or overseas. Believing that God may choose to use individuals as teachers in either Christian or public schools, Tennessee Temple University prepares its education graduates to serve in either setting. It is the purpose of the Department of Education to provide all education graduates with a broad base of Biblical knowledge emphasizing moral beliefs and teaching competencies from which they may operate as professional educators.

OBJECTIVES
1. The student will identify educational philosophies, instructional strategies, and classroom management techniques that are consistent with Biblical principles.

2. The student will demonstrate the ability to conceptualize, plan, and produce effective instructional units, including daily lesson plans, based upon a given school curriculum.

3. The student will demonstrate an understanding of the diversity among students and be able to adapt instructional methods and materials to meet those diversities.

GENERAL INFORMATION
The teacher education program at Tennessee Temple University is a professional curriculum designed to complement the student’s major program of study in the content field of their choosing. The academic fields in which teacher education students may major are the following:

- Early Childhood Education (Pre K – 3)
- Elementary Education: Interdisciplinary Studies
- Secondary Education
  - English
  - History
  - Music (K-12)
  - Biology
  - Mathematics

ADVISING FOR TEACHER EDUCATION STUDENTS
Each elementary education student will be assigned an advisor from the Department of Interdisciplinary and the Department of Education. Each secondary teacher education student is required to have two academic advisors, one from the major field of study and one from the Department of Education. Please click the following link to find your program [Advising Guide].

ADMISSION TO THE TEACHER EDUCATION PROGRAM
Until an official letter of acceptance has been received from the Chair of the Department of Teacher Education, each teacher education student is considered to be a teacher education candidate. A teacher education candidate may not enroll in any upper division education courses (300-400) until he or she has been accepted into the teacher education program.
To be admitted into the teacher education program, each student must satisfactorily complete the following:

1. Submit a written application to the Chair of the Department of Teacher Education no later than the first semester of the sophomore year. The application may be obtained in the Department of Teacher Education office.

2. Pass the PRAXIS I Test or be exempt from it. Students who make a composite score of 22 or higher on the Enhanced ACT or 1030 or higher on the SAT I are exempt from the requirement to take the PRAXIS I Test. The test may be taken on computer at the Sylvan Learning Center (423-894-6249) or by paper and pencil at a regularly scheduled session, by registering through the Education Testing Service (www.ets.org/praxis). This test should be taken no later than the second semester of the student's sophomore year. It may be taken as early as the freshman year if the student has an ACT composite score of 18 or higher, or a comparable SAT score (860). If the score on any section of the ACT is lower than 18, the student should schedule an appointment with the Chair of the Teacher Education Department to prepare a plan for strengthening that area before taking the PRAXIS I. (Testing information may be obtained from the Education Office.)

3. Establish and maintain a 2.50 grade point average (GPA) to remain in good standing in the teacher education program. PLEASE NOTE: Any junior or senior whose GPA falls below 2.50 can register for upper division education courses only with the approval of the Chair of the Department of Education.

4. Satisfactorily complete an interview with the Teacher Education Committee. Upon completion of 45 semester hours of course work and all other requirements as stated above, the student will be invited to interview with the Teacher Education Committee, which will make the final recommendation concerning admission to the teacher education program. A letter of acceptance into the teacher education program will be sent to the candidate upon satisfactory completion of the above requirements. This letter must be received from the Chair of the Department of Education. No candidate for the teacher education program is allowed to take professional education courses beyond the 200 level without this letter of acceptance.

The student is allowed to take the following education courses prior to admission to the teacher education program:
- EDUC-2013 Planning to Teach
- EDUC-2023 Exceptional Children in the Regular Classroom

APPEALS PROCEDURE
A student who has applied for acceptance into the teacher education program but has not been accepted because of an insufficient score on the PRAXIS I or a GPA below 2.50 may appeal to the Chair of the Department of Education. Full information regarding the appeals process can be obtained from the Department of Education office.

FIELD EXPERIENCE
Courses in the Teacher Education Program combine theory and practice by translating abstract ideas into concrete application. Teacher candidates are involved in semester long practicum’s of vigorous observation of both students and teachers. All field experience placements are designed to provide the student with a realistic view of the teaching profession. This experience gives the teacher candidate a wide variety of subject content, instructional methods, and potential resources for future utilization. These filed experience requirements will take place in variety of unique educational settings to insure a broader experience and knowledge base from which the student may gain invaluable experience and awareness. Some examples of field experience assignments are as follows: classroom observation, tutoring, mentoring, coaching, and community volunteerism. Each experience will include hands on interaction with teachers, students, and administrators. The purpose of these experiences is to familiarize the Teacher Education Candidate with the daily workings of the classroom, the policy and practice of the overall school environment, and to give each student a taste of what the life of a classroom teacher
requires. All education majors must complete 50 hours of field experience by the end of their sophomore years. Secondary Education majors must complete a total of 20 more hours of field experience during their junior and senior years (not including the student teaching experience) for a total of 70 hours of field experience.

**STUDENT TEACHING**
Student teaching may be done in the fall or spring semester of each year. A student who has no more than twelve semester hours to complete after student teaching is eligible for student teaching. No more than six of those twelve hours may be in the student's major and none of those hours may be in professional education courses.

**EXIT REQUIREMENTS**
All teacher education students must meet the following standards in order to graduate from Tennessee Temple University:

1. Maintain a GPA of 2.50 or higher.
2. Make a grade of "C" or better in professional education courses.
3. Complete a professional placement portfolio. A more detailed guide for developing the portfolio will be made available in the professional education core curriculum courses.
4. Take and pass all required sections of the PRAXIS II exam

**TEACHER CERTIFICATION**
The Teacher Education Program prepares its graduates to teach in Christian schools around the world. Its graduates are eligible for certification with the American Association of Christian Schools (AACS) and the Association of Christian Schools International (ACSI).

At the present time TTU graduates are not immediately eligible for Tennessee state teacher licensure, however in an agreement with cooperating graduate schools, TTU students may receive their Tennessee state Licensure upon the recommendation by the department and the successful completion of 9 graduate hours. Graduates are strongly encouraged to take advantage of this opportunity.

**PROFESSIONAL EDUCATION REQUIREMENTS**
Regardless of the student's major, each student classified as a Teacher Education student must complete a core curriculum of professional education courses. *A minimum grade of “C” is required in all professional education courses.*

<table>
<thead>
<tr>
<th>(Course)</th>
<th>(Field Experiences)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-2013 Planning to Teach</td>
<td>20 hours</td>
</tr>
<tr>
<td>EDUC-2023 Exceptional Children in the</td>
<td>3 hours</td>
</tr>
<tr>
<td>Regular Classroom</td>
<td>15 hours</td>
</tr>
<tr>
<td>EDUC-3033 Philosophy of Education</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-3023 Educational Assessment</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-4013 Classroom Management</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-4886 Enhanced Student Teaching (Secondary) I</td>
<td>6 hours</td>
</tr>
<tr>
<td>EDUC-4896 Enhanced Student Teaching (Secondary) II</td>
<td>6 hours</td>
</tr>
<tr>
<td>PSYC-3613 Educational Psychology</td>
<td>3 hours</td>
</tr>
<tr>
<td>STAT-3333 Introduction to Statistics</td>
<td>3 hours</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>50 hours</strong></td>
</tr>
</tbody>
</table>

In addition to the professional education requirements, there are some requirements that are specific to elementary education students or secondary education students. Several of these requirements are satisfied in the General Core Curriculum and the Interdisciplinary Core requirements.
ELEMENTARY EDUCATION REQUIREMENTS

(Course)
EDCU-4303 Teaching Language Arts and Reading ........................................ 3 hours
ENGL-3603 Children’s Literature .................................................................... 3 hours
HIST-1043 Survey of Western Civilization I .................................................. 3 hours
HIST-1053 Survey of Western Civilization II .................................................. 3 hours
PHED-1111 First Aid/CPR ................................................................................ 1 hour
PSYC-2213 Human Growth & Development .................................................. 3 hours
INDT-4703 Reading Seminar ................................................................ .......... 3 hours
INDT-4713 Senior Project ................................................................................ 3 hours
MUSC-1003 Music Appreciation .................................................................... 3 hours
HIST-2013 US History I ................................................................................... 3 hours
HIST-2023 US History II .................................................................................. 3 hours
EDUC-4333 Teaching Mathematics in the Elementary School ....................... 3 hours
SOST-2403 World Regional Geography .......................................................... 3 hours
SCIE-1004 Principles of Physical Science w/lab ............................................ 4 hours
SOST-3603 The Family .................................................................................... 3 hours

TOTAL .............................................................................................................. 44 hours

SECONDARY EDUCATION REQUIREMENTS

(Course) (Field Experiences)
EDUC-4813 Secondary School Seminar ......................................................... 3 hours
INTD-4803 Secondary School Methods – (Content Area) ............................... 3 hours

TOTAL ............................................................................................................. 20 hours

A.S. EARLY CHILDHOOD EDUCATION (PreK-3) (Distance Education only)

The early childhood education (ECE) program is designed to prepare students for work with children in nursery schools, daycare centers, preschool programs, and primary grades (grades PreK-3). TTU’s associate of science degree in Early Childhood Education will help students develop a substantive knowledge base in all areas of children’s development. Students will learn general and advanced principles of cognitive, physical, and affective development, as well as practical insights for incorporating developmentally appropriate spiritual training into everyday classroom experiences. TTU offers a unique balance between theory and practice by encouraging active application of classroom principles. In summary, students capabilities as an educator will be enhanced by the development of knowledge about how and what children learn, practical preparation in instructional strategies, and immediate opportunities for practice.

Program Objectives

Upon completion of this program, students will be able to:

• Work effectively with diverse populations of children in a variety of settings.
• Teach young children, drawing from a deep conceptual understanding of how they learn different through domains of knowledge.
• Create developmentally appropriate experiences for young children that are engaging in the present as well as preparatory for later learning requirements.
• Work cooperatively with parents, using an understanding of the family as a context for young children’s development.
• Act as a leader in educational settings.

Early Childhood Education Requirements

FOUNDATIONAL STUDIES (13 credit hours)

ACAD-1001 Success Orientation ............................................................................... 1 hour
CHMN-1033 Christian Life and Evangelism ......................................................... 3 hours
CISS-1003 Computer Fundamentals .................................................................. 3 hours
ENGL-1013 English Composition I .................................................................... 3 hours
ENGL-1023 English Composition II ..................................................................... 3 hours

TOTAL .................................................................................................................. 13 hours
**GENERAL CORE CURRICULUM (18-19 credit hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL-1113 Old Testament Survey</td>
<td>3 hours</td>
</tr>
<tr>
<td>BIBL-1413 New Testament Survey</td>
<td>3 hours</td>
</tr>
<tr>
<td>THEO-2113 Bible Doctrines I</td>
<td>3 hours</td>
</tr>
<tr>
<td>THEO-2123 Bible Doctrines II</td>
<td>3 hours</td>
</tr>
<tr>
<td>Laboratory Science Selection OR</td>
<td></td>
</tr>
<tr>
<td>MATH-1013 or higher level course</td>
<td>3-4 hours</td>
</tr>
</tbody>
</table>

**TOTAL** ........................................................................................................... 15-16 hours

**DEPARTMENTALS REQUIREMENTS (24 credit hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-2023 Exceptional Children in the Regular Classroom</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-2113 Working with Families of Young Children</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-2123 Assessment of Young Children</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-2133 Early Childhood Curriculum Development</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-3113 Educating the Young Child</td>
<td>3 hours</td>
</tr>
<tr>
<td>ENGL-3603 Children’s Literature</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-3103 Administration of Early Childhood Programs</td>
<td>3 hours</td>
</tr>
<tr>
<td>PSYC-2223 Infant and Child Development</td>
<td>3 hours</td>
</tr>
<tr>
<td>PHED-1303 Human Nutrition, Wellness, &amp; Safety</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

**TOTAL** ........................................................................................................... 27 hours

**ELECTIVES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
</table>

**TOTAL** ........................................................................................................... 5-6 hours

**DEGREE TOTAL** .................................................................................................. 60 HOURS

**INTERDISCIPLINARY STUDIES: ELEMENTARY EDUCATION, B.S.**

**GENERAL EDUCATION REQUIREMENTS (see pages 48-49)**

- Foundational Studies ......................................................................................... 18 hours
  - Must be completed within the first 45 hours
- General Core Curriculum ...................................................................................... 35 hours
  - Bible/Theology/Philosophy ................................................................................ 18 hours
  - HIST-1043 Survey of Western Civilization I . .............................................. 3 hours
  - HIST-1053 Survey of Western Civilization I . .............................................. 3 hours
  - INDT-3013 Humanities ..................................................................................... 3 hours
  - Physical Education Activity .......................................................................... 1 hour
  - PSYC-2213 Human Growth & Development ...................................................... 3 hours
  - SCIE-1204 Principles of Biology .................................................................... 4 hours

**TOTAL** ........................................................................................................... 53 hours

**DEPARTMENTAL REQUIREMENTS**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDCU-4303 Teaching Language Arts and Reading</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-4333 Teaching Mathematics in the Elementary School</td>
<td>3 hours</td>
</tr>
<tr>
<td>ENGL-3603 Children’s Literature</td>
<td>3 hours</td>
</tr>
<tr>
<td>HIST-2013 US History I</td>
<td>3 hours</td>
</tr>
<tr>
<td>HIST-2023 US History II</td>
<td>3 hours</td>
</tr>
<tr>
<td>INDT-4703 Reading Seminar</td>
<td>3 hours</td>
</tr>
<tr>
<td>INDT-4713 Senior Project</td>
<td>3 hours</td>
</tr>
<tr>
<td>MUSC-1003 Music Appreciation</td>
<td>3 hours</td>
</tr>
<tr>
<td>PHED-1111 First Aid/CPR</td>
<td>1 hour</td>
</tr>
<tr>
<td>SCIE-1004 Principles of Physical Science w/lab</td>
<td>4 hours</td>
</tr>
<tr>
<td>SOST-2403 World Regional Geography</td>
<td>3 hours</td>
</tr>
<tr>
<td>SOST-3603 The Family</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

**TOTAL** ........................................................................................................... 35 hours

**PROFESSIONAL EDUCATION REQUIREMENTS**

<table>
<thead>
<tr>
<th>Course</th>
<th>(Course) Credit Hours</th>
<th>(Field Experiences)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-2013 Planning to Teach</td>
<td>20 hours</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-2023 Exceptional Children in the Regular Classroom</td>
<td>15 hours</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC-3033 Philosophy of Education</td>
<td>3 hours</td>
<td></td>
</tr>
<tr>
<td>EDUC-3023 Educational Assessment</td>
<td>3 hours</td>
<td></td>
</tr>
</tbody>
</table>
EDUC-4013 Classroom Management ........................................ 15 hours .......... 3 hours
EDUC-4886 Enhanced Student Teaching (Secondary) I ............................. 6 hours
EDUC-4896 Enhanced Student Teaching (Secondary) II .................................. 6 hours
PSYC-3613 Educational Psychology .................................................. 3 hours
STAT-3333 Introduction to Statistics ..................................................... 3 hours

TOTAL ........................................................................................................ 50 hours ...................... 33 hours

DEGREE TOTAL .............................................................................................. 121 HOURS

30 hours of the total program must be 3000-4000 level courses.
DEPARTMENT OF INTERDISCIPLINARY STUDIES

MISSION
The mission of the Interdisciplinary Studies Department is to provide students with a broad educational foundation by which they can pursue their calling.

PURPOSE
The purpose of Interdisciplinary Studies is to fulfill the university goal of academic excellence within a Christian worldview while also supporting the students’ individualized vocational and educational goals.

Students are given a choice of three programs by which they can achieve their goals:

- Associate of Science degree: General
- Bachelor of Arts: The broad liberal arts nature of this program, including a foreign language, is suited for any pre-professional degree.
- Bachelor of Science: Pre-professional and general liberal arts studies
  - In both Bachelor degrees, the hours of planned electives can be tailored to meet the admission standards of graduate schools.

OBJECTIVES
1. The students will apply their Christian worldview to major academic disciplines.
2. The students will individualize an academic program that supports their vocational goals.

ADMISSION TO THE INTERDISCIPLINARY PROGRAM
To be admitted to the Interdisciplinary Program, each student must:
1. Successfully have completed 30 credits and be in good academic standing.
2. Submit an application to the Interdisciplinary Department Chair after the freshman year.
3. Submit an approved slate of courses for each of the two intended disciplines.
4. Satisfactorily complete an interview with the Interdisciplinary Department Chair.

ADVISING GUIDE
Please click the following link to find your program [Advising Guide].

GENERAL STUDIES, A.S.
GENERAL EDUCATION REQUIREMENTS (see pages 48-49)
FOUNDATIONAL STUDIES (12 hours)
  (Must be completed in the first 30 hours)
GENERAL CORE CURRICULUM (18-19 hours)
  Bible/Theology/Philosophy (12 hours)
  Literature Selection (3 hours)
  Laboratory Science (4 hours) OR Mathematics (MATH-1013 or higher) (3 hours)
  Christian Service (Required each semester) (0 hours)
TOTAL ............................................................................................................................... 30-31 hours

DEPARTMENTAL REQUIREMENTS
PHIL-2013 Biblical World View ................................................................. 3 hours
Psychology Selection ............................................................................. 3 hours
  PSYC-1003 General Psychology (3) OR
  PSYC-2213 Human Growth and Development (3)
HIST- _______ History Selection .................................................... 3 hours
Mathematics OR Science (not chosen for General Core) ...................... 3-4 hours
  Laboratory Science Selection (4) OR
  MATH-1013 or higher level course* (3)
TOTAL ............................................................................................................................... 12-13 hours

ELECTIVES
General Electives .................................................................................. 17 hours

TOTAL ............................................................................................................................... 17 hours

DEGREE TOTAL ........................................................................................................... 60 HOURS
INTERDISCIPLINARY STUDIES, B.S., B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

Foundational Studies ........................................................................................................... 18 hours
    Must be completed within the first 45 hours

General Core Curriculum ................................................................................................... 38-41 hours

    Bible/Theology/Philosophy .............................................................................................. 18 hours
    Social Science Selection ............................................................................................... 6-9 hours
    HIST-1043 Survey of Western Civilization I OR
    HIST-1053 Survey of Western Civilization II .................................................................. 3 hours
    INTD-3013 Humanities .................................................................................................. 3 hours
    Humanities Selection ...................................................................................................... 3 hours
    Physical Education Activity ......................................................................................... 1 hour
    Laboratory Science ...................................................................................................... 4 hours

TOTAL .................................................................................................................................. 56-59 hours

DEPARTMENTAL REQUIREMENTS

INTD-4703 Interdisciplinary Reading Seminar .............................................................. 3 hours
INTD-4713 Interdisciplinary Senior Project ...................................................................... 3 hours
_____ First Discipline Selections ...................................................................................... 18 hours
_____ Second Discipline Selections .................................................................................. 12 hours

The specific program is subject to approval and will be mutually designed between the Department Chairs
and the student from major and minor disciplines.

TOTAL for B.S. ..................................................................................................................... 36 hours

FOREIGN LANGUAGE REQUIREMENTS

Foreign Language Selection ............................................................................................... 12 hours

TOTAL for B.A.................................................................................................................... 48 hours

ELECTIVES

TOTAL .................................................................................................................................. 16-28 hours

DEGREE TOTAL .................................................................................................................. 120 HOURS

30 hours of the total program must be 3000-4000 level courses.

INTERDISCIPLINARY STUDIES: ELEMENTARY EDUCATION, B.S.

GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

Foundational Studies ........................................................................................................... 18 hours
    Must be completed within the first 45 hours

General Core Curriculum ................................................................................................... 35 hours

    Bible/Theology/Philosophy .............................................................................................. 18 hours
    HIST-1043 Survey of Western Civilization I ................................................................. 3 hours
    HIST-1053 Survey of Western Civilization II ................................................................. 3 hours
    INTD-3013 Humanities .................................................................................................. 3 hours
    Physical Education Activity ......................................................................................... 1 hour
    PSYC-2213 Human Growth & Development ................................................................ 3 hours
    SCIE-1204 Principles of Biology .................................................................................. 4 hours

TOTAL .................................................................................................................................. 53 hours

DEPARTMENTAL REQUIREMENTS

EDCU-4303 Teaching Language Arts and Reading .......................................................... 3 hours
EDUC-4333 Teaching Mathematics in the Elementary School ......................................... 3 hours
ENGL-3603 Children’s Literature ...................................................................................... 3 hours
HIST-2013 US History I ...................................................................................................... 3 hours
HIST-2023 US History II .................................................................................................... 3 hours
INTD-4703 Reading Seminar ............................................................................................ 3 hours
INTD-4713 Senior Project .................................................................................................. 3 hours
MUSC-1003 Music Appreciation ...................................................................................... 3 hours
PHED-1111 First Aid/CPR ................................................................. 1 hour
SCIE-1004 Principles of Physical Science w/lab .................................... 4 hours
SOST-2403 World Regional Geography ............................................... 3 hours
SOST-3603 The Family ........................................................................ 3 hours
**TOTAL** ............................................................................................. **35 hours**

**PROFESSIONAL EDUCATION REQUIREMENTS**
(Course) (Field Experiences)
EDUC-2013 Planning to Teach ............................................................. 20 hours ...... 3 hours
EDUC-2023 Exceptional Children in the Regular Classroom 15 hours ...... 3 hours
EDUC-3033 Philosophy of Education .................................................. 3 hours
EDUC-3023 Educational Assessment .................................................. 3 hours
EDUC-4013 Classroom Management ................................................. 15 hours ...... 3 hours
EDUC-4886 Enhanced Student Teaching (Secondary) I ....................... 6 hours
EDUC-4896 Enhanced Student Teaching (Secondary) II ....................... 6 hours
PSYC-3613 Educational Psychology .................................................. 3 hours
STAT-3333 Introduction to Statistics .................................................. 3 hours
**TOTAL** ............................................................................................. **50 hours** ........................................................................ 33 hours

**DEGREE TOTAL** ............................................................................... **121 HOURS**

30 hours of the total program must be 3000-4000 level courses.
Sign Language Interpreting Department
Lisa Godfrey, M.S., CI/CT, ASLTA-Q, MM, Department Chair

The Sign Language Interpreting Department offers a Bachelor of Science degree in Sign Language Interpreting and a minor in deaf studies. The department also works in conjunction with the Department of Psychology to offer a Bachelor of Arts degree in Psychology with a concentration in Deaf Studies.

Purpose:
The purpose of the Sign Language Interpreting Department is to provide high quality instruction and training in practical and theoretical issues, skills, knowledge, and professionalism pertaining to the provision of interpreting services to the D/deaf, hard of hearing and hearing consumers in a variety of settings, so students may effectively minister for Christ in the Deaf Community as professional interpreters.

Objectives:
1. Interact comfortably in the deaf community as an individual and as a professional interpreter.
2. Communicate accurately and effectively using all necessary vocabulary and discourse regulators
3. Demonstrate an accurate understanding of how to be involved in the lives of deaf people
4. Demonstrate knowledge and respect of deaf culture
5. Interpret/Transliterate accurately, effectively, and impartially using all necessary vocabulary and discourse regulators
6. Adhere to the Code of Professional Conduct when interpreting in the Christian and professional world
7. Achieve minimal entry level interpreting credentials
8. Assess their interpreting/transliterating performance and develop a plan for continued professional growth

Sign Language Interpreter Education Program (IEP)
The Tennessee Temple University IEP combines classroom academics with actual “hands-on” interpreting experience, making the student proficient as well as knowledgeable. Upon completion, the graduate will possess the skills necessary to serve as qualified interpreter for the deaf in a variety of settings. The successful graduate of IEP will be able to secure employment as an educational, governmental, agency, or freelance interpreter.

Entrance Requirements:
Until an official letter of acceptance has been received from the Chair of the Department of Sign Language Interpreting, each Sign Language Interpreting student is considered to be a Sign Language Interpreting Candidate. To be admitted to the Interpreting Training Program a student must do the following:
1. Maintain a 2.5 cumulative grade point average
2. Achieve a grade of “B” or better in AMSL-3003 and AMSL-3403
3. Receive approval from the Interpreting Training Program Acceptance Committee

Exit Requirements
All Sign Language Interpreting Students must meet the following standards in order to graduate from Tennessee Temple University:
1. Maintain a cumulative grade point of 2.5 or higher
2. Complete parts I and II of the placement portfolio
3. Complete the required hours of Fieldwork
4. Pass the Generalist Written Test administered by the Registry of Interpreters for the Deaf
5. Pass one of the following performance assessments:
   a. National Interpreter Certification (Certified Level or higher)
   b. Educational Interpreter Proficiency Assessment (3.0 or higher)
   c. Any state Quality Assurance Screening (level required to be an educational interpreter in that state)

ADVISING GUIDE
Please click the following link to find your program: Advising Guide
## SIGN LANGUAGE INTERPRETING, B.S.

### GENERAL EDUCATION REQUIREMENTS (see pages 48-49)

- **Foundational Studies**
  - Must be completed within the first 45 hours
  - 18 hours

- **General Core Curriculum**
  - 38-41 hours
  - Bible/Theology/Philosophy: 18 hours
  - Social Science Selection: 6-9 hours
  - HIST-1043 Survey of Western Civilization I OR HIST-1053 Survey of Western Civilization II: 3 hours
  - INTD-3013 Humanities: 3 hours
  - AMSL-4603 Deaf Literature: 3 hours
  - Physical Education Activity: 1 hour
  - Laboratory Science: 4 hours

**TOTAL**: 56-59 hours

### DEPARTMENTAL REQUIREMENTS

- AMSL-1013 American Sign Language I: 3 hours
- AMSL-1023 American Sign Language II: 3 hours
- AMSL-2013 American Sign Language III: 3 hours
- AMSL-2023 American Sign Language IV: 3 hours
- AMSL-2212 Deaf Ministry: 2 hours
- AMSL-2203 Deaf Culture: 3 hours
- AMSL-3003 Presentation in American Sign Language: 3 hours
- AMSL-3012 Technical Signs: 2 hours
- AMSL-3403 Basics of Interpreting: 3 hours
- AMSL-3413 Expressive Interpreting: 3 hours
- AMSL-3422 Educational Interpreting: 2 hours
- AMSL-3432 Religious Interpreting: 2 hours
- AMSL-3453 Receptive Interpreting: 3 hours
- AMSL-4003 ASL Linguistics: 3 hours
- AMSL-4889 Interpreting Fieldwork: 9 hours

**TOTAL**: 46 hours

### ELECTIVES

- Electives: 17 hours

**TOTAL**: 17 hours

**DEGREE TOTAL**: 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.
DIVISION OF EDUCATION MINORS

CHILD AND FAMILY STUDIES

SOST -3603 The Family ................................................................. 3 hours

Choose one course (3 hours) from the following:

PSYC -2223 Infant and Child Development ................................. 3 hours

OR

PSYC -2233 Adolescent Development ............................................. 3 hours

Choose four courses (12 hours) from the following:

EDUC -2113 Working with Families of Young Children .................... 3 hours
EDUC -2123 Observation and Assessment of Young Children .............. 3 hours
PHED -1303 Human Nutrition, Wellness, and Safety ....................... 3 hours
SOST -3623 Parenting .................................................................... 3 hours
SOST -3643 Family Finances ......................................................... 3 hours
SOST -3663 Balancing Work and Family ......................................... 3 hours
*PSYC -2223 Infant and Child Development ..................................... 3 hours
*PSYC -2233 Adolescent Development ............................................. 3 hours

TOTAL ........................................................................................................... 18 hours

*NOTE - Student may choose to take the developmental course that was not previously chosen.

DEAF STUDIES

AMLS -1013 American Sign Language I ............................................. 3 hours
AMLS -1023 American Sign Language II ............................................ 3 hours
AMLS -2013 American Sign Language III ......................................... 3 hours
AMLS -2023 American Sign Language IV .......................................... 3 hours
AMLS -2203 Deaf Culture .................................................................. 3 hours
AMLS -2212 Deaf Ministry OR
AMLS -3432 Religious Interpreting .................................................... 2 hours
AMLS - ................................................................. 3 hours

TOTAL ........................................................................................................... 20 hours

PHYSICAL EDUCATION

PHED -2123 Sports First Aid ............................................................. 3 hours
PHED -2413 History of Physical Education ........................................... 3 hours
PHED -2603 Teaching Physical Education ............................................ 3 hours
PHED -3603 Organization and Administration of Sport ...................... 3 hours
PHED - Physical Education Electives
(Specific sport, activity or coaching courses) ..................................... 6 hours

TOTAL ........................................................................................................... 18 hours
GRADUATE PROGRAMS

Tennessee Temple University offers seven graduate degree programs. Temple Baptist Seminary offers programs for those students interested in pursuing an advanced degree in theological studies and practical Christian ministry. The Division of Education offers a master’s degree in education for those students interested in advancing their knowledge in administrative leadership or classroom instruction. All graduate programs are available through Distance Education and Residential formats.

Programs of Study

**Division of Graduate Studies**
- Master of Education (M.Ed.) in Educational Leadership*
- Master of Education (M.Ed.) in Instructional Effectiveness*
- Master of Education (M.Ed.) in English Education*
- Doctor of Philosophy (Ph.D.) in Leadership

**Temple Baptist Seminary**
- Certificate of Biblical Studies*
- Certificate of Christian Ministries*
- Master of Ministry, M.M.*
- Master of Arts in Biblical Studies, M.A.B.S.*
- Master of Arts in Christian Education, M.A.C.E.*
- Master of Divinity, M.Div.*
- Doctor of Ministry, D. Min.*

* Available through Distance Education
Purpose Statement
Educating and equipping servant-leaders for ministry in schools worldwide.

Program Goals

1) The students shall explain and demonstrate understanding of the elements of schooling and the place of vision, mission, strategic planning, structure, organization, and administration of a school.

2) The students will demonstrate competence in building relationships among members of the school team (i.e. administrators, faculty, students, and parents).

3) The students will develop comprehension of the responsibilities and obligations of the leader of the school or the classroom in moving a school team or classroom to planned progress.

For further information about our available programs, visit the Graduate Studies website.

MASTER OF EDUCATION (M.Ed.)

Educational Leadership Concentration

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-5003*Introduction to Statistics for Educators</td>
<td></td>
</tr>
<tr>
<td>or EDUC-5013 Statistics for Educators</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5903 Educational Research Design</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5913** Directed Research in Education</td>
<td></td>
</tr>
<tr>
<td>or EDUC-5943 Directed Studies in Educational Leadership</td>
<td>3-6</td>
</tr>
<tr>
<td>EDUC-5033 Philosophy of Christian Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5703 School Organization and Administration</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5713 Strategic Planning for Educational Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5723 School Business Management and Development</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5043 Curriculum Development</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5023 Educational Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5813 Practicum in Educational Leadership</td>
<td></td>
</tr>
<tr>
<td>or EDUC-5933 Special Topics in Educational Leadership</td>
<td>3</td>
</tr>
<tr>
<td>Elective Course</td>
<td></td>
</tr>
<tr>
<td>Total Hours</td>
<td>33-36</td>
</tr>
</tbody>
</table>
### Instructional Effectiveness Concentration

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-5003* Introduction to Statistics for Educators</td>
<td>3</td>
</tr>
<tr>
<td>or EDUC-5013 Statistics for Educators</td>
<td></td>
</tr>
<tr>
<td>EDUC-5903 Educational Research Design</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5913** Direct Research in Education</td>
<td></td>
</tr>
<tr>
<td>(or EDUC-5943 or EDUC 5953 Directed Studies in Instructional Effectiveness)</td>
<td>3-6</td>
</tr>
<tr>
<td>EDUC-5033 Philosophy of Christian Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5043 Curriculum Development</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5803 Practicum in Instructional Effectiveness</td>
<td></td>
</tr>
<tr>
<td>(or EDUC-5923 Special Topics in Instructional Effectiveness)</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5023 Educational Assessment</td>
<td>3</td>
</tr>
<tr>
<td>Elective Course in Educational Leadership</td>
<td>3</td>
</tr>
<tr>
<td>(Choose from EDUC-5703, EDUC-5713, EDUC-5723, or EDUC-5733)</td>
<td></td>
</tr>
<tr>
<td>Elective Courses (Elementary or Secondary Emphasis)</td>
<td>9-12</td>
</tr>
</tbody>
</table>

**Total Hours**: 33-39

---

### English Education Concentration

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC-5003* Introduction to Statistics for Educators</td>
<td>3</td>
</tr>
<tr>
<td>(or EDUC-5013 Statistics for Educators)</td>
<td></td>
</tr>
<tr>
<td>EDUC-5903 Educational Research Design</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5023 Educational Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5033 Philosophy of Christian Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5043 Curriculum Development</td>
<td>3</td>
</tr>
<tr>
<td>EDUC-5523 Principles of Effective Instruction</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-5003 Creative Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-5713 History of the English Language</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-5033 Advanced Composition</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-5703 Studies in Literary Criticism</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-5903 Studies in American or British Literature</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-5959 Special Topics in English</td>
<td></td>
</tr>
</tbody>
</table>

**Total Hours**: 36-39

---

*If the student does not have a strong math component or a previous course in statistics at the undergraduate level, the student will be required to take EDUC-5003 – Introduction to Statistics for Educators as a prerequisite to taking the required graduate statistics course, EDUC-5013 – Statistics for Educators.
Doctor of Philosophy in Leadership (Ph.D.)

Description
This doctoral program is multidisciplinary in scope. The Seminary delivers this program primarily via the Internet. The goal of the program is to prepare doctoral students to assume pivotal leadership positions in their organizations modeling the principles of truth and love as described in Scripture as part of their leadership call.

The doctoral program in leadership integrates knowledge and research from business, divinity, and education as well as from allied disciplines. The central theme of the program is to provide a terminal degree that synthesizes knowledge from these diverse fields into a focused plan of study that is useful to leaders in all forms of local and global organizations.

The increasing need for a program such as this is due to the greater complexity of organizations, the loss of moral standards in the organization, and the marginalization of personal leadership skills in the rapidly changing structure of organizations.

The Ph.D. in Leadership seeks to provide not only a breadth of knowledge across the organizational leadership field, but will also assure in-depth research and study in pivotal areas. Doctoral students take cognate courses consistent with their individual vision, goals and their dissertation research. Critical thinking, scholarly research, writing, and learning, most importantly, all take place from the normative base of a Christian worldview that supports the entire program. The capstone project, as with any doctoral program, is the submission and defense of a doctoral dissertation.

Given the underlying assumptions of the leadership doctoral program, students will be involved from initial acceptance in the program with the mass of worldwide information available and to virtual communication. The Seminary accomplishes this by delivering significant portions of the program via global communication links. In this world of virtual communication, student cohorts and faculty conferences will be by virtual means. This delivery model is an essential component providing a doctoral program that will graduate leaders with the ability to guide their organizations not only with moral integrity, but also in a virtual world where research, Internet communication and computer communication skills must be as familiar as using a digital telephone. Future scholarship and life-long learning in the leadership discipline require expertise in these skills.

The Seminary anticipates that students in the organizational leadership doctoral program will be working or preparing to work in the private and public sectors, as well as in nonprofit organizations and various church settings.

Our values-based educational perspective, embedded in the Biblical Christian worldview provides a unique distinctive in this program area.

The Seminary implements the Ph.D. in Leadership program in four tiers: (a) core courses -18 credit hours; (b) content courses -18 credit hours; (c) cognate courses - 12 credit hours, and (d) dissertation -12 credit hours. A comprehensive examination occurs between the Cognate Courses and the Dissertation. Students completing doctoral level work comparable to the coursework in the Ph.D. in Leadership Program may request transfer of up to 9 credit hours. The final decision as to the applicability of the coursework rests with the director of the program.

The Ph.D. in Leadership program flows much as one would expect the erection of a fine edifice to flow.

The Opening (Foundational) which includes: LEAD 7003, 7013, 7023, 7033, 7043, 7053 (18 SH)
The Organizational (Basic materials used) which includes: LEAD 7116, 7126, 7136 (18 SH)

The Occupational (Interior design choices) which includes: Cognate courses taken by mutual agreement of the student and his/her Committee Chair (12 SH)

The Optimal Study (Public Appearance) which includes: Dissertation (12 SH)

Course Sequence

The Ph.D. in Leadership's structure allows part-time students to complete the degree in three years and still maintain work and family life. In comparison, traditional Ph.D. programs require full time students to take four Ph.D. courses per semester except during the summer. The program provides the equivalent of two courses each semester for three semesters a year and an additional course (residency) each August. This combination allows the part-time student to complete the Ph.D. program in the same time as a traditional full-time student.

The following schedule allows completion of all coursework in two years:

<table>
<thead>
<tr>
<th>Year One</th>
<th>Fall Semester</th>
<th>Spring Semester</th>
<th>Summer Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Residency</td>
<td>LEAD 7003</td>
<td>LEAD 7033</td>
<td>LEAD 7116</td>
</tr>
<tr>
<td>LEAD 7013</td>
<td>LEAD 7023</td>
<td>LEAD 7043</td>
<td></td>
</tr>
<tr>
<td>Second Residency</td>
<td>LEAD 7053</td>
<td>LEAD 7136</td>
<td>Cognate</td>
</tr>
<tr>
<td>LEAD 7126</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Third Residency</td>
<td>Dissertation(12)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(LEAD 7093)</td>
<td>Comprehensive Exams</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LEAD 7033</td>
<td>Cognate Dissertation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LEAD 7043</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year Three</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dissertation and Defense</td>
<td></td>
</tr>
</tbody>
</table>

OPENING / CORE COURSES:
LEAD 7003 Foundations of Leadership Studies……………………………………..3
LEAD 7013 Theological Development…………………………………………………3
LEAD 7023 Human Development……………………………………………………3
LEAD 7033 Societal Development……………………………………………………3
LEAD 7043 Organizational Development……………………………………………3
LEAD 7053 Research Design and Analysis…………………………………………3

ORGANIZATIONAL / CONTENT COURSES:
LEAD 7116 Organizational Communication, Persuasion, and Conflict Resolution…6
LEAD 7126 Strategic Planning in Organizational Change……………………………6
LEAD 7136 Leadership, Values, Policy & Culture……………………………………6

OCCUPATIONAL / COGNATE COURSES:
LEAD Divinity/ Education/ Business …………………………………………………3
LEAD Divinity/ Education/ Business …………………………………………………3
LEAD Divinity/ Education/ Business …………………………………………………3
LEAD Divinity/ Education/ Business …………………………………………………3

OPTIMAL STUDY / COMPOSITION COURSE:
LEAD 7093 Advanced Research Methods and Design……………………………3
Doctoral Dissertation………………………………………………………………9

Program Total………………………………………………………………………..60
Purpose Statement

The primary purpose of Temple Baptist Seminary as a graduate school of theology is to equip men and women for dynamic leadership in local Bible-believing churches and related “field ministries.” The Seminary strives to prepare leaders who possess academic excellence beyond the university and Bible college level, and ministerial balance between the intellectual, practical, and spiritual commitment to Christ, His Word, and His service. Temple Baptist Seminary therefore maintains a curriculum plan, a standard of character, and a ministry model that unite to accomplish the school’s purpose.

