CATALOG
Tennessee Temple University
1815 UNION AVENUE  CHATTANOOGA, TENNESSEE  37404

64TH EDITION
2014 - 2015
January 21, 2015
PHONE: (423) 493-4100
FAX: (423) 493-4497
ttuinfo@tntemple.edu

CATALOG EFFECTIVE DATES:
AUGUST 1, 2014 - JULY 31, 2015
(See www.tntemple.edu for recent updates.)

Tennessee Temple University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [PO Box 328, Forest, VA 24551; Telephone: 434.525.9539; email: info@tracs.org] having been awarded Reaffirmed status as a Category IV institution by the TRACS Accreditation Commission on November 28-29, 2005; this status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).
But God, who is rich in mercy, because of His great love with which He loved us, even when we were dead in trespasses, made us alive together with Christ (by grace you have been saved), and raised us up together, and made us sit together in the heavenly places in Christ Jesus, that in the ages to come He might show the exceeding riches of His grace in His kindness toward us in Christ Jesus. For by grace you have been saved through faith, and that not of yourselves; it is the gift of God, not of works, lest anyone should boast. For we are His workmanship, created in Christ Jesus for good works, which God prepared beforehand that we should walk in them.

Ephesians 2:4-10

For this reason I bow my knees to the Father of our Lord Jesus Christ, from whom the whole family in heaven and earth is named, that He would grant you, according to the riches of His glory, to be strengthened with might through His Spirit in the inner man, that Christ may dwell in your hearts through faith; that you, being rooted and grounded in love, may be able to comprehend with all the saints what is the width and length and depth and height—to know the love of Christ which passes knowledge; that you may be filled with all the fullness of God.

Now to Him who is able to do exceedingly abundantly above all that we ask or think, according to the power that works in us, to Him be glory in the church by Christ Jesus to all generations, forever and ever. Amen.

Ephesians 3:14-21
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# Residential Academic Calendar 2014-2015

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<tr>
<th>Fall 2014 (Aug 1 – Dec 31)</th>
<th>Spring 2015 (Jan 1 – May 8 )</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Period (Continuing Students)</td>
<td>January Module</td>
</tr>
<tr>
<td>Faculty In-Service</td>
<td>Residence Halls Open</td>
</tr>
<tr>
<td>August Module</td>
<td>New Student Orientation (Thursday-Friday)</td>
</tr>
<tr>
<td>Residence Halls Open</td>
<td>Registration/Business Check-in All Students</td>
</tr>
<tr>
<td>New Student Orientation (Monday -Friday)</td>
<td>First Day of Class (Monday)</td>
</tr>
<tr>
<td>Registration/Business Check-in New Student (Wednesday-Thursday)</td>
<td>Drop/ Add Period (Monday-Thursday)</td>
</tr>
<tr>
<td>Registration/Business Check-in Returning Student (Friday)</td>
<td>MLK Day – No Classes</td>
</tr>
<tr>
<td>First Day of Class (Monday)</td>
<td></td>
</tr>
<tr>
<td>Drop/ Add Period (Monday-Thursday)</td>
<td></td>
</tr>
<tr>
<td>Labor Day – No classes</td>
<td></td>
</tr>
<tr>
<td>Academic Dept. Mtg. (Attendance required)</td>
<td></td>
</tr>
<tr>
<td>Constitution Day</td>
<td></td>
</tr>
<tr>
<td>Graduation Applications due in Records Office</td>
<td></td>
</tr>
<tr>
<td>Fall Break - No Classes</td>
<td></td>
</tr>
<tr>
<td>Academic Dept. Mtg. (Attendance required)</td>
<td></td>
</tr>
<tr>
<td>Last Day to withdraw with “W”</td>
<td></td>
</tr>
<tr>
<td>Pre-Registration for Residential Fall Semester</td>
<td></td>
</tr>
<tr>
<td>Thanksgiving Break</td>
<td></td>
</tr>
<tr>
<td>Last Day of Classes</td>
<td></td>
</tr>
<tr>
<td>Final Exams (Monday-Thursday)</td>
<td></td>
</tr>
<tr>
<td>December Module (Monday-Friday)</td>
<td></td>
</tr>
<tr>
<td>Final Grades Due 5:00 pm (Wednesday)</td>
<td></td>
</tr>
<tr>
<td>December Degree Conferral (Saturday)</td>
<td></td>
</tr>
</tbody>
</table>