Objectives

1. Discipline in the development of Christian maturity
   a. Each graduate will show commitment to personal purity, family responsibility, and community awareness.
   b. Each graduate will demonstrate acknowledgment of the importance of prayer, daily Scripture reading, & regular church attendance in order to use his spiritual gifts to serve Christ.

2. Research in Biblical and theological truth
   a. Each graduate will demonstrate a basic knowledge of the verbally inspired, inerrant Word of God, of fundamental doctrines, and of a Biblical world view.
   b. Each graduate will demonstrate familiarity with the principles of Biblical interpretation, Biblical integration, and preaching/teaching.

3. Training in the skills for effective ministry
   a. Each graduate will show an understanding of the Biblical leadership principles for the ministry.
   b. Each graduate will demonstrate a commitment to participate in the ministries of the local church including evangelism and missions.

Theological Distinctives

1. Deep commitment to the principle that the Scriptures, as given in the original autographs, are the infallible, inerrant, verbally inspired, and authoritative Word of God.
2. Adherence to the Biblical, historical, and fundamental doctrines of the Christian faith.
3. Agreement with Baptist distinctives.
4. Complete accordance with the grammatical-historical method of interpretation of Scripture and with the pre-millennial perspective.

Academic Distinctives

1. A faculty with diverse academic backgrounds.
2. A faculty-student ratio that assures personal attention.
3. A quality graduate-level training at an affordable cost.
4. A curriculum designed to meet the needs of secular college graduates as well as Bible college graduates.
5. A plan of electives in conjunction with the standard seminary courses that allow the student to pursue his or her own vocational ministerial objectives.
6. An instructional philosophy characterized by Biblical integration.

Ministerial Distinctives

1. A balanced blend of practical ministerial experience with academic excellence.
2. A ministerial internship program in coordination with significant local and global ministries.
3. An active role in the extensive ministries of the Seminary’s founding church, the Highland Park Baptist Church.
4. Emphasis on evangelism, discipleship, and missions.

For further information about our available programs, visit the Seminary website.
Seminary Certificate Programs

Purpose
The Certificate of Christian Ministries Studies program is designed for those who are not able to pursue a standard seminary degree program due to lack of necessary undergraduate preparation or because of personal circumstances. Qualified students may count certificate credits toward bachelor’s equivalency.

Objectives
To enable the student to demonstrate:
- A general knowledge of Biblical interpretation
- A general knowledge of conservative Christian theology
- Biblical bases for the local church, evangelism, and missions

Admission
Certificate studies are open to all who intend the same to be a terminal academic program.

Applicants who intend to continue on into the Masters program must have three years of college education or the equivalent, and maintain a GPA of at least 3.0 in their certificate program studies.

Certificate of Christian Ministries

Program Curriculum

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL-5723 Biblical Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>THEO-5003 Survey of Christian Theology</td>
<td>3</td>
</tr>
<tr>
<td>CHMN-5013 Christian Life and Evangelism</td>
<td></td>
</tr>
<tr>
<td>CHMN-5013 or ICST-5013 Global Focus of the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>CHMN-5613 Introduction to Discipleship/C.E. in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5113 Disciple. I: Intro. to Disciplines of Disciple.</td>
<td></td>
</tr>
<tr>
<td>CHMN 5113 or PAST 6013 Spiritual Discipline &amp; Development</td>
<td>3</td>
</tr>
<tr>
<td>Electives – Discipleship/Christian Education, Missions-Evangelism, Pastoral Theology, Women’s Ministries</td>
<td>9</td>
</tr>
</tbody>
</table>

Total Hours.................................................................24

Certificate of Biblical Studies

Program Curriculum

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL-5723 Biblical Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>THEO-5003 Survey of Christian Theology</td>
<td>3</td>
</tr>
<tr>
<td>CHMN-5013 Christian Life and Evangelism</td>
<td></td>
</tr>
<tr>
<td>CHMN-5013 or ICST-5013 Global Focus of the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5113 Disciple. I: Intro. to Disciplines of Disciple.</td>
<td></td>
</tr>
<tr>
<td>CHMN 5113 or PAST 6013 Spiritual Discipline &amp; Development</td>
<td>3</td>
</tr>
<tr>
<td>Elective Hours – Biblical Studies, Church History, Theology</td>
<td>12</td>
</tr>
</tbody>
</table>

Total Hours........................................................................24
**Master of Ministry Degree (M.M.)**

**Purpose**
The Master of Ministry (M.M.) is designed for those who desire to enhance their ministry skills. While the curriculum includes several Bible and theology courses, the focus of the program is vocational.

**Objective**
To enable the students to demonstrate:
a. A general knowledge of the Bible, including a basic understanding of selected books
b. A general knowledge of conservative Christian theology
c. An understanding of the Biblical foundations of the local church and its various ministries
d. Necessary skills to lead a local church ministry or a church-related ministry

**Admission**
The applicant must have a Bachelor of Arts degree, Bachelor of Science degree, or the equivalent from a recognized college, and a cumulative GPA of at least 2.5.

**Program Curriculum**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL-5723 Biblical Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-1113 Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-1413 New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>THEO-5113 Systematic Theology I</td>
<td></td>
</tr>
<tr>
<td>&amp; THEO-5123 Systematic Theology II</td>
<td></td>
</tr>
<tr>
<td>or THEO-5003 Survey of Christian Theology</td>
<td>6</td>
</tr>
<tr>
<td>&amp; Apologetics/Theology Elective</td>
<td></td>
</tr>
<tr>
<td>CHMN-5013 Christian Life and Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>CHMN-5113 Disciple. I: Intro. to Disciplines of Disciple.</td>
<td></td>
</tr>
<tr>
<td>or PAST 6013 Spiritual Discipline &amp; Development</td>
<td>3</td>
</tr>
<tr>
<td>Missions/Evangelism Electives</td>
<td>3</td>
</tr>
<tr>
<td>Electives</td>
<td>12</td>
</tr>
</tbody>
</table>

**Total Hours** 36
Master of Arts in Christian Education Degree (M.A.C.E.)

Purpose
The program is designed to train men and women who will be performing the basic discipleship ministries of the church.

Objectives
To enable the students to demonstrate:

a. A general knowledge of the Bible, including a basic understanding of selected books
b. A general knowledge of conservative Christian theology
c. A commitment to Christian discipleship
d. Skills in developing educational programs that are based on the Bible & related to people’s needs
e. Competence in verbalizing the nature of needs of different age-groups, stating Biblical goals, and utilizing proper Biblical and discipleship methods and materials

Admission
The applicant must have a Bachelor of Arts degree, Bachelor of Science degree, or the equivalent from a recognized college, and a cumulative GPA of at least 2.5.

Program Curriculum

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL-5723 Biblical Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-6733 Biblical Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-5113 Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>or BIBL-6113 Old Testament Introduction</td>
<td></td>
</tr>
<tr>
<td>BIBL-5413 New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>or BIBL-6413 New Testament Introduction</td>
<td></td>
</tr>
<tr>
<td>THEO-5113 Systematic Theology I</td>
<td>3</td>
</tr>
<tr>
<td>&amp; THEO-5123 Systematic Theology II</td>
<td></td>
</tr>
<tr>
<td>or THEO-5003 Survey of Christian Theology</td>
<td>6</td>
</tr>
<tr>
<td>&amp; Apologetics/Theology Elective</td>
<td></td>
</tr>
<tr>
<td>THEO-5003 Survey of Church History</td>
<td>3</td>
</tr>
<tr>
<td>or HIST-6733 Baptist History and Distinctives</td>
<td></td>
</tr>
<tr>
<td>CHMN-5013 Christian Life and Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>ICST-5013 Global Focus of the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5113 Disciple I: Intro. to Disciplines of Disciple.</td>
<td>3</td>
</tr>
<tr>
<td>or PAST 6013 Spiritual Discipline &amp; Development</td>
<td>3</td>
</tr>
<tr>
<td>CHMN-5613 Discipleship in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>CHMN-6013 Philosophy of Christian Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>CHMN-4643 Creative Bible Teaching</td>
<td>3</td>
</tr>
<tr>
<td>Church History</td>
<td>3</td>
</tr>
<tr>
<td>Electives</td>
<td>18-21</td>
</tr>
</tbody>
</table>

Total Hours...........................................................................................60
Master of Arts in Biblical Studies Degree (M.A.B.S.)

Purpose
The Master of Arts in Biblical Studies (M.A.B.S.) program is designed for those who desire to enhance their knowledge of the Scripture. The following are encouraged to consider this program:

a. Those with several years of pastoral experience who desire further Biblical and theological study
b. Those leading various church-related ministries other than the pulpit ministry
c. Those who seek to develop competence in studying and teaching the Bible effectively

Objectives
To enable the students to demonstrate:

a. A general knowledge of the Bible, including a basic understanding of selected books
b. A general knowledge of conservative Christian theology
c. The necessary skills to use the Bible effectively in ministry
d. Competence in teaching Biblical truth
e. An understanding of the Biblical foundations of the local church and its various ministries
f. Necessary skills to lead a local church ministry or a church-related ministry

Admission
The applicant must have a Bachelor of Arts degree, Bachelor of Science degree, or the equivalent from a recognized college, and a cumulative GPA of at least 2.5.

Program Curriculum

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL-5723 Biblical Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-5733 Introduction to Exposition</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-6733 Biblical Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-5113 Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-6113 Old Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-5413 New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-6413 New Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td>THEO-5113 Systematic Theology I</td>
<td>3</td>
</tr>
<tr>
<td>THEO-5123 Systematic Theology II</td>
<td>3</td>
</tr>
<tr>
<td>HIST-5703 Survey of Church History</td>
<td>3</td>
</tr>
<tr>
<td>or HIST-6733 Baptist History and Distinctives</td>
<td>3</td>
</tr>
<tr>
<td>CHMN-5013 Christian Life and Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5113 Disciple. I: Intro. to Disciplines of Disciple.</td>
<td>3</td>
</tr>
<tr>
<td>or PAST 6013 Spiritual Discipline &amp; Development</td>
<td>3</td>
</tr>
<tr>
<td>CHMN-5613 C.E. in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>ICST-5013 Global Focus of the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>Apologetics/Theology Electives</td>
<td>6</td>
</tr>
<tr>
<td>Electives</td>
<td>12</td>
</tr>
</tbody>
</table>

Total Hours.............................................................................................................60
**Master of Divinity Degree (M.Div.)**

**Purpose**
The Master of Arts in Biblical Studies (M.A.B.S.) program is designed for those who desire to enhance their knowledge of the Scripture. The following are encouraged to consider this program:
a. Those with several years of pastoral experience who desire further Biblical and theological study
b. Those leading various church-related ministries other than the pulpit ministry
c. Those who seek to develop competence in studying and teaching the Bible effectively

**Objectives**
To enable the students to demonstrate:
a. A general knowledge of the Bible, including a basic understanding of selected books
b. A general knowledge of conservative Christian theology
c. The necessary skills to use the Bible effectively in ministry
d. Competence in teaching Biblical truth
e. An understanding of the Biblical foundations of the local church and its various ministries
f. Necessary skills to lead a local church ministry or a church-related ministry

**Admission**
The applicant must have a Bachelor of Arts degree, Bachelor of Science degree, or the equivalent from a recognized college, and a cumulative GPA of at least 2.5.

**Program Curriculum**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL-5723 Biblical Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-5113 Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-6113 Old Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-5413 New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-6413 New Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td>Biblical Languages in Hebrew/Greek (18 hours)</td>
<td></td>
</tr>
<tr>
<td>LANG-6123 Elementary Hebrew</td>
<td>3</td>
</tr>
<tr>
<td>LANG-6133 Intermediate Hebrew</td>
<td>3</td>
</tr>
<tr>
<td>LANG-7143 Intro. to Hebrew Syntax/Exegesis</td>
<td>3</td>
</tr>
<tr>
<td>LANG-5023 Elementary Greek</td>
<td>3</td>
</tr>
<tr>
<td>LANG-5033 Intermediate Greek</td>
<td>3</td>
</tr>
<tr>
<td>LANG-6043 Intro. to Greek Syntax/Exegesis</td>
<td>3</td>
</tr>
<tr>
<td>Biblical Languages with Computer Tools (18 hours)</td>
<td></td>
</tr>
<tr>
<td>LANG-5103 Hebrew Study Tools</td>
<td>3</td>
</tr>
<tr>
<td>LANG-5113 Hebrew Study Tools (comp asst)</td>
<td>3</td>
</tr>
<tr>
<td>BIBL Electives in Old Testament</td>
<td>6</td>
</tr>
<tr>
<td>BIBL Electives in New Testament</td>
<td>6</td>
</tr>
<tr>
<td>THEO-5113 Systematic Theology I</td>
<td>3</td>
</tr>
<tr>
<td>THEO-5123 Systematic Theology II</td>
<td>3</td>
</tr>
<tr>
<td>HIST-6713 Ancient – Reformation</td>
<td>3</td>
</tr>
<tr>
<td>HIST-6723 Great Awakening – Present</td>
<td>3</td>
</tr>
<tr>
<td>HIST-6733 Baptist History and Distinctives</td>
<td>3</td>
</tr>
<tr>
<td>CHMN-5013 Christian Life and Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5113 Disciple. I: Intro. to Disciplines of Disciple. or PAST 6013 Spiritual Discipline &amp; Development</td>
<td>3</td>
</tr>
<tr>
<td>ICST-5013 Global Focus of the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>PAST-4713 Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>PAST-5723 Leadership</td>
<td>3</td>
</tr>
<tr>
<td>Apologetics/Theology Electives</td>
<td>6</td>
</tr>
<tr>
<td>CHMN Elective</td>
<td>3</td>
</tr>
<tr>
<td>Electives</td>
<td>15</td>
</tr>
</tbody>
</table>

**Total Hours**........................................................................................................90
Doctor of Ministry Degree (D. Min.)

Description
The Doctor of Ministry (D. Min.) is an advanced professional degree. The Doctor of Ministry program is designed for ministry professionals who desire to excel in the practice of ministry. Participants in the program are afforded the opportunity for advanced education while remaining active in their local ministries. The Doctor of Ministry presupposes ministerial experience and a Master of Divinity, Master of Arts in Biblical Studies, Master of Arts in Christian Education, or their equivalents. Students holding a M.M. may build on each of these degrees with additional coursework toward each successively higher level masters degree until reaching the M.Div., M.A.B.S., M.A.C.E., or their equivalencies. Those entering the program on the M.Div., M.A.B.S., or M.A.C.E. equivalency basis may remove deficiencies while enrolled in the D. Min. program with special permission from the Administration.

Program Curriculum

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>DMIN-8023 New Dimensions in Church Ministry ..................................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN-8223 Contemporary Challenges to the Christian World View ...............</td>
<td>3</td>
</tr>
<tr>
<td>DMIN-8003 The Ministry Leader ..................................................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN-8013 Philosophy and Practice of Ministry ..................................</td>
<td>3</td>
</tr>
<tr>
<td>Choose one 12 hour block:</td>
<td></td>
</tr>
<tr>
<td>Pastoral Leadership</td>
<td></td>
</tr>
<tr>
<td>DMIN-8313 Preaching and Teaching the Old Testament ............................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN-8323 Preaching and Teaching the New Testament .............................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN-8453 Advanced Pastoral Counseling Seminar ....................................</td>
<td>3</td>
</tr>
<tr>
<td>Choose one of the following:</td>
<td></td>
</tr>
<tr>
<td>DMIN-8759, 8959, 8969 Major-Related Directed Self-Study .......................</td>
<td>3</td>
</tr>
<tr>
<td>Expository Preaching</td>
<td></td>
</tr>
<tr>
<td>Requires appropriate Biblical language background.</td>
<td></td>
</tr>
<tr>
<td>DMIN-8313 Preaching and Teaching the Old Testament ............................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN-8323 Preaching and Teaching the New Testament .............................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN-8434 Developing the Relevant Expository Message .........................</td>
<td>3</td>
</tr>
<tr>
<td>Choose one of the following:</td>
<td></td>
</tr>
<tr>
<td>DMIN-8303 Effective Pulpit Communication</td>
<td></td>
</tr>
<tr>
<td>or DMIN-8353 Advanced Pastoral Seminar ........................................</td>
<td>3</td>
</tr>
<tr>
<td>Counseling</td>
<td></td>
</tr>
<tr>
<td>DMIN 8403 Strategic Pastoral Counseling .........................................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8413 Counseling Ethics &amp; Administration .....................................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8423 Marriage &amp; Family Counseling ...........................................</td>
<td>3</td>
</tr>
<tr>
<td>One of the following:</td>
<td></td>
</tr>
<tr>
<td>DMIN 8423 Advanced Pastoral Counseling Seminar</td>
<td></td>
</tr>
<tr>
<td>or PAST 7323 Educa. Psych. For Biblical Communication .......................</td>
<td></td>
</tr>
<tr>
<td>Military Chaplaincy</td>
<td></td>
</tr>
<tr>
<td>DMIN-8613 The Chaplaincy Ministry ................................................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN-8623 Chaplaincy Ministry Survival ......................................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN-8633 Chaplaincy Ministry: Deeper Dynamics ..................................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN-8643 Chaplaincy Ministry: Chaplain as Staff Officer .....................</td>
<td>3</td>
</tr>
<tr>
<td>Missions</td>
<td></td>
</tr>
<tr>
<td>DMIN 8533 Contemporary Theological Issues in Missions .......................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8543 Contemporary Strategic Issues in Missions ............................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8573 Advanced Seminar in Missions ........................................</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8759 Major-Related Directed Self-Study ....................................</td>
<td>3</td>
</tr>
</tbody>
</table>
**Christian Education Focus**

**Local Church Emphasis**
- CHMN 7603 Innovations in Christian Education Ministries .................. 3
- CHMN 7613 The Christian Ed. Director in the Local Church .................. 3
- CHMN 7829 Advanced Seminar for Christian Educators  ..................... 3
- DMIN 8759 Major-Related Directed Self-Study ................................. 3

**Christian School Emphasis**
- CMHN 7813 Christian School Administration ....................................... 3
- CHMN 7823 Curriculum & Biblical Integration ................................. 3
- CHMN 7853 Issues in Christian School Administration ....................... 3
- One of the Following: ...................................................................... 3
- CHMN 7829 Advanced Seminar for Christian Educators
- CHMN 7863 Administration in the Bible College

DMIN 8759 Major-Related Directed Self-Study
DMIN-8972 Research Design and Procedures ........................................ 2
DMIN-8992 Doctoral Project ................................................................... 4

Total Hours .................................................................................................. 30
ACADEMIC SKILLS

ACAD 0100 Academic Study Hall  
0 credit hours  
Academic Study Hall is designed to help students transition to the academic rigors of college by providing a daily, quiet, structured period devoted to study in the University Library. Academic Study Hall is available to any student who desires academic accountability. Students admitted on provisional acceptance must enroll in this program for each semester they remain on probation.

ACAD 1001 Success Orientation  
1 credit hour  
(Fall and Spring) This course is designed to help students in their academic adjustment from high school to college. The student will be introduced to essential academic skills such as goal-setting, study organization, time management, textbook mastery, listening, memory, note-taking, motivation for study, test-taking, study strategies in other classes and orientation to University services. All incoming first-time freshmen, any transfer student with less than thirty hours of transfer credits and any student admitted on provisional acceptance or academic probation must enroll in this program for one semester.

AMERICAN SIGN LANGUAGE INTERPRETING

AMSL 1013 American Sign Language I  
3 credit hours  
(Fall Only) An introduction to American Sign Language and the deaf community. Instruction is given on the basic skills needed in the production and comprehension of American Sign Language (ASL). Course work includes the manual alphabet, numbers, basic sentence structure, conversational skills, culturally appropriate behaviors, and ASL Grammar. Students learn the importance of facial expression and body language as grammatical indicators. Students also learn the importance of conceptually accurate signs. Initial emphasis is given to receptive language skills. Students are introduced to the American deaf culture and participate in deaf community events. This class is taught using spoken English and American Sign Language. Lab and $25.00 fee required.

AMSL 1023 American Sign Language II  
3 credit hours  
(Spring Only) (Prerequisite: AMSL-1013) Continued study of American Sign Language and the Deaf community. The course includes continued development of expressive and receptive skills while conversational signing skills are emphasized through interactive exercises. The course considers relevant issues within the American deaf culture and includes participation in deaf community events. This class is taught exclusively in ASL without voice. Lab and $25.00 fee required.

AMSL 1501, 1511 Hands of Praise  
1 credit hour each  
(Fall and Spring) (Prerequisite: AMSL-1013) This course introduces the art of interpretation of aesthetic musical texts. The emphasis is on incorporating the rhythm, fluidity, and beauty of American Sign Language production without sacrificing conceptual accuracy or clarity. (Any combination of Hands of Praise and/or Signs of Glory can be taken up to 2 times for credit.)

AMSL 2013 American Sign Language III  
3 credit hours  
(Fall Only) (Prerequisite: AMSL-1023) An intermediate study of American Sign Language and the Deaf community. The course is designed to improve the student’s expressive and receptive signing skills with focus on expressive skills. It provides students with additional ASL vocabulary and idiomatic/colloquial expressions. It provides instruction on ASL usage as well as grammatical structures for complex sentences emphasizing semantic accuracy and discourse strategies. Special focus is given to the use of classifiers, non-manual signals, and use of space. It includes instruction on self and peer analysis. Students are required to participate in deaf community events. The class is taught exclusively in ASL without voice. Lab and $25.00 fee required.

AMSL 2023 American Sign Language IV  
3 credit hours  
(Spring Only) (Prerequisite: AMSL-2013) A continued intermediate study of American Sign Language and the Deaf community. The instruction of American Sign Language vocabulary and idiomatic/colloquial usage of signs is continued. It also continues instruction on fluency of ASL expressive skills through a
variety of exercises, but shifts its attention to improving a student's receptive skills. It includes further and more advanced instruction on self and peer analysis. Students are required to participate in deaf community events. The class is taught exclusively in ASL without voice. Lab and $25.00 fee required.

**AMSL 2203 Deaf Culture**
(Fall Odd Years) An introduction to American Deaf culture. This course studies the types and causes of deafness and its effect on the individual and family. It considers cultural identity, core values, group norms, organizations, and significant contributions made by deaf people to the world. It also considers historical and contemporary perspectives of language, education, legislation, and social and political aspects of deaf people. This is done from an anthropological and socio-cultural point of view analyzing the similarities and differences to collectivistic and individualistic cultures worldwide.

**AMSL 2212 Deaf Ministry**
(Spring only) A study in establishing and/or administering a deaf ministry in a local church in the United States or on the mission field. The class will discuss the various types of deaf ministry as it relates to Interpreting Ministry, Deaf Ministry, and Deaf Church. Class content will include deaf visitation, deaf evangelism, deaf children and youth programs, deaf camp, sign language programs (plays, concerts, etc.) and sign language choirs. The students will also consider several mission boards that are involved in deaf ministry.

**AMSL 2221 Cross Cultural Experience**
(Summers As Needed) Students will participate in a cross-cultural experience working with the deaf. Students will prepare a detailed summary of the experience.

**AMSL 2501, 2511 Signs of Glory**
(Fall and Spring) An advanced study of the art of interpretation of aesthetic musical texts. The emphasis is on incorporating the rhythm, fluidity, and beauty of American Sign Language production without sacrificing conceptual accuracy or clarity. Admission is through audition only. (Any combination of Hands of Praise and/or Signs of Glory can be taken up to 2 times for credit)

**AMSL 3003 Presentations in American Sign Language**
(Fall Only) An advanced study of expressive and receptive American Sign Language discourse. Students analyze and enhance their own use of ASL features such as register, spatial mapping, and coherence. The class focuses on the most common communication situations. Students engage in spontaneous, informal conversations, discussion topics, and debate and present formal ASL presentations on a variety of topics. It is taught exclusively in ASL without voice.

**AMSL 3012 Interpreting in Technical Settings**
(Fall Odd Years) (Prerequisite: AMSL-2023) An introduction to the various potential environments in which an interpreter might serve and corresponding specialized vocabulary. The interpreting settings covered are as follows: oral, medical, mental health, legal, deaf/blind, theatrical, video, platform, vocational, and small group. The specialized vocabulary covered is as follows: American government, English, math, science, medical terminology, computer, and strong language.

**AMSL 3201 Introduction to the Deaf/Blind Community**
(Fall Even Years) (Prerequisite: AMSL-1023) This course presents an overview of the lives and perspectives of deaf/blind people. It provides an explanation of the various roles and relationships of support service providers and interpreters within the deaf/blind community. Basic level knowledge and experiential activities, meetings, socializing, and working with deaf/blind people in a variety of settings will be provided.

**AMSL 3403 Basics of Interpreting**
(Fall Only) (Prerequisite: AMSL-2023) An introduction to sign language interpreting designed for students with a demonstrated ability and fluency in American Sign Language. It considers a historical perspective of the field and provides instruction on current and emerging trends. It introduces the theory and skills of the interpreting/transliteration process, roles and responsibilities of the interpreter, cultural implications for
the interpreter, various credentialing processes, along with instruction on ethics and business practices of the professional interpreter.

**AMSL 3413 English to ASL Interpreting**  
3 credit hours  
(Spring Only) (Prerequisite: AMSL-3003 and AMSL-3403 with a grade of B or better) In depth study and practice of interpreting spoken English to American Sign Language (ASL) or other sign language systems. Students are instructed how to interpret from spoken English into ASL or other sign language systems effectively, accurately, and impartially while using any necessary, specialized vocabulary. This is a laboratory-based class that provides for the development of interpreting skills required in a variety of settings. Focus is given to equivalent message content, vocabulary, register choice, and cultural adaptations. It includes further and more advanced instruction on self and peer analysis, enhancing the students’ voice to sign interpreting skills and preparing them for interpreter credentialing. $25.00 fee required.

**AMSL 3422 Educational Interpreting**  
2 credit hours  
(As Needed) An overview of deaf education in the K-12, and post secondary mainstreamed settings. The course considers the history of deaf education and the best practices in educational interpreting. It examines legal and ethical considerations specific to the field. It aids in the preparation for the written and performance portions of the Educational Interpreter Performance Assessment.

**AMSL 3432 Religious Interpreting**  
2 credit hours  
(Spring Only) (Prerequisite: AMSL-2023, AMSL-3403) A study of religious signs and interpreting. The students are instructed on how to interpret the various parts of a church service, as well as other religious ceremonies such as weddings and funerals.

**AMSL 3453 ASL to English Interpreting**  
3 credit hours  
(Spring Only) (Prerequisites: AMSL-3003 and AMSL-3403 with a grade of B or better) In depth study and practice of interpreting from American Sign Language (ASL) or other sign language to spoken English. Students are instructed how to interpret from ASL or other sign language systems into spoken English effectively, accurately, and impartially while using any necessary, specialized vocabulary. This is a laboratory-based class that provides for the development of interpreting skills required in a variety of settings. Focus is given to equivalent message content, vocabulary, register choice and cultural adaptations. It includes further and more advanced instruction on self and peer analysis, enhancing the students’ voice to sign interpreting skills and preparing them for interpreter credentialing. $25.00 fee required.

**AMSL 4003 ASL Linguistics**  
3 credit hours  
(Fall Even Years) (Prerequisite: AMSL-2023) A study of the structure of ASL. The course considers the phonological, morphological, and syntactical structure of ASL. It also considers the socio-linguistic rules concerning ASL in the deaf community and their applications and implications to the profession of interpreting. Through lectures, readings, in-class activities and homework, students will learn to analyze languages and discover their patterns and structures.

**AMSL 4603 Deaf Literature**  
3 credit hours  
(Fall Odd Years) (Prerequisite: AMSL-2023) A study of the literature of the deaf community in relationship to other world literatures. Students study a variety of genres including humor, drama, poetry, narratives, folklore, and language as art.

**AMSL 4509 Private Instruction**  
1 – 3 credit hours  
(As Needed) Private instruction is given to senior Sign Language Interpreting majors. This class is taken as an independent study.

**AMSL 4883 Teaching American Sign Language**  
3 credit hours  
(Fall Even Years) (Prerequisite: AMSL-2023 or permission of the instructor) This class will serve as an overview of traditional and contemporary teaching methods for second languages. The class will also discuss the application of various teaching to the teaching of American Sign Language. Students will learn about the development of syllabi and lesson plans, selection of curriculum resources, class
activities, and ASLTA certification for teaching ASL. Students will be provided with opportunities to practice basic teaching techniques, select appropriate materials, and design curriculum and evaluation techniques. This course will also introduce students to the concepts of assessment and evaluation of language skills. The course is designed for advanced level ASL students.

**AMSL 4800 Preliminary Interpreting Fieldwork I**  
0 credit hours  
(As Needed) (Prerequisites: AMSL-3413 and AMSL-3453) A practical application of the skills learned in the interpreter training program. Students work under the supervision of certified interpreters in a variety of settings. (This class is graded passing/not passing.)

**AMSL 4810 Preliminary Interpreting Fieldwork II**  
0 credit hours  
(As Needed) (Prerequisites: AMSL-4800) A practical application of the skills learned in the interpreter training program. Students work under the supervision of certified interpreters in a variety of settings. (This class is graded passing/not passing.)

**AMSL 4889 Interpreting Fieldwork**  
9 credit hours  
(As Needed) (Prerequisites: AMSL-3413 and AMSL-3453) A practical application of the skills learned in the interpreter training program. Students work under the supervision of certified interpreters in a variety of settings. The requirements include observation of credentialed interpreters, actual interpreting experience, classroom seminar, professional development activities, one-on-one mentoring with a certified interpreter, and an advanced study of the RID Code of Professional Conduct. Students also complete a paper and electronic portfolio. ($50.00 Fieldwork fee for each semester enrolled) (This class is graded passing/not passing)

**AMSL 4959 Special Topics**  
1-3 credits hours  
(As Needed) (Prerequisite: Department chair approval; Senior status) An in-depth study in a specialized area.

**AMSL 4969 Special Topics**  
1-3 credits hours  
(As Needed) (Prerequisite: AMSL-4959) Department chair approval; Senior status) An in-depth study in a specialized area.

**AMSL 4979 Directed Deaf Studies I**  
1-3 credit hours  
(As Needed) (Prerequisite: Department chair approval; Senior status) A specialized, self-directed study considering an aspect of interpreting in the deaf community.

**AMSL 4989 Directed Deaf Studies II**  
1-3 credit hours  
(As Needed) (Prerequisite: AMSL-4979) Department chair approval; Senior status) A specialized, self-directed study considering an aspect of interpreting in the deaf community.

**BIBLE**

**BIBL 1003 Introduction to Bible**  
3 credit hours  
A basic introduction to the Bible, including the main sections (Old Testament and New Testament), significant terms, types of literature, historical and cultural setting, and the Bible's uniqueness. $60.00 fee required.

**BIBL 1113 Old Testament Survey**  
3 credit hours  
(PREREQUISITE TO ALL OTHER OLD TESTAMENT COURSES)  
(Fall Only) A brief introduction to the Bible as a whole, an overview of the entire Old Testament and a survey of the authorship, date and occasion of writing, theme, purpose and contents of each Old Testament book. Special attention is given to the first chapters of Genesis and the national history of Israel. Significant features of each book are pointed out and timeless, universal truths in each book are emphasized. $60.00 fee required.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL 1413</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(Spring Only) (Prerequisite to all other New Testament courses) A survey of the political, social, moral and religious background of the New Testament including a study of the authorship, date and occasion of writing, theme, purpose and contents of each New Testament book. Special emphasis is given to certain books such as the Gospel of Matthew and the Acts of the Apostles. Special emphasis is given to the significance of the crucifixion and resurrection of the Lord Jesus Christ. Significant features of each book are pointed out and timeless, universal truths in each book are emphasized. $60.00 fee required.</td>
<td></td>
</tr>
<tr>
<td>BIBL 2513</td>
<td>Life of Christ</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(Fall Only) (Prerequisite: BIBL-1413) A study of the earthly life and ministry of the Lord Jesus Christ, together with an examination of the major theological and practical implications of His teaching, as recorded in the four Gospels. Special emphasis is given to the significance of Christ’s crucifixion and resurrection. $60.00 fee required.</td>
<td></td>
</tr>
<tr>
<td>BIBL 2523</td>
<td>Life &amp; Letters of Paul</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(As Needed) (Prerequisite: BIBL-1413) Synthetical study of the life and times of the Apostle Paul. Cultural and historical background of Asia Minor, Grecian and Roman world are studied, analyzing the epistles of Paul and their practical value today.</td>
<td></td>
</tr>
<tr>
<td>BIBL 2713</td>
<td>Personal Bible Study</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(Fall and Spring) Emphasis is placed on the inductive approach to Bible study that enables students to interpret and understand the meaning of Biblical texts for themselves. Practical help is given to make the student’s efforts more profitable and effective. Helpful study tools are discussed, including commentaries, concordances, word studies, and computer software.</td>
<td></td>
</tr>
<tr>
<td>BIBL 2723</td>
<td>Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(Fall Only) Equips the student with the basic tools by which he can study and interpret the Word of God for himself. Guidelines for interpreting and harmonizing specific passages are given. Principles for interpreting special types of Biblical literature are addressed.</td>
<td></td>
</tr>
<tr>
<td>BIBL 3023</td>
<td>Daniel and Revelation</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(As Needed) (Prerequisite: BIBL-1113, BIBL-1413) An analysis of the prophetic books of Daniel and Revelation, including the impact of the Old Testament on the book of Revelation. Practical applications from each book are discussed.</td>
<td></td>
</tr>
<tr>
<td>BIBL 3213</td>
<td>Messianic Prophecy</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(As Needed) A study of the major Old Testament Messianic prophecies, comparing them with New Testament passages showing the Lord Jesus Christ’s fulfillment of those prophecies.</td>
<td></td>
</tr>
<tr>
<td>BIBL 3233</td>
<td>Poetic Books</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(As Needed) (Prerequisite: BIBL-1113) A study of Proverbs, Song of Solomon, and Ecclesiastes through discussion and Biblical word studies to grasp the main ideas of selected passages.</td>
<td></td>
</tr>
<tr>
<td>BIBL 3924</td>
<td>Major Prophets</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(As Needed) Isaiah, Jeremiah, Lamentations, and Ezekiel are overviewed. Emphasis is given to the authorship, historical setting, and major themes of each book.</td>
<td></td>
</tr>
<tr>
<td>BIBL 3253</td>
<td>Minor Prophets</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(As Needed) The prophetic writings of the Old Testament from Hosea to Malachi are discussed. Emphasis is placed on authorship, historical setting, and major themes of each book.</td>
<td></td>
</tr>
<tr>
<td>BIBL 3433</td>
<td>Biblical Perspective on Women</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(As needed) An in-depth study of all the Scripture passages dealing with the role of women in the church, the family, in the workplace, and in society. In addition, there will be the review of significant women in the Old Testament, the ministry of Christ, and the first century church.</td>
<td></td>
</tr>
</tbody>
</table>
BIBL 3503 Synoptic Gospels  
(As Needed) (Prerequisite: BIBL-1413) A study of Matthew, Mark and Luke which includes the major emphasis of each book, the harmony of the Gospels, the outstanding events in the life of Christ, together with an analysis His major teachings. Special emphasis is placed on the principles and methods of Biblical evangelism as exhibited in the life of Christ and the disciples.

BIBL 3523 Acts  
(As Needed) (Prerequisite: BIBL-1413) The work of the Holy Spirit in accordance with Acts 1:8 in the building of the early church in Jerusalem through the apostles, and the spreading of the gospel under the ministry of the Apostle Paul. Special emphasis is given to Peter in Jerusalem, to Paul in the regions beyond, and the principles and methods of Biblical evangelism as exhibited in the lives of the early Christians.

BIBL 3533 Gospel According to John  
(As Needed) (Prerequisite: BIBL-1413) Each chapter of the fourth Gospel is surveyed, with selected verses being expounded. The emphasis is on the purpose of writing and proofs of the deity of Christ.

BIBL 3543 Romans  
(As Needed) (Prerequisite: BIBL-1413) The Epistle of Romans is studied verse-by-verse along with a discussion of authorship, purpose, and outline. The contributions of the epistle to an understanding of justification, the place of Israel, and personal holiness are addressed.

BIBL 3553 Corinthian Epistles  
(As Needed) (Prerequisite: BIBL-1413) A careful study of the Corinthian Epistles, with special emphasis on problems in the local church and matters of daily Christian conduct. The various gifts of the Spirit are considered, including the problem of the gift of tongues.

BIBL 3563 Prison Epistles  
(As Needed) (Prerequisite: BIBL-1413) The Epistles of Paul to the Ephesians, the Philippians, the Colossians, and Philemon discussing areas such as the authorship, purpose, place of writing, and date of writing. Biblical interpretation and practical application are given.

BIBL 3573 Pastoral Epistles  
(As Needed) (Prerequisite: BIBL-1413) A detailed study of the books of I and II Timothy and Titus designed especially for ministers of the Gospel. This course makes specific applications to the present-day ministers of the Word.

BIBL 3583 Hebrews  
(As Needed) (Prerequisite: BIBL-1413) The Epistle to the Hebrews is studied verse-by-verse along with a discussion of authorship, outline, purpose, theme, problem passages, and life applications. Special emphasis is given to the sufficiency of the atoning work of Jesus Christ as discussed in the epistle.

BIBL 3593 General Epistles  
(As Needed) (Prerequisite: BIBL-1413) A historical, doctrinal, and practical study of the epistles of Galatians and James (especially as they relate to the doctrine of justification), I and II Peter, I, II, and III John, and Jude.

BIBL 3713 Computer-Assisted Bible Study  
(As Needed) This course is designed to train the participant in the optimum use of one of a number of leading Bible Software programs, including BibleWorks, Logos, PC Study Bible (Bible Soft), Pradis (Zondervan), Quick Verse, or WordSearch. The course implements and optimizes the use of computer Bible software for Biblical exegesis consistent with sound hermeneutical principles.
BIBL 4213 The Pentateuch 3 credit hours
(As Needed) (Prerequisite: BIBL-1113) A study of the first five historical books of the Old Testament: Genesis, Exodus, Leviticus, Numbers, and Deuteronomy.

BIBL 4223 Historical Books 3 credit hours
(As Needed) (Prerequisite: BIBL-1113) The Old Testament historical books, emphasizing the history of Israel, the conquest of the Promised Land and the tragedy of the Judges, the United Kingdom, its divisions, the Assyrian and Babylonian captivities, and the return from the exile. Archaeological materials and secular history are paralleled with the Biblical record. The basic message of each book is given and practical applications to the Christian life are presented.

BIBL 4959 Special Topics 1-3 credit hours
(As Needed) (Department chair approval; Senior status) An in-depth study in a specialized area.

BIBL 4969 Special Topics 1-3 credit hours
(As Needed) (Department chair approval; Senior status) An in-depth study in a specialized area.

BUSINESS ADMINISTRATION

BUSI 1003 The Future of Business 3 credit hours
(Fall Odd Years) An introduction to modern business practice, this course examines the role of the free enterprise system in society and economy. The course briefly analyzes the various functions of business such as marketing, management, accounting, production, operations, finance, economics, and economic trends, and discusses these programs in terms of study and career opportunities. In addition to providing an overview of the current status of business, the course emphasizes the trends dominating the modern workplace, how such trends might shift in the near future, and how such shifts must be addressed in successful corporations.

BUSI 2013 Principles of Macroeconomics 3 credit hours
(Prerequisite: BUS-1003) Macroeconomic study includes topics such as unemployment, inflation, the price level, the monetary system, the measurement of aggregate economic activity, interest rates, and the effects and limitations of fiscal policies.

BUSI 2023 Principles of Microeconomics 3 credit hours
(Prerequisite: BUSI-1003) The discussion of microeconomics encompasses consumer behavior and demand, firm behavior and supply, market equilibrium, price determination under varying industry structure, and the effect such principles have upon labor and financial markets.

BUSI 2403 Principles of Accounting I 3 credit hours
(Fall Odd Years) (Prerequisite to all other courses in accounting.) This course provides a comprehensive presentation of basic financial accounting practices. Emphasis is placed on the use of the financial statement as a tool for showing corporate financial position. Coursework in BUSI-2403 is designed with the primary aim of developing students’ abilities to understand business transactions and financial statements, and to determine when such measures are required in business. The reasoning behind corporate accounting practices will also be discussed, including the implications that financial reports have for decision-making. Specific course concepts include preparation of financial statements, transaction analysis, cash flows, operational performance, and financial strength.

BUSI 2413 Principles of Accounting II 3 credit hours
(Spring Odd Years) (Prerequisite: BUSI-2403) This course provides a comprehensive presentation of basic managerial accounting skills. Students are introduced to the evolving role that managerial accounting plays in servicing the informational needs of managers through the preparation, analysis, and interpretation of financial data. Emphasis is placed upon the attention-directing, decision-regulating, and institutional support that management accounting provides for corporations. Students are also taught how to systematically structure and research critical business decisions, and to think critically about improving existing systems to further corporate advantages.
BUSI 2503 Survey of Corporate Finance  
3 credit hours  
(Spring Even Years) An overview of the financial decision-making process, with focus being placed on generating and maintaining wealth and the time value of money. The course largely serves as an introduction to the key areas of financial study including financial markets, investment banking, valuation of stocks and bonds, and financial decision-making skills. Students completing the course should have a good understanding of the role that financial statements and portfolios play in corporate management. Specific topics include banks, insurance companies, generating financial statements, trusts, pension funds, mutual funds and stock selection.

BUSI 2603 Principles of Marketing  
3 credit hours  
(Fall Odd Years) (Sophomore standing required) An introduction to marketing, this survey course studies marketing from a management viewpoint, as a system for the satisfaction of human wants and a catalyst for business activity. The course discusses the impact of marketing on society as a whole, while simultaneously dealing with the effects that a marketing strategy has upon all levels from producer to consumer. Also emphasized are the core principles of marketing industry, such as product, distribution, promotional materials, pricing decisions, and supply lines. Quantitative methods are also addressed.

BUSI 2703 Principles of Management  
3 credit hours  
(Spring Even Years) This course is an introduction to the range of theories and practices essential to a basic understanding of management and leadership. The course addresses contemporary management challenges arising from changing organizational structures, complex environmental conditions, new technological developments, and diverse workforces. It highlights the critical issues involved in planning, organizing, and controlling an organization, and ultimately attempts to improve students’ understanding of the elements of an effective business leader. Coursework will be directed towards developing communication and interpersonal skills through the use of group projects, class discussions, and reading materials.

BUSI 3003 Business Law  
3 credit hours  
(Fall Odd Years) An overview of the legal environment in which businesses operate, this course addresses private law as it impacts personal and business relationships, and public law as it effects the relationships between businesses and society. The course will discuss the theoretical underpinnings of the legal structure and practice through case law analysis. Although emphasis will be placed upon the legal responsibilities of corporations as juristic persons, civil law will be discussed as it applies to all individuals in society. Specific course concepts include civil law and tort claims, liability, juristic entities, general lawsuit procedures, the law of contracts, and white-collar crime.

BUSI 3203 International Business  
3 credit hours  
(Spring Even Years) (Prerequisite: BUSI-1003, Junior standing required) This course is designed to introduce the student to the global business environment, and serves as an introduction to how international markets affect the key areas of business operation (such as marketing, management, finance, and economics.) Taught from the perspective of multinational management, the course provides an awareness of the peculiarities inherent in the foreign environment which affect corporate strategies, and demonstrates how multinational companies must adapt their policies to meet cultural, political, and economic diversities when operating overseas.

BUSI 3403 Intermediate Accounting I  
3 credit hours  
(Fall Even Years) (Prerequisite: BUSI-2413) This intermediate-level course exposes students to more advanced financial accounting concepts, critical thinking skills, and techniques involved in the preparation and analysis of financial statements. Accounting issues are examined from the view of the accountant as well as the managers and investors that use them. Emphasis is placed upon asset valuation, income measurement, and financial statement preparation for businesses and organizations. The course also provides an introduction to proper accounting standards, and discusses the financial consequences that accounting standards have for a firm’s stakeholders. Junior standing required.

BUSI 3413 Intermediate Accounting II  
3 credit hours  
(Spring Even Years) (Prerequisite: BUSI-3403) A continuation of the principles and concepts introduced in BUSI-3403, this course further develops students’ financial accounting skills. Emphasis in this course is
placed on accounting for the equities of a firm’s investors and creditors. BUSI-3413 introduces several new topics, including (but not limited to) accounting for intangible assets, current and long-term liabilities, stockholders’ equity, and investments. Students are also given exposure to the basic concepts of taxation and auditing. Junior standing required.

**BUSI 3423 Cost Accounting**  
3 credit hours  
(As Needed) (Prerequisite: BUSI-2413) This course introduces students to the concepts and approaches of cost accounting. It explores the roles of accounting information in maintaining a firm’s strategic position and overall performance. The course explores varying approaches to cost accounting: standard costing, activity-based costing, and marginal costing, in addition to less common techniques. Course work is designed to demonstrate cost accounting’s function for both managerial decisions and sound financial reporting. Additional topics may include: supply chain and value, the theory of constraints, the strategic value chain, the half-life metric for improvement, and the role of accounting in managing quality. Junior standing required.

**BUSI 3433 Income Tax**  
3 credit hours  
(As Needed) (Prerequisite: BUSI-2413) An introduction to the United States system of income tax, this course places emphasis on the taxation of corporations and business. However, information presented in the course will relate to all taxable entities, including individuals and estates. Students are provided with a framework for understanding the nature of personal income, deductions, and taxable transactions. Common financial transactions are evaluated in terms of their effect on personal income taxes. Work in the course applies research solutions to tax problems, and emphasizes both planning and compliance for personal, professional, and investment decisions.

**BUSI 3503 Advanced Corporate Finance**  
3 credit hours  
(Fall Even Years) (Prerequisite: BUSI-2503, Junior standing required) This course provides a more in-depth look into the concepts essential to successful financial management in contemporary business. The course builds upon the basic concepts addressed in BUSI-2503 to include more specific issues including (but not limited to) risk valuation, cost of capital, capital structure, long-term finance, leasing, mergers, and multinational finance. Students will also be given an introduction to case study problem solving, and will develop critical thinking skills used to fix and improve financial performances.

**BUSI 3513 Investment Banking**  
3 credit hours  
(Fall Odd Years) (Junior standing required) The course provides an overview of modern investment banking and the forces that impact it throughout the world. The course will focus upon the primary functions of investment banks: raising of capital for private and public enterprises, restructuring of private enterprises and government entities with investment banks, making markets and providing brokerage services, mergers and acquisitions, trading and investing for the bank’s own account, and managing third party assets. The course will examine both the U.S. and global investment industries. Time will also be given to discuss ethical conflicts inherent in investment banking and competition. Course content may vary periodically to reflect changing trends.

**BUSI 3523 Insurance and Risk Management**  
3 credit hours  
(As Needed) (Junior standing required) The course surveys the concept of risk as it applies to both families and corporations, and how it acts as a socio-economic force in modern society. Discusses risk management techniques utilizing insurance to minimize the risks inherent in everyday life and in the workplace. Also addresses institutional arrangements and policies relevant to risk management in the corporate environment. Course concepts include how to neutralize problems caused by termination or suspension of earnings, potential losses of real and personal property values, liability exposure, estate planning, and life insurance.

**BUSI 3543 Commercial Bank Management**  
3 credit hours  
(Spring Odd Years) (Prerequisite: BUSI-3513) This course explores the key issues facing the managers of commercial financial institutions, focusing primarily on the concerns of bank management. Coursework revolves around the role of the manager as it applies to financial success in the banking industry. Specific course concepts include asset, liability, and capital management, the regulatory environment, supply and
demand of loanable funds, structure of interest rates, and the role of the central bank. Students taking AMSL-3543) should have a good background in finance courses prior to enrollment.

**BUSI 3553 Real Estate Finance, Investment & Analysis**
3 credit hours
(As Needed) (Prerequisite: BUSI-3513; Junior Standing) The course explores the acquisition and management of commercial properties. Though some residential information will be addressed, primary emphasis will be placed upon commercial property finance and management. However, course concepts will focus upon the key processes of investment, appraisal and finance. The legal framework surrounding the ownership of commercial properties will be discussed when applicable. Salient financial and economic concepts will be addressed, including (but not limited to) valuation and appraisal of property, income, cost and comparable approach to value, conventional mortgages and creative financing techniques, zoning, easements, restrictions, budgeting, and real estate law as it applies to taxation and commercial ownership.

**BUSI 3573 Estates and Trusts**
3 credit hours
(As Needed) (Prerequisites: BUSI-2503; Junior Standing) This course has two key objectives: to examine the control of assets through the creation and utilization of trusts, and to show the extent to which property can be managed through estate planning. The course discusses financial planning and estate planning on both the personal and corporate level, and shows students how to integrate estates and trusts into a successful business plan.

**BUSI 3603 Advertising**
3 credit hours
(As Needed) (Prerequisite: BUSI-2603; Junior standing required) An overview of advertising, this course provides students with a comprehensive background and the tools to understand and utilize the advertising process. The course gives a brief discussion of the history of advertisement, its impact on modern society, and ethical and legal issues surrounding advertising strategy. The course describes in detail the stages in developing an advertising plan, such as determination of objectives, budgeting, media planning, copywriting, art direction, and copy production. Students completing the course should acquire a good understanding of the processes involved in managing and implementing an ad campaign.

**BUSI 3623 Services Marketing**
3 credit hours
(As Needed) (Prerequisites: BUSI-2603) This course covers the unique characteristics of marketing for not-for-profit organizations. Includes market planning, auditing, organizing, controlling, and evaluating.

**BUSI 3643 Principles of Retailing**
3 credit hours
(As Needed) (Prerequisite: BUSI-2603) Retailing provides the setting for the exchange process in many traditional marketing transactions. This course addresses the skills essential to successful management of retailing establishments. Differing perspectives towards retailing (such as structurally-oriented or demand-oriented) will also be discussed, in addition to a macro-level viewpoint of the retailing industry. Specific topics addressed include operational problems, retail store organization, location analysis, buying, selling, sales promotion, and merchandise handling.

**BUSI 3653 Professional Selling**
3 credit hours
(As Needed) (Prerequisites: BUSI-2603; BUSI-3663; Junior standing required) This course is designed to prepare students for a career in professional selling; the course is divided into two segments. In the first segment, students will be introduced to the basic skills necessary for sales professionals to establish long-term, trust-based relationship with their customers. Specific topics include dynamic selling environments, ethical and legal issues, communicating with diverse customers, listening skills, questioning skills, negotiations, prospecting, qualifying prospects, and the process of making a sale. In the second segment, the role and function of sales force management is addressed. Specific topics pertaining to sales force management include selection, training, compensation, motivation, and evaluation of sales personnel.

**BUSI 3663 Consumer Behavior**
3 credit hours
(As Needed) (Prerequisites: BUSI-2603; Junior standing required) An analysis of consumer behavior and its impact on marketing strategy in contemporary affairs, this course examines individual and environmental influences on consumer decision-making. The course discusses relevant psychological
and sociological theories and demonstrates how they can be used to predict consumers’ reactions to strategic marketing decisions. Quantitative methods will be also introduced as they apply to tracking, measurement, and prediction of future trends in consumer activity. Emphasis will be placed upon the implications for developing, executing, and assessing marketing strategy based on consumer trends. How to respond to crises caused by unanticipated shifts in consumer behaviors is also addressed.

**BUSI 3703 Organizational Behavior**
3 credit hours
(Fall Even Years) (Prerequisite: BUSI-2703) This course introduces students to the roles that individuals play in contemporary formal organizations. It examines the determinants and consequences of human behavior in organizations; emphasis is placed upon the group-based, interpersonal, and individual processes that characterize human interaction in any environment. Also stressed are management techniques as they apply to human interaction. Such topics include conflict management, negotiation, power and politics, managing collaboration across teams, motivating effort, evaluating performance, and giving feedback.

**BUSI 3723 Human Resources Management**
3 credit hours
(Spring Even Years) (Prerequisites: BUSI-2703; Junior Standing required) The purpose of this course is to familiarize students with basic principles of human resource management, and to discuss how those principles can be utilized to recruit and maintain an effective workforce. It addresses the strategies, policies, and practices used for effective employee/labor relations in public- and private-sector organizations in both union and non-union settings. The course fosters the understanding that human resource management is an integral part of decision-making and corporate planning strategy. Specific topics include staffing, compensation, performance management, staff development, employee/labor relations, and the legal environment of HRM.

**BUSI 3743 Production & Logistics Management**
3 credit hours
(As Needed) (Prerequisites: BUSI-2703; Junior Standing required) This course provides an introduction to the concepts of productivity and quality improvement as they apply to leadership. The course focuses on the skills needed to effectively manage systems of production in contemporary settings. Coursework requires active student involvement and emphasizes participative leadership skills, data collection, qualitative problem solving, and communication processes. Students completing the course should gain an understanding of the issues and problems that commonly arise in production-oriented businesses and industries. Junior standing required.

**BUSI 3753 Production/Operations Management**
3 credit hours
(As Needed) (Prerequisites: BUSI-2403; BUSI-2703) An introduction to the applied methods of advanced analyses used in industry and operations research. Topics covered may include linear programming, transportation problems, Program Evaluation and Review Technique (PERT)/Critical Path Method (CPM), inventory models, decision analysis, and forecasting.

**BUSI 4203 Multinational Corporate Strategies**
3 credit hours
(Fall Even Years) (Prerequisite: BUSI-3203) This course examines the special nature of the international environment and how it impacts firm strategy and operation, paying attention to the financial, political, and economic complexities of foreign countries. The course analyzes the investment prospects for countries in transition, and discusses methods of entering and growing in foreign markets. The economic forces that push companies into global markets are also addressed. Specific course concepts include opportunity and risk, exporting, licensing, direct investments, globalization, and joint ventures.

**BUSI 4223 International Logistics and Transportation Management**
3 credit hours
(As Needed) (Prerequisite: BUSI-2703; Junior Standing required) This course explores how managers of multinational firms control networks of communication, production, and transportation in overseas markets. The role and function of distribution and supply are discussed, with emphasis placed on the non-obvious barriers that block access to foreign markets. Specific concepts include shipping and transportation, foreign currencies and exchange rate risk, franchising, intellectual properties, foreign subsidiaries, political factors, non-tariff trade barriers, and ethical concerns.
BUSI 4233 International Business Ethics 3 credit hours
(As Needed) (Prerequisites: BUSI-2503; BUSI-2703; Junior standing required) An overview of the ethical concerns facing managers of multinational firms, this course discusses ethical leadership and corporate responsibility in foreign markets. Emphasis will be placed upon the responsibility multinational managers have to make ethical choices even when operating in nations lacking strict regulatory laws. Philosophical and ethical theories will be presented as they apply personal interaction on the dynamic level. Specific course topics include Kantian ethics and utilitarianism, duty ethics, employee rights, discrimination, labor costs, ethics of hiring and firing, bribery, and ethical systems of different cultures.

BUSI 4253 International Finance 3 credit hours
(Spring Odd Years) (Prerequisites: BUSI-3503, Senior standing required) This course explores the challenges facing the financial manager of a modern multinational corporation, as well as the challenges surrounding international investment; however, emphasis will be placed on the former. The course provides an overview of the global market environment, and surveys the risks and benefits of international investment that multinational managers must address. Specific topics include market complexity, exchange rate risk, political risk, international monetary systems, financial markets, portfolio management, and capital budgeting, though course content may vary depending upon current crises and trends.

BUSI 4273 Multinational Marketing 3 credit hours
(As Needed) (Prerequisite: BUSI-2603) An introduction to international marketing, this course provides an overview of marketing strategies used by multinational firms. The emerging trends of globalization and economic union will be discussed in terms of their impact on modern international markets. Legal and ethical backgrounds will also be presented as they apply to overseas corporate strategies. Course concepts include globalization, distribution, promotion, pricing, ethical concerns, intellectual property, non-tariff barriers, and cultural barriers in international marketing.

BUSI 4403 Auditing 3 credit hours
(Prerequisites: BUSI-3413; Junior standing required) This course introduces students to the basic auditing and assurance services provided by public accounting firms. The course examines the general audit process, discussing the planning, procedures, and judgments needed to render an opinion on an entity’s financial statements; and introducing the concepts of evidence, materiality, and risk identification. Topics covered include: generally accepted auditing standards, professional ethics and legal liability in the auditing profession, current litigation, internal control assessment, and various types of audit reports. Course work incorporates case studies of recent major accounting frauds, and emphasizes changing standards in the modern business environment.

BUSI 4503 Venture Capital & Finance of Innovation 3 credit hours
(As Needed) (Prerequisites: BUSI 3503; Junior standing required) An overview of entrepreneurial finance, this course focuses on the methods for funding innovative investments. The course discusses the issues relevant for investors and entrepreneurs interested in venture capital, and highlights the areas in which these groups’ interests may diverge. Unlike most finance courses, BUSI 4503 entails largely qualitative study; concepts and theories are stressed as they apply to case studies, and hypothetical scenarios. Specific course concepts include opportunity recognition, valuation and evaluation, negotiation of funding, structure of financing contracts, managing investments, and exit strategy.

BUSI 4603 Sales Management 3 credit hours
(As Needed) (Prerequisite: BUSI-2603) Topics covered in this course will include determination of sales objectives, sales planning, sales organization, and sales control. Functional areas of sales management as well as ethical, legal, political, and international aspects of sales management are covered.

BUSI 4623 Business-to-Business 3 credit hours
(As Needed) (Prerequisite: BUSI-2603) A study of the marketing of goods and services to other organizations. Special attention is devoted to the discovery of industrial market needs and their translation into products and services, and development of the industrial marketing mix and its appropriate management.
BUSI 4633 Internet Marketing  
(As Needed) (Prerequisites: CISS-1003; BUSI-2603)  
Outlines the issues involved in setting up an e-commerce site. Students will apply computer science skills to the conduct of e-commerce with review of the legal, security, commercial, economic, marketing and infrastructure issues involved.

BUSI 4643 Direct Marketing  
(As Needed) (Prerequisite: BUSI-2603)  
This course will examine the concepts, strategies, and applications involved in Direct Marketing. Topics include the scope of direct marketing, strategic planning, offer planning and positioning, direct mail, telemarketing, catalogs, and direct response advertising.

BUSI 4663 Marketing High Technology Products  
(As Needed) (Prerequisites: BUSI-2603, Senior standing required)  
This course covers the unique environment of marketing high technology in modern settings. Currently, large segments of consumer and business-to-business marketing are based on emerging technologies. These technologies not only affect the computer and biotech industries, but also are essential to other industries, such as financial services. The course applies more traditional elements of marketing strategy (such as market segmentation and targeting, and marketing mix elements) to the context of high technology goods and services. Course goals are centered on developing unique strategies to market technology-based innovations.

BUSI 4703 Small Business Administration  
(As Needed) (Prerequisites: BUSI 1003; BUSI 2403; BUSI 2703)  
A study of the processes for starting a business as an alternative to working for a large corporation. American entrepreneurship, private enterprise, and small business enterprise on the national economics scene are studied, along with methods of establishing such a venture, the operation of the growing small business, and the problems confronting the entrepreneur in the small enterprise. Development of a small business plan is a course requirement.

BUSI 4843 Advanced Financial Accounting  
(Spring Odd Years) (Prerequisites: BUSI 3413; BUSI 3603; BUSI 3663; BUSI 4273; BUSI-4403; Senior standing required)  
The capstone course for finance majors, this course is an investigation into complex financial accounting topics including accounting and reporting for business combinations, consolidated financial statements, SEC reporting, international accounting issues, foreign currency translation, governmental and non-profit accounting, accounting for partnerships, and reorganizations and liquidations. The course emphasizes conceptual understanding of the major issues faced by professional accountants, and introduces the roles and qualifications of certified public accountants.

BUSI 4863 Marketing Strategy  
(As Needed) (Prerequisites: BUSI-2603; BUSI-3603; BUSI-3663; BUSI-4273)  
The capstone course for marketing majors, this course takes an integrative approach to marketing policy and strategy. Students engage directly in case analysis and interpretation of real market data to solve problems. Students will build upon knowledge gained in previous courses to integrate the functions of marketing toward forming strategy decisions and creating a marketing plan. The marketing plan will be integrated into all aspects of the course, and developing it will serve as the final project for the degree program. Marketing students should take this course during the semester prior to graduation.

BUSI 4873 Executive Leadership & Management  
(Spring Odd Years) (Prerequisites: Senior standing required; Department Chair Approval)  
This course examines the role of the top level of corporate management: the executive, and discusses the traditional and contemporary responsibilities of executive leaders. Discussion revolves around running formal organizations, delegating authority through appropriate channels, and implementing corporate strategies. Much of the coursework involves the use of case studies and practical examples to promote students’ problem-solving skills. Course concepts include corporate structure, the nature of authority and leadership, informal organizations, delegation of authority, and technological aides to corporate organization and strategy.
BUSI 4889 Internship I 1-3 credit hours
(As needed) (Prerequisites: Senior standing required; Department Chair Approval) Internship will cover 160-320 hours of employment. Eligibility requirements and further details are available from the department chair. $50.00 fee required.

BUSI 4899 Internship II 1-3 credit hours
(As needed) (Prerequisites: BUSI-4889; Department chair approval; Senior status) Internship will cover 160-320 hours of employment. Eligibility requirements and further details are available from the department chair. $50.00 fee required.

BUSI 4959 Special Topics 1-3 credit hours
(As needed) (Prerequisites: Department chair approval; Senior status) The course involves an investigation of a special interest area under the guidance of a faculty member.

BUSI 4969 Special Topics 1-3 credit hours
(As needed) (Prerequisite: BUSI-4959; Department chair approval; Senior status) The course involves an investigation of a special interest area under the guidance of a faculty member.

BUSI 4979 Directed Research 1-3 credit hours
(As needed) (Prerequisites: Department chair approval; Senior status) The course involves an in-depth study of a special area of interest proposed by the student.

BUSI 4989 Directed Research 1-3 credit hours
(As needed) (Prerequisites: BUSI-4979; Department chair approval; Senior status) The course involves an in-depth study of a special area of interest proposed by the student.

CHRISTIAN MINISTRIES

CHMN 1011, 1021 Christian Life and Evangelism I & II (Residential Only) 1 credit hour each
(Fall-I, Spring-II) An in-depth study of how to lead people to Christ. These courses are designed to introduce the student to principles of Christian living and evangelism. Special attention will be given to the theology of all aspects of evangelism, including the follow-up. Various methods of approach and presentation will be considered. Memorizing scripture and communicating the gospel will be emphasized.

CHMN 1033 Christian Life and Evangelism (DE only) 3 credit hours
(Fall-I, Spring-II) An in-depth study of how to lead people to Christ. These courses are designed to introduce the student to principles of Christian living and evangelism. Special attention will be given to the theology of all aspects of evangelism, including the follow-up. Various methods of approach and presentation will be considered. Memorizing scripture and communicating the gospel will be emphasized.

CHMN 1113 Survey of Christian Education 3 credit hours
This is an introductory course addressing age group strategies and methods that can be used in the local church setting.

CHMN 1213 Introduction to Children’s Ministry 3 credit hours
An overview of the purpose, opportunities, needs, and leadership required for an effective children’s ministry, along with an introduction to age group strategies and methods that can be used in the local church setting.

CHMN 1313 Teaching the Bible to Elementary Children 3 credit hours
(As Needed) This course is designed to help the teacher implement a Bible curriculum with courses of study, units and individual lessons. Special emphasis will be placed on methods of teaching the Bible and applying its truths to life principles for children.

CHMN 2113 Discipleship I: Introductory Disciplines in Discipleship 3 credit hours
(Prerequisites: CHMN-1011 and CHMN-1021; OR CHMN-1033) Discipleship I introduces the student to a biblically, grammatically correct understanding of the Great Commission and initiates the student in the discipling process and practice.
CHMN 2123 Discipleship II: Developing Disciplines in Discipleship
(Prerequisite: CHMN-2113) This course builds on the personal and spiritual management disciplines and on the evangelism disciplines developed in Discipleship I. In addition, this course introduces the training cycle of the disciple in the biblical principles and practices necessary for effective follow-up, teaching, and learning, i.e. the effective discipling of others.

CHMN 2133 Spiritual Formation
(As needed) A study of the spiritual disciplines, including prayer, Bible study, meditation and solitude, Scripture memorization, fellowship, etc. This includes developing a system of accountability, discerning the will of God, developing one’s spiritual gifts, and goal setting.

CHMN 2213 Special Ministries
(As Needed) Introduction to various special children’s and youth ministries (often designated summer ministries) with an emphasis on the organization and administration of Vacation Bible Schools, Five-Day Clubs and children’s special evangelistic and discipleship programs.

CHMN 2303 Introduction to Youth Work
(Fall Only) An introduction to youth ministry within the framework of the local church with emphasis on the qualifications and character of the youth minister. Discipleship, leadership training, development of philosophy, Christian schools and relationships are discussed.

CHMN 2313 Ministry to Parents of Youth
(As Needed) This course will introduce the student to the importance of ministering to and with the parents of teenagers and will give practical ideas in developing a ministry to and with parents.

CHMN 2343 Youth Discipleship
(As Needed) The examination of various programs designed to promote the spiritual development of teens. Students will develop a plan for training adults and teens to serve as leaders in a local church’s youth ministry. Students will study different youth programs including camps, retreats, missions trips and evangelistic outreaches.

CHMN 3043 Church Leadership and Growth
Conducted in a conference format, this course will study the roles of the ministerial staff and church leadership that effect growth in the life of the church. This course is designed for church staff and lay leadership alike. Some of the areas covered may include conflict resolution, ethics in leadership, growing church facilities, improving leadership/communication skills, staying the course, and personal spiritual growth and purity. Several relatively young churches that have experienced phenomenal growth will be examined.

CHMN 3133 Discipleship III: Deepening Disciplines in Discipleship
(Prerequisite: CHMN-2123) Personal maturation in the areas of God’s will, spiritual reproduction, and interpersonal relationships is developed. How to develop effective Bible studies, pacesetting, disciple selection, and teamwork, and an introduction to leadership principles.

CHMN 3143 Discipleship IV: Character, Leadership, and Christ
(Prerequisite: CHMN-3133) Issues dealing with Christian character and leadership. Includes an overview of the messianic theme of the Bible.

CHMN 3413 Women in Church History
(As Needed) A study of the impact of women on church history from the first century to the present and their influence as wives, mothers, authors, educators, social workers, speakers, composers, missionaries, queens, parachurch leaders, visionaries, and martyrs.

CHMN 3423 The Christian Woman in Leadership
(As Needed) Students will study the role, opportunities, and challenges of the Christian woman as a leader, with special attention to the practical application of the material in a variety of situations that may
be faced as a pastor's wife, a missionary, or another leadership role.

**CHMN 3433 Biblical Perspective on Women**  
(As needed) An in-depth study of all the Scripture passages dealing with the role of women in the church, the family, in the workplace, and in society. In addition, there will be the review of significant women in the Old Testament, the ministry of Christ, and the first century church.

**CHMN 3443 Ministry to Single Women**  
(As Needed) A study of the single woman-unmarried, divorced, widowed-with an emphasis on her needs, interests, activities, programs, and ministry involvement.

**CHMN 3453 Spiritual Formation of Women**  
(As needed) A study of the spiritual disciplines, including prayer, Bible study, meditation and solitude, Scripture memorization, fellowship, etc. Additional material will include developing a system of accountability, discerning the will of God, journaling, etc with the aim of promoting one's spiritual growth. The emphasis is on the practical application of these disciplines to one's personal life.

**CHMN 3513 Ministry to Adults**  
(As Needed) An analysis of the needs and developmental stages of adults in modern society. Includes a survey of principles of effective programming, adult ministry resources, trends, and practical application of these to the local church.

**CHMN 3613 Christian Education in the Local Church**  
(As Needed) A survey of all the major Christian education ministries in the local church with basic recommendations on how to organize and operate these. Emphasis is given to resources and effective ministry organizations.

**CHMN 3622 Sunday School Administration**  
(As Needed) The principles of organizing and administrating a Sunday school for ministry and outreach. The recruitment, training, and motivation of volunteer workers are addressed. Laboratory required.

**CHMN 3633 Teaching the Bible**  
(As Needed) Development of lessons with special emphasis on methods of teaching the Bible and the assimilation of its life principles, adapting methods to the needs and interests of various ages and groups. Some attention will be given to home Bible study classes as well as those within the church or school framework.

**CHMN 4013 Philosophy of Church Education**  
(As Needed) A course designed to aid the student in developing a systematic, Biblical-theistic world view, as opposed to a humanistic view of life. Application is made to several practical areas of life. Special attention is given to developing a Biblical model for education.

**CHMN 4113 Discipleship V: Implementation Strategies**  
(Prerequisite: CHMN-3143) Strategies necessary for implementing a discipleship ministry in personal and local church settings. Character, commitment, vision assessment and development are addressed.

**CHMN 4313 Current Issues in Youth Ministry**  
(As Needed) This course examines up to date youth culture trends and seeks to guide the student in finding biblical principles to effectively minister to teens.

**CHMN 4423 Preparing and Presenting Messages for Women**  
(As Needed) Training how to research, organize, illustrate, and present messages for women's conferences and retreats, banquets, workshops, etc., including experience in the practical application of Biblical principles to the needs and concerns of today's women.
CHMN 4443 Developing an Effective Women's Ministry  3 credit hours
(As needed) An overview of the opportunities, needs, and purpose of women's ministries, along with specific strategies which can be used both in the local church and in the community. Outreach events, mentoring, women's Bible studies, retreats, and other special programs will be covered, and opportunities for direct participation in women's ministries will be given.

CHMN 4643 Creative Bible Teaching  3 credit hours
The presentation of a step-by-step plan for developing life-related Bible lessons. Varied creative approaches to teaching are introduced.

CHMN 4889 Ministry Internship I  3 credit hours
(As Needed) (Prerequisite: Department chair approval) Placement in an approved ministry setting for 240 hours of supervised ministry. Students prepare a detailed summary of the internship. $50.00 fee required.

CHMN 4899 Ministry Internship II  3 credit hours
(As Needed) (Prerequisites: CHMN-4889; Department chair approval) Placement in an approved ministry setting for 240 hours of supervised ministry. Students prepare a detailed summary of the internship. $50.00 fee required.

CHMN 4959, Special Topics  1-3 credits hours
(As Needed) (Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized area.

CHMN 4969 Special Topics  1-3 credits hours
(As Needed) (Prerequisite: CHMN 4959; Department chair approval; Senior status) An in-depth study in a specialized area.

COMPUTER INFORMATION SYSTEMS

CISS 1003 Computer Fundamentals  3 credit hours
(Fall and Spring) Introduction to basic computer terminology and basic computer skills using word processing, spreadsheet, email and presentation software. A perspective of computer applications is also provided. $25.00 fee required.

CISS 1013 Introduction to Business Information Systems  3 credit hours
(Spring Even Years) This survey course introduces computer hardware, software, systems, and procedures, and shows their integration and application in the field of business. Individual course concepts include electronic spreadsheets, word processing, problem solving, programming, and the applications of effective database management.

CISS 1102 Programming Concepts  2 credit hours
(Spring Odd Years) (Prerequisite: CISS-1003) Course provides an introduction to programming techniques and problem solving, discusses the fundamentals of structured programming, testing, implementation and documentation of applications. The diagramming techniques will also be covered.

CISS 2103 Visual Basic Programming.NET  3 credit hours
(Fall Every Third Year) (Prerequisites: CISS-1003; CISS-1102 or Instructor's approval) Provides an introduction to solving problems with the Visual Basic programming language. Discusses the fundamentals of structured programming, testing, implementation, and documentation of applications. The diagramming techniques will also be covered.

CISS 2202 Hardware Concepts  2 credit hours
(Fall Even Years) (Prerequisite: CISS-1003) Provides a study of computer organization, architecture, terminology and design. Students will identify and install equipment. Interoperatability and configuration of components will be discussed.
CISS 2403 Data Modeling  
3 credit hours
(Fall Odd Years) (Prerequisites: CISS-1003; CISS-1013) An introduction to Data Modeling concepts, Database design, and systems integration. Emphasis will be on database system architecture; data modeling using the entry-relationship model; query languages; functional dependencies and normalization.

CISS 2502 Technology in Ministry  
2 credit hours
(As Needed) Through hands-on training, church leaders will learn how to use computers and technology to enhance their ministries. Specific areas discussed include record keeping, desktop publishing, Bible Study Methods and sermon preparation, incorporating media ministry into church services, internet use, church-wide communication through email, and the purchasing and maintenance of equipment and software. $25.00 fee required.

CISS 3103 C++ Programming  
3 credit hours
(Fall Every Third Year) (Prerequisite: CISS 1003; CISS 1102 or Instructor's Approval) Develops students’ abilities to solve programming problems through an overview of C++ programming language. This involves design, implementation, and testing of programming assignments.

CISS 3123 Operating Systems  
3 credit hours
(As Needed) (Prerequisites: CISS-1003, CISS-1102) Provides an overview of features, structure, file handling, and hierarchical data structures of microcomputer operating systems. The basic differences and similarities between operating systems will be discussed.

CISS 3202 Basic Troubleshooting  
2 credit hours
(As Needed) (Prerequisites: CISS-1003; CISS-2202) Provides an overview of basic troubleshooting theory. Students learn to follow a step-by-step procedure for troubleshooting equipment, user, and network problems. Real-life scenarios are used to build technical support knowledge.

CISS 3302 Networking Fundamentals  
2 credit hours
(Spring Odd Years) (Prerequisite: CISS-1003) Provides an overview of network concepts. Hardware and software necessary to establish and maintain Local Area Networks and Wide Area Networks are reviewed. Topics include network topologies, protocols and evolving network technologies.

CISS 3503 Systems Analysis and Design  
3 credit hours
(Fall Even Years) (Prerequisites: CISS-1003; CISS-2202; CISS-2403; CISS-3302) Provides an overview of the system lifecycle. Topics discussed include current system documentation using standard techniques for describing system process and data flow, file and input/output design and program specifications.

CISS 3603 Security and Ethics  
3 credit hours
(As Needed) (Prerequisites: CISS-1003) Provides a careful analysis of the area of critical security from internal and external threats. Hands-on activities involve the use of both hardware and software solutions. Ethical behavior and pitfalls and strategies for handling different situations are discussed.

CISS 3703 Web Design  
3 credit hours
(As Needed) (Prerequisite: CISS-1003) Introduces students to the technologies involved when planning, designing, incorporating, and launching a website, including discussions on incorporating graphics, frames, and tables into pages. Also reviews the concepts of Web architectures, and scripting languages.

CISS 4103 Java Programming  
3 credit hours
(Fall Every Third Year) (Prerequisites: CISS-1003, CISS-1102) Provides an overview of the Java programming language with practical applications using microcomputers. Programming experience is provided with challenging projects related to web-based development.
CISS 4403 Database Applications 3 credit hours
(As Needed) (Prerequisites: CISS-1003, CISS-2403) Provides an in-depth review of database design and application development. Students develop a complete database application to solve a realistic problem utilizing modern database development tools.

CISS 4803 System Project 3 credit hours
(Spring Only-Senior Year) (Prerequisite: All other major course requirements) With direction from the instructor, the student develops a complete programming project that integrates knowledge gained in other courses. This course serves as the capstone course for the computer major.

CISS 4889 Computer Science Internship I 1-3 credit hours
(As Needed) (Prerequisite: Department chair approval; Senior status) Internship will cover 140-160 hours of employment in computer science. $50.00 fee required.

CISS 4899 Computer Science Internship II 1-3 credit hours
(As Needed) (Prerequisite: Department chair approval; Senior status) Internship will cover 140-160 hours of employment in computer science. $50.00 fee required.

CISS 4959 Special Topics 1-3 credit hours
(As Needed) (Prerequisites: Department chair approval; Senior status) Investigation of a special interest area under the guidance of a faculty member.

CISS 4969 Special Topics 1-3 credit hours
(As Needed) (Prerequisites: CISS-4959; Department chair approval; Senior status) Investigation of a special interest area under the guidance of a faculty member.

COMMUNICATION
COMM 1003 Speech Communication 3 credit hours
(Fall and Spring) The principles and attitudes that are necessary for good communication in the Christian life. Through lectures, exercises and graded experiences, the student is exposed to several of the most common communication situations.

COMM 2153 Survey of Oral Interpretation 3 credit hours
(Prerequisite: COMM-1003) Philosophy, planning, teaching methods, current materials evaluations as applied to speech classes in junior and senior high school.

COMM 2163 Introduction to Communication Theory 3 credit hours
(Prerequisite: COMM-1003) A survey of theories in the field of human communication. Consideration is given to theories that explain communication behavior between pairs of people, within groups, in organization and in societies.

COMM 2513 Gender and Media 3 credit hours
In this course we will look closely at the ways gender is communicated within various cultural and institutional settings, the multiple ways humans communicate within and across gender lines, and the relationships of the two.

COMM 2523 History of Print and Electronic Media 3 credit hours
The purpose of this course is to introduce students to the history of media and to the stakes of historical inquiry. Different media emerge within and against different social, economic, perceptual and semiotic conditions that are themselves specific to different historical movements. Only by thinking carefully about transitions and interactions among media and culture in the past can we hope to understand the pace, direction, and character of changes today. The course is roughly chronological, surveying early oral forms of media and ending with anticipations of a digital future. However, it is not a comprehensive survey of media through all time and space: with some exceptions, we will focus primarily on the interchange between media content, media technology, and American life over the past two centuries.
COMM 2533 Journalism  
3 credit hours  
(Prerequisite: COMM-1003) Emphasizes the writing and reporting of news for print, broadcast, and online media. Introduction to newsroom structures and processes, news judgment and decision making.

COMM 2543 Mass Media and Popular Culture  
3 credit hours  
The dramatic experience including styles of theatrical expression, dramatic literature and introductory performance skills.

COMM 3513 Topics in American Television  
3 credit hours  
This course considers the medium of television as being one that informs and is informed by American culture. Focus is given to the development of dominant cultural issues to which television both responds and offers direction.

COMM 3523 History of Radio  
3 credit hours  
This course examines the history of radio broadcasting from its beginning to the present, with emphasis on cultural, technological, and economic backgrounds. Current media structures and policies will be placed in historical perspective.

COMM 3543 Film Analysis  
3 credit hours  
Introduction to film analysis designed to help students develop a visual literacy with regard to film and a critical understanding of how films produce meanings. Focus is on formal analysis of film including elements such as narrative, mise-en-scene, editing, camera movement, and sound and on key critical and theoretical approaches such as neoformalism, socio-historicism, and psychoanalysis. Classical Hollywood cinema and avant-garde and independent film making traditions are studied in order to focus on the “politics of form.” A required film journal helps students develop analytical and critical skills.

COMM 4523 Writing for Television  
3 credit hours  
Basic dramatic screenwriting techniques for television and film. Disciplines of plot construction, characterization and dialogue as well as various technical elements are examined.

COMM 4553 Filmmaking  
3 credit hours  
The purpose of this course is to introduce students to industry standards of filmmaking. A solid foundation in the core concepts and principles of filmmaking will be stressed. Focusing on the importance of organization and experimentation within the filmmaking process will allow students to expand their creativity while giving them a solid foundation and a working knowledge of project management. This curriculum encompasses film studies through the pre-production to post-production process including writing, directing, shooting, editing, and hands-on exercises geared towards industry production standards.

COMM 4959 Special Topics  
1-3 credits hours  
(As Needed) (Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized area.

COMM 4969 Special Topics  
1-3 credits hours  
(As Needed) (Prerequisites: COMM-4959; Department chair approval; Senior status) An in-depth study in a specialized area.

EDUCATION

EDUC 2013 Planning to Teach  
3 credit hours  
(Fall Only) (Prerequisite: CISS-1003, Sophomore standing) Exploration of the field of education as an opportunity for ministry and life service. Through field experiences, readings, and discussion the student is introduced to the many facets and concerns of school organization, structure, curriculum, and instruction relative to the classroom teacher. The student examines the process of developing units of study and daily lesson plans and various strategies for involving the students (20 hours of field experience required).
EDUC 2023 Exceptional Children in Regular Classrooms  
3 credit hours
(Fall Only) (Prerequisite or Co-requisite: PSYC-2213) Mildly handicapped children, including the mentally challenged, the emotionally disturbed, the physically handicapped, the learning disabled, and the gifted are discussed. Includes descriptions of various handicapping conditions as well as suggestions for meeting needs in a regular classroom. (20 hours of field experience required)

EDUC 2113 Working with Families of Young Children  
3 credit hours
An introductory course for persons interested in providing services for infants, toddlers, pre-schooled and early elementary school aged children, both with and without disabilities, and the relationship between the school and the student families.

EDUC 2123 Observation and Assessment of Young Children  
3 credit hours
(Prerequisites: PSYC 2223) Overview of the assessment process, preliminary assessment skills, and using assessment results in planning for guidance/instruction of young children. Observation in the assessment process will be emphasized

EDUC 2133 Early Childhood Curriculum Development  
3 credit hours
Overview of curriculum and activities that are developmentally appropriate for diverse groups and individual children. Particular emphasis will be placed on lesson and unit planning, emergent curriculum, and the creation and use of learning centers.

EDUC 3023 Educational Assessment  
3 credit hours
(Spring Only) (Prerequisite: STAT 2303; Department Chair Approval; Sophomore standing) Overview of educational measurement theory and student progress for monitoring assessment methodology. Skill competencies are practiced through the design of monitoring systems for academic instruction. One and two factor analysis of variance designs, contingency analysis, measure of general and linear regression, means, variances, proportions and correlations are emphasized (15 hours of field experience required).

EDUC 3033 Philosophy of Education  
3 credit hours
(Spring Only) (Prerequisite: Department Chair Approval; Sophomore standing) An investigation of the foundations of Christian Education comparing various philosophies of education with Christian education principles and their implications on service as a Christian teacher. The investigation is approached from four views: the philosophical, the historical, the sociological and the Biblical foundations upon which a Christian philosophy of education is built. Current educational positions on a variety of issues are compared with a study of the Scriptural position on these issues. The student will formulate his/her personal philosophy of Christian education consistent with biblical revelation. (15 hours of field experience required)

EDUC 3103 Administration of Early Childhood Programs  
3 credit hours
(Prerequisite: Department Chair Approval; Sophomore standing) Philosophy, objectives and methods for organizing and operating a kindergarten, nursery school, day-care and play group, for children below six years of age. Also includes the planning of pre-school facilities and the selection of equipment and personnel.

EDUC 3113 Educating the Young Child  
3 credit hours
Introduction to the various learning and teaching strategies and theories appropriate for young children. Emphasis is placed on the content, methodology, and materials for enhancing learning, and on creating learning experiences appropriate to early developmental characteristics, such as learning centers and hands-on materials.

EDUC 3303 Teaching Elementary Art and Music  
3 credit hours
(Spring Only) (Prerequisite: Department Chair Approval; Sophomore standing) This course acquaints the student with the principal theories, procedures, and basic materials necessary to the teaching of classroom art and music.
**EDUC 4303 Teaching Language Arts and Reading in the Elementary School**  
3 credit hours  
(Fall Only) (Prerequisite: Department Chair Approval; Sophomore standing) Introduces the content, materials, and strategies for the integration of the teaching of the language arts in the elementary school. Emphasis is primarily on the procedures and curriculum for teaching phonics and reading and the use of children’s literature in that process. Handwriting is reviewed through a correspondence course. (20 hours of field experience required)

**EDUC 4013 Classroom Management**  
3 credit hours  
Introduces principles and practices of effective classroom management and discipline. Techniques for individual as well as group management are learned through an intensive study of various models, methods, and philosophies of classroom management with emphasis on preventive strategies. Each student develops a personal philosophy of classroom management consistent with Biblical principles. (20 hours of field experience required)

**EDUC 4313 Elementary Methods of Science**  
3 credit hours  
(Fall Only) Introduces students to methodology for teaching science in the elementary school.

**EDUC 4323 Elementary Methods of Social Studies**  
3 credit hours  
(Spring Only) Introduces students to methodology for teaching social studies in the elementary school.

**EDUC 4333 Teaching Mathematics in the Elementary School**  
3 credit hours  
(Fall Only) (Prerequisite: MATH-1013) Introduction to the content, concepts, and skills of the early and middle grades mathematics curriculum program. Instructional methodologies and appropriate materials for teaching mathematics, including manipulatives, textbooks, and teacher-made materials, for promoting problem solving, reasoning, and communication are emphasized.

**EDUC 4713 Secondary School Seminar**  
3 Credit Hours  
This course is a capstone project where educational performance, philosophy, current issues, and reflective practice are explored and critiqued through technology and media, culminating in an electronic portfolio. (20 hours of field experience required)

**EDUC 4889 Enhanced Student Teaching I**  
6 credit hours  
(Fall and Spring) (Prerequisite: Major field and teacher education course work completed) Includes observation and teaching for one full semester in at least two different locations under the joint supervision of faculty members of the University and at least two different elementary classroom mentor-teachers. It includes an Education Seminar meeting once each week for readings and discussions of issues pertinent to the practices of teachers. $50.00 fee required.

**EDUC 4899 Enhanced Student Teaching II**  
6 credit hours  
(Fall and Spring) (Prerequisite: Major field and teacher education course work completed) Includes observation and teaching for one full semester in at least two different locations under the joint supervision of faculty members of the University and at least two different secondary classroom mentor-teachers. It includes an Education Seminar meeting once each week for readings and discussions of issues pertinent to the practices of teachers. $50.00 fee required.

**EDUC 4959 Special Topics**  
1-3 credit hours  
(As Needed) (Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized field in education.

**EDUC 4969 Special Topics**  
1-3 credit hours  
(As Needed) (EDUC-4959; Department chair approval; Senior status) An in-depth study in a specialized field in education.
ENGLISH

ENGL 0103 English Fundamentals (Institutional Credit Only) 3 credit hours
(Fall and spring) The basics of grammar, sentence structure, and paragraph development prerequisite to college level writing. Students who score 18 or less on the English section of the ACT (440 or less on the SAT) must successfully complete this course as a prerequisite to English Composition I (ENGL-1013).

ENGL 1013 English Composition I 3 credit hours
(Fall and spring) (Prerequisite: ENGL-0103 or a score of 19 or higher on the ACT English section) Introduction to the principles of effective composition and the application to writing paragraphs and essays on topics related to personal experiences. Grammar and mechanics are taught in relation to writing.

ENGL 1023 English Composition II 3 credit hours
(PREREQUISITE TO ALL LITERATURE COURSES)
(Fall and Spring) (Prerequisite: ENGL-1013) English Composition II is a more complex study of rhetorical principles developing the critical essay and formal research paper. Students learn how to read and write critically in response to literary genres (film, poetry, prose, and drama). In addition, students study and apply methods of research to demonstrate skills in developing a thesis and supporting comprehension in reading, expression, and documentation.

ENGL 2103 British Literature I (Medieval to Renaissance) 3 credit hours
(Prerequisite: ENGL-1023) The reading of literature from Britain (England and its colonies) from its beginnings through the seventeenth century. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth.

ENGL 2113 British Literature II (Restoration/Eighteenth Century to Contemporary) 3 credit hours
(Prerequisite: ENGL-1023) The reading of literature from Britain (England and its colonies) from the eighteenth century to the present. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth.

ENGL 2203, American Literature I (Colonial to Civil War) 3 credit hours
(Prerequisite: ENGL-1023) The reading of literature from America from its beginnings to the eighteenth century. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth

ENGL 2213, American Literature II (Civil War to Contemporary) 3 credit hours
(Prerequisite: ENGL-1023) The reading of literature from America from the eighteenth century to the present. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth.

ENGL 2303 World Literature I (Ancient to Renaissance) 3 credit hours
(Prerequisite: ENGL-1023) The reading of literature from its beginnings through the seventeenth century. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth.

ENGL 2313 World Literature II (Enlightenment to Contemporary) 3 credit hours
(Prerequisite: ENGL-1023) The reading of literature from the eighteenth century to the present. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth.

ENGL 3003 Creative Writing 3 credit hours
(Prerequisite: ENGL-1023) The discovery, discussion, and practice of the elusive but essential qualities that characterize imaginative and unique styles in poetry, essays, and short stories. Manuscripts are presented in class to be considered for constructive critical evaluation and comment by the instructor and students.
ENGL 3013 Business and Technical Writing  
(Prerequisite: ENGL-1023) This survey course provides an introduction to the skills necessary for fluent communication in the corporate sphere. The course highlights the emergence and growth of wireless communication technologies and internet tools, and discusses their integration into modern business practice. The role and creation of formal presentations is also addressed. Specific topics may include public speaking, visual media, public relations, interpersonal communications, internet communication, and organizational communications as they apply to corporate networks.

ENGL 3023 Advanced English Grammar  
(Prerequisite: ENGL-1023) A study of descriptive grammar in relation to structure and to the current usage of cultivated and educated minds.

ENGL 3033 Advanced Composition  
(Prerequisite: ENGL-1023) The development and application of the skills of effective writing pertinent to expository and persuasive essays that exhibit logic, coherence, structural soundness, and the exactness in grammar and mechanics characteristic of competent thinking and writing.

ENGL 3503 Studies in Poetry  
(Prerequisite: ENGL-1023) A study of the patterns and developments within poetry drawn from ancient through modern sources. Emphasis is on modern British and American poetry.

ENGL 3513 Studies in Drama  
(Prerequisite: ENGL-1023) The reading of plays representative of the great periods of drama, including Classical, Renaissance, and Modern. Emphasis is placed on modern works to discover the significant trends of thought and dramaturgy.

ENGL 3523 Studies in Fiction  
(Prerequisite: ENGL-1023) The reading of selected short stories and novels. Emphasis is placed on the modern era, with discussions on the development of fiction and its various styles and techniques. $10.00 fee required.

ENGL 3533 Studies in Literature and Film  
(Prerequisite: ENGL-1023) The course will examine films as valid literary art forms and will consider the narrative and cinematic implications of films as adaptations of print literature (novels, short stories, etc.).

ENGL 3603 Children's Literature  
(Prerequisite: ENGL-1023) An introduction to children's literature. Enduring classics, distinguished contemporary works, and notable Christian writings for children are among some of the aspects that are studied. Characteristics of good literature, illustrations, and illustrators are also examined. *Note – This course may not be used to fulfill the General Education Humanities/Literature requirement.

ENGL 3613 Literature for Adolescents  
(Prerequisite: ENGL-1023) An examination of the selections relevant to middle and high school level readings and discussions of ways to analyze and teach these selections. *Note – This course may not be used to fulfill the General Education Humanities/Literature requirement.

ENGL 3703 Studies in Literary Criticism  
(Prerequisite: ENGL-1023) A survey of the foundations of literature by reading and studying critical essays about the nature, purpose, quality, and kind of literature, beginning with ancient examples and continuing to the present. Texts written by writers and critics from Homer to Sartre are studied.

ENGL 3713 History of the English Language  
(Prerequisite: ENGL-1023) A survey of the history of the English language, beginning with its Indo-European background, tracing the development of Old, Middle, and Modern English through major changes in vocabulary, sound, word formation and syntax.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 4103</td>
<td>Studies in British Literature</td>
<td>3</td>
<td>(Prerequisite: ENGL-1023) Advanced studies in British Literature from generic, historical, thematic, or theological perspectives not included in the regular curriculum. Topics may change from term to term.</td>
</tr>
<tr>
<td>ENGL 4203</td>
<td>Studies in American Literature</td>
<td>3</td>
<td>(Prerequisite: ENGL-1023) Advanced studies in American Literature from generic, historical, thematic, or theological perspectives not included in the regular curriculum. EX: Southern Literature, Topics may change from term to term.</td>
</tr>
<tr>
<td>ENGL 4303</td>
<td>Studies in Ethnic Literature</td>
<td>3</td>
<td>(Prerequisite ENGL-1023) Advanced studies in literature representing the ethnic diversity of American or world literature from generic, historical, thematic, or theoretical perspectives not included in the regular curriculum. Topics may change from term to term.</td>
</tr>
<tr>
<td>ENGL 4403</td>
<td>Studies in Major Authors</td>
<td>3</td>
<td>(Prerequisite: ENGL-1023) Advanced studies of major and influential authors from various cultures and backgrounds not included in the regular curriculum. Authors may change from term to term.</td>
</tr>
<tr>
<td>ENGL 4803</td>
<td>Senior Seminar</td>
<td>3</td>
<td>(As Needed) An in-depth study of a topic proposed by the students and approved by the department chair. The student will write a paper of 25-30 pages length to demonstrate competency in persuasive writing, research, and critical interpretation. The development, support, and presentation of the topic may serve as a capstone to his or her studies in English.</td>
</tr>
<tr>
<td>ENGL 4959</td>
<td>Special Topics</td>
<td>1-3</td>
<td>(As needed) (Prerequisite: Department chair approval; Senior status) An in-depth study of any author, genre, or topic within the field of English that may not be offered through another course within the semester.</td>
</tr>
<tr>
<td>ENGL 4969</td>
<td>Special Topics</td>
<td>1-3</td>
<td>(As needed) (Prerequisite: ENGL-4959; Department chair approval; Senior status) An in-depth study of any author, genre, or topic within the field of English that may not be offered through another course within the semester.</td>
</tr>
<tr>
<td>ENGL 4979</td>
<td>Directed Research</td>
<td>1-3</td>
<td>(As needed) (Prerequisite: Department chair approval; Senior status) An in-depth study of any author, genre, or topic within the field of English that may not be offered through another course within the semester.</td>
</tr>
<tr>
<td>ENGL 4989</td>
<td>Directed Research</td>
<td>1-3</td>
<td>(As needed) (Prerequisite: ENGL-4979; Department chair approval; Senior status) An in-depth study of any author, genre, or topic within the field of English that may not be offered through another course within the semester.</td>
</tr>
<tr>
<td>HIST 1023</td>
<td>World History</td>
<td>3</td>
<td>(Spring Even Year) This course provides instruction and skill development consistent with the University’s mission that emphasizes a Christian world view and life view in a “larger context of general education.” Students study crucial ideological and transformative encounters in world history. In so doing, students take away a broader global vision of the diverse composition of humanity, and an appreciation of that reality. They also better understand an element of commonality in that diversity. Consequently, students are better prepared to fulfill their responsibilities as citizens and Christian leaders in the postmodern world.</td>
</tr>
</tbody>
</table>
HIST 1043 Survey of Western Civilization I  
(Fall Only) A survey of Western Civilization to 1789. The study will begin with the influence of the Ancient Near East and extend to the spreading Western intellectual tradition and the significance of its ideas within a political, historical chronology to 1789.

HIST 1053 Survey of Western Civilization II  
(Spring Only) A survey of Western Civilization from 1600 to the present. The study surveys Western intellectual traditions and the significance of their ideas within a political, historical chronology into the modern era.

HIST 2013 United States History I  
(Fall Only) Covers the period from 1492 to 1865. Careful study is given to the political, social and economic development of the United States beginning with European discovery. Attention is given to Aboriginal conditions and influence and to factors leading up to the Civil War.

HIST 2023 United States History II  
(Spring Only) Covers the period from 1865 to present. Careful study is given to Reconstruction, Native Americans and westward expansion, World Wars I and II, the Cold War and U.S. foreign affairs since 1945.

HIST 2103 Introduction to Historical Inquiry  
(Fall Only) Introduction to principles and techniques of historical scholarship. Attention is given to historical thinking, literacy, research, writing and other communication skills. Required for history majors and minors.

HIST 3003 History and Geography of Tennessee  
(Fall Even Years) Emphasis on the geographic features of Tennessee with special attention to important historical developments, such as Native American involvement, statehood, Civil War battles, and political activities.

HIST 3033 Civil War  
(Fall Odd Years) A survey of the Civil War that blends the most up to date scholarship with fresh interpretations of the war. Students will study events that divided Americans which led to the war and then look at the various campaigns of the war that eventually changed the nation, socially economically as well as politically.

HIST 3113 Age of the Reformation  
(Fall Odd Years) A study of the political, social, economic, intellectual, and religious developments of Europe from 1350 to 1650 are considered.

HIST 3123 History of England  
(Spring Odd Years) A study of the politics, culture, and religious life of England from the early inhabitants of the British Isles to present-day conditions in Great Britain are surveyed.

HIST 3213 History of Ancient Greece  
(Fall Even Years) A study of Greek life from the beginning to the time of Alexander the Great. Special emphasis is given to the development of Greek culture and democracy.

HIST 3223 History of Ancient Rome  
(Spring Even Years) A study of the rise of the Roman Republic, its transformation into an empire, and its eventual decline and fall. Special attention is given to the place of Christianity in the empire and the permanent contributions of Rome to Western culture in the fields of law, government, and literature.

HIST 3313 History and Geography of Biblical Lands  
(As Needed) A study of the history and geography of the peoples and lands that surround and are related to the Israelites in the Old Testament period and the church in the first century. A special emphasis is given to those peoples who are prominent in the Scriptures.
HIST 3323 History of the Jews
(As Needed) A study of the history of the Jewish people from 539 B.C. to the present. This study examines the Jewish people under Babylonian, Persian, Greek, Roman, Islamic, and European sovereignties; the Jewish people in the New World; and the history of modern Israel. Brief biographical sketches of noted Jewish figures are also included.

HIST 4003 American Frontier History
(Fall Odd Years) A study of the westward movement of the American people from the Atlantic to the Pacific with emphasis upon the different frontiers which were a part of this process. Additional consideration is given to the influence of the frontier upon American politics, economic developments, religious institutions, and culture.

HIST 4413 Russian History
(Spring Odd Years) The study of the history of Russia from the ninth century to the present. Special attention is given to the Bolshevik Revolution and to the rise and fall of the U.S.S.R.

HIST 4423 History and Politics of East Asia
(As Needed) A seminar designed to give the advanced student an understanding of the history and politics of East Asia. Concentrating on China, Japan, and both North and South Korea, the course provides an opportunity to do an in-depth study of the rich history of the region and its importance in the emerging global system.

HIST 4433 History and Politics of the Middle East
(Spring Odd Years) A seminar designed to give the advanced student an understanding of the history and politics of the Middle East. The course provides an opportunity to do an in-depth study of the history, religion, and politics of the region and its importance in the emerging global system especially considering its seemingly constant state of violence.

HIST 4703 Survey of Church History
(As Needed) A survey of the church from the beginning to the present. Emphasis is on the early development, the Reformation period, and modern missionary and evangelistic movements.

HIST 4713 Early Church History (100-1648)
(Fall Only) A consideration of the important events, movements, and individuals characterizing the Ancient, Medieval, and Reformation periods of the church.

HIST 4723 Modern Church History (1648-Present)
(Fall Only) A consideration of the significant events, movements and figures in the Modern and Contemporary periods of Church History.

HIST 4733 Baptist History
(Spring Only) The history of modern-day Baptist churches, along with the distinctives that separate Baptists from other segments of Christianity.

HIST 4803 History Seminar
(Spring Only) An introduction to the methods of historical research and interpretation. Position papers are prepared, delivered, and defended.

HIST 4959 Special Topics
(As Needed) (Prerequisite: Department chair approval; Senior status) An in-depth study in a specialized area.

HIST 4969 Special Topics
(As Needed) (Prerequisite: HIST-4959 Department chair approval; Senior status) An in-depth study in a specialized area.
ICST 1013 Global Focus in the Local Church  
(Fall Semester) A course introducing the world missions ministry of the local church grounded in the Old Testament and re-commissioned in the New Testament. In addition to presenting the Biblical basis for missions, the course identifies Biblical strategies for developing local church missions ministries that motivate and maximize individual and corporate participation.

ICST 1023 Introduction to Missiology  
3 credit hours
An introductory study of the biblical, historical, and cross-cultural aspects of missions. Particular attention is given to strategic concerns impacting the church’s global mission today.

ICST 2513 Missionary Life & Work  
(Fall Semester) Fundamentals of missionary life are studied including the missionary call, formal training, relationship of the missionary to his home church, selection of a mission agency, pre-field ministry, cultural adaptation, field ministry, furloughs, re-entry, and retirement. Guest missionary speakers provide the class with direct exposure to personnel who have vast missionary experience.

ICST 3213 Biblical Theology of Missions  
(Spring Semester) A Biblical study tracing the history and development of missions from Genesis to Revelation. The application of the Great Commission to the twenty-first century church, the missionary call, the roles of the pastor, local church, and mission agency are explored.

ICST 3313 World Cults and Religions  
(Fall Semester) An introduction to the history, beliefs, and practices of major cults and religions that the missionary may face in his ministry.

ICST 4313 Cultural Anthropology & Cross Cultural Communication  
(Spring Semester) A study of world cultures including customs, values, social institution, languages, arts, and industries of communicating Christ cross culturally. Students gain an understanding and appreciation for their own culture, as well as other cultures around the world, enabling them to become more effective communicators of the Gospel.

ICST 4423 Introduction to Church Planting  
(Spring Semester) A practical study on how to establish churches at home and in cross cultural situations. Scriptural models are taught as a foundation for evaluating methods being used in the United States and various cultures around the world.

ICST 4889 Missionary Internship  
(As Needed) (Prerequisites: ICST-1013, ICST-2513, ICST-3213, ICST-4313; Department chair approval) Placement in an approved international missions or urban setting for six weeks (220 hours) of supervised ministry. Students prepare a detailed summary of the internship in addition to fulfilling the reading requirements. $50.00 fee required.

ICST 4959 Special Topics  
(As Needed) (Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized area.

ICST 4969 Special Topics  
(As Needed) (Prerequisites: ICST-4959; Department chair approval; Senior status) An in-depth study in a specialized area.
### INTERDISCIPLINARY STUDIES

**INTD 3013 Humanities**  
3 credit hours  
(Fall and Spring) (Prerequisite: HIST-1043 or HIST-1053) The study of the major characteristics of Western Culture and the evidence of those characteristics in architecture, music, sculpture, literature, painting, and philosophy. Students will experience the professional arts by attending the theater, museum, and concert hall as opportunities arise and as the instructor directs.

**INTD 4703 Interdisciplinary Reading Seminar**  
3 credit hours  
(Fall Only) Reading and reflecting on discipline-specific literature that will reinforce a biblical world view, enhance critical thinking skills, and broaden subject content knowledge to prepare the student to be an effective leader.

**INTD 4713 Interdisciplinary Senior Project**  
3 credit hours  
(As Needed) (Prerequisite: INTD-4703) This capstone course is a major research project required of all Interdisciplinary Studies students. It will combine at least two academic disciplines and will be oriented toward the student's future academic or vocational goals.

**INTD 4803 Secondary School Methods – English**  
3 credit hours  
(As Needed) (Prerequisites: Department chair approval; Senior status) Covers planning, teaching methods and techniques, and evaluation for prospective teachers of English in junior and senior high school. Includes twenty hours of field experience.

**INTD 4823 Secondary School Methods - History**  
3 credit hours  
(Fall Only) (Prerequisites: Department chair approval; Senior status) Covers planning, teaching methods and techniques, and evaluation for prospective teachers of history and social studies in junior and senior high school. Includes twenty hours of field experience.

**INTD 4843 Secondary School Methods: Mathematics**  
3 credit hours  
(As Needed) (Prerequisites: Department chair approval; Senior status) Covers planning, teaching methods and techniques, and evaluation for prospective teachers of mathematics in junior or senior high school. Includes twenty hours of field experience.

**INTD 4863 Secondary School Methods – Music**  
3 credit hours  
(Fall Only) (Prerequisites: Department chair approval; Senior status) Covers planning, teaching methods and techniques, and evaluation for prospective teachers of music in junior or senior high school. Includes twenty hours of field experience.

**INTD 4883 Secondary School Methods –Science**  
3 credit hours  
(Fall Only) (Prerequisites: Department chair approval; Senior status) Covers planning, teaching methods and techniques, and evaluation for prospective teachers of science in junior or senior high school. Includes twenty hours of field experience.

**INTD 4959 Special Topics**  
1 - 3 credit hours  
(As Needed) (Department chair approval; senior status) An in-depth study in a specialized area.

**INTD 4969 Special Topics**  
1 - 3 credit hours  
(As Needed) (Prerequisite: INTD-4959; Department chair approval; Senior status) An in-depth study in a specialized area.
FOREIGN LANGUAGES

Foreign Language Requirement for the Bachelor of Arts Degree

All students pursing the Bachelor of Arts degree must complete twelve semester hours of a foreign language. All twelve hours of foreign language credit must be earned in the same language with the exception of Bible majors who may have two semesters of Greek and two semesters of Hebrew.

Students who have taken two years or more of a foreign language in high school with a grade of "C" or better may challenge the first year of that particular language upon entry. (See requirements for Course Challenge.) International students whose native language is Spanish may receive up to six semester hours of credit by taking the Course Challenge test.

LANG 2003 Spanish I 3 credit hours each
This course is designed to help students with very little or no Spanish proficiency to understand and use basic Spanish grammar correctly in both written and spoken communication. Students develop control of fundamental grammatical structures including basic tenses, verbs-to-be, parts of speech and their functions.

LANG 2013 Spanish II 3 credit hours each
(Prerequisite: LANG-2003) This course is designed to help very limited Spanish proficient students to develop oral fluency and accuracy by improving speaking, listening and pronunciation skills. The course focuses on various aspects of pronunciation including stress, sounds rhythm and intonation so that students can understand and practice basic language functions in oral communication.

LANG 3003 Spanish III 3 credit hours
(Prerequisite: LANG-2013 or 2 years high school Spanish) This course is designed to develop the oral and aural skills of intermediate level Spanish proficiency students. Giving in-class presentations and participating in class discussion, and listening and speaking exercises are the focuses of the course.

LANG 3013 Spanish IV 3 credit hours
(Prerequisite: LANG-3003 or 3 years of high school Spanish) This course is designed to help students with low intermediate Spanish proficiency to increase reading speed and comprehension through building up academic vocabulary and working with various academic texts. Students expand their abilities to write descriptive, process and comparison paragraphs. The course aims to help students to apply grammatical complexity and accuracy to their writing and speaking.

LANG 3603 Biblical Greek I 3 credit hours
An intensive study of grammatical forms (morphology), basic grammatical structures (syntax), and the more common vocabulary of Koine Greek, especially as it is reflected in the New Testament. Selected readings from the Greek New Testament.

LANG 3613 Biblical Greek II 3 credit hours
(Prerequisite: LANG-3603) An intensive study of grammatical forms (morphology), basic grammatical structures (syntax), and the more common vocabulary of Koine Greek, especially as it is reflected in the New Testament. Selected readings from the Greek New Testament.

LANG 3623 Biblical Greek Review 3 credit hours
(Prerequisite: One year of Biblical Greek) An intensive review of grammatical forms (morphology), basic grammatical structures (syntax), and the more common vocabulary of Koine Greek, especially as it is reflected in the New Testament. Selected readings from the Greek New Testament.

LANG 4603 Biblical Greek III 3 credit hours
(Prerequisite: LANG-3613) A continuation of Greek grammar and syntax with readings from selected portions of the Greek New Testament. Special emphasis is placed on syntactical meaning and sentence structure. A standard intermediate grammar is used.
LANG 4613 Biblical Greek IV

3 credit hours

(Prerequisite: LANG-4603) A continuation of Greek grammar and syntax with readings from selected portions of the Greek New Testament. Special emphasis is placed on syntactical meaning and sentence structure. A standard intermediate grammar is used.

LANG 3703 Biblical Hebrew I

3 credit hours

A fundamental study of the elements of Biblical Hebrew, vocabulary, word forms, grammar, and reading.

LANG 3713 Biblical Hebrew II

3 credit hours

(Prerequisite: LANG-3703) A continuation of LANG 3703 with preparation for reading the Hebrew of the Old Testament.

LANG 3723 Hebrew Review

3 credit hours

(Prerequisite: One year of Biblical Hebrew) In a scheduled sequence the course reviews all of the first year Hebrew course texts. In addition the student will complete translations of Jonah and Ruth. The course may or may not include vocabulary and grammar quizzes and exams.

LANG 4703 Biblical Hebrew III

3 credit hours

(Prerequisite: LANG-3713) Special emphasis is placed on syntactical meaning and sentence structure. A standard intermediate grammar is used. A continuation of LANG-3713 with selected readings from the Hebrew of the Old Testament.

LANG 4713 Biblical Hebrew IV

3 credit hours

(Prerequisite: LANG-4703) Special emphasis is placed on syntactical meaning and sentence structure. A standard intermediate grammar is used. A continuation of LANG-4703 with selected readings from the Old Testament.

MATHMATICS

MATH 0103 Math Fundamentals (Institutional Credit Only)

3 credit hours

(Fall and Spring) The basics of mathematics designed for students lacking proficiency in algebra. Students who score 18 or below on the ACT Mathematics section or 440 or below on the SAT Mathematics section will be enrolled in MATH-0103. Marginal students (those who score an ACT of 17 or 18 or an SAT of 430 or 440) will be further evaluated for the MATH-0103 requirement based on the level of high school mathematics preparation and the result of diagnostic testing.

MATH 1013 Mathematics for Application

3 credit hours

(Fall and Spring) (Prerequisite: MATH-0103 or equivalent) Designed to increase the student's mathematical reasoning using real-life problems involving ratios, percents, basic algebra and geometry, probability and statistics. In addition, topics related to financial stewardship such as loans, credit cards, insurance, budgets, and investment growth are discussed. Reasoning skills and basic geometry, the real number system, first degree equations and inequalities, exponents and polynomials, factoring, rational exponents and roots, linear equations and inequalities in two variables, quadratic equations, systems of equations, absolute value equations, functions and applications.

MATH 1113 College Algebra

3 credit hours

(Fall and Spring) (Prerequisite: MATH-1013 or equivalent) The topics of relations and functions, inequalities, polynomials and roots of polynomials, graphs of relations and functions, exponential and logarithmic functions, and complex numbers are studied.

MATH 1123 Trigonometry

3 credit hours

(As Needed) (Prerequisite: MATH-1013 or equivalent) Establishes the relationships between triangles, trigonometric ratios, and various circular functions and their graphs. Students learn to apply trigonometry skills to solve problems involving triangles, arcs, circular motion, and vectors. In addition, identities and angle formulas are used to simplify trigonometric expressions and solve equations.
MATH 2414 Analytical Geometry & Calculus I 4 credit hours
(Fall Only) (Prerequisite: MATH-1113 and MATH-1123; or 28 ACT (or 1240 SAT) Math Score with high scores in high school algebra, trigonometry, and calculus) An introduction to the concepts of analytical geometry and differential calculus, presenting the ideas of coordinates, functions, curves, and limits. The derivatives of algebraic functions are considered with motivation being given by geometrical and physical interpretations and applications. Topics of integration are introduced, including antiderivatives, Riemann sums, definite integrals and the Fundamental Theorem of Calculus.

MATH 2424 Analytical Geometry & Calculus II 4 credit hours
(Spring Only) (Prerequisite: MATH-2414) A continuation of the concepts introduced in Analytical Geometry and Calculus I. Includes topics on the derivatives and integrals of trigonometric, exponential, and logarithmic functions, applications of integral calculus, methods of integration, indeterminate forms, improper integrals, L'Hopital's Rule, infinite sequences and series, conic sections and plane curves, parametric equations, and polar coordinates.

MATH 2434 Analytical Geometry & Calculus III 4 credit hours
(Fall Only) (Prerequisite: MATH-2424) A continuation of the concepts of analytical geometry and calculus. Topics covered include vectors in space, vector-valued function, functions of several variables and partial derivatives, multiple integration, and vector analysis.

MATH 3113 Linear Algebra 3 credit hours
(Spring Alternate Years) (Prerequisite: Sophomore standing and GPA of 2.00 in math courses) An introduction to the basic notions of linear algebra: matrices and quadratic forms, vector spaces, linear transformations, determinants, systems of linear equations, linear programming, transformations of matrices, orthogonal bases, Markov chains, and related topics. This course involves the study of abstract as well as concrete vector spaces.

MATH 3123 Abstract Algebra 3 credit hours
(Fall Alternate Years) (Prerequisite: Sophomore standing and a GPA of 2.00 in math courses) An introduction to the concepts of Modern Algebra including set theory, axiomatic number systems, rings, and group theory. Aspects include subgroups, normal subgroups, factor groups, and some isomorphism theorems.

MATH 3213 Number Theory 3 credit hours
(Spring Alternate Years) (Prerequisite: MATH-2424) An introduction to the mathematical treatment of questions related to the integers. Fundamental properties of numbers from centuries of mathematical inquiry as well as newer topics in the subject are discussed. Students are given opportunities to develop their ability in methods of proof.

MATH 3313 Logic and Sets 3 credit hours
(Prerequisite: MATH-2414) This course provides a foundation for the study of advanced mathematics. Topics explored include sets, relations, functions, cardinality, mathematical logic, and mathematical proofs.

MATH 3413 Differential Equations 3 credit hours
(Spring Only) (Prerequisites: MATH-2434) An introduction to elementary differential equations and methods of solution. Ordinary differential equations of all types are considered together with applications in geometry and the sciences. Numerical methods of solution and partial differential equations are also introduced.

MATH 3713 Discrete Mathematics 3 credit hours
(Prerequisite: MATH-2414) This course introduces selected concepts in discrete mathematics. Topics addressed include logic, number theory, modeling, algorithms, counting techniques, combinatorics, recursion, induction, and graph theory.
MATH 3913 History & Development of Mathematics  
(Fall Alternate Years) (Prerequisite: MATH-1113) The history and development of important mathematical concepts and methods, beginning with origins and continuing through the Middle Ages to contemporary developments. Various philosophies of mathematics are also considered with emphasis placed on the development of a Christian philosophy of mathematics.

MATH 3993 Math Seminar  
(Fall Alternate Years) (Prerequisites: MATH-3413; Junior standing) Features guest speakers who introduce a variety of current developments and further educational and career opportunities in mathematics, banking, education and research, government, engineering, insurance and industry. An oral presentation and several written reports will be required.

MATH 4413 Advanced Calculus  
(Spring Alternate Years) (Prerequisite: MATH-3313) A study of the theoretical basis for analysis. A study of the real number system provides the foundation for a reasonably rigorous development of the calculus of functions of a single variable.

MATH 4423 Foundations of Geometry  
(Fall Alternate Years) (Prerequisites: MATH-2424; Sophomore standing and a GPA of 2.00 in math courses) An introduction to topics of modern geometry, including a survey of the history of geometry, modern elementary geometry, transformation theory, Euclidean constructions, projective geometry, non-Euclidean geometry, and an analysis of the foundations of geometry.

MATH 4889 Mathematics Internship I  
(As Needed) (Prerequisites: Department chair approval; Senior status) Placement in an approved setting for a minimum of 150 to 160 hours for eight weeks. On-site personnel in addition to departmental personnel supervise the student. $50.00 fee required.

MATH 4899 Mathematics Internship II  
(As Needed) (Prerequisites: MATH-4889; Department chair approval; Senior status) Placement in an approved setting for a minimum of 150 to 160 hours for eight weeks. On-site personnel in addition to departmental personnel supervise the student. $50.00 fee required.

MATH 4959 Special Topics  
(As Needed) (Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized area.

MATH 4969 Special Topics  
(As Needed) (MATH-4969; Department chair approval; Senior status) An in-depth study in a specialized area.

MATH 4993 Math Project and Seminar  
(Prerequisite: Department chair approval; Senior status; MATH 2424) This is a capstone course having two major components: presentation and a project. Students will present current research regarding topics in mathematics and will evaluate the presentations made by other students in the course. Each student will produce a project related to a topic presented in the course.

APPLIED MUSIC

MUSA 1010, 1020, 1030, 1040, 1050, 1060, 1070, 1080 Concert Attendance  
(Fall and spring) Attendance at Chattanooga Symphony Orchestra Association concerts and other concerts and recitals as prescribed each semester by the department. Required 8 semesters for music majors and 4 semesters for music minors. $65.00 fee required for each course.

Ensembles
All ensembles are open to all University students regardless of major. Ensembles meet three hours per week. Weigle Concert Choir and many of the special ensembles may be used as touring groups. Students on academic probation may not be in a touring group.
MUSA 1101, 1111, 1121, 1131, 2101, 2111, 2121, 2131 Weigle Concert Choir  1 credit hour each
Choir is open to all students. No audition is required. 8 semesters are required for all music majors.

MUSA 1141, 1151, 1161, 1171, 2141, 2151, 2161, 2171 Special Ensemble  1 credit hour each
(As needed) Small vocal ensembles or instrumental group.

MUSA 1701, 1711, 1721, 1731, 2711, 2721, 2731
Opera Workshop/Musical Theater  1 credit hour each
(As needed) (Audition required) Principles of Opera and Musical Theater production. A study of musical
expression and drama by participating in scenes from major operatic works, full operettas or musical
theater productions.

MUSA 3101, 3111 Weigle Handbell Choir  1 credit hour each
(As needed) Music reading is a prerequisite.

Applied Music (Private Lessons)

MUSA 1221, 1231, 2221, 2231 Private Piano  1 credit hour each
Thirty-minute private piano lesson each week. Requires consent of the music department chair,
attendance in performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 3222, 3232, 4222, 4232 Private Piano  2 credit hours each
One hour private piano lesson each week. Requires consent of the music department chair, attendance
in performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 1321, 1331, 2321, 2331 Private Voice  1 credit hour each
Thirty-minute private lesson each week. Requires consent of the music department chair, attendance in
performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 3322, 3332, 4322, 4332 Private Voice  2 credit hours each
One-hour private voice lesson each week. Requires consent of the music department chair, attendance
in performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 1421, 1431, 2421, 2431 Private Guitar  1 credit hour each
An introduction to interpreting and playing pop and jazz styles, using appropriate guitar idioms, stylings
and improvisational techniques. Thirty-minute private lesson each week. Requires consent of the music
department chair, attendance in performance classes and 12 lessons. $360.00 fee required for each
course.

MUSA 3422, 3432, 4422, 4432 Private Guitar  2 credit hours each
Advanced training in interpretation and styles, using appropriate guitar idioms, stylings and
improvisational techniques. One hour private lesson each week. Requires consent of the music
department chair, attendance in performance classes and 12 lessons. $360.00 fee required for each
course.

MUSA 1521, 1531, 2521, 2531 Private Instrumental  1 credit hour each
Thirty-minute private instrumental lesson each week. Requires consent of the music department
chair, attendance in performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 3522, 3532, 4522, 4532 Private Instrumental  2 credit hours each
One-hour private instrumental lesson each week. Requires consent of the music department chair,
attendance in performance classes and 12 lessons. $360.00 fee required for each course.

Class Piano/Voice/Guitar/Instrumental

MUSA 1201, 1211 Class Piano  1 credit hour each
These courses study elementary keyboard reading, rhythm, technique, scales and literature for those with
less than a year of formal piano instruction. Classes are limited to six pianists. The course is designed to
help the music major prepare for the piano proficiency exam. Requires consent of the music department chair. $65.00 fee required for each course.

**MUSA 1210, 1220, 1230, 1240, 1250, 1260 Class Piano**

0 credit hours each

These courses study elementary keyboard reading, rhythm, technique, scales and literature for those with less than a year of formal piano instruction. Classes are limited to six pianists. The course is designed to help the music major prepare for the piano proficiency exam. Requires consent of the music department chair. Required until proficiency is met. (Pass/Not Pass) $65.00 fee required for each course.

**MUSA 1301, 1311 Class Voice**

1 credit hour each

These courses are designed to help the student enjoy singing in a healthy manor. Along the way the student will develop a clear understanding of the fundamentals of good vocal technique. Areas of study include posture, breath management, tone production, (resonance), diction, and performance. Required until proficiency is met. (Pass/Not Pass) $65.00 fee required for each course.

**MUSA 1310, 1320, 1330, 1340, 1350, 1360 Class Voice**

0 credit hours

These courses are designed to help the student enjoy singing in a healthy manor. Along the way the student will develop a clear understanding of the fundamentals of good vocal technique. Areas of study include posture, breath management, tone production, (resonance), diction, and performance. Required until proficiency is met. (Pass/Not Pass) $65.00 fee required for each course.

**MUSA 1401, 1411 Class Guitar**

1 credit hour each

An introduction to basic guitar chords, strumming patterns, open position notes and scales, and basic technique. Skills will be applied to performance of simple songs in various styles using melody and accompaniment. Some simple solo arrangements will be included. An acoustic guitar, an electronic tuner, strings, a string winder and picks are required for this course. Prerequisite to private guitar. $65.00 fee required for each course.

**MUSA 1601 Accompanying I**

1 credit hour

(Fall only) (Prerequisite: Department chair approval) Introduction to the role of the accompanist including study of song literature, stylistic understanding of songs, accompanying techniques, and sight-reading. In addition to classroom study, the pianist performs in scheduled master classes with singers.

**MUSA 1611 Accompanying II**

1 credit hour

(Spring only) (Prerequisite: MUSA-1601; Department chair approval) Continued study in the role of the accompanist. In addition to classroom study, the pianist is assigned two singers and attends the voice lesson, rehearsals, and scheduled repertory classes.

**MUSA 1890 Minor Platform**

0 credit hours

All minors will go before the Music Faculty and be reviewed on their performance in their concentrated area and academic standing. (Pass/Not Pass grade)

**MUSA 2601 Intermediate Accompanying I**

1 credit hour

(As needed) (Prerequisite MUSA-1611; Department chair approval) Continued study into the role of the accompanist. In addition to classroom study, the pianist is assigned two singers and attends the voice lesson, rehearsals, and scheduled repertory classes.

**MUSA 2611 Intermediate Accompanying II**

1 credit hour

(As needed) (Prerequisite MUSA-2601) Continued study in the role of the accompanist. The pianist is assigned to two singers and attends the voice lesson, rehearsals, and scheduled repertory classes.

**MUSA 2890 Minor Recital/Project**

0 credit hours

(Prerequisites: Department chair approval; MUSA-1890) A thirty-minute recital including classical and sacred literature or a project in leading in a worship service.
MUSA 3632 Hymn and Service Playing 2 credit hours
(As needed) (Prerequisites: Department chair approval) A study of the skills needed to be an effective church pianist; includes hymn playing techniques, accompanying, and basic arranging.

MUSA 3802 String Methods 2 credit hours
(Alternate Years) A study of standard orchestral string instruments. Students learn to play and to teach instruments at an elementary level. Covers teaching techniques and curriculum, appropriate literature, and instrument repair.

MUSA 3812 Woodwind Methods 2 credit hours
(Alternate Years) A study of standard woodwind instruments. Students learn to play and to teach instruments at an elementary level. Covers teaching techniques and curriculum, appropriate literature, and instrument repair.

MUSA 3822 Brass and Percussion Methods 2 credit hours
(Alternate Years) A study of standard brass and percussion instruments. Students learn to play and to teach instruments at an elementary level. Covers teaching techniques and curriculum, appropriate literature, and instrument repair.

MUSA 3890 Junior Recital/Performance 0 credit hours
The Performance Major will perform a Junior recital of thirty minutes in length, including classical, secular, and sacred styles of solo literature.

MUSA 4863 Methods of Teaching Elementary Music 3 credit hours
(Fall Alternate Years) Covers planning, teaching methods and techniques (vocal and instrumental), behavior and management skills, and evaluation for prospective teachers of music in the elementary school. Basic procedures for music programs and performances will be taught. Includes twenty hours of field experience.

MUSA 4873 Methods of Teaching Secondary Music 3 credit hours
(Spring Alternate Years) Covers planning, teaching methods and techniques, and evaluation for prospective teachers of music in the secondary school. Professional ethics and legal issues regarding music will be covered. Includes twenty hours of field experience.

MUSA 4882 and MUSA 4892 Church Music Methods and Practicum I/II 2 credit hours each
(As needed) (Department Chair Approval) Each student will intern through the leadership of the Worship Leader at Highland Park Baptist Church, or an appropriate church in the city for two consecutive semesters during the Junior year. The student will be involved periodically in leadership for chapel services at Tennessee Temple University. Responsibilities include the selection and preparation of all music for singers, instrumentalists, congregational participation, lighting and sound crews, plus rehearsing and performing with the church worship team. Each student will be observed for minimum of five rehearsals and/or worship services per semester. This course requirement may also be met by serving in one of the auditioned praise bands or ensembles for two consecutive semesters with the Music Department Chair and Praise Band Director serving as mentors. $50.00 fee required each semester.

MUSA 4890 Senior Recital 0 credit hours
The General Music Concentration major will perform, according to the individual teacher’s request, either a thirty-minute or a one-hour recital which will include classical, secular and sacred solo styles.

The Performance major will perform a one-hour recital which will include classical, secular and sacred solo styles.

The Contemporary Styles recital will consist of two parts: 1) A thirty-minute recital in the student’s major applied area and 2) A worship service in which all musical elements are planned and supervised by the student and the student participates as a member/leader worship leadership team. This service will occur in the final two months of the student’s internship and serve as its capstone project. The service will be observed by two faculty adjudicators and will represent 50% of the student’s senior recital grade.
### MUSIC

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSC 1003</td>
<td>Fundamentals of Music</td>
<td>3</td>
<td>(Fall only) (Institutional Credit only) A study of foundational music theory and ear-training techniques, including key signatures, intervals, melodic and rhythmic dictation, scales, chords, and elementary harmony. Class meets three day per week with an additional one hour of music lab. (Pass/Not Pass)</td>
</tr>
<tr>
<td>MUSC 1013</td>
<td>Music Appreciation</td>
<td>3</td>
<td>An introduction to the world of Western European Classical Music, involving Baroque, Classical, Romantic, 20th Century, Jazz, and Rock Styles. The course is designed for both the Church Music Major as well as the non-music major, requiring no prerequisites.</td>
</tr>
<tr>
<td>MUSC 1102</td>
<td>Music History I</td>
<td>3</td>
<td>(Fall Only) A survey of Western Music History, beginning with Ancient sources and Early Middle Ages through the Renaissance and Baroque Periods. Students will be introduced to Gregorian chant, motet and mass and all genres, important composers and forms of these periods. Listening experiences in and outside of the classroom are also required.</td>
</tr>
<tr>
<td>MUSC 1403</td>
<td>Vocal Diction</td>
<td>3</td>
<td>A course designed for voice majors and choral concentration Music Education majors. Includes a study of diction in the English, Italian, Latin, German and French languages. In this course the student will become familiar with the rules of the language, as well as practice to achieve proper stress, pure vowels, and correct consonants while singing in the English, Italian, Latin, German and French languages. The International Phonetic Alphabet will be used to develop these goals.</td>
</tr>
<tr>
<td>MUSC 2102</td>
<td>Music History II</td>
<td>2</td>
<td>(Spring Only) (Prerequisite MUSC 1102) A survey of Western Music History including the Classical Period, the Romantic Period, and 20th century styles. A study of all genres and forms of the periods, along with listening experiences both in and outside of the classroom are required.</td>
</tr>
<tr>
<td>MUSC 2203</td>
<td>Music Theory I</td>
<td>3</td>
<td>(Spring Only) (Prerequisite: MUSC-1003; Corequisite: MUSC-2213) Advanced principles of music theory including tonality, modality, figured bass, chord progressions and part writing, functional harmony, non-harmonic tones, cadences, and tonal relationships.</td>
</tr>
<tr>
<td>MUSC 2213</td>
<td>Music Theory II</td>
<td>3</td>
<td>(Fall Only) (Prerequisite: MUSC-2203; Corequisite: MUSC-2411) Continued study of advanced harmonic principles including secondary dominants, diminished chords, further harmonic analysis and treatment of 6/4 chords.</td>
</tr>
<tr>
<td>MUSC 2401</td>
<td>Ear Training and Sight Singing I</td>
<td>1</td>
<td>(Spring only) (Prerequisite: MUSC-1003; Corequisite: MUSC-2203) Intensified study and development of listening skills including note reading, diatonic progressions and intervallic relationships, rhythm, two-part writing, and simple chromaticism. Includes music lab.</td>
</tr>
<tr>
<td>MUSC 2411</td>
<td>Ear Training and Sight Singing II</td>
<td>1</td>
<td>(Fall only) (Prerequisite: MUSC- 2401; Corequisite: MUSA-2213) Continued development of listening skills with increased emphasis on non-diatonic writing, chromaticism, contemporary melody, and advanced rhythm. Includes music lab.</td>
</tr>
<tr>
<td>MUSC 2601</td>
<td>Congregational Song-leading</td>
<td>1</td>
<td>(As needed) Basic fundamentals of conveying rhythm, dynamics, and song leading. Includes choice of hymns, gospel songs, and choruses used in Sunday school, youth meetings, and worship services. Open to non-music majors.</td>
</tr>
</tbody>
</table>
MUSC 3112 Form and Analysis 2 credit hours
(Spring alternate years) (Prerequisite: MUSC-2213) Advanced study of musical form beginning with basic elements for structure and harmonic analysis and progressing into twentieth century styles of composition. Includes extensive score study.

MUSC 3203 Music Theory III 3 credit hours
(Spring only) (Prerequisite: MUSC-2213; Corequisite: MUSC-3411) Continued study of advanced harmonic principle including augmented sixth chords, Neapolitan sixths, modulation, mode mixture, and introduction to twentieth century practices.

MUSC 3213 Music Theory IV 3 credit hours
(Fall only) (Prerequisite: MUSC-3203; Corequisite: MUSC-3411) Continued study of advanced harmonic principles.

MUSC 3401 Ear Training and Sight Singing III 1 credit hour
(Spring only) (Prerequisite MUSC-2411; Corequisite: MUSC-3203) A continuation of Ear Training and Sight Singing II (MUSC-2411).

MUSC 3411 Ear Training and Sight Singing IV 1 credit hour
(Fall only) (Prerequisite MUSC-3401; Corequisite: MUSC-3213) A continuation of Ear Training and Sight Singing III (MUSC-3401).

MUSC 3502 Contemporary Arranging/Orchestration and Technology 2 credit hours
(Prerequisite MUSC-2213) A course designed to help the student develop skills in arranging and orchestrating contemporary church music style for vocal and instrumental ensembles. The course will also include training in technology including, all types of sound and media enhancements.

MUSC-3512 Choral Arranging 2 credit hours
(Fall Alternate Years) A study of vocal capabilities and arranging music for various combinations of voices. Special emphasis on arranging music for singers youth through adult ages. Finale Music Notation Software will be mastered in this course.

MUSC 3522 Orchestration 2 credit hours
(Spring Alternate Years) (Prerequisite: MUSC-2213) The study of range and tone quality of orchestral instruments and their appropriate use in instrumental ensembles with practice in the basic skills of scoring. Special emphasis on arranging music for instrumentalists, youth through adult ability levels. Finale Music Notation Software will be mastered in this course.

MUSC 3602 Introduction to Conducting 2 credit hours
(Alternating years in Fall with vocal/piano pedagogy) (Prerequisite: MUSC2203; MUSC-2213) An introduction to choral and instrumental conducting techniques of the baton, basic score reading and fundamentals of conducting.

MUSC 3611 Advanced Accompanying 1 credit hour
For the advanced pianist who wishes to accompany large University groups or ensembles, including Weigle Concert Choir, all touring ensembles, Opera/Musical Theater workshop and weekly chapel services.

MUSC 3612 Instrumental Conducting 2 credit hours
(Spring Alternate Years) (Prerequisite: MUSC-3602) A study of advanced conducting techniques, including style and interpretation; techniques in the use of a baton and instrumental conducting. Includes study of significant choral repertoire for youth and adult voices. Error detection skills and corrective measures will be practiced.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Prerequisites/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSC 3622</td>
<td>Choral Conducting</td>
<td>2</td>
<td>(Fall Alternate Years) (Prerequisite: MUSC-3602) An introduction to choral conducting and rehearsal technique. Includes study of significant choral repertoire for youth and adult voices. Error detection skills and corrective measures will be practiced.</td>
</tr>
<tr>
<td>MUSC 3632</td>
<td>Worship in the Church</td>
<td>2</td>
<td>(Alternating Spring semester with MUSC-4302) A course designed to help the student develop a biblical theology and philosophy of church music. Areas of study include the nature and philosophy of church music and the arts in worship, edification and evangelism, worship service design and worship leadership.</td>
</tr>
<tr>
<td>MUSC 3712</td>
<td>Piano Pedagogy</td>
<td>2</td>
<td>The techniques and rudiments of teaching piano, including the study of piano literature, teaching materials, and actual studio teaching.</td>
</tr>
<tr>
<td>MUSC 3713</td>
<td>Vocal Pedagogy</td>
<td>3</td>
<td>A survey of vocal teaching materials and techniques from beginning to advanced levels. In addition to the weekly class meeting, students will teach one-half hour lesson per week for an eight-week period over the duration of the semester.</td>
</tr>
<tr>
<td>MUSC 4302</td>
<td>Hymnology</td>
<td>2</td>
<td>(Alternating Spring semester with MUSC-3632) An extensive study of the development of the hymn from the early Church through the present time, the prominent composers, and the varying styles in Protestant denominations.</td>
</tr>
<tr>
<td>MUSC 4312</td>
<td>Piano Literature</td>
<td>2</td>
<td>Survey of the keyboard literature, for piano majors, of important composers from J.S. Bach through the present.</td>
</tr>
<tr>
<td>MUSC 4322</td>
<td>Vocal Literature</td>
<td>2</td>
<td>Survey of important composers of song literature, for voice majors, from classical through contemporary, including an introduction to and a study of German lieder, important song cycles, French mélodie, and American art song.</td>
</tr>
<tr>
<td>MUSC 4959</td>
<td>Special Topics</td>
<td>1-3</td>
<td>(As needed) (Department chair approval; Senior status) An in-depth study in a specialized area.</td>
</tr>
<tr>
<td>MUSC 4969</td>
<td>Special Topics</td>
<td>1-3</td>
<td>(As needed) (MUSC-4959; Department chair approval; Senior status) An in-depth study in a specialized area.</td>
</tr>
<tr>
<td>PAST 3203</td>
<td>Pastoral Theology</td>
<td>3</td>
<td>Pastoral Theology is a study of the office and work of the pastor from a Biblical perspective. This course includes a study of the qualifications, roles, and preparation for the office of pastor as well as the various responsibilities, administrative and otherwise, of the New Testament pastor. Attention is given to developing personal health and well-being as well as to issues confronting the contemporary pastor.</td>
</tr>
<tr>
<td>PAST 3303</td>
<td>Homiletics I</td>
<td>3</td>
<td>(Prerequisite: BIBL-2723) Instruction pertaining to the preparation and delivery of sermons. Sermonic structure and outlining are studied. Emphasis is placed upon the development of the preacher’s perspective of preaching. Students prepare sermons and deliver them in class under the supervision of the instructor.</td>
</tr>
</tbody>
</table>
PAST 3313 Homiletics II 3 credit hours
(Prerequisite: BIBL-3303) Additional instruction in the preparation and delivery of sermons. Emphasis is placed upon the development of the preacher’s homiletic and delivery. Students prepare sermons and deliver them in class under the supervision of the instructor.

PAST 4203 Pastoral Leadership 3 credit hours
(Spring only) A consideration of the Biblical and practical characteristics of the Christian leader as well as a focus upon responsibilities, relationship to others, and problem areas such as power structure, changes, and conflict management in ministry.

PAST 4303 Preaching Workshop I 3 credit hours
(Fall only) (Prerequisite: PAST-3313) Additional instruction pertaining to the preparation and delivery of sermons with special attention given to each of the component parts of the sermon. Various types of sermons are discussed. Students are given additional opportunities to preach.

PAST 4313 Preaching Workshop II 3 credit hours
(Spring only) (Prerequisite: PAST-4303) Additional instruction pertaining to the preparation and delivery of sermons with special attention given to each of the component parts of the sermon. Various types of sermons are discussed. Students are given additional opportunities to preach.

PAST 4713 Church Administration 3 credit hours
(Spring Only) Attention is given to the business of administering the local church, organizing and equipping the church office with needed files, and developing a thorough Procedures Manual for the church. This is the management work of the pastor and his staff.

PAST 4889 Pastoral Internship 3 credit hours
(As needed) (Prerequisite: Department Chair Approval) Placement in an approved church setting for 240 hours of supervised local church ministry. Students prepare a detailed summary of the internship. $50.00 fee required.

PAST 4959 Special Topics 1-3 credits hours
(As Needed) (Prerequisite: Department chair approval; Senior status) An in-depth study in a specialized area.

PAST 4969 Special Topics 1-3 credits hours
(As Needed) (Prerequisites: PAST-4959; Department chair approval; Senior status) An in-depth study in a specialized area.

PHYSICAL EDUCATION
Physical Education is required of all students except the following:
- Students excused by a physician.
- Veterans with two years of service in the Armed Services
  One-hour credit will be granted for every six months of active military service. A maximum of four credits may be earned. A copy of the Certificate of Release or Discharge from Active Duty (DD Form 214) or an official military transcript is required as evidence if credit is desired. The evidence must be presented in the Records Office before the end of the student’s first semester.

Physical Education Activity Courses
These courses will satisfy the General Education Core physical education activity course requirement.

PHED 1001 Physical Fitness 1 credit hour
This course is designed to teach the student the elements of personal physical fitness. The student will learn methods of measuring his own degree of physical fitness, goal setting, and different methods for attaining the personal fitness goal. At the completion of the course, the student will be able to set up his own individual program for gaining and maintaining his desired level of physical fitness. Meets 2 hours per week.
PHED 1011 Beginning Basketball  1 credit hour
This course includes the development of individual skills in ball handling, shooting, and defense as well as the elements of team play. Individual physical fitness is also stressed. Meets 2 hours a week. Cannot be taken by an athlete during the basketball season.

PHED 1021 Intermediate Basketball  1 credit hour
(Prerequisite: PHED-1011) This course emphasizes the offensive and defensive strategies of basketball. Drills for basic individual and team play skills are included. Individual physical fitness is stressed in this course. Meets 2 hours a week. Cannot be taken by an athlete during the basketball season.

PHED 1031 Softball  1 credit hour
This course focuses instruction on the fundamental skills of softball including defensive positioning and game strategy. The physical fitness of each student is stressed. Meets 2 hours a week.

PHED 1041 Weight Training  1 credit hour
This course is designed to teach the student the fundamentals of personal weight training. Students learn to develop personal plans with realistic goals that include safety, core strength development, and muscular refinement. Meets 2 hours a week.

PHED 1051 Bowling  1 credit hour
In this course students are taught the basic bowling techniques of approach, ball grip, and delivery as well as score-keeping and game rules. Meets 3 hours a week. Transportation not provided. $90.00 fee required.

PHED 1061 Volleyball  1 credit hour
This course includes instruction in the fundamental skills of volleyball and the basic strategies for successful game play. Team play and physical fitness will be emphasized. Meets 2 hours a week. Cannot be taken by an athlete during volleyball season.

PHED 1071 Badminton  1 credit hour
Instruction in the fundamental skills, rules, and strategies of badminton are the basic elements of this course. Physical fitness of the individual student will be stressed. Meets 2 hours a week.

PHED 1081 Day Hiking  1 credit hour
The outdoor skills necessary to enjoy a day of hiking. Planning and packing for a hike, dressing for the outdoors reading maps, outdoor safety, first aid, on and off trail travel, minimum impact concerns, equipment selection ad a natural history of the area. $40.00 fee required.

PHED 1091 Swimming  1 credit hour
This Red Cross course is for men and women non-swimmers and swimmers who seek to learn to swim or to improve basic swimming skills. Meets 3 hours a week. Transportation not provided. Fee required.

PHED 1101 R.A.D. Systems Basic Physical Defense for Women  1 credit hour
The R.A.D. system is a system of self-defense for women. It advocates realistically employable tactics, without the time investment, ceremony, or mystical concepts of martial arts. This course is for women only. $25.00 fee required.

Intercollegiate Varsity Athletics
Note: Intercollegiate varsity athletes may receive a maximum of two credit hours in physical education for varsity participation to be applied at end of the term in which the season is completed. The team coach must submit a Varsity Athletics Validation Form to document participation in sport. These courses will satisfy the General Education Core physical education activity course requirement.

PHED 2201 Varsity Basketball  1 credit hour
(Spring Only) The course is limited to athletes who are members of the Varsity Men’s or Women’s Basketball Team. Permission from the varsity coach and the athletic coordinator must be obtained prior to registration for this course.
PHED 3201 Varsity Basketball 1 credit hour
(Spring Only) (Prerequisite: PHED 2201) The course is limited to athletes who are members of the Varsity Men’s or Women’s Basketball Team. Permission from the varsity coach and the athletic coordinator must be obtained prior to registration for this course.

PHED 2211 Varsity Volleyball 1 credit hour
(Fall Only) The course is limited to athletes who are members of the Varsity Women’s Volleyball Team. Permission from the varsity coach and the athletic coordinator must be obtained prior to registration for this course.

PHED 3211 Varsity Volleyball 1 credit hour
(Fall Only) (Prerequisite: PHED 2211) The course is limited to athletes who are members of the Varsity Women’s Volleyball Team. Permission from the varsity coach and the athletic coordinator must be obtained prior to registration for this course.

PHED 2221 Varsity Baseball 1 credit hour
(Spring Only) The course is limited to athletes who are members of the Varsity Men’s Baseball Team. Permission from the varsity coach and the athletic coordinator must be obtained prior to registration for this course.

PHED 3221 Varsity Baseball 1 credit hour
(Spring Only) (Prerequisite: PHED 2221) The course is limited to athletes who are members of the Varsity Men’s Baseball Team. Permission from the varsity coach and the athletic coordinator must be obtained prior to registration for this course.

PHED 2231 Varsity Soccer 1 credit hour
(Fall Only) The course is limited to athletes who are members of the Varsity Men’s or Women’s Soccer Team. Permission from the varsity coach and the athletic coordinator must be obtained prior to registration for this course.

PHED 3231 Varsity Soccer 1 credit hour
(Fall Only) (Prerequisite: PHED 2231) The course is limited to athletes who are members of the Varsity Men’s or Women’s Soccer Team. Permission from the varsity coach and the athletic coordinator must be obtained prior to registration for this course.

PHED 2241 Varsity Wrestling 1 credit hour
(Fall Only) The course is limited to athletes who are members of the Varsity Wrestling Team. Permission from the varsity coach and the athletic coordinator must be obtained prior to registration for this course.

PHED 3241 Varsity Wrestling 1 credit hour
(Fall Only) (Prerequisite: PHED 2241) The course is limited to athletes who are members of the Varsity Wrestling Team. Permission from the varsity coach and the athletic coordinator must be obtained prior to registration for this course.

Physical Education Professional Courses
These courses may not be used to satisfy the general core physical education activity requirement.

PHED 1111 First Aid and CPR Certification 1 credit hour
This Red Cross course instructs students in the basic skills and techniques to help safely and efficiently someone in an emergency situation utilizing standard first aid and CPR techniques. Students may also obtain Red Cross certification with cards for CPR and First Aid. Course time requirement: 8 hours.

PHED 1303 Human Nutrition, Wellness, and Safety 3 credit hours
Introductory Nutrition covers the principles of human nutrition. The emphasis of the course is to promote understanding of human nutritional needs for proper growth, development, and life.
PHED 2102 Lifeguarding  
(Prerequisite: Red Cross level five swimming ability) This Red Cross course instructs students in the skills and techniques to help safely and efficiently someone in an emergency situation in or around water. Course time requirement: 27 hours. $100.00 fee required. Transportation not provided.

PHED 2113 Certified Lifeguarding  
(Prerequisite: Red Cross level five swimming ability) This Red Cross course instructs students in the skills and techniques to help safely and efficiently someone in an emergency situation in or around water. Course time requirement: 38 hours. $125.00 fee required. Transportation not provided.

PHED 2123 Sport First Aid  
Students learn how to identify, assess, and treat many athletic injuries. Processes for prevention and rehabilitation are also included. This course also provides students with the knowledge and skills necessary to assist in emergency situations that require rescue breathing, CPR, and the Heimlich maneuver. Content further includes handling burns, poisoning, and sudden illness. Students may also obtain Red Cross certification cards for CPR and First Aid. $30.00 fee required.

PHED 2413 History of Physical Education  
This course covers the historical background and nature of physical education and sport, the evolution of physical education and athletics, and principles for the development of a personal philosophy of physical education.

PHED 2603 Teaching Physical Education  
(Prerequisites: EDUC-2013; Junior standing) Designed for those who plan to teach in the public or private sector, this course includes basic curriculum planning with reference to the growth and development of the athlete, group and individual behavior management, lesson planning, and applied pedagogical theory. 10 hours of field experience is required as a part of the course.

PHED 3403 Sports Sociology  
Course content includes in-depth analysis of the people and culture of sport. Topics include violence, financial elements, gender issues, and race issues that impact athletes as well as the influences of mass media on the game, its supporting publics, and its participants.

PHED 3413 Sports Psychology  
The content of this course includes the concepts associated with the athlete and his commitment to sport; the varying philosophies of individual, team, and game play; and the self-efficacy that motivates the athlete to achieve. The course includes both theory and practical application designed to enhance one’s ability to coach effectively.

PHED 3423 Counseling Student Athletes  
(Prerequisite: PSYC-1003 or PSYC-2213) The psychological needs of student athletes are both similar to and different from the needs of other students. This course provides coaches with skills and techniques to help student-athletes deal with the stresses of competition, personal expectations, and hormone based reactions to participation in sport.

PHED 3603 Organization and Administration of Sport  
This course is designed to teach the basic skills of managing sport, physical education, and fitness programs. Sport law, theory, philosophy, effective documentation, and interpersonal skills are included as they are applied to the public and private sectors.

PHED 3702 Officiating Team Sports  
This course includes the rules for officiating specific team sports as well as the professional and ethical responsibilities of the officiate. The skills and requirements for managing intramural and interscholastic play are also included.
PHED 4603 Coaching Methods
3 credit hours
This course includes the development of personal skills in planning, drill, athlete motivation, assessment, and specific development techniques for sport skills as well as the psychology and philosophy of coaching. The student will articulate a personal philosophy for coaching as it applies to a specific sport.

PHED 4879 Coaching Practicum
1 credit hour
A field-based experience, this course requires the student to complete a minimum of 50 hours coaching one or more sport teams as an intern under the supervision of an experienced mentor. Permission from the department chair and placement in the field must be secured prior to registration for the course. $50.00 fee required.

PHED 4959 Special Topics
1-3 credit hours
(Prerequisites: Department chair approval; Senior status) An individualized approach for students to study specific topics of need or interest. The student will develop a proposal that includes the intent of the study, the outcome of the study, and a recommendation of how the outcome should be assessed.

PHED 4969 Special Topics
1-3 credit hours
(Prerequisites: PHED-4959; Department chair approval; Senior status) An individualized approach for students to study specific topics of need or interest. The student will develop a proposal that includes the intent of the study, the outcome of the study, and a recommendation of how the outcome should be assessed.

PHILOSOPHY

PHIL 2013 Biblical World View
3 credit hours
(Fall and Spring) The Biblical principles that are necessary for a Christian view of life. Application is made to all major academic disciplines, as well as other general areas of life.

PHIL 2023 Introduction to Philosophy
3 credit hours
(Fall Only) The living issues of philosophy, including the nature of the world in which we live, the place of man in the world, and types of philosophy are considered.

PHIL 3013 Ethical Issues in Competing World Views
3 credit hours
(As Needed) This course will deal with issues such as abortion, euthanasia, the environment, cloning, genetic engineering, homosexuality, racism, religious liberty and church-state issues and how Biblical truth instructs our understanding of these issues.

PHIL 4959 Special Topics
1-3 credit hours
(As Needed) (Department chair approval; Senior status) An in-depth study in a specialized area.

PHIL 4969 Special Topics
1-3 credit hours
(As Needed) (Prerequisites: PHIL-4959; Department chair approval; Senior status) An in-depth study in a specialized area.

PSYCHOLOGY

(PSYC-1003 OR PSYC-2213 IS PREREQUISITE TO ALL OTHER PSYCHOLOGY COURSES)

PSYC-1003 General Psychology
3 credit hours
(Fall and Spring) An introduction to the scientific method in the study of human relationships. Attention is given to factors influencing behavior, including the physical organism, human development, learning, perception, motivation, emotion, and frustration.

PSYC-2213 Human Growth and Development
3 credit hours
(Fall and Spring) A study of human development from a life span perspective, surveying all stages of development from conception to death.
PSYC-2223 Infant & Child Development  3 credit hours
(Spring Only) (Prerequisite: PSYC-1003 or PSYC-2213) A study of the physiological, psychological, and
spiritual growth of the child from conception to the preadolescent level. Developmental research is
emphasized.

PSYC-2233 Adolescent Development  3 credit hours
(Fall Only) (Prerequisite: PSYC-1003 or PSYC-2213) Recent research dealing with adolescents is
studied, with emphasis placed on the interaction of cultural, social, and personal family variables.
Spiritual variables are integrated into the developmental process.

PSYC 2313 Experimental Psychology  3 credit hours
(As Needed) (Prerequisites: 12 hours of psychology) An introduction to psychological research, past and
present, with emphasis placed on experimental methodology and research design. A laboratory course:
two hours lecture, one hour lab.

PSYC 3313 Psychological Testing and Evaluation  3 credit hours
(Spring Only) (Prerequisite: PSYC-1003 or PSYC-2213) A study of the psychological tests of intelligence,
achievement, aptitude, and personality, and their applicability, reliability, and validity as counseling tools.

PSYC 3413 Abnormal Psychology  3 credit hours
(Fall Only) (Prerequisite: PSYC-1003 or PSYC-2213) A survey of human psychological conditions
commonly understood to be pathological with a Christian perspective on these disorders.

PSYC 3613 Educational Psychology  3 credit hours
(Fall and Spring) (Prerequisite: PSYC-2213) A study of the three interrelated concerns in the teaching-
learning process: the students, the teacher, and the classroom strategies. The student explores the
characteristics and growth of students in intellect, personality and character, as well as individual
differences in ability and motivation. The student learns how teacher characteristics, as well as teaching
strategies, affect the teaching-learning process.

PSYC 3623 Social Psychology  3 credit hours
(Spring Only) (Prerequisite: PSYC-1003 or PSYC-2213) A study of how people feel, behave and think in
social situations in our culture with explanations from a secular and Christian viewpoint.

PSYC 3633 Industrial and Organizational Psychology  3 credit hours
(As Needed) (Prerequisite: PSYC-1003 or PSYC-2213) An introduction to the principles of personnel
behavior as they relate to employee selection, training, supervision, motivation, morale, and reactions to
working conditions.

PSYC 3643 Preventive Stress Management  3 credit hours
(Fall Only) (Prerequisite: PSYC-1003 or PSYC-2213) A study of the factors that affect stress, such as low
self-esteem, overall physical and mental health, and motivational and value systems, and offers solutions
for the prevention and management of stress in the student’s life and the lives of others.

PSYC 3713 Fundamentals of Biblical Counseling  3 credit hours
(Fall Only) (Prerequisite: PSYC-1003 or PSYC-2213) A study of the biblical perspective of change in the
client and counselor along with developing interpersonal skills to enhance personal ministry with others.

PSYC 3723 Contemporary Issues in Counseling  3 credit hours
(Spring Only) (Prerequisites: PSYC-1003 or PSYC-2213 and PSYC-3713) This course applies
counseling skills to specific individual and relationship problem areas. It builds on the skills and theory
developed in PSYC-3713. Topics addressed vary according to need and interest.

PSYC 3733 Crisis Intervention  3 credit hours
(Fall Only) (Prerequisite: PSYC-1003 or PSYC-2213) A study of a variety of crisis situations that people in
our society face along with the development of skills to intervene in such situations.
PSYC 4423 Theories of Personality  
(As Needed) (Prerequisite: 9 hours of Psychology courses) An analysis of the development and organization of personality, an evaluation of major theoretical viewpoints, and a review of research on personality structure, dynamics, and change. Theoretical and methodological characteristics of counseling techniques are reviewed.

PSYC 4613 Human Learning  
(As Needed) (Prerequisite: PSYC-1003 or PSYC-2213) The important theoretical positions in the psychology of learning, such as behavioristic explanations (concerned with stimuli and responses and the relationships between them) and cognitive explanations (concerned with perception, information-processing, decision making, memory, attention, motivation, and artificial intelligence.)

PSYC 4713 Premarital and Marriage Counseling  
(As Needed) (Prerequisite: PSYC-1003 or PSYC-2213) Biblical counseling techniques for assisting couples in premarital counseling. The emphasis will be on preventing marital problems and conflict resolution, with special attention given to contemporary marital issues.

PSYC 4723 Theories of Counseling  
(Spring Only) (Prerequisite: 12 hours of Psychology courses or Department Chair approval) A study of the major contemporary theories utilized in the counseling field and evaluated from a biblical worldview.

PSYC 4813 Psychology Seminar/Systems  
(As Needed) (Prerequisites: 21 hours of Psychology courses; Department Chair approval) An integration and re-emphasis of the preceding psychology courses and a historical review of important systematic positions in psychology. A reading and discussion course for psychology majors culminating with a comprehensive examination.

PSYC 4823 Psychology Practicum I  
(Fall and Spring) (Department chair approval; Senior status) Practical experience in a specialty area through volunteer work in an approved organization. Supervision and classroom sharing for one hour per week reinforce the practical experience. $50.00 fee required.

PSYC 4833 Psychology Practicum II  
(Fall and Spring) (Prerequisites: PSYC-4823; Department chair approval; Senior status) Practical experience in a specialty area through volunteer work in an approved organization. Supervision and classroom sharing for one hour per week reinforce the practical experience. $50.00 fee required.

PSYC 4959 Special Topics  
(As Needed) (Prerequisites: 15 hours of Psychology courses; Department chair approval) An in-depth study in a specialized area under the guidance of a faculty member.

PSYC 4969 Special Topics  
(As Needed) (Prerequisites: PSYC-4959; 15 hours of Psychology courses; Department chair approval) An in-depth study in a specialized area under the guidance of a faculty member.

SCIENCE

SCIE 1004 Principles of Physical Sciences  
(Fall Only) A study of the basic facts and principles of physics, chemistry, and other physical science areas. Students study important content and how scientists arrive at conclusions. Experimentation and numerical measurement are discussed and demonstrated by individual projects utilizing the scientific method. Laboratory (SCIE-1004L) and $60.00 lab fee required.

SCIE 1014 General Physics I  
(Fall Alternate years) (Co-Prerequisites: MATH-1113; MATH-1123 or high school trigonometry) A comprehensive introduction to classical physics. Topics include force balances, Newton’s law of gravitation, energy conversion, conservation of momentum, properties of fluids, phase changes, and gas laws. Laboratory (SCIE-1014L) and $60.00 lab fee required.
SCIE 1024 General Physics II  
(Prerequisite: SCIE-1014) A continuation of General Physics I. Topics include thermodynamics, entropy, acoustics, electricity and magnetism, electromagnetic radiation, optics, and radioactivity. Laboratory (SCIE 1024L) and $60.00 lab fee required.

SCIE 1104 General Chemistry I  
(Prerequisite: MATH-1113) A comprehensive introduction to chemistry. Topics include the mole concept, chemical reaction stoichiometry, solutions, gas laws, thermochemistry, quantum theory, chemical bonding, and phase changes. Laboratory (SCIE-1104L) and $60.00 lab fee required.

SCIE 1114 General Chemistry II  
(Prerequisite: SCIE-1104) A continuation of General Chemistry I. Topics include chemical equilibrium, acids and bases, electrochemistry, reaction rates, nuclear chemistry, and introductory organic chemistry. Laboratory (SCIE-1114L) and $60.00 lab fee required.

SCIE 1204 Principles of Biology  
This course emphasizes understanding of the basic facts and principles of biology and the methods by which scientists arrive at conclusions in these areas. Students will learn important content as well as experience and demonstrate the scientific method and experimentation with individual projects. Lab (SCIE 1204L) and $60.00 lab fee required.

SCIE 1214 General Biology I  
(Fall Only) A survey of the basic principles of biology. Topics include the cell, cell division, genetics, the chemical basis of life, creation and evolution, a taxonomic survey, and plant biology. Laboratory (SCIE-1214L) and $60.00 lab fee required.

SCIE 1224 General Biology II  
(Spring Only) A survey of the basic principles of biology. Topics include animal structure and physiology (discussed body system by body system), animal behavior, and ecology. Laboratory (SCIE-1224L) and $60.00 lab fee required.

SCIE 1304 General Botany  
(Prerequisite: SCIE-1214; SCIE-1224) The plant kingdom, emphasizing the anatomy, physiology, taxonomy, and ecological significance of selected plants. The importance of plants as producers is also stressed. Laboratory (SCIE-1304L) and $60.00 lab fee required.

SCIE 2104 Organic Chemistry I  
(Fall Alternate Years) The chemistry of carbon covering the structure, nomenclature, physical properties, preparation and reactions of organic compounds. The laboratory emphasizes basic skills in synthesis, isolation, and identification of organic substances. Laboratory (SCIE-2104L) and $60.00 lab fee required.

SCIE 2114 Organic Chemistry II  
(Spring Alternate Years) A continuation of SCIE-2103 with special emphasis on biologically important compounds. Laboratory emphasis is qualitative analysis of organic compounds. Laboratory (SCIE-2114L) and $60.00 lab fee required.

SCIE 2304 Scientific Origins  
(As Needed) The study of the creation model of origins verses the evolutionary model from biblical, scientific, and philosophical perspectives. Topics include creation week, the flood, astronomy, geology and biology. Laboratory (SCIE-2304L) and $60.00 lab fee required.

SCIE 2314 Ecology  
(Spring Alternate Years) The principles of ecology including the ecosystem, food chains, energy flow, adaptation, and the biotic and abiotic components of the biosphere. Attention given to man's role in the balance of nature and in the best use of natural resources. Laboratory (SCIE 2314L) and $60.00 lab fee required.
SCIE 2404 Human Anatomy and Physiology I  
4 credit hours  
(As Needed) (Prerequisite: 1224 preferred) Introduction to the structure and function of the human body at the microscopic and gross levels. Areas of study include the language of anatomy, cells and tissues, bones, muscles, joints, and the nervous system. Laboratory (SCIE 2403L) and $60.00 lab fee required.

SCIE 2414 Human Anatomy and Physiology II  
4 credit hours  
(As Needed) (Prerequisites: SCIE-1224 and SCIE-2404; Department chair approval) Continued study of the structure and function of the human body. Topics include respiratory, lymphatic, immune, digestive, urinary, and reproductive systems (including an overview of embryology). Laboratory (SCIE-2413L) and $60.00 lab fee required.

SCIE 2424 Comparative Anatomy  
4 credit hours  
(As Needed) (Prerequisites: SCIE-1224 preferred; Department chair approval) Comparison of invertebrate life with vertebrate life at the anatomical level leading up to behavioral differences. Physiological and ecological perspectives will be used to discuss a wide variety of selected invertebrates, fishes, amphibians, reptiles, birds, and mammals. Laboratory (SCIE-2424L) and $60.00 lab fee required.

SCIE 3103 Biochemistry  
3 credit hours  
(Fall Alternate Years) (Prerequisite: SCIE-1214 and SCIE-2114) The study of the chemistry of life. Topics include protein structure and function, DNA, RNA, enzymes, carbohydrates, sugars, metabolic cycles, fatty acids, biological membranes, lipids, hema, nucleotides, genetic information processes, molecular immunology, membrane transport, hormone action, viruses, and oncogenes.

SCIE 3503 Microbiology  
3 credit hours  
(As Needed) (Prerequisite SCIE-1214 or permission of instructor) Pathogenic, parasitic, saprophytic, and autotrophic forms of protozoan, bacteria, algae, and fungi are viewed with attention given to their structure, function, and habitat.

SCIE 3513 Cell Biology  
3 credit hours  
(As Needed) (Prerequisite: SCIE-1214 or permission of instructor) Cell organelles and cell physiology. Topics include biochemistry, enzyme kinetics, energy conversion, and molecular genetics.

SCIE 3523 Molecular Biology  
3 credit hours  
(Fall Alternate Years) (Prerequisite: SCIE-1214 or permission of instructor) An introduction to the biological world at the molecular level. The focus of the class will be guided by the central dogma of molecular biology to understand the relationship of DNA, RNA, and protein in a cell.

SCIE 3603 Genetics  
3 credit hours  
(As Needed) (Prerequisite: SCIE-1214 or permission of instructor) Probability, Mendelian ratios, genetic coding, recombination, protein synthesis, molecular genetics and the practical application of genetic principles are studied.

SCIE 4603 Developmental Genetics  
3 credit hours  
(As Needed) (Prerequisite: SCIE-3603) An introduction to the underlying genetic basis for development of several model organisms. Emphasis will be placed on how gene expression is controlled through various mechanisms between different cell types throughout embryo development and beyond.

SCIE 4613 Human Genetics  
3 credit hours  
(As Needed) (Prerequisite: SCIE-3603) This course will focus on many genetic disorders. Specifically, various approaches will be discussed as to how disease genes are mapped, identified, and treated using various genetic engineering strategies.

SCIE 4703 Bacterial Pathogenesis and Immunology  
3 credit hours  
(As Needed) (Prerequisite: SCIE-3503) An overview of the different strategies bacteria use to cause disease. Disease strategies will be understood in terms of the bacteria and its host’s immunologic response. A broad number of pathogenic bacteria will be studied.
SCIE 4713 Bacterial Physiology  3 credit hours
(As Needed) (Prerequisite: SCIE-3503) This course will examine the underlying metabolic, catabolic, genetic, and ecological principles that guide bacterial growth.

SCIE 4723 Virology  3 credit hours
(As Needed) (Prerequisite: SCIE-4703) An overview of the different mechanisms viruses use to subvert host processes and cause disease. Basic virus survival will be examined using specific, representative viruses including DNA and RNA viruses.

SCIE 4959 Special Topics  1-3 credits hours
(As Needed) (Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized area in the biological or physical sciences.

SCIE 4969 Special Topics  1-3 credits hours
(As Needed) (Prerequisites: SCIE-4959; Department chair approval; Senior status) An in-depth study in a specialized area in the biological or physical sciences.

SOCIAL STUDIES

SOST 2003 Introduction to Sociology  3 credit hours
(Spring Only) Principles of social activity, the structure of human groups, as well as nature of social interaction, social progress, and social changes serve as an introduction to sociology.

SOST 2203 Introduction to Political Science  3 credit hours
(Fall Only) Political processes, institutions of contemporary societies, and an introduction to the concepts and methods of political science are introduced.

SOST 2403 World Regional Geography  3 credit hours
(Spring Only) A survey of the relationship of man to his physical and cultural surrounding in the modern world.

SOST 3003 Social Institutions  3 credit hours
(As Needed) The origin, development and functions of society's major institutions, together with a study of the relationships existing between them.

SOST 3023 Social Problems  3 credit hours
(As Needed) A Christian approach to the analysis of current social problems and suggestions for solving these major social problems are discussed.

SOST 3103 Food and Culture  3 credit hours
(As Needed) A study of the influence of cultural pattern on food habits evident in acceptable food sources, service, preparation and preservation.

SOST 3203 History of American Government  3 credit hours
(Fall Only) The organization, process, and functions of the national government including contemporary issues and problems are considered.

SOST 3213 State & Local Government  3 credit hours
(As Needed) A study of the political processes, government, and administration of American states, counties, and municipalities. Consideration is given to the implications of Council of Governments and consolidation.

SOST 3233 Political Geography  3 credit hours
(As Needed) Major economic and political structures and geo-political implications of the major regions of the modern world are considered.
SOST 3243 Political Sociology  
(As Needed) (Prerequisites: SOST-2003; SOST-2203) A study of man in his political and social situation with emphasis on power, participation, and ideology. Also considered is the contrast of Christianity with Marxism.

SOST 3603 The Family  
(As Needed) A general structure of growth, development, and problems of the modern family including the relationship between members of the family and their social problems.

SOST 3623 Parenting  
(As Needed) Explores the theories, trends, concepts, strategies and realities of effective parenting beginning with conception and continuing throughout the lifecycle.

SOST 3643 Family Finances  
(As Needed) Theory and application of financial management related to the family throughout the life cycle. Place and function of decision-making in realizing values and economic goals for the benefit of the family.

SOST 3663 Balancing Work & Family  
(As Needed) The management of resources in balancing the multiple roles and responsibilities of family members. Includes the application of critical thinking to resolve issues, prioritize and set goals.

SOST 4959 Special Topics  
(As Needed) (Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized area.

SOST 4969 Special Topics  
(As Needed) (Prerequisites: SOST 4959; Department chair approval; Senior status) An in-depth study in a specialized area.

STATISTICS

STAT 2303 Introduction to Statistics  
(Fall Only) An introduction to the use of statistical methods in the analysis of practical applications in business, education, psychology, and the social sciences. Topics covered include descriptive statistics (frequency distributions, central tendency measures, variability, normal curve transformations, and probability) and inferential statistics (parameter estimates, hypothesis testing, research methodology, the t-test for difference, correlation, analysis of variance, chi-square).

THEOLOGY

THEO 3113 Bible Doctrines I  
(Fall Only) (Prerequisite: BIBL-1113, 1413) A study of the Biblical doctrines of the Scriptures, God (including the Trinity and God the Father), the Lord Jesus Christ, and the Holy Spirit. $60.00 fee required.

THEO 3123 Bible Doctrines II  
(Spring Only) (Prerequisite: BIBL-1113, 1114) A study of the Biblical doctrines of angels (including Satan and fallen angels), mankind, sin, salvation, the church, and last things (future things). $60.00 fee required.

THEO 3313 Bibliology  
(Fall Only) A study of the meaning and significance of revelation, inspiration, illumination, and the canonicity of the Bible.

THEO 3323 Theology Proper (The Study of God) and Pneumatology  
(Spring Only) An examination of the Biblical doctrine of God, including the Trinity, God the Father, and God the Holy Spirit.
THEO 3333 Christology and Soteriology 3 credit hours
(Fall Only) A study of the nature and work of the Lord Jesus Christ, including His preincarnate state, His incarnation, His earthly life and ministry, and His crucifixion and resurrection. Also included is a study of the Biblical doctrine of salvation.

THEO 3343 Angelology, Anthropology and Hamartiology 3 credit hours
(Spring Only) An examination of the Biblical doctrine of angels (including Satan and fallen angels), mankind, and sin.

THEO 3353 Ecclesiology: The Study of the Church 3 credit hours
(Fall Only) A detailed study of the doctrine of the church. The origin and nature of the church are discussed along with the organization, ordinances, and mission of the church. The meaning and significance of the church as the body of Christ is also discussed.

THEO 3363 Eschatology: The Study of Future Things 3 credit hours
(Spring Only) A discussion of Biblical prophecy. Includes an explanation of the history and differences between premillennialism, amillennialism, and postmillennialism. The pretribulational, premillennial position is set forth in relation to the future of the church, Israel, and the world. The institution, nature, and consummation of the millennial kingdom are studied.

THEO 3513 Apologetics 3 credit hours
(As Needed) (Prerequisite: BIBL-1113, BIBL-1413) A consideration of both the factual evidences and the philosophical arguments in support of the Christian faith. The major objections to Christianity are considered and answered.

THEO 4959 Special Topics 1-3 credit hours
(As Needed) (Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized area.

THEO 4969 Special Topics 1-3 credit hours
(As Needed) (Prerequisites: THEO-4959; Department chair approval; Senior status) An in-depth study in a specialized area.

GRADUATE EDUCATION COURSE DESCRIPTIONS

EDUC 5003 Introduction to Statistics 3 credit hours
Designed to provide the student with a basic understanding and use of statistical methods in the analysis of their practical application within education. Descriptive and inferential statistical measures and testing are covered. Descriptive statistical topics include frequency distributions, measures of central tendency, variability, normal curve, hypothesis testing, research methodology, the t–test for differences, correlations, Analysis of Variance, and Chi squared testing.

EDUC 5013 Advanced Statistics for Educators 3 credit hours
(Prerequisite: EDUC-5003) An introductory course in statistical methods used by educators, including descriptive statistics, inferential statistics, and probability.

EDUC 5023 Educational Assessment 3 credit hours
(Prerequisite: EDUC-5003) The student will study the principles and methods of analyzing and using good teacher-designed tests and observational instruments for assessing student learning. Consideration will be given the parts of a school standardized testing program consistent with the school's philosophy and curriculum design. The student will be able to interpret standardized test score reports for parents and be able to use them for curriculum and instructional improvement.

EDUC 5033 Philosophy of Education 3 credit hours
A survey and comparison of various philosophies of education with Christian education principles. Current educational positions on a variety of issues are compared with a study of the Scriptural position on these issues. The student will formulate his/her personal philosophy of Christian education consistent with biblical revelation.
EDUC 5043 Curriculum Development 3 credit hours
The student will be introduced to the factors affecting the development of a school curriculum and the procedures for establishing an appropriate curriculum design for a Christian school. The student will understand curriculum scope and sequence as well as horizontal and vertical curriculum design of a school. Consideration is given to ways of evaluating the effectiveness and appropriateness of the school’s curriculum for the ongoing process of curriculum improvement.

EDUC 5053 Computer Applications for Instruction 3 credit hours
Computer concepts and operations (hardware and software) that can be used by teachers in classroom instructional procedures will be analyzed and evaluated in this course. (Course fee: $25.00)

EDUC 5063 Principles of Effective Teaching 3 credit hours
The student will investigate foundational principles and methods for instruction and communication within the classroom. Attention is given to professionalism, instructional planning, teaching strategies, and instructional effectiveness, assessment, verbal/nonverbal communication, and classroom management.

EDUC 5073 Educational Psychology and School Counseling 3 credit hours
The student will investigate psychological principles as they relate to human learning and development. Methods for formulating, implementing, and maintaining school counseling and advisement programs will be studied.

EDUC 5083 Education of the Exceptional Child 3 credit hours
The student will learn the characteristics of children with mild exceptionality including those who are mentally, emotionally, physically, and learning disabled. The student will learn different teaching strategies to meet the more fully the needs of the exceptional child.

EDUC 5093 Classroom Motivational Techniques 3 credit hours
The student will assess the relative merits of various models and techniques for motivation in a classroom setting. The correlation among child development, motivation, and conformity with biblical principles is an integral component of the class. Emphasis is also placed upon learning styles, personality type, and current issues in brain research.

EDUC 5103 Administration of Early Childhood Programs 3 credit hours
Philosophy, objectives and methods for organizing and operating a kindergarten, nursery school, day-care center and play group for children below six years of age. Also includes the planning of pre-school facilities and the selection of equipment and personnel.

EDUC-5113: Early Childhood Education: Advanced Methods and Materials 3 credit hours
This course considers the best practices in teaching early childhood students and the match between methods and various materials. The best use of equipment and materials to develop the necessary skills and knowledge needed to give children the best beginning in learning. This course will include reading and research on the subjects under consideration.

EDUC 5303 Elementary School Curriculum 3 credit hours
The student will understand the theoretical construct involved in the various curriculum models studied as well as the process for curriculum development, scope and sequence, and the continual process of curriculum improvement in an elementary school and classroom setting.

EDUC 5313 Diagnostic Procedures in the Elementary Classroom 3 credit hours
(Prerequisites: EDUC-5023 or consent of the instructor) The student will learn procedures, methodologies, and materials available to the elementary classroom teacher for student assessment purposes.

EDUC 5323 Remedial Procedures in the Elementary Classroom 3 credit hours
(Prerequisite: EDUC-5313) The student will learn procedures, methodologies, and materials available to the elementary classroom teacher for student remediation purposes.
EDUC 5333 Developing Creativity and Thinking Skills In Elementary Students  3 credit hours
The student will investigate teaching strategies and materials to be used for the development of higher-order thinking skills in an elementary setting.

EDUC 5343 Teaching the Gifted Elementary Student  3 credit hours
The student will study instructional systems and strategies in terms of their effectiveness with gifted children in various educational environments and curricula.

EDUC-5353: Advanced Teaching of Reading  3 credit hours
This course is a survey and research into the variety of methods and approaches to teaching reading to students. Emphasis will be given to a mastery of the teaching of phonics. The course will consider approaches to teaching reading with the variety of learning styles found in different students as well as the affect of student learning preferences on the teaching techniques utilized by the teacher.

EDUC 5503 Secondary School Curriculum  3 credit hours
The student will understand the theoretical construct involved in the various curriculum models studied as well as the process for curriculum development, scope and sequence, and the continual process of curriculum improvement in a secondary school and classroom setting.

EDUC 5513 Developing Critical Thinking Skills in Secondary Students  3 credit hours
The student will investigate teaching strategies and materials to be used for the development of higher-order thinking skills in a secondary setting.

EDUC 5523 Reading and Writing in the Content Subjects  3 credit hours
In this course the student will develop the techniques for assisting secondary students in all content areas to improve their reading skills of comprehension (literal, inferential, and analytical/critical) as well as their writing skills of organization and expression.

EDUC-5533 Advanced Methods of Teaching Middle and High School  3 credit hours
This course offers students an opportunity to study pedagogy specifically geared toward middle and high school students. A critical look will be taken at lesson planning, delivery, and assessment. Classroom logistics and contemporary issues in instruction will also be discussed.

EDUC 5603 Differential Instructional Techniques  3 credit hours
The student will understand the theoretical construct involved in the various curriculum models studied as well as the process for curriculum development, scope and sequence, and the continual process of curriculum improvement in a secondary school and classroom setting.

EDUC-5653 History of Education in American Culture  3 Hours Credit
This course looks at the roots of American education in European Religious thought and Enlightenment thinking and follows its progress from 1620 until contemporary times. This course considers the affect of education on American life, customs, and issues impacting the historical and cultural development of life in America.

EDUC 5703 School Organization and Administration  3 credit hours
The student will analyze the duties and responsibilities of the Christian school administrator. Special attention will be given to the legal basis for a Christian school and the structure of Christian school governance. School law and student management as well as student enlistment are addressed in this course.

EDUC 5713 Strategic Planning for Educational Leadership  3 credit hours
A presentation of the principles and practices involved in strategic planning, including those of problem-solving and goal-setting as pre-requisites to strategic planning, as applicable to various institutional and ministry settings. Included in the course are issues relating to the perspective, prospects, and preparations needed for effective strategic planning.

EDUC 5723 School Business Management and Development  3 credit hours
The student will learn the principles for the management of school business affairs. This will include the use of time, space, and physical resources. The financial management includes recording and accounting for receipts and expenditures as well as inventory accounting and reporting of financial resources to the school board. Attention will be given to the issue of initiating a development program for the school.

**EDUC 5733 Educational Leadership and Instructional Supervision** 3 credit hours
The student will learn a variety of methods and techniques to become a more effective educational leader and facilitator when working with board members, other administrators, teachers, staff, parents, and students.

**EDUC 5743 School Law** 3 credit hours
An introduction to the legal issues related to American education. Consideration is given to Constitutional law and contract law and its implications for private, religious, and public schools. Case law and Tort law is considered in relation to employment and dismissal policies and practices and teacher and student rights.

**EDUC 5803 Practicum in Instructional Effectiveness** 3 credit hours
In this course the student will work with an approved active Christian school curriculum director or supervisor of instruction on a daily basis for one full semester in the school setting. This course is required for a student majoring in Instructional Effectiveness who has never served in such a position. The student has one year to complete this course.

**EDUC 5813 Practicum in Educational Leadership** 3 credit hours
In this course the student will work with an approved active school administrator on a daily basis for one full semester in the school setting. This course is required for the student who has not held an administrative position in a school prior to pursuit of this degree. The student has one year in which to complete this course.

**EDUC 5903 Educational Research Design** 3 credit hours
(Prerequisite: EDUC-5013) The student will gain a basic introduction to educational research with emphasis on research design, the tools of research, and the development of a research proposal.

**EDUC 5913 Directed Research in Education** 3 credit hours
(Prerequisites: EDUC-5013 and EDUC-5903) Under the direction of a faculty member, the student will conduct the research project proposed in EDUC-5903.

**EDUC 5923 Special Topics in Instructional Effectiveness** 3 credit hours
This course is provided for the special needs and interest of the student. The Director of Graduate Studies in Education will determine the topics of the course based upon the interest level of the student and the relevancy of the topic to instructional effectiveness.

**EDUC 5933 Special Topics in Educational Leadership** 3 credit hours
This course is provided for the special needs and interest of the student. The Director of Graduate Studies in Education will determine the topics of the course based upon the interest level of the student and the relevancy of the topic to educational leadership.

**EDUC 5943 Directed Studies in Instructional Effectiveness in the Elementary School** 3 credit hours
The student will select a topic of special interest or need in collaboration with a member of the graduate faculty and will engage in a learning activity directed toward that interest or need under the direction of the graduate faculty member. The student has one year to complete this course.

**EDUC 5953 Directed Studies in Instructional Effectiveness in the Secondary School** 3 credit hours
(Prerequisite: EDUC-5943) The student will select a topic of special interest or need in collaboration with a member of the graduate faculty, and engage in a learning activity directed toward that interest or need
under the direction of the graduate faculty member. The student has one year to complete this course.

EDUC 5963, 5973 Directed Studies in Educational Leadership I & II 3 credit hours each
The student will select a leadership topic of special interest or need in collaboration with a member of the graduate faculty, and engage in a learning activity directed toward that interest or need under the direction of the graduate faculty member. The student has one year to complete this course.

GRADUATE ENGLISH COURSE DESCRIPTIONS

ENGL-5003 Creative Writing 3 credit hours
This course involves the discovery, discussion, and practice of the elusive but essential qualities that characterize imaginative and unique styles in poetry, essays, and short stories. Manuscripts are presented in class to be considered for constructive critical evaluation and comment by the instructor and students.

ENGL-5103 Studies in British Literature 3 credit hours
This is an advanced study in British Literature from generic, historical, thematic, or theological perspectives not included in the regular curriculum. Topics may change from term to term.

ENGL-5203 Studies in American Literature 3 credit hours
This is an advanced study in American Literature from generic, historical, thematic, or theological perspectives not included in the regular curriculum. Topics may change from term to term.

ENGL-5713 History of the English Language 3 credit hours
This course is a survey of the history of the English language, beginning with its Indo-European background, tracing the development of Old, Middle, and Modern English through major changes in vocabulary, sound, word formation and syntax.

ENGL-5033 Advanced Composition 3 credit hours
The course involves the development and application of the skills of effective writing pertinent to expository and persuasive essays that exhibit logic, coherence, structural soundness, and the exactness in grammar and mechanics characteristic of competent thinking and writing.

ENGL-5703 Studies in Literary Criticism 3 credit hours
This course is a survey of the foundations of literature by reading and studying critical essays about the nature, purpose, quality, and kind of literature, beginning with ancient examples and continuing to the present. Texts written by writers and critics from Homer to Sartre are studied.

ENGL-5959 Special Topics in English 3 credit hours
This is an in-depth study of any author, genre, or topic within the field of English that may not be offered through another course within the semester.

GRADUATE HISTORY COURSE DESCRIPTIONS

HIST-5653: History of Education in American Culture 3 credit hours
This course looks at the roots of American education in European Religious thought and Enlightenment thinking and follows its progress from 1620 until contemporary times. This course considers the affect of education on American life, customs, and issues impacting the historical and cultural development of life in America.

Leadership Studies - Doctor of Philosophy (Ph.D.)
LEAD 7003 Leadership Theory, Practice, and Research Methods 3 credit hours
This course introduces the student to the field of leadership studies and provides an overview of leadership theories and doctoral-level research principles.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEAD 7013</td>
<td>Theological Development</td>
<td>3 credit hours</td>
</tr>
<tr>
<td>LEAD 7023</td>
<td>Human Development</td>
<td>3 credit hours</td>
</tr>
<tr>
<td>LEAD 7033</td>
<td>Societal Development</td>
<td>3 credit hours</td>
</tr>
<tr>
<td>LEAD 7043</td>
<td>Organizational Development</td>
<td>3 credit hours</td>
</tr>
<tr>
<td>LEAD 7053</td>
<td>Research Methods II</td>
<td>3 credit hours</td>
</tr>
<tr>
<td>LEAD 7093</td>
<td>Advanced Research Methods and Design</td>
<td>3 credit hours</td>
</tr>
<tr>
<td>LEAD 7116</td>
<td>Organizational Communication, Persuasion and Conflict Resolution</td>
<td>6 credit hours</td>
</tr>
<tr>
<td>LEAD 7126</td>
<td>Strategic Planning In Organizational Change</td>
<td>6 credit hours</td>
</tr>
<tr>
<td>LEAD 7136</td>
<td>Leadership, Values, Policy and Culture</td>
<td>6 credit hours</td>
</tr>
</tbody>
</table>

This six-hour content block studies the interrelatedness and necessity of vision, mission and planning for organizational leadership and strategic planning as it impacts the nature and scope of organizational leadership. This course also studies (a) organizational decision making, (b) organizational change including resistance to change, and (c) organizational culture as it relates to decision making and change.

This course focuses on values, ethics and contemporary organizational leadership in a number of interrelated ways. It is concerned with how the values and ethics of an organization are established and managed and how they are influenced by the personal beliefs, values and ethical standards of the individual leader. It deals, in turn, with how an organization and its leaders can induce changes in the values and ethical behavior of the communities and cultures within which they reside and operate. The course gives particular attention to how leaders and their organizations can influence public policy. At the same time, the course examines how values and ethical behavior prominent in the current, external organizational environment and embedded in public policy often affect the values and ethics of individual organizations and their leaders.
LEAD 7206 Contemporary Issues in Educational Leadership 6 credit hours
This course examines the major contemporary issues impacting education leadership. Students will evaluate the issues, attempt solutions, and develop personal professional positions. In a broader context, the education profession is affected by numerous and diverse issues that are highly political, emotional, and complex. Students will understand the issues and the effects the issues have on the profession as well as formulating a personal response to the issues.

SEMINARY COURSE DESCRIPTIONS

Biblical Studies

BIBL 5113 Old Testament Survey 3 credit hours
A course presenting the backgrounds and messages of the Old Testament books. Special attention is given to the first chapters of Genesis and the national history of Israel. Significant features of each book are pointed out, and timeless, universal truths in each book are emphasized. Required for students without undergraduate equivalence. $60.00 fee required.

BIBL 5123 Old Testament Literature 3 credit hours
Selected, representative types of Old Testament literature, such as law, history, poetry, wisdom, and prophecy, will be treated in an expository manner. Concern will be shown for Hebrew thought-patterns and historical-cultural context as important ingredients in to sound exposition.

BIBL 5413 New Testament Survey 3 credit hours
A course presenting the backgrounds and messages of the New Testament. Special emphasis is given to the significance of the crucifixion and resurrection of the Lord Jesus Christ, and to certain books such as the Gospel of Matthew and the Acts of the Apostles. Significant features of each book are pointed out, and timeless, universal truths in each book are emphasized. Required for students without undergraduate equivalence. $60.00 fee required.

BIBL 5423 New Testament Literature 3 credit hours
Selected, representative types of New Testament literature will be treated in an expository fashion. Selections will come from the Johannine, Pauline, and Hebrew Christian material. Attention will be given to the contribution which the historical and cultural context makes to a sound hermeneutical understanding of the Biblical material.

BIBL 5433 Teachings of Jesus Christ 3 credit hours
A consideration of the teachings of Christ in the Gospels both as to method and content. Special attention is given to the great discourses and the parables.

BIBL 5443 Parables of Jesus Christ 3 credit hours
A study of the significance of the parabolic teaching of Christ, including a consideration of valid interpretive principles.

BIBL 5513 Life and Ministry of Jesus Christ 3 credit hours
A course of study giving special attention to the key events and characteristics concerning the person and work of Christ. $60.00 fee required.

BIBL 5613 Biblical Perspective of Women 3 credit hours
(Prerequisites: BIBL-5113, BIBL-5413) Designed to help women develop a biblical philosophy of womanhood and fulfill their purpose in life through conformity to and expression of the same. Included in the course are studies of various women in the Bible, an in-depth study of Proverbs 31 and Titus 2, and other passages relating to women.

BIBL 5713 Bible Study Methods 3 credit hours
Within the parameters of and with emphasis placed on inductive principles, various methods of Bible study that contribute to effective, personal spiritual growth are discussed; methods resulting in individual
ability to study, understand, interpret, and apply the Scriptures independently. Practical instruction and guidance are provided to enable profitable, effective effort by the student. Helpful study tools are discussed, including computer software, concordances, words studies, grammatical analysis, and commentaries. The proper steps and procedures for conducting effective, personal Bible study and communicating the same in written form are presented.

**BIBL 5723 Biblical Hermeneutics**  
A study of the principles of Biblical interpretation in all of its basic aspects such as theological, historical, cultural, grammatical, and literary. This includes particular topics such as typology, symbolism, prophecy, figures of speech, and parables.

**BIBL 5733 Introduction to Exposition**  
(Prerequisite: BIBL-5723) A study of the expository principles that enable a student to discover the natural expository outline of a passage of Scripture and the principles for transforming the outline into a sermon.

**BIBL 6013 Great Texts**  
The principles of exegesis are applied to the Great Texts. Attention is given to portions of practical and homiletical value. Each of the following courses is assigned two hours credit.

**BIBL 6023 Daniel–Revelation**  
A study of the books of Daniel and Revelation. Following a brief exposure to apocalyptic genre (both inside and outside the Bible), an analytical study of Daniel is made in connection with its historic setting and prophetic production. The prophesies of the Revelation are studied in detail and comparisons are made with the predictions of Daniel.

**BIBL 6033 James & Galatians**  
An exegetical study and comparison of two of the earliest NT epistles. Special attention will be given to the apparent contrast and conflict between the two epistles with respect to the theology of faith and works.

**BIBL 6043 2 Peter & Jude**  
An exegetical study and comparison of 2 Peter and Jude. Special attention will be given to the apparent similarities and resultant debate over composition and authorship.

**BIBL 6043 Romans**  
(Prerequisite: BIBL-1413) An exegetical study of the Epistle to the Romans. Special attention will be given to authorship, purpose, and outline. The contributions of the epistle to an understanding of justification, the place of Israel, and personal holiness will be addressed.

**BIBL 6063 Life & Letters of Paul**  
(Prerequisite: BIBL-5413) Synthetical study of the life and times of the Apostle Paul. Cultural and historical background of Asia Minor, Grecian and Roman world are studied, analyzing the epistles of Paul and their practical value today.

**BIBL 6113 Old Testament Introduction**  
Advanced introduction to the Old Testament, including the literary criticism of the Pentateuch and other sections of the Old Testament.

**BIBL 6203 Eng. Bible Exegesis: Pentateuch**  
The principles of exegesis are applied to the Pentateuch. Attention is given to portions of practical and homiletical value. Each of the following courses is assigned two hours credit.

**BIBL 6213 Messianic Prophecy (English Bible)**  

**BIBL 6223 Eng. Bible Exegesis: Historical Books**  
3 credit hours
The principles of exegesis are applied to the Historical Books. Attention is given to portions of practical and homiletical value.

**BIBL 6233 Eng. Bible Exegesis: Poetical Books**  
3 credit hours  
The principles of exegesis are applied to the Poetical Books. Attention is given to portions of practical and homiletical value.

**BIBL 6243 Eng. Bible Exegesis: Prophetical Books**  
3 credit hours  
The principles of exegesis are applied to the Prophetical Books. Attention is given to portions of practical and homiletical value.

**BIBL 6413 New Testament Introduction**  
3 credit hours  
A study of the books of the New Testament, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

**BIBL 6503 English Bible Exegesis: Synoptic Gospels**  
3 credit hours  
A course considering the synoptic gospels (Matthew, Mark, & Luke), focusing on the harmony of the same. The course gives attention and evaluation to the available options for harmonizing these gospel accounts as well as tracing the chronology of the historic accounts.

**BIBL 6513 English Bible Exegesis: John**  
3 credit hours  
A course considering this distinctive gospel account. The course considers the unique character and exegetical content of the book.

**BIBL 6523 English Bible Exegesis: Acts**  
3 credit hours  
A course centering upon a practical and exegetical consideration of the book of Acts, giving special attention to the vital interpretive features of the book.

**BIBL 6533 English Bible Exegesis: Pauline Epistles**  
3 credit hours  
A study of the Pauline Epistles of the New Testament, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

**BIBL 6543 English Bible Exegesis: Prison Epistles**  
3 credit hours  
A study of Ephesians, Philippians, Colossians, and Philemon giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

**BIBL 6553 English Bible Exegesis: Pastoral Epistles**  
3 credit hours  
A study of the General Epistles, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

**BIBL 6563 English Bible Exegesis: General Epistles**  
3 credit hours  
A study of the General Epistles, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

**BIBL 6573 English Bible Exegesis: Revelation**  
3 credit hours  
A study of the book of Revelation, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

**BIBL 6733 Biblical Research and Writing**  
3 credit hours  
A study of research methods for finding relevant information on a Bible-related topic and of the method for writing research papers in proper form and style. Students should take this course early in their programs.

**BIBL 7013 Textual Criticism**  
3 credit hours  
An evaluation of the principles and methods of textual criticism in its endeavor to restore the Old and New Testament autographs. A further design of the course is to acquaint the students with the principal witnesses to the text of the New Testament and with the issues of preservation.

**BIBL 7213 Old Testament Theology**  
3 credit hours
A careful study of the historic progressive self-revelation by God of Himself and His redemptive plan, stressing the Old Testament foundation for Biblical doctrines, beginning with Genesis through Exodus to the Prophets.

BIBL 7303 Hebrew Exegesis: Pentateuch  
(Prerequisite: LANG 7143) The principles of exegesis are applied to the Pentateuch. Attention is given to portions of practical and homiletical value.

BIBL 7313 Messianic Prophecy (Hebrew Bible)  
Readings in the Hebrew text of the major Old Testament Messianic prophecies. Comparison with the Greek text of the New Testament references.

BIBL 7333 Hebrew Exegesis: Poetic Books  
(Prerequisite: LANG 7143) The principles of exegesis are applied to the Poetic Books. Attention is given to portions of practical and homiletical value.

BIBL 7343 Hebrew Exegesis: Prophets  
(Prerequisite: LANG 7143) The principles of exegesis are applied to the books of the Prophets. Attention is given to portions of practical and homiletical value.

BIBL 7513 New Testament Theology  
A study of the theological perspective and emphasis of each of the New Testament writers.

BIBL 7603 Greek Exegesis: Gospels  
(Prerequisite: LANG 6043) The principles of exegesis are applied to the Gospels of the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7613 Greek Exegesis: John  
(Prerequisite: LANG 6043) The principles of exegesis are applied to the book of John in the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7623 Greek Exegesis: Acts  
(Prerequisite: LANG 6043) The principles of exegesis are applied to book of Acts in the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7633 Greek Exegesis: Pauline Epistles  
(Prerequisite: LANG 6043) The principles of exegesis are applied to the Pauline Epistles of the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7653 Greek Exegesis: General Epistles  
(Prerequisite: LANG 6043) The principles of exegesis are applied to the General Epistles of the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7663 Greek Exegesis: Hebrews  
(Prerequisite: LANG 6043) The principles of exegesis are applied to the book of Hebrews in the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7673 Greek Exegesis: Revelation  
(Prerequisite: LANG 6043) The principles of exegesis are applied to the book of Revelation in the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7713 Computer-Assisted Biblical Exegesis  
Recognizing the strategic stewardship of time, depth of study, and breadth of accuracy computer technology offers for academic pursuits in Biblical studies, this course maximizes the same for the benefit of the busy professor, seminarian, or college student. The course is designed to train the participant in the
optimum use of one of a number of leading Bible Software programs, including BibleWorks, Logos, PC Study Bible (Bible Soft), Pradis (Zondervan), Quick Verse, or WordSearch. The course implements and optimizes the use of computer Bible software for Biblical exegesis consistent with sound hermeneutical principles as communicated in BIBL-5723 Biblical Hermeneutics and BIBL-5733 Introduction to Exposition.

**BIBL 7959, 7969 Special Studies in Biblical Research**
3 credit hours
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

**BIBL 7113 Biblical Archaeology**
3 credit hours
A brief introduction to the methods of archaeological research, a survey of the major archaeological discoveries relating to the New Testament, and a study of the use of archaeology in Biblical studies.

**BIBL 7123 The Dead Sea Scrolls**
3 credit hours
A survey of the discoveries and origin of the Qumran Community, its beliefs and practices, the relationship of the finds to Old Testament studies, and the light thrown upon New Testament backgrounds. Selected portions are read in Hebrew or Aramaic as desired.

**BIBL 7133 Historical Geography of Biblical Israel**
3 credit hours
Built on a commitment to the biblical ‘theology of land,’ a study of the primary physical and topographical features of the land is followed by a selective survey of the historical geography of the various periods in the history of Biblical Israel, from the pre-Abrahamic periods forward to the beginnings of the Church. Hermeneutical influences are examined and varied, multi-media tools are utilized. An optional trip to the Holy Land for additional credit also may be offered.

**BIBL 7213 The Use of the Old Testament in the New Testament**
3 credit hours
(Prerequisites: LANG 5023 and LANG 6123 recommended) A textual, hermeneutical, and theological investigation into selected Old Testament quotations in the New Testament.

**BIBL 8219, 8229 Old Testament Seminar**
3 credit hours
An advanced study of selected Old Testament themes.

**BIBL 8313 Old Testament Word Studies**
3 credit hours
A study of the most theologically significant and exegetically problematic words of the Old Testament, designed to develop skill in studying Hebrew words by tracing their etymology and usage.

**BIBL 8613 New Testament Word Studies**
3 credit hours
A study of the most theologically significant words of the New Testament, considering both etymology and usage.

**BIBL 8819, 8829 New Testament Seminar**
3 credit hours
A study of selected topics in the New Testament.

**BIBL 8919 Research in the New Testament I**
1-3 credit hours
A limited number of credit hours may be awarded for guided research that is independent of course work. The special problem or area of investigation must be chosen strictly within the field of this department, be stated exactly in written form, receive the approval of the department head, and be pursued in residence under his supervision. The project undertaken must lead to the production of a research paper, produced in good style with complete bibliography. The number of hours are determined by the department head (not over three).

**BIBL 8929 Research in the Old Testament II**
1-3 credit hours
A limited number of credit hours may be awarded for guided research that is independent of course work. The special problem or area of investigation must be chosen strictly within the field of this department, be stated exactly in written form, receive the approval of the department head, and be pursued in residence under his supervision. The project undertaken must lead to the production of a research paper, produced
in good style with complete bibliography. The number of hours are determined by the department head (not over three).

Christian Ministries

CHMN 5013 Christian Life and Evangelism 3 credit hours
Examines the terms of salvation and applies them to the personal approach, discussion, and appeal in personal evangelism. Consideration is given to various specialty groups.

CHMN 5113 Discipleship I - Introduction to Disciplines in Discipleship 3 credit hours
Discipleship I introduces the student to a Biblically, grammatically correct understanding of the Great Commission and initiates the student in the discipling process and practice. The course also serves as the first of five courses in a possible concentration in discipleship for those students seeking such a concentration. Discipleship I covers the relationship of the believer to the Great Commission, issues of personal and spiritual management, evangelism, and basic Christian living. The student is initiated to being both personally discipled and prepared to disciple others through this course.

CHMN 5123 Discipleship II - Developing Disciplines in Discipleship 3 credit hours
(Prerequisite: CHMN-5113) Discipleship II builds on the personal and spiritual management disciplines and on the evangelism disciplines developed in Discipleship I. In addition this course introduces and initiates the training cycle of the disciple in the biblical principles and practices necessary for effective follow-up, teaching, and learning; i.e. the effective discipling of others.

CHMN 5133 Discipleship III - Deepening Disciplines in Discipleship 3 credit hours
(Prerequisite: CHMN-5123) Discipleship III deepens the disciple’s disciplines and understanding of disciplship itself, its focal point and the commitment necessary on the part of the disciple himself/herself. Personal maturation in the areas of God’s will, spiritual reproduction, and interpersonal relationships is developed. Also included are the disciplines necessary for developing effective Bible studies, pacesetting, disciple selection, and teamwork. Leadership principles are introduced at the conclusion.

CHMN 5143 Discipleship IV - Character, Leadership, and Christ 3 credit hours
(Prerequisite: CHMN-5133) Discipleship IV wraps up the core discipleship disciplines, dealing with issues involved directly in developing Christian character and leadership skills. An overview of the Messianic theme of the Bible is included in this component of the discipleship sequence. All this in the context of continuing personal, spiritual discipline and growth practices.

CHMN 5153 Discipleship V - Discipling Implementation Strategies 3 credit hours
(Prerequisite: CHMN-5113; CHMN-5123) Discipleship V introduces the developing disciple to the issues and strategies necessary for initiating and implementing a discipleship ministry in personal and local church settings. Character, commitment, and vision assessment and development are addressed in the course. This course provides both inspiration and instruction regarding the establishment of local church strategies for disciplship. Completing the discipleship concentration, this course focuses on the prerequisites and provides guidance for effecting active, Biblical disciplship.

CHMN 5213 Ministry to Children 3 credit hours
A study of the needs and developmental characteristics of children through the elementary age. Emphasis is placed upon teaching methods and a Biblical theology of children's ministry, with observation and actual ministry to children required.

CHMN 5303 Foundations of Youth Ministry 3 credit hours
A study of such youth ministry foundations as theology of youth ministry, history of youth ministry, psychology of adolescence, and youth culture. This course culminates in the development of a systematic philosophy of youth ministry.

CHMN 5343 Youth Ministry Programs 3 credit hours
A survey of such programs as teen evangelism, counseling youth, participative Bible studies, discipleship strategies, youth choirs and ensembles, camps and retreats, and more.

CHMN 5413 Women in Church History 3 credit hours
A study of the impact of women on church history from the first century to the present and their influence as wives, mothers, authors, educators, social workers, speakers, composers, missionaries, queens, parachurch leaders, visionaries, and martyrs.

**CHMN 5423 Ministry of Women** 3 credit hours
A course dealing with the ministry of women from both the Biblical and historical perspectives. A major concentration is placed upon the varied avenues of ministry afforded women on the contemporary scene, and upon practical insights for those planning involvement in these avenues of ministry. The role of women in the early church is discussed, and a study of current issues of feminism and how these affect the home and the church is included.

**CHMN 5433 Biblical Perspective of Women** 3 credit hours
Designed to help women develop a biblical philosophy of womanhood and fulfill their purpose in life through conformity to and expression of the same. Included in the course are studies of various women in the Bible, an in-depth study of Proverbs 31 and Titus 2, and other passages relating to women.

**CHMN 5443 Developing an Effective Women’s Ministry** 3 credit hours
An overview of the opportunities, needs, and purpose of women’s ministries, along with specific strategies which can be used both in the local church and in the community. Outreach events, mentoring, women’s Bible studies, retreats, and other special programs will be covered, and opportunities for direct participation in women's ministries will be given.

**CHMN 5513 Ministry to Adults** 3 credit hours
An analysis of the needs and developmental stages of adults in modern society. Includes a survey of principles of effective programming, adult ministry resources, trends, and practical application of these to the local church.

**CHMN 5613 Discipleship and Christian Education in the Local Church** 3 credit hours
A survey of all the major Christian education ministries in the local church with basic tips on how to organize and operate these. Emphasis is given to resources and effective ministry organizations.

**CHMN 5623 Discipleship and Christian Education Curriculum** 3 credit hours
An overview of curriculum theory and design, with a practical emphasis upon local church curriculum planning. Provides exposure to a wide variety of curriculum materials marketed for local church use, while training the student in the process of curriculum evaluation and selection.

**CHMN 5643 Creative Bible Teaching** 3 credit hours
The presentation of a step-by-step plan for developing life-related Bible lessons. A wide variety of creative approaches to teaching are introduced.

**CHMN 6013 Philosophy of Discipleship and Christian Education** 3 credit hours
A course designed to aid the student in developing a systematic, Biblical-theistic world view, as opposed to a humanistic view of life. Application is made to several practical areas of life. Special attention is given to developing a Biblical model for education.

**CHMN 6203 Mass Evangelism** 3 credit hours
Defines the Biblical foundations and considers the value of various approaches of mass evangelism and follow-up requirements. Attention is given to outlining basic organizational structure. Practical aspects such as promotion, operational techniques, printing press, radio, and television are included.

**CHMN 6423 Teaching the Bible and Devotional Preparation** 3 credit hours
Instruction in the development, preparation, and presentation of devotional messages and Bible studies. Specific applications such as banquets, group discussions, and home Bible studies are addressed. Development of lessons with special emphasis on methods of teaching the Bible and the assimilation of its life principles.

**CHMN 6443 Ministry to Single Women** 3 credit hours
A study of the single woman (unmarried, divorced, widowed) with an emphasis on her needs, interests, activities, programs, and ministry involvement.

CHMN 6453 Spiritual Development and Discipleship of Women  
3 credit hours  
Includes a study of private devotional life, accountability, Bible study for women, discovering God’s will, identifying spiritual gifts, and goal setting. Strategies for women’s ministries, including a study of leadership and discipleship training for women and their specific needs are addressed.

CHMN 6959 Discipleship and Christian Education Seminar I  
3 credit hours  
A course with requirements planned to meet individual needs and professional ministry objectives. Available only to Christian education majors who have taken most of their required Christian education courses.

CHMN 6969 Discipleship and Christian Education Seminar II  
3 credit hours  
(Prerequisite: CHMN-6959) A course with requirements planned to meet individual needs and professional ministry objectives. Available only to Christian education majors who have taken most of their required Christian education courses.

CHMN 6979, 6989 Field Education – Discipleship & Christian Ed. Internship  
3 credit hours  
A supervised field-based training in a local church or a Christian education institution.

CHMN 7023 Life and Ministry of an Evangelist  
3 credit hours  
Observes Biblical precedent for evangelism in general and for the vocational evangelist in particular. This includes an analysis of spiritual gifts with reference to evangelism and considers academic needs, promotions, and contacts for ministry. In addition, the work of an advance agent and the organization for church preparedness are discussed.

CHMN 7043 Church Leadership and Growth  
3 credit hours  
Conducted in a conference format, this course will study the roles of the ministerial staff and church leadership that effect growth in the life of the church. This course is designed for church staff and lay leadership alike. Some of the areas covered may include conflict resolution, ethics in leadership, growing church facilities, improving leadership/communication skills, staying the course, and personal spiritual growth and purity. Several relatively young churches that have experienced phenomenal growth will be examined.

CHMN 7113 Effective Discipleship Strategies  
3 credit hours  
This course is designed to keep the “cutting edge” on the Sunday school in a complex and changing culture.

CHMN 7213 Contemporary Issues in Children’s Ministry  
3 credit hours  
This course considers the problems of today’s children and seeks to guide the Christian educator in his attempts to successfully minister to their needs.

CHMN 7223 Leadership of Summer Ministries  
3 credit hours  
This course is planned to equip Christian educators to organize and administer Christian camps, vacation Bible schools, and other summer ministry programs.

CHMN 7313 Contemporary Issues in Youth Ministry  
3 credit hours  
This course presents an up-to-date report on youth culture trends and the strategies currently being used effectively to minister to teens.

CHMN 7423 The Christian Woman in Leadership  
3 credit hours  
Students will study the role, opportunities, and challenges of the Christian woman as a leader, with special attention to the practical application of the material in a variety of situations that may be faced as a pastor’s wife, a missionary, or another leadership role.

CHMN 7513 Single Young Adult Ministry  
3 credit hours
This course examines the needs and interests of single young adults and offers help in ministering to them in a local church setting.

**CHMN 7523 Contemporary Issues in Adult Ministry**  
This course analyzes the status of various adult age groups in contemporary society and suggests plans for implementing a balanced ministry to adults in the local church.

**CHMN 7533 The Christian Writer**  
This course challenges the Christian leader to publish and gives assistance in the development of his writing skills.

**CHMN 7543 The Church’s Ministry to Families**  
This course tackles the problems associated with building an adequate ministry to the families within a local church. This course explains a variety of functions of small group ministries within the local church and equips church leaders to organize such ministries.

**CHMN 7553 The Dynamics of Small Group Ministry**  
This course explains and evaluates a variety of functions of small group ministries within the local church, and equips church leaders to organize such ministries.

**CHMN 7603 Innovations in Church Ministries**  
This course introduces the student to contemporary innovative programs and methodologies which are currently being utilized in church ministries.

**CHMN 7613 The Christian Education Director in the Local Church**  
A course in the preparation and presentation of evangelistic lessons. This includes an evaluation of the evangelistic lesson, noting its distinctiveness as a lesson type.

**CHMN 7623 Christian Education Curriculum**  
This course teaches the value of a well-coordinated curriculum plan for the church’s educational ministries and alerts the students to contemporary developments in curriculum programs.

**CHMN 7683 Trouble Shooting Christian Discipleship and Christian Education Problems**  
This course tackles some of the more common problems associated with the local Christian education ministry.

**CHMN 7713 Ministry of Music and Worship**  
A study of the Biblical foundations of worship and a consideration of the Biblical principles which should govern both the selection and presentation of Christian music. Special attention is given to the development of a Christian philosophy of music.

**CHMN 7719 Seminar in Worship Studies**  
A course with requirements planned to meet the individual needs and professional ministry objectives.

**CHMN 7723 Music and Worship in the Local Church**  
A course designed to equip the student to direct the various music ministries and to lead the various worship services in the local church—song leading, choir directing, training special groups, and leading special programs.

**CHMN 7743 The Role of Worship Leader in the Local Church**  
A survey and study of the various roles and relationships of the worship leader in the context of the local church. Special emphasis is placed on relationships, especially those between the worship leader and the senior pastor, the other pastoral staff members, vocalists/instrumentalists, and the congregation.

**CHMN 7763 Current and Contemporary Issues in Worship**  
This course examines the needs and interests of single young adults and offers help in ministering to them in a local church setting.
A study of the current trends and issues related to contemporary worship. Special attention is given to various worship models, worship evangelism, cross-cultural issues, and church worship in transition.

**CHMN 7773 Tools & Techniques for the Current And Contemporary Worship Leader**  
3 credit hours
A study of the current, available resources and techniques employed by contemporary worship leaders. Special attention is given to the practical issues related to rehearsal techniques, programming, MIDI technology, sound reinforcement, use of drama, worship events, etc.

**CHMN 7779 Directed Research in Worship Studies**  
Credit: 1–3 hours
Course designed to meet specific needs related to the student's professional objectives or current ministry experiences. Self-study projects are developed through consultation with a faculty advisor.

**CHMN 7813 Christian School Administration**  
3 credit hours
An introduction to and overview and consideration of the various functions of the Christian school, looking specifically at the administrative roles and responsibilities, and the Biblical models applicable for the same.

**CHMN 7823 Christian School Curriculum and Biblical Integration**  
3 credit hours
A course considering appropriate strategies, development, scope and sequence components, and Biblical integration for Christian school curriculum. Current models are also examined and evaluated.

**CHMN 7829 Advanced Seminar for Christian Educators**  
3 credit hours
(Doctoral students only) This course is designed to supplement the student’s regular Christian education program by offering training for areas of Christian education to which he has had inadequate exposure.

**CHMN 7853 Issues in Christian School Administration**  
3 credit hours
The course examines common, current, and continuing, issues in Christian school administration, offering problem-solving techniques and strategies in doing so.

**CHMN 7863 Administration in the Bible College**  
3 credit hours
(Doctoral students only) This course offers training in the major tasks required of those who administer in Bible colleges or Bible institutes.

**CHMN 7959 Special Topics**  
3 credit hours
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

**CHMN 7969 Special Topics**  
3 credit hours
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

**Church History**

**HIST 5703 Survey of Church History**  
3 credit hours
A survey of the important events, movements, and individuals characterizing each period of the church history. Includes an introduction to the study of church history.

**HIST 6713 Ancient Church History: Ancient through the Reformation Periods (100-1648)**  
3 credit hours
A combination of the significant events, movements and figures of the Ancient, Medieval and Reformation periods of Church History.

**HIST 6723 Church History: Modern to the Contemporary Periods (1648-Present)**  
3 credit hours
A consideration of the significant events, movements and figures in the Modern and Contemporary periods of Church History.

**HIST 6733 Baptist History and Distinctives**  
3 credit hours
A study of the origin, development, and various expressions of the doctrines and practices of Baptists. Consideration is also given to distinctive doctrines and current issues.

**HIST 7743 Great Revivals**  
3 credit hours  
A consideration of the significant revival or renewal movements and the key figures associated with them. The primary focus is upon those beginning with the American and British Great Awakening to the Present. Attention will also be given to some of the important issues in revival and evangelism.

**HIST 7959, 7969 Special Topics**  
3 credit hours  
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

**Intercultural Studies**

**ICST 5013 Global Focus of the Local Church**  
3 credit hours  
A course introducing the world missions ministry of the local church grounded in the OT and re-commissioned in the NT. In addition to presenting the Biblical basis for missions, the course identifies Biblical strategies for developing local church missions ministries that motivate and maximize individual and corporate participation.

**ICST 5023 Introduction to Missiology**  
3 credit hours  
An introductory study of the biblical, historical, and cross-cultural aspects of missions. Particular attention is given to strategic concerns impacting the church’s global mission today.

**ICST 5213 Biblical Theology of Missions**  
3 credit hours  
Gives the student a Biblical foundation for missions by tracing the missions theme through the Bible. The course works toward a grasp of the theological factors directly impacting missions.

**ICST 5313 Cultural Anthropology**  
3 credit hours  
A study of world cultures including customs, values, social institutions, languages, arts, and industries. Special attention is given to concepts and field methods needed to understand the society, culture, and customs of an un-reached or un-evangelized people. Students gain a better understanding of their own culture, as well as of other cultures around the world, enabling them to become more effective communicators of the Gospel.

**ICST 6113 Global Expansion of Christianity**  
3 credit hours  
A survey of the history and progress of missions from Apostolic times to the present. A study is made of the lives of great missionaries who have impacted various countries, continents, and cultures with the Gospel.

**ICST 6413 Methods and Procedures in Missions**  
3 credit hours  
Examines the methodological patterns and principles in the book of Acts, including some current methods of modern missionary efforts. Guest missionaries will address the class when possible.

**ICST 6513 Missionary Life & Work**  
3 credit hours  
Introduces the prospective cross-cultural missionary to selected issues encompassing qualifications, relations with home support partners, lifestyles issues, strategic thinking and planning, and critical life and ministry skills.

**CHMN 6423 Church Planting and Growth**  
3 credit hours  
Studies of Jesus’ pattern of discipleship and Paul’s pattern of establishing churches. Emphasis is given to theological foundations of the church and Biblical principles of church growth.

**ICST 7313 Introduction to Cults and World Religions**  
3 credit hours  
An introductory study of the major cults and religions of the world. Special attention will be given to the Christian’s approach to the followers of other faiths.
ICST 7413 Contemporary Trends in Missions  
3 credit hours  
Emphasizes searching out material of current publications which indicate trends of theology and practice of missions as they respond to current world pressures. Special attention is given to the position and response of fundamental missions to a changing world.

ICST 7883 Field Education: Missions/Evangelism Internship I  
3 credit hours  
A supervised field-based training under the sponsorship of a local church or a mission board with emphasis on evangelism and/or missions.

ICST 7893 Field Education: Missions/Evangelism Internship II  
3 credit hours  
(Prerequisite: ICST-7883) A supervised field-based training under the sponsorship of a local church or a mission board with emphasis on evangelism and/or missions.

ICST 7959 Special Studies in Missions and Evangelism  
3 credit hours  
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

ICST 7969 Special Studies in Missions and Evangelism  
3 credit hours  
(Prerequisite: ICST-7959) A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

Biblical Languages

LANG 5003 Greek Study Tools  
3 credit hours  
Basic introduction to Greek language and grammar, and to hard copy resources and tools, for those with no or very little Greek background.

LANG 5013 Greek Study Tools (Computer-Assisted)  
3 credit hours  
Basic introduction to Greek language and grammar, and to related computer resources and tools, for those with no or very little Greek background.

LANG 5023 Greek I (Elementary Greek)  
3 credit hours  
A foundational course in New Testament Greek phonology, morphology, verbal forms, and grammar. A standard elementary grammar is utilized. Upon completion of this course, the student should have a vocabulary of 190–290 Greek words and have a basic knowledge of the Greek verbal and nominal systems.

LANG 5033 Greek II (Intermediate Greek)  
3 credit hours  
(Prerequisite: LANG 5023) A continuation of LANG 5023, with emphasis upon the application of the principles of grammar and syntax for the purpose of interpreting the Biblical text with readings in the Johannine Epistles. Upon completion of this course, the student should have a vocabulary of the words that occur 50 times or more in the Greek New Testament, a working knowledge of the Greek verbal system and nominal systems, and be able to translate from any portion of the Johannine Epistles.

LANG 5043 Greek Review (Greek in the Gap)  
3 credit hours  
(Prerequisite: One year of college or seminary Biblical Greek) In a scheduled sequence the course reviews all of the seminary's first year Greek course texts, including both Mounce - Basics of Biblical Greekand Black - It's Still Greek to Me. In addition the student will complete translation of all the passages listed in Goodrich & Diewert - A Summer Greek Reader, but doing so in accord with Stephens - Greek in the Gap Workbook. The course may or may not include vocabulary and grammar quizzes and exams."

LANG 6043 Greek III (Introduction to Greek Syntax/Exegesis/Text. Criticism)  
3 credit hours  
(Prerequisite: LANG 5033) A study of the syntax of New Testament Greek and its application to the interpretation of the Biblical text. A standard intermediate grammar is used. Readings will be done from a
variety of New Testament authors. Upon completion of this course, the student should have a vocabulary of words that occur 20 times or more in the Greek New Testament, be able to successfully identify significant syntactical constructions, and apply them in interpretation of the Biblical text.

**LANG 6053 Greek IV (Advanced Greek Syntax/Exegesis/Textual Criticism) 3 credit hours**
(Prerequisite: LANG 6043) An advanced course surveying the exegetical method including syntactical and semantic diagramming, introduction to textual criticism, and readings from selected portions of the New Testament, and emphasizing the value of Greek exegesis of the Biblical text for teaching and preaching. Upon completion of the course, the student will be able to translate from selected portions of the New Testament, and should be able to write an exegetical research paper on a selected portion from the Gospel of John.

**LANG 6103 Hebrew Study Tools 3 credit hours**
Basic introduction to Hebrew language and grammar and to hard copy resources for those with no or very little Hebrew background.

**LANG 6113 Hebrew Study Tools (Computer-Assisted) 3 credit hours**
Basic introduction to Hebrew language and grammar and to related computer resources for those with no or very little Hebrew background.

**LANG 6123 Hebrew I (Elementary Hebrew) 3 credit hours**
A fundamental study of the elements of Biblical Hebrew, vocabulary, word forms, grammar, and reading.

**LANG 6133 Hebrew II (Intermediate Hebrew) 3 credit hours**
(Prerequisite: LANG 6123) A continuation of LANG 6123 with preparation for reading the Hebrew of the Old Testament.

**LANG 6143 Hebrew Review (Hebrew Halftime) 3 credit hours**
(Prerequisite: One year of college or seminary level Biblical Hebrew) In a scheduled sequence the course reviews all of the seminary's first year Hebrew course texts. In addition the student will complete translations of Jonah and Ruth. The course may or may not include vocabulary and grammar quizzes and exams.

**LANG 7143 Hebrew III (Intro. to Hebrew Syntax/Exegesis/Textual Criticism) 3 credit hours**
(Prerequisite: LANG 6133) An advanced study of the rules governing the formation of Hebrew sentences, including considerable translation and interpretation of selected Biblical sections.

**LANG 7153 Hebrew IV (Advanced Hebrew Syntax/Exegesis/Text. Criticism) 3 credit hours**
(Prerequisite: LANG 7143) An advanced study of the rules for exegetical analysis, including word studies, tree diagramming of clauses, and discourse analysis.

**LANG 7163 Biblical Aramaic 3 credit hours**
(Prerequisite: LANG 6133) A study of Biblical Aramaic with translation of portions of the Aramaic sections of Daniel and Ezra.

**Pastoral Studies**

**PAST 5423 Marriage and Family 3 credit hours**
A course dealing with the Biblical and practical principles for developing a fulfilling marriage and family relationship. Attention is also given to handling difficult situations and the issues of divorce.

**PAST 5723 Leadership 3 credit hours**
A consideration of the Biblical and practical characteristics of the Christian leader as well as a focus upon responsibilities, relationship to others, and problem areas such as power structure, changes, and conflict management in ministry.

**PAST 6013 Spiritual Discipline and Development 3 credit hours**
A consideration of the Biblical principles for cultivating a balanced spiritual life. This embraces the emotional, physical, and practical, and includes personality development.

**PAST 6203 Pastoral Theology**
3 credit hours
Pastoral Theology is an exploration of the Biblical, theological and practical aspects of pastoral ministry. This course includes a study of the qualifications and preparation for the pastoral ministry. It includes an examination of the various responsibilities, administrative and otherwise, of the New Testament pastor. Contemporary issues related to pastoral ministry are examined from Biblical and cultural perspectives. Attention is given to the spiritual, emotional and physical health of the contemporary pastor.

**PAST 6713 Biblical Counseling**
3 credit hours
A course considering the proper principles, procedures, techniques, and goals of effective counseling for the pastor and/or Christian leader in the church setting. Limitations of the counselor and referral techniques are discussed.

**PAST 6859 Field Education: Pastoral Theology Internship I**
3 credit hours
A supervised field-based education in a local church with emphasis on the philosophy and practice of a local church ministry under the leadership of an experienced pastor.

**PAST 6869 Field Education: Pastoral Theology Internship II**
(Prerequisite: PAST-6859) A supervised field-based education in a local church with emphasis on the philosophy and practice of a local church ministry under the leadership of an experienced pastor.

**PAST 7003 Christian Ethics**
3 credit hours
A consideration of Biblical and practical principles of ethics applying them to personal life, ministry, and society. Includes an evaluation of significant moral issues in society such as abortion, euthanasia, homosexuality, racism, and divorce.

**PAST 7303 Foundations of Biblical Communication**
3 credit hours
A focus upon the construction and presentation of the various types of sermons—expository, textual, topical, and biographical. Special attention is given to the selection of illustrations and the preparation of the sermon series.

**PAST 7313 Expository Communication**
3 credit hours
A course concentrating on the teaching of the expository lesson according to the various literary categories: narrative, didactic, poetic, parabolic, and prophetic.

**PAST 7323 Educational Psychology for Biblical Communication**
3 credit hours
A study of the three interrelated concerns in the teaching-learning process: the students, the teacher, and the classroom strategies. The student explores the characteristics and growth of students in intellect, personality and character, as well as individual differences in ability and motivation. The student learns how teacher characteristics, as well as teaching strategies, affect the teaching-learning process.

**PAST 7333 Evangelistic Communication**
3 credit hours
A course in the preparation and presentation of evangelistic sermons. This includes an evaluation of the evangelistic sermon, noting its distinctiveness as a sermon type.

**PAST 7403 Counseling Ministry**
3 credit hours
A course outlining the procedure for the establishment of a counseling ministry in the local church. This includes a program for the enlisting and training of lay counselors in the church.

**PAST 7423 Marriage and Family Counseling**
3 credit hours
A course concentrating on the conflicts and issues of marriage and family life, noting the most frequent causes for breakdown. There is a positive stress on building a healthy Christian family life. Attention is also given to premarital counseling.

**PAST 7433 Crisis Intervention**
3 credit hours
A course exploring various crisis situations commonly faced by individuals and families in our society today and how someone may intervene in a crisis. The nature of a crisis, the phases of a crisis, and a model for intervention will be studied. Particular crisis issues will be explored such as death, trauma, suicide, abuse, and assault. Consideration will be given to crisis concerns of children and adolescents.

**PAST 7443 Clinical Pastoral Counseling** 3 credit hours
A professional, clinical training program in a hospital setting, including classroom work and practical experience.

**PAST 7613 Introduction to the Dynamics of Chaplaincy Ministry - Military** 3 credit hours
This course introduces and reminds chaplaincy candidates, continuing National Guard, reserve, and active-duty chaplains, and pastors of churches in military environments to the realities of military ministry. The history, requirements, call, work, pluralistic environment, cultural setting, misconceptions, and additional unique elements of ministry in military environments are addressed. Issues of particular application to the military chaplaincy and ministry, such as the constitutional separation of church and state and specific, contemporary theological challenges, and their relationship to military ministry and chaplaincy are included. The unique opportunities of ministry to the single soldier, current military age generation, women in the military, and of counseling in hospitals, crisis situations, and short term are all introduced.

**PAST 7623 Surviving Chaplaincy Ministry - Military** 3 credit hours
(Prerequisite: PAST-7613) This course provides orientation for surviving the first assignment, military regulations and chain of command, administrative and military writing, military etiquette, customs and traditions, staying fit – spiritually, physically and intellectually, the chaplain’s family life, homiletics – “Every Day is Sunday,” homiletics – “Every Message Situation Specific/Brevity.”

**PAST 7633 Deeper Dynamics to Chaplain Ministry - Military** 3 credit hours
(Prerequisite: PAST-7613) This course provides for understanding today’s young service member, Naval Chaplain Specifics: “Deckplate Ministry”—Ministry on board ships, etc., Marine Chaplain Specifics: “Semper Fi”—Ministry to U.S. Marines, Coast Guard Chaplain Specifics, Army Chaplain Specifics, Air Force Chaplain Specifics, Hospital Ministry – CPE and the hospital staff, ministry to military women, military weddings, ministry to the military spouse, the uniqueness of the military family, religion and war, ‘just war,’ ministry in combat operations, making disciples in fox holes, In ham’s way – combat ministry, death notification –do’s and don’ts, Military Funerals, and funerals (unsaved?– from evangelical perspective).

**PAST 7643 The Chaplain as Staff Officer** 3 credit hours
(Prerequisite: PAST-7613) Includes topics such as ministry to the commanding officers – The Chaplain as Staff Officer and Moral Advisor, “Cooperation without Compromise” – Ministry with other chaplains, the role of the supervisory chaplain privileged communication-legal and theological dimensions, “A View from the Trenches” - Lessons Learned from ministry in Iraq, Leadership – know the environment-come with options to solve perceived problems Spiritual and Theological Foundations for Ministry Leadership, Philosophy of Ministry and Leadership, Developing Chaplain Leaders & Leadership Issues, leadership of Military Leaders – Styles, Types (working for a non-Christian), interpersonal relationship skills // the Chaplain and his Commander // Staff.

**PAST 7713 Church Administration** 3 credit hours
A consideration of Biblical and practical principles for administering the affairs of the local church. This includes both business and spiritual areas and particularly underscores the role of the pastor in conducting the various types of public services.

**PAST 7733 Computer Assisted Church Administration: ACS Tech** 3 credit hours
Recognizing the strategic stewardship of time, thoroughness of information coverage, and breadth of accuracy computer technology offers for church administration, this course maximizes the same for the benefit of the local church office. The course is designed to train the student in the use of ACS Technologies Church Administration Software (www.acstech.com).
PAST 7743 Local Church Business Management 3 credit hours
A consideration of Biblical and practical principles for administering the business affairs of the growing local church. This course focuses primarily on the business areas of growing and larger churches, and particularly underscores the role of the pastor in his oversight and delegation of these responsibilities to spiritually minded individuals of proven and faithful integrity.

PAST 7819 Pastoral Seminar 3 credit hours
A study of selected topics and issues designed to meet specific needs of the individual student. A practical course concentrating upon the vital needs of the minister as well as the ministry. It is taught by resident faculty and guest lecturers who are leaders in their fields.

PAST 7859 Field Education: Student Pastorate Internship I 3 credit hours
A supervised field-based education, evaluation, and practice in pastoral ministry as the student pastors one of the chapels of Highland Park Baptist Church or another approved local church.

PAST 7869 Field Education: Student Pastorate Internship II 3 credit hours
(Prerequisite: PAST-7859) A supervised field-based education, evaluation, and practice in pastoral ministry as the student pastors one of the chapels of Highland Park Baptist Church or another approved local church.

PAST 7879 Field Education: Specialized Ministry Internship I 3 credit hours
An advanced field-based education, evaluation, and counsel in an aspect of the local church excluding the pastorate, which the student has chosen as his future ministry.

PAST 7889 Field Education: Specialized Ministry Internship II 3 credit hours
(Prerequisite: PAST-7879) An advanced field-based education, evaluation, and counsel in an aspect of the local church excluding the pastorate, which the student has chosen as his future ministry.

PAST 7919 Counseling Seminar 3 credit hours
A consideration of special topics in the area of counseling.

PAST 7929 Counseling Seminar 3 credit hours
(Prerequisite: PAST-7919) A consideration of special topics in the area of counseling.

PAST 7959 Special Topics 3 credit hours
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

PAST 7969 Special Topics 3 credit hours
(Prerequisite: PAST-7959) A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

Theological Studies
THEO 5003 Survey of Christian Theology 3 credit hours
An introductory survey of basic, systematic theology, including the Biblical doctrines of Scripture, God, God, the Father, the Lord Jesus Christ, the Holy Spirit, angels, man, sin, salvation, the Christian life, the church, and last things. The course is designed primarily for those who have not attended or graduated from a Bible or Christian college and for those who need, or simply desire, a good, basic review of and refresher in essential these areas of Christian theology.

THEO 5113 Systematic Theology I 3 credit hours
A study of the doctrines of the Bible, God, the Lord Jesus Christ, and the Holy Spirit. $60.00 fee required.
THEO 5123 Systematic Theology II 3 credit hours
A study of the Biblical doctrines of angels, mankind, sin, salvation, the church, and future things. $60.00 fee required.

THEO 5513 Apologetics 3 credit hours
A consideration of both the factual evidences and the philosophical arguments in support of the Christian faith. The major objections are considered and answered.

THEO 5304 Bible Science and Creationism 3 credit hours
A course designed to show the harmony of science and Scripture without compromising the valid principles of either. The major issues of science and Scripture are studied.

THEO 5313 Bibliology 3 credit hours
A study of the Biblical teaching on revelation and inspiration, giving special attention to the issues of authority and inerrancy of the Word. A brief introduction to theology is included.

THEO 5323 Theology Proper and Pneumatology 3 credit hours
A study of the Trinity, giving particular attention to the attributes and decrees of God. The person and work of Christ and the Holy Spirit are considered. A study of the person and ministry of the Holy Spirit in relation to the Trinity, to unbelievers, and to believers.

THEO 5333 Christology and Soteriology 3 credit hours
A study of the person and work of Christ from eternity as set forth in the Scriptures. A study of the several facets of the Scripture’s teaching concerning salvation, including a consideration of the nature of man and sin.

THEO 5343 Angelology, Anthropology and Hamartiology 3 credit hours
A study of the Biblical doctrine regarding angels (including a study of God’s holy angels, Satan, and evil angels), mankind, and sin.

THEO 5353 Ecclesiology 3 credit hours
An analysis of the New Testament doctrine of the church as to its nature, purpose, and destiny. The officers, ordinances, and ministries of the local church are considered.

THEO 6363 Eschatology 3 credit hours
An analysis of the Biblical teaching concerning last things, including a discussion of the coming of Christ from a premillennial perspective. Attention is also given to angelology.

THEO 7373 Biblical Theology 3 credit hours
A study of the theological perspective and emphasis of each of the Biblical writers.

THEO 7503 Theism 3 credit hours
A consideration of the basic philosophical reasons in support of the Christian faith, including a major stress on the development of a Christian philosophy of knowledge, ethics, history, and science. The major objections to theism are considered and answered.

THEO 7603 Contemporary Theology 3 credit hours
A critical evaluation of the most significant contemporary theological systems, including Roman Catholicism, Liberalism, Neo-Orthodoxy, Liberation and Process Theology, Fundamentalism, Evangelicalism, New Age, Feminism, and Neo-Pentecostalism. Particular attention is given to the key issues in present-day Evangelicalism.

THEO 7703 Historical Theology 3 credit hours
A study of the development and expression of Christian doctrine from the Early to the Modern Period. There is an evaluation of key movements, personalities, and theologies in the course of church history. Special attention is given to the inspiration and interpretation of Scripture.

**THEO 7959 Special Studies**
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

**THEO 7969 Special Studies**
(Prerequisite: PAST-7959) A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

**Doctor of Ministry**

**DMIN 8003 The Ministry Leader**
A study of Biblical principles and strategies for effective leadership in the ministry.

**DMIN 8013 Philosophy and Practice of Ministry**
Courses centering upon the development of a Biblical philosophy in the various spheres of ministry in the contemporary church (worship, evangelism, music, women's ministries, etc.).

**DMIN 8023 Dimensions in Church Ministry**
A course centering upon the initiation and development of innovative and creative avenues of ministry to meet the multiple and various needs of present-day society. This includes an evaluation, both positively and negatively, of current trends.

**DMIN 8033 Strengthening and Revitalizing the Ministries of the Church**
A course introducing the student to innovative programs and methodologies which are presently utilized in church ministries.

**DMIN 8043 Computers and Church Management**
A course introducing the student to computer hardware and software resources for use in church administration and education and offering suggestions for implementation. $25.00 Lab fee.

**DMIN 8113 The Minister's Use of the Hebrew Old Testament**
A course of practical instruction on the use of study helps which refer to the Hebrew language, including concordances, lexicons, word studies, synonyms, grammar, and syntax. Emphasis is given to the use of Hebrew in the preparation of sermons. The student should have some previous study of Hebrew but expertise in Hebrew is not a prerequisite.

**DMIN 8123 The Minister’s Use of the Greek New Testament**
A practical course designed to show the student how to do a Greek word study, to do simple Greek diagrams, and to use Greek syntax in the interpretation of passages. These are specifically applied to preaching and teaching. This course also gives an acquaintance with recent Greek tools and refresher books. The student should have some previous study of Greek, but expertise in Greek is not a prerequisite.

**DMIN 8133 Current Issues in Biblical Interpretation**
A course dealing with the key hermeneutical questions on the contemporary scene, particularly with reference to Evangelical perspectives. Such topics as the relationship of the OT to the NT, allegorical and literal interpretation, single and double sense in prophecy, literary genre, and cultural considerations are discussed.

**DMIN 8213 Contemporary Theological Issues**
A course centering upon some of the most significant issues and developments on the current theological scene, particularly those involving Fundamentalism, Evangelicalism, and Neo-Evangelicalism.

**DMIN 8223 Contemporary Challenges to the Christian World View**
A critical discussion of several of Christianity’s major competitors in contemporary American society. The systems to be studied include pluralism, postmodernism, open theism, and postliberalism. The examination includes how these forces affect the world at large and how they are influencing both mainline and evangelical Christians.

**DMIN 8233 Baptist Issues: Historical and Contemporary**  
3 credit hours  
A course dealing with the key issues of particular concern to Baptists both historically and on the contemporary scene. These concern inerrancy of Scripture, priesthood of the believer, ordinances, women’s ordination, charismatic movement, etc.

**DMIN 8243 Current Issues in Social Ethics**  
3 credit hours  
A course centering on the development of a Christian philosophy of social ethics. Such topics as abortion, euthanasia, infanticide, homosexuality, feminism, capital punishment, genetic engineering, divorce, family abuse, and others are considered.

**DMIN 8253 Apologetics for Today**  
3 credit hours  
A course emphasizing the major arguments in support of the Christian faith and how they should best be presented on the contemporary scene. Major objections to Christianity are considered and answered.

**DMIN 8263 Theology and Practice of Evangelism**  
3 credit hours  
A course concentrating both upon the Biblical basis for and contemporary approaches to evangelism. This includes a variety of areas—personal, small group, local church, and community. The issues of lifestyle and confrontational evangelism are discussed.

**DMIN 8303 Effective Pulpit Communication**  
3 credit hours  
(Prerequisites: BIBL 5733 and PAST 7313) This course combines the skills of rhetoric, articulation, and speech communication. Students are trained to develop excellence in effective public speaking. Instruction is given in personal appearance, mannerisms, and effective audience interaction.

**DMIN 8313 Preaching and Teaching the Old Testament**  
3 credit hours  
A course stressing the interpretation of Old Testament books and applying it to contemporary life situations.

**DMIN 8323 Preaching and Teaching the New Testament**  
3 credit hours  
A course stressing the interpretation of New Testament books and applying it to contemporary life situations.

**DMIN 8333 Contemporary Evangelistic Preaching**  
3 credit hours  
A course designed both to teach proper principles and to develop necessary skills in preparing and preaching the evangelistic sermon. This includes how to evaluate an audience and to give an invitation.

**DMIN 8343 Developing Relevant Expository Messages**  
3 credit hours  
(Prerequisites: BIBL 5733 and PAST 7313) This course bridges the gap between Biblical exposition and relevant homiletical application. Students are taught how to recognize relevant Biblical principles in a given passage and how persuasively to apply the principles to contemporary life situations. Emphasis is placed on evangelism and on developing spiritual maturity in the audience.

**DMIN 8353 Advanced Preaching Seminar**  
3 credit hours  
(Prerequisites: DMIN 8343 and DMIN 8303) An advanced course in preaching conducted in a laboratory setting for DMin. in Expository Preaching Emphasis. Students must demonstrate competence in both context and delivery of relevant expository messages. Students are evaluated by peers in the speech laboratory and before live audiences using video recordings. Competence in the use of various mass media resources must also be demonstrated.
**DMIN 8403 Strategic Pastoral Counseling**  
A study of the various strategies for counseling in a local church setting, with special attention given to pastoral counseling.

**DMIN 8413 Counseling Ethics and Administration**  
A study of ethics and administration, and their application, in pastoral and local church counseling contexts.

**DMIN 8423 Marriage and Family Counseling**  
A course focusing upon the needs and often delicate problems involved in premarital, marital, and family counseling in the present day. Attention is also given to proper principles and strategies involved in such counseling.

**DMIN 8453 Advanced Pastoral Counseling Seminar**  
A study of effective application of pastoral counseling and pastoral care principles and resources used in ministering to those with special needs.

**DMIN 8503 Missions in the 21st Century**  
A course developing a strategy for missions and world evangelization in the light of current needs and changing trends.

**DMIN 8523 Current Impact of Non-Christian Religions**  
A course evaluating the current expansion of the major non-Christian religions and providing a strategy for meeting this contemporary challenge to the Christian faith.

**DMIN 8533 Contemporary Theological Issues in Missions**  
A study of theological issues indigenous to selected mission fields.

**DMIN 8543 Contemporary Strategic Issues in Missions**  
A study of methods to design a local church-based outreach ministry and also strategies for establishing local churches on the mission field.

**DMIN 8553 Missions Seminar**  
A study of topics in the realm of missions.

**DMIN 8573 Advanced Seminar in Missions**  
A study of selected contemporary issues related to missions.

**DMIN 8613 The Chaplaincy Ministry - Military**  
This course introduces and reminds chaplaincy candidates, continuing National Guard, reserve, and active-duty chaplains, and pastors of churches in military environments to the realities of military ministry. The history, requirements, call, work, pluralistic environment, cultural setting, misconceptions, and additional unique elements of ministry in military environments are addressed. Issues of particular application to the military chaplaincy and ministry, such as the constitutional separation of church and state and specific, contemporary theological challenges, and their relationship to military ministry and chaplaincy are included. The unique opportunities of ministry to the single soldier, current military age generation, women in the military, and of counseling in hospitals, crisis situations, and short term are all introduced.

**DMIN 8623 Chaplaincy Ministry Survival - Military**  
(Prerequisite: DMIN-8613) This course provides orientation for surviving the first assignment, military regulations and chain of command, “Completed Staff Work”—admin and military writing, military etiquette, customs and traditions, staying fit—spiritually, physically and intellectually, the chaplain’s family life, homiletics—“Every Day is Sunday,” homiletics—“Every Message Situation Specific/Brevity.”

**DMIN 8633 Deeper Dynamics to Chaplain Ministry**  
3 credit hours
(Prerequisite: DMIN-8613) This course provides for understanding today’s young service member, Naval Chaplain Specifics: “Deckplate Ministry”—Ministry on board ships, etc., Marine Chaplain Specifics: “Semper Fi”—Ministry to U.S. Marines, Coast Guard Chaplain Specifics, Army Chaplain Specifics, Air Force Chaplain Specifics, Hospital Ministry—CPE and the hospital staff, ministry to military women, military weddings, ministry to the military spouse, the uniqueness of the military family, religion and war, ‘just war,’ ministry in combat operations, making disciples in fox holes, In harm’s way—combat ministry, death notification –do’s and don’ts, Military Funerals, and funerals (unsaved?—from evangelical perspective).

**DMIN 8643 The Chaplain as Staff Officer-Role of CO and Relationship to CO** 3 credit hours
(Prerequisite: DMIN-8613) Includes topics such as ministry to the commanding officers—The Chaplain as Staff Officer and Moral Advisor, “Cooperation without Compromise”—Ministry with other chaplains, the role of the supervisory chaplain privileged communication-legal and theological dimensions, “A View from the Trenches”—Lessons Learned from ministry in Iraq, Leadership—know the environment-come with options to solve perceived problems Spiritual and Theological Foundations for Ministry Leadership, Philosophy of Ministry and Leadership, Developing Chaplain Leaders & Leadership Issues, Leadership of Military Leaders—Styles, Types (working for a non-Christian), and Interpersonal Relationship Skills: the Chaplain and his Commander // Staff.

**DMIN 8759 Major-Related Directed Self-Study** 3 credit hours
(Doctoral students only) These courses are designed to meet specific needs related to the student’s professional objectives or current ministry experiences. Self-study projects are developed through consultation with a faculty advisor.

**DMIN 8959 Special Topics** 3 credit hours
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of the individual student.

**DMIN 8969 Special Topics** 3 credit hours
(Prerequisite: DMIN-8959) A flexible program designed to take advantage of unique opportunities and to meet specialized needs of the individual student.

**DMIN 8972 Research Design and Procedures** 2 credit hours
A course preparing students to conduct upper-level graduate research and to write effectively. This course gives the proper foundation for writing the D. Min. project. Required of all D. Min. students.

**DMIN 8982 Doctoral Project** 2 credit hours
The writing of the D. Min project under the guidance and supervision of the D. Min. Committee. Required of all D. Min candidates.

**DMIN 8992 Doctoral Project** 2 credit hours
(Prerequisite: DMIN-8982) The writing of the D. Min project under the guidance and supervision of the D. Min. Committee. Required of all D. Min candidates.
ADMINISTRATION

BOARD OF TRUSTEES
David E. Bouler, D.Min., Ph.D. ...........................................................................Chancellor
J. Daniel Lovett, D.Min. ................................................................................President, Chief Executive Officer
Phillip Smith ...........................................................................................................Chairman
David Wilson .........................................................................................................Vice Chairman
L.F. (Bud) Hattaway ............................................................................................Secretary-Treasurer
Nancye Alloway .......................................................................................................Member
Glen Copeland .........................................................................................................Member
Dell Hamilton ..........................................................................................................Member
B.D. Kennedy .........................................................................................................Member
Jeff LaBorg .............................................................................................................Member
Herb Rawlings .......................................................................................................Member
Tony Williams .......................................................................................................Member

PRESIDENT’S CABINET
J. Daniel Lovett, D.Min. ......................................................................................President
Jim O’Neill, D.Min. ..............................................................................................Executive Vice President
Jeff Rector, Ed.D. (ABD) .....................................................................................Chief Operating Officer
Mark Brown, D.B.A. .............................................................................................Chief Financial Officer
Susan Lovett, Ed.D. ...........................................................................................Vice President for Academic Services
Jeff Elliott, Ph.D. (ABD) .......................................................................................Dean of Students
Diana Knowles, M.S. ............................................................................................Director of Admissions
Byron Edens, M.S. ................................................................................................Director of Information Technology
Ron Robinson M.Div. ..........................................................................................Chief of Security
Tommy Sneed, B.A. ...............................................................................................Manager, WDYN-FM 89.7

ACADEMIC COUNCIL
J. Daniel Lovett, D.Min. ......................................................................................President
Susan Lovett, Ed.D. ............................................................................................Vice President for Academic Services
Andy Alexson, Ed.D. ............................................................................................Chair, Division of Education
Robert Miller, D.A. ...............................................................................................Chair, Division of Arts and Sciences
David Kemp, D.Min. .............................................................................................Chair, Department of Bible and Christian Ministries
Mark Brown, D.B.A. .............................................................................................Chair, Department of Business
Gregory Stephens, D.Min. ..................................................................................Academic Dean, Seminary
Richard D. Vaupel, M.Div. ................................................................................Registrar
Kevin Woodruff, M.S.I.S. ..................................................................................Director of Library Services
Byron Edens, M.S. ...............................................................................................Director of Distance Education / Information Technology
THE FACULTY 2009-2010

ANDREW T. ALEXSON, Assistant Professor of Education, Chair Division of Education, Director Ph.D., 2006.
A.A.S., Paul Smith's College; B.S., University of Idaho; M.S., University of Maine; M.Div., Columbia International University; Ed.S., Ed.D., Liberty University.

B.S., University of Northern Colorado; M.Div., Temple Baptist Seminary; D.Min. (in progress), Temple Baptist Seminary.

NATHANIEL BLACKLEDGE, Adjunct Professor of Psychology, 2008.
B.A., New Orleans Baptist Theological Seminary; M.S., Mississippi State University.

JARED T. BIGHAM, Adjunct Professor of Education, 2009.
B.S., Lee University; M.S., University of Tennessee at Knoxville; Ed.D., Lincoln Memorial University; Ed.D., Liberty University.

MARK L. BROWN, Assistant Professor of Business, Chair, Department of Business, 2005.
B.A., University of Maryland; M.B.A., American University; M.A.R., M.Div., Liberty Baptist Theological Seminary; D.B.A., University of Sarasota.

SHARON M. BRYANT, Adjunct Professor of Sign Language Interpretation, 2007.
B.A., Gallaudet University; M.S., Western Maryland College; Ed.S., George Washington University.

C. DILLON BURROUGHS, Adjunct Professor of Bible and Christian Ministry, 2007.
B.S., Indiana State University; Th.M., Dallas Theological Seminary; D.Min. (in progress) Southern Evangelical Seminary.

TIMOTHY J. CLAYTON, Assistant Professor of Math, 2007.
B.S., Lee College; M.S., University of Tennessee at Knoxville; Ph.D., University of Tennessee at Knoxville.

DAVID E. DEARDORFF, Assistant Professor of Psychology, Chair Department of Psychology, 2006.
B.S., Philadelphia College of Bible; Th.M., Dallas Theological Seminary; M.S., Ed.D., East Texas State University.

ANTHONY J. EASTER, Adjunct Professor of Spanish, 2005.
A.S., Chattanooga State Technical Community College; B.A., B.S., Tennessee Temple University; B.A., M.Ed., Auburn University; M.A., University of Tennessee at Knoxville; M.M., Temple Baptist Seminary.

BYRON E. EDENS, Assistant Professor of Business, 2006.
A.A., Midlands Technical College; A.C.E., B.A., University of South Carolina; M.Div., New Orleans Baptist Theological Seminary; Ph.D. (in progress), Walden University; D.Min. (in progress), New Orleans Baptist Theological Seminary.

KELLY EDGEMON, Adjunct Professor of Education, 2008.
B.A., University of Tennessee at Chattanooga; M.A., Tennessee Technological University; Ed.S., Tennessee Technological University.

DAVID C. EDWARDS, Assistant Professor of Business, 2002.
B.S., Florida Bible College; M.A., Webster University; Ph.D. (In progress), North Central University.

JEFFREY C. ELLIOTT, Assistant Professor of Psychology, Dean of Students, 1999.
B.S., Iowa State University; M.A., University of Missouri; M.Div., Temple Baptist Seminary; Ph.D. (in progress), University of Tennessee at Knoxville.

JOSEPH D. EVANS, Adjunct Professor of Music, 2006.
B.M., University of Tennessee at Knoxville.

ANDREW J. FABICH, Assistant Professor of Biology, 2007.
B.S., Ohio State University; Ph.D., University of Oklahoma.
JOHN D. FALLOHEE, *Adjunct Professor of Bible, 2006.*  
A.A., A.S., William Rainey Harper College; B.A., Blackburn College; MB.S., University of Phoenix; M.Div., The Master’s Seminary.

GAIL M. FRANCIS, *Instructor of Physical Education; Dean of Women, 2006.*  
B.S., Tennessee Temple University; M.S., Southern Adventist University; Further Study: University of California Santa Barbara, CA.

LISA A. GODFREY, *Assistant Professor of Sign Language Interpretation, Chair Department of Sign Language Interpreting, 1997.*  
A.A.S., Mott Community College; B.A., University of Michigan; M.S. Ferris State University; M.M., Northeastern University; Ed.D., (in progress), University of Tennessee at Chattanooga; CI, CT, Registry of Interpreters for the Deaf; ASLTA-Q, American Sign Language Teacher’s Association.

JERRY D. HALL, *Adjunct Professor of Leadership, 2001.*  
B.S., M.A.R., Liberty University; Ph.D., Regent University.

SHARON R. HATTAWAY, *Adjunct Professor of Bible and Christian Ministries, 2007.*  
A.S., Pensacola Community College; CBS, Temple Baptist Seminary; M.Min., Temple Baptist Seminary.

HOLLY HILL, *Adjunct Professor of English, 2008.*  
B.S., Tennessee Temple University; M.A., University of Tennessee at Chattanooga.

STARR S. HOOVER, *Adjunct Professor of Psychology and Counselor, 2005.*  
B.S., Samford University; M.A., Psychological Studies Institute; Ph.D. (in progress), Liberty University.

JASON T. HUDDLESTON, *Associate Professor of English, Chair Department of Communications, 2006.*  
B.A., Southwest Texas State University; M.A., Tennessee State University (Nashville); Ph.D., University of Texas at Arlington.

ELENA N. JOBE, *Adjunct Professor of Music, 2007.*  
Certificate of Piano, Primary Professional Music School; B.A., Vladivostok College of Music; M.A., State Institute of Arts.

MATTHEW L. JOHNSON, *Adjunct Professor of Education, 2008.*  
B.S., Tennessee Temple University; M.Ed., Tennessee Temple University.

MARVIN D. JONES, *Adjunct Professor of Theology, 2005.*  
B.A., Criswell College; M.Div., Southeastern Baptist Theological Seminary; S.T.M., Dallas Theological Seminary; Th.D., University of South Africa.

DAVID KEMP, *Professor of Bible, Chair Department of Bible and Christian Ministries, 1998.*  

WILLIAM A. KNOWLES, *Assistant Professor of Music, 2006.*  
B.C.M., Samford University; M.C.M., Southwestern Baptist Theological Seminary; D.M.A., The Southern Baptist Theological Seminary.

B.A., University of South Carolina; M.S., Virginia Commonwealth University.

J. DANIEL LOVETT, *Professor of Evangelism, 2005.*  
B.S., Liberty University; M.A., Liberty Baptist Theological Seminary; M.Div., Luther Rice Seminary; D.Min., Reformed Theological Seminary.

SUSAN B. LOVETT, *Professor of Social Sciences and Education, 2005.*  
B.S., M.S., University of Alabama; Ed.S., Ed.D., Liberty University.

KEN MAHAN, *Instructor of Bible, 2009.*  
B.S., Washington Bible College, Th.M., Capital Bible Seminary, D.Min., Knox Theological Seminary (in progress).
JOY RICE MARTIN, Associate Professor of Women’s Ministries, Speech and English, 1969.
B.A., Wheaton College; M.F.A., Bob Jones University; M.Min., Temple Baptist Seminary; Further study at Chattanooga Bible Institute.

B.A., Wheaton College; M.A., Wheaton College Graduate School; Ph.D., Bob Jones University.

MICHAEL E. MAYS, Adjunct Professor of Music, 2007.
B.M., University of Tennessee at Chattanooga; M.M., Southwestern Baptist Theological Seminary.

JACINTA L. McGAVOCK, Adjunct Professor of Education, 2009.
B.S., M.S., University of Tennessee at Knoxville; Ed.D., Clark Atlanta University.

ROBERT C. MILLER, Professor of English, Chair Division of Arts and Sciences, 1967.
B.A., LeTourneau College; M.A., D.A., Middle Tennessee State University; Further study at University of Tennessee at Chattanooga and University of Michigan.

GINGER G. MILLS, Adjunct Professor of Education, 2009.
A.A., Chattanooga State Technical College; B.S., M.A., Tennessee Technical University; Ed.D., Nova Southeastern University.

KATHRYN D. MONTOYA, Adjunct Professor of Sign Language Interpretation, 2009.
A.A., El Camino College; B.S., M.S., Idaho State University.

ROBERT C. MILLER, Professor of English, Chair Division of Arts and Sciences, 1967.
B.A., LeTourneau College; M.A., D.A., Middle Tennessee State University; Further study at University of Tennessee at Chattanooga and University of Michigan.

GINGER G. MILLS, Adjunct Professor of Education, 2009.
A.A., Chattanooga State Technical College; B.S., M.A., Tennessee Technical University; Ed.D., Nova Southeastern University.

KATHRYN D. MONTOYA, Adjunct Professor of Sign Language Interpretation, 2009.
A.A., El Camino College; B.S., M.S., Idaho State University.

PAUL J. MOORE, Assistant Professor of History, Chair Department of Social Sciences, 2008.
B.R.E., Grand Rapids Baptist College; M.Div., Grand Rapids Baptist College; Th.D., Fredericksburg Bible Institute and Seminary; M.A., Midwestern State University; Ph.D., University of Texas.

DANIEL L. MOUW, Adjunct Professor of Bible, 2006.
B.S., Tennessee Temple University; M.A., Liberty University.

JASON A. MYERS, Adjunct Professor of Business, 2007.
B.B.A., Florida International University; M.B.A., Saint Thomas University.

THANG M. NGUYEN, Adjunct Professor of Bible, 2008.
B.A., California Baptist University; M.Div., Golden Gate Baptist Theological Seminary; D.Min., Luther Rice University.

JIM O’NEILL, Professor of Bible, 2009.
B.S., Liberty University; M.A., Grace Seminary, D.Miss., Western Seminary.

HOWARD D. OWENS, Assistant Professor of Intercultural Studies and Christian Education, 2006.
B.S., Georgia Institute of Technology; M.Div., Columbia Biblical Seminary, Columbia International University; M.Th., New Orleans Baptist Theological Seminary; Ph.D., New Orleans Baptist Theological Seminary.

H. EDDIE RHODES, III, Adjunct Professor of Bible, Campus Pastor, 2008.

LORI ROBERTSON, Adjunct Professor of Education, 2009
B.A., Covenant College; M.Ed, Lincoln Memorial University; Ed.S., Tennessee Technical University; Ed.D., Liberty University.

JOHN O. ROGERS, Adjunct Professor of English, 2006.
B.S., Tennessee Temple University; M.A., Temple Baptist Seminary.

ROY SEALS, Adjunct Professor of Intercultural Studies, 2008.
Th.G., Tennessee Temple Bible School; Certificate of Biblical Studies, Temple Baptist Seminary; M.Min., Temple Baptist Seminary.

DEBORAH SECORD, Assistant Professor of Education, 2009.
B.S., M.S., Pensacola Christian College; Ed.S., Ed.D. (ABD), Liberty University
MARK B. SEYMOUR, Adjunct Professor, 2007.
B.A., Luther Rice Bible College and Seminary; M.A., Luther Rice Bible College and Seminary; M.Div., Luther Rice Bible College and Seminary; D.Min., Luther Rice Bible College and Seminary.

HOLLY SHIVELEY, Adjunct Professor of Communication, 2006
B.A., M.A., Bob Jones University.

MARLA S. SMITHSON, Adjunct Professor of Education, 2009
B.S., University of Tennessee at Chattanooga; M.A., Ed.S., Tennessee Technical University; Ed.D., Liberty University.

GREGORY D. STEPHENS, Assistant Professor of Bible and Biblical Languages, Academic Dean of Seminary, 2005
Diploma in Pastoral Studies, Practical Bible Training School; B.R.E., Baptist Bible College of Pennsylvania; M.Th., Capital Bible Seminary; Further studies: M.Ed., Columbia International University; M.Ed.(In-Progress), Tennessee Temple University; D. Min.; Ph.D., Baptist Bible Seminary.

QUINTEN STEWART, Adjunct Professor of Business, 2008.
B.A., Eastern Illinois University; M.S.C.I.S., University of Phoenix.

ROGER H. STILES, Professor of Education and Philosophy, Director, Graduate Education, 1974.
B.A., Tennessee Temple College; B.D., Temple Baptist Theological Seminary; M.S., Ed.D., University of Tennessee at Knoxville.

GLENN L. SWYGART, Adjunct Professor of History, 1969.
B.A., Tennessee Temple College; M.A.T., University of Tennessee at Chattanooga; M.A.B.S., Temple Baptist Theological Seminary; Further study at University of Tennessee at Chattanooga.

ROBERT E. TURNER, Adjunct Professor of Business, 2008.
B.S., Tennessee Technological University; M.B.A., Tennessee Technological University.

B.S., Georgia Institute of Technology; M.Div., Temple Baptist Seminary.

KEVIN W. WOODRUSS, Librarian, Assistant Professor of Bible and Greek, 1988.
B.R.E., Tennessee Temple University; M.S.I.S., University of Tennessee at Knoxville; M.Div., Temple Baptist Seminary.
<table>
<thead>
<tr>
<th>Area Code 423</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tennessee Temple University</td>
<td>493-4100</td>
<td><a href="mailto:ttuinfo@tntemple.edu">ttuinfo@tntemple.edu</a></td>
</tr>
<tr>
<td>Admissions Information</td>
<td>1-800-553-4050</td>
<td><a href="mailto:admissions@tntemple.edu">admissions@tntemple.edu</a></td>
</tr>
<tr>
<td>Academic Records</td>
<td>493-4215</td>
<td><a href="mailto:records@tntemple.edu">records@tntemple.edu</a></td>
</tr>
<tr>
<td>Academic Services</td>
<td>493-4260</td>
<td></td>
</tr>
<tr>
<td>Academic Support</td>
<td>493-4469</td>
<td></td>
</tr>
<tr>
<td>Alumni/Development</td>
<td>493-4464</td>
<td><a href="mailto:alumni@tntemple.edu">alumni@tntemple.edu</a></td>
</tr>
<tr>
<td>Business Office</td>
<td>493-4416</td>
<td>Business <a href="mailto:Office@tntemple.edu">Office@tntemple.edu</a></td>
</tr>
<tr>
<td>Business Office - Student Accounts</td>
<td>493-4417</td>
<td></td>
</tr>
<tr>
<td>Athletic Office</td>
<td>493-4220</td>
<td><a href="mailto:ttuathletics@tntemple.edu">ttuathletics@tntemple.edu</a></td>
</tr>
<tr>
<td>Campus Bookstore</td>
<td>493-4218</td>
<td><a href="mailto:bookstore@tntemple.edu">bookstore@tntemple.edu</a></td>
</tr>
<tr>
<td>Campus Security</td>
<td>493-4100</td>
<td><a href="mailto:security@tntemple.edu">security@tntemple.edu</a></td>
</tr>
<tr>
<td>Deaf Services (Voice or TDD)</td>
<td>493-4439</td>
<td></td>
</tr>
<tr>
<td>Dining Hall (Pioneer Food Services)</td>
<td>493-4404</td>
<td><a href="mailto:pioneer@tntemple.edu">pioneer@tntemple.edu</a></td>
</tr>
<tr>
<td>Distance Education</td>
<td>493-4288</td>
<td><a href="mailto:distance@tntemple.edu">distance@tntemple.edu</a></td>
</tr>
<tr>
<td>Duplicating Office</td>
<td>493-4417</td>
<td></td>
</tr>
<tr>
<td>Facilities and Operations</td>
<td>493-4338</td>
<td><a href="mailto:workorders@tntemple.edu">workorders@tntemple.edu</a></td>
</tr>
<tr>
<td>Financial Aid</td>
<td>493-4207</td>
<td><a href="mailto:finaid@tntemple.edu">finaid@tntemple.edu</a></td>
</tr>
<tr>
<td>Graduate Studies in Education</td>
<td>493-4202</td>
<td><a href="mailto:education@tntemple.edu">education@tntemple.edu</a></td>
</tr>
<tr>
<td>Guest Housing/Campus Tours</td>
<td>493-4371</td>
<td></td>
</tr>
<tr>
<td>Highland Park Baptist Church</td>
<td>493-4111</td>
<td><a href="mailto:highlandparkbaptist@juno.com">highlandparkbaptist@juno.com</a></td>
</tr>
<tr>
<td>Information Technology</td>
<td>493-4329</td>
<td><a href="mailto:helpdesk@tntemple.edu">helpdesk@tntemple.edu</a></td>
</tr>
<tr>
<td>Institutional Effectiveness</td>
<td>493-4474</td>
<td></td>
</tr>
<tr>
<td>Library</td>
<td>493-4250</td>
<td><a href="mailto:library@tntemple.edu">library@tntemple.edu</a></td>
</tr>
<tr>
<td>Post Office</td>
<td>493-4358</td>
<td></td>
</tr>
<tr>
<td>President’s Office</td>
<td>493-4224</td>
<td></td>
</tr>
<tr>
<td>Residence Halls</td>
<td>493-4225</td>
<td></td>
</tr>
<tr>
<td>Student Development</td>
<td>493-4225</td>
<td><a href="mailto:studev@tntemple.edu">studev@tntemple.edu</a></td>
</tr>
<tr>
<td>Temple Baptist Seminary</td>
<td>493-4221</td>
<td><a href="mailto:tbs@tntemple.edu">tbs@tntemple.edu</a></td>
</tr>
<tr>
<td>WDYN-FM 89.7</td>
<td>493-4382</td>
<td><a href="mailto:wdyn@wdyn.com">wdyn@wdyn.com</a></td>
</tr>
</tbody>
</table>
### INDEX

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ability to Benefit Policy</td>
<td>17</td>
</tr>
<tr>
<td>Academic Appeals</td>
<td>44</td>
</tr>
<tr>
<td>Academic Calendar</td>
<td>6</td>
</tr>
<tr>
<td>Academic Dismissal</td>
<td>44</td>
</tr>
<tr>
<td>Academic Honors</td>
<td>43</td>
</tr>
<tr>
<td>Academic Policies and Procedures</td>
<td>33</td>
</tr>
<tr>
<td>Academic Probation Policy</td>
<td>43</td>
</tr>
<tr>
<td>Academic Progress Standards</td>
<td>31</td>
</tr>
<tr>
<td>Academic Redemption</td>
<td>18</td>
</tr>
<tr>
<td>Academic Skills Courses</td>
<td>49</td>
</tr>
<tr>
<td>Academic Suspension</td>
<td>44</td>
</tr>
<tr>
<td>Accounting Concentration</td>
<td>39</td>
</tr>
<tr>
<td>Arts &amp; Science, Division of</td>
<td>65</td>
</tr>
<tr>
<td>Arts &amp; Science, Division of Minors</td>
<td>86</td>
</tr>
<tr>
<td>Attendance Policies</td>
<td>40</td>
</tr>
<tr>
<td>Auditing Courses</td>
<td>38</td>
</tr>
<tr>
<td>Authorization to Operate</td>
<td>33</td>
</tr>
<tr>
<td>Bible &amp; Christian Ministries, Department of</td>
<td>51</td>
</tr>
<tr>
<td>Bible/Christian Ministries Minors</td>
<td>57</td>
</tr>
<tr>
<td>Biology Major</td>
<td>71</td>
</tr>
<tr>
<td>Biology Secondary Education Major</td>
<td>72</td>
</tr>
<tr>
<td>Business Administration, Department of</td>
<td>58</td>
</tr>
<tr>
<td>Business Administration, Department of Minors</td>
<td>63</td>
</tr>
<tr>
<td>Certificate of Biblical Studies</td>
<td>103</td>
</tr>
<tr>
<td>Certificate of Christian Ministry</td>
<td>103</td>
</tr>
<tr>
<td>Change of Academic Major</td>
<td>40</td>
</tr>
<tr>
<td>Christian Counseling Major, Psychology</td>
<td>81</td>
</tr>
<tr>
<td>Christian Ministries Minor</td>
<td>57</td>
</tr>
<tr>
<td>Christian Service Requirement</td>
<td>45</td>
</tr>
<tr>
<td>Church Music Major: Music</td>
<td>75</td>
</tr>
<tr>
<td>Cierpke Memorial Library</td>
<td>33</td>
</tr>
<tr>
<td>Classification of Students</td>
<td>43</td>
</tr>
<tr>
<td>CLEP Tests</td>
<td>38</td>
</tr>
<tr>
<td>Communication, Department of</td>
<td>65</td>
</tr>
<tr>
<td>Computer Information Systems Concentration</td>
<td>59</td>
</tr>
<tr>
<td>Confession of Faith</td>
<td>11</td>
</tr>
<tr>
<td>Course Challenge</td>
<td>38</td>
</tr>
<tr>
<td>Course Descriptions</td>
<td>112</td>
</tr>
<tr>
<td>Academic Skills</td>
<td>112</td>
</tr>
<tr>
<td>American Sign Language Interpreting</td>
<td>112</td>
</tr>
<tr>
<td>Bible</td>
<td>116</td>
</tr>
<tr>
<td>Business Administration</td>
<td>130</td>
</tr>
<tr>
<td>Church Ministries</td>
<td>125</td>
</tr>
<tr>
<td>Communications</td>
<td>130</td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td>128</td>
</tr>
<tr>
<td>Education</td>
<td>131</td>
</tr>
</tbody>
</table>
Grade Disputes ............................................................ 42
General Music Major .......................................................... 76
General Education Requirements – Two Year Program ................. 49
General Education Requirements – Four Year Program .................. 49
General Education Learning Outcomes ......................................... 10
Finance Concentration ............................................................ 61
Financial Information .................................................................. 22
Financial Aid Probation and Suspension ........................................... 32
Financial Aid ............................................................................. 27
Seminary .................................................................................. 166
Social Studies ............................................................................. 160
Statistics .................................................................................. 161
Theology .................................................................................. 161
Course Load .............................................................................. 35
Course Numbers ........................................................................ 35

Deaf Studies Major, Psychology ...................................................... 81
Declaring a Major ........................................................................ 40
Delinquent Accounts .................................................................... 26
Distance Education ..................................................................... 37
Doctor of Ministry ...................................................................... 108
Doctor of Philosophy .................................................................. 110
Double Major ............................................................................ 40
Drop-Add .................................................................................. 36
Dual Enrollment .......................................................................... 19

Early Childhood Education ............................................................ 90
Education, Department of Graduate Studies .................................. 162
Education, Department of Undergraduate Studies .......................... 100
Education, Division of Graduate Studies ...................................... 87
Education, Division of Minors ...................................................... 98
Elementary Education Requirements ........................................... 90
English Major ............................................................................ 66
English: Secondary Education Major ........................................... 67
Exit Examinations ....................................................................... 45

Faculty .................................................................................... 190
FAFSA .................................................................................... 27
Family Education Rights & Privacy Act ........................................... 34
Fees ......................................................................................... 23
Final Examination Schedule ....................................................... 7
Financial Aid ............................................................................. 27
Financial Aid Probation and Suspension ........................................... 32
Financial Information ................................................................ 22
Finance Concentration ............................................................... 61
Foreign Language Requirements .................................................. 45

General Education Learning Outcomes ........................................... 10
General Education Requirements – Four Year Program ................. 49
General Education Requirements – Two Year Program ................. 49
General Music Major ................................................................. 76
General Studies Major ................................................................. 93
Grade Disputes ......................................................................... 42

Course Numbers ........................................................................ 35
<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade Point Average</td>
<td>41</td>
</tr>
<tr>
<td>Grading System</td>
<td>41</td>
</tr>
<tr>
<td>Graduate Programs of Study</td>
<td>99</td>
</tr>
<tr>
<td>Graduate Studies in Education, Department of</td>
<td>100</td>
</tr>
<tr>
<td>Graduation Requirements</td>
<td>44</td>
</tr>
<tr>
<td>Graduation with Honors</td>
<td>46</td>
</tr>
<tr>
<td>History and Social Studies, Department of</td>
<td>83</td>
</tr>
<tr>
<td>History Majors</td>
<td>84</td>
</tr>
<tr>
<td>Homeschooled Students</td>
<td>19</td>
</tr>
<tr>
<td>Honor Society</td>
<td>43</td>
</tr>
<tr>
<td>Incomplete Grades</td>
<td>42</td>
</tr>
<tr>
<td>Independent Studies</td>
<td>37</td>
</tr>
<tr>
<td>Index</td>
<td>195</td>
</tr>
<tr>
<td>Intercultural Studies Majors</td>
<td>55</td>
</tr>
<tr>
<td>Interdisciplinary Studies, Department of</td>
<td>93</td>
</tr>
<tr>
<td>Internships</td>
<td>36</td>
</tr>
<tr>
<td>International Students</td>
<td>20</td>
</tr>
<tr>
<td>Management Concentration</td>
<td>61</td>
</tr>
<tr>
<td>Marketing Concentration</td>
<td>62</td>
</tr>
<tr>
<td>Master of Arts in Biblical Studies</td>
<td>106</td>
</tr>
<tr>
<td>Master of Arts in Christian Education</td>
<td>105</td>
</tr>
<tr>
<td>Master of Divinity</td>
<td>107</td>
</tr>
<tr>
<td>Master of Education</td>
<td>100</td>
</tr>
<tr>
<td>Master of Ministry</td>
<td>104</td>
</tr>
<tr>
<td>Mathematics and Natural Sciences, Department of</td>
<td>69</td>
</tr>
<tr>
<td>Mathematics Major</td>
<td>69</td>
</tr>
<tr>
<td>Mathematics: Secondary Education Major</td>
<td>70</td>
</tr>
<tr>
<td>Military Service Credits</td>
<td>38</td>
</tr>
<tr>
<td>Minimum Class Size</td>
<td>36</td>
</tr>
<tr>
<td>Minors</td>
<td>40</td>
</tr>
<tr>
<td>Mission Statement</td>
<td>8</td>
</tr>
<tr>
<td>Music, Department of</td>
<td>74</td>
</tr>
<tr>
<td>Music Education Major</td>
<td>78</td>
</tr>
<tr>
<td>Management Concentration</td>
<td>61</td>
</tr>
<tr>
<td>Marketing Concentration</td>
<td>62</td>
</tr>
<tr>
<td>Master of Arts in Biblical Studies</td>
<td>106</td>
</tr>
<tr>
<td>Master of Arts in Christian Education</td>
<td>105</td>
</tr>
<tr>
<td>Master of Divinity</td>
<td>107</td>
</tr>
<tr>
<td>Master of Education</td>
<td>100</td>
</tr>
<tr>
<td>Master of Ministry</td>
<td>104</td>
</tr>
<tr>
<td>Mathematics and Natural Sciences, Department of</td>
<td>69</td>
</tr>
<tr>
<td>Mathematics Major</td>
<td>69</td>
</tr>
<tr>
<td>Mathematics: Secondary Education Major</td>
<td>70</td>
</tr>
<tr>
<td>Military Service Credits</td>
<td>38</td>
</tr>
<tr>
<td>Minimum Class Size</td>
<td>36</td>
</tr>
<tr>
<td>Minors</td>
<td>40</td>
</tr>
<tr>
<td>Mission Statement</td>
<td>8</td>
</tr>
<tr>
<td>Music, Department of</td>
<td>74</td>
</tr>
<tr>
<td>Music Education Major</td>
<td>78</td>
</tr>
<tr>
<td>Management Concentration</td>
<td>61</td>
</tr>
<tr>
<td>Marketing Concentration</td>
<td>62</td>
</tr>
<tr>
<td>Master of Arts in Biblical Studies</td>
<td>106</td>
</tr>
<tr>
<td>Master of Arts in Christian Education</td>
<td>105</td>
</tr>
<tr>
<td>Master of Divinity</td>
<td>107</td>
</tr>
<tr>
<td>Master of Education</td>
<td>100</td>
</tr>
<tr>
<td>Master of Ministry</td>
<td>104</td>
</tr>
<tr>
<td>Mathematics and Natural Sciences, Department of</td>
<td>69</td>
</tr>
<tr>
<td>Mathematics Major</td>
<td>69</td>
</tr>
<tr>
<td>Mathematics: Secondary Education Major</td>
<td>70</td>
</tr>
<tr>
<td>Military Service Credits</td>
<td>38</td>
</tr>
<tr>
<td>Minimum Class Size</td>
<td>36</td>
</tr>
<tr>
<td>Minors</td>
<td>40</td>
</tr>
<tr>
<td>Mission Statement</td>
<td>8</td>
</tr>
<tr>
<td>Music, Department of</td>
<td>74</td>
</tr>
<tr>
<td>Music Education Major</td>
<td>78</td>
</tr>
<tr>
<td>Nondiscriminatory Policy</td>
<td>16</td>
</tr>
<tr>
<td>Notification of Grades</td>
<td>42</td>
</tr>
<tr>
<td>Part-time Students</td>
<td>36</td>
</tr>
<tr>
<td>Pastoral Ministry Majors</td>
<td>53</td>
</tr>
<tr>
<td>Payment Plans</td>
<td>25</td>
</tr>
<tr>
<td>Performance Major, Music</td>
<td>77</td>
</tr>
<tr>
<td>Privacy Act (FERPA)</td>
<td>34</td>
</tr>
<tr>
<td>Practicums</td>
<td>36</td>
</tr>
<tr>
<td>Professional Education Requirements</td>
<td>89</td>
</tr>
<tr>
<td>Programs of Study</td>
<td>47</td>
</tr>
<tr>
<td>Psychology, Department of</td>
<td>80</td>
</tr>
<tr>
<td>Readmitted Students</td>
<td>18</td>
</tr>
<tr>
<td>Registration</td>
<td>35</td>
</tr>
<tr>
<td>Repeat to Raise Grade</td>
<td>42</td>
</tr>
<tr>
<td>Scholarships</td>
<td>29</td>
</tr>
<tr>
<td>Second Bachelor Degree</td>
<td>46</td>
</tr>
<tr>
<td>Sign Language Interpretation, Department of</td>
<td>96</td>
</tr>
</tbody>
</table>