- Revised November 20, 2014

**Offices Closed:**
- Labor Day: September 1, 2014
- Thanksgiving Holidays: Wednesday, Nov. 26, 2014 at noon – Friday, Nov. 28, 2014
- Christmas Holidays: December 24 and 25, 2014
- New Year’s Day: January 1, 2015
- Martin Luther King Day: January 19, 2015
- Good Friday: April 3, 2015
- Memorial Day: May 25, 2015
- Independence Day: July 3, 2015
# Online Learning Academic Calendar 2014-2015

Revised November 18, 2014

## Summer 2014 Term – 8 Week Sessions

<table>
<thead>
<tr>
<th>Online Session A (May 16 - Jul 10)</th>
<th>Online Session C (Jun 13 - Aug 7)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Registration Period</strong></td>
<td>Apr 7 - May 15</td>
</tr>
<tr>
<td><strong>Course Review</strong></td>
<td>May 12</td>
</tr>
<tr>
<td><strong>First Day of Class/Course Check In</strong></td>
<td>May 16</td>
</tr>
<tr>
<td><strong>Last Day to withdraw with “W”</strong></td>
<td>Jun 13</td>
</tr>
<tr>
<td><strong>Last Day of Class</strong></td>
<td>Jul 10</td>
</tr>
<tr>
<td><strong>Grades Due</strong></td>
<td>Jul 17</td>
</tr>
<tr>
<td><strong>Grades Due</strong></td>
<td>August Degree Conferral</td>
</tr>
<tr>
<td><strong>First Day of Class/Course Check In</strong></td>
<td>Aug 14</td>
</tr>
<tr>
<td><strong>Last Day to withdraw with “W”</strong></td>
<td>Aug 7</td>
</tr>
<tr>
<td><strong>Last Day of Class</strong></td>
<td>Aug 22</td>
</tr>
</tbody>
</table>

## Summer 2014 Term – 13 Week Session

<table>
<thead>
<tr>
<th>Online Session B (May 16 – August 14)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Registration Period</strong></td>
</tr>
<tr>
<td><strong>Course Review</strong></td>
</tr>
<tr>
<td><strong>First Day of Class/Course Check In</strong></td>
</tr>
<tr>
<td><strong>PhD and DMin on-campus modules</strong></td>
</tr>
<tr>
<td><strong>First Day of Class/Course Check In</strong></td>
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</tbody>
</table>

## Fall 2014 Term – 8 Week Sessions

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Registration Period</strong></td>
<td>Apr 7 - Aug 21</td>
</tr>
<tr>
<td><strong>Course Review</strong></td>
<td>Aug 18</td>
</tr>
<tr>
<td><strong>First Day of Class /Course Check In</strong></td>
<td>Aug 22</td>
</tr>
<tr>
<td><strong>Last Day to withdraw with “W”</strong></td>
<td>Sep 18</td>
</tr>
<tr>
<td><strong>Last Day of Class</strong></td>
<td>Oct 16</td>
</tr>
<tr>
<td><strong>Final Grades Due</strong></td>
<td>Oct 23</td>
</tr>
<tr>
<td><strong>Fall Break 8-wk Sessions Only</strong></td>
<td>Oct 17-23</td>
</tr>
<tr>
<td><strong>Final Grades Due: December graduates</strong></td>
<td>Dec 18</td>
</tr>
<tr>
<td><strong>December Degree Conferral</strong></td>
<td>Dec 20</td>
</tr>
</tbody>
</table>

## Fall 2014 Term – 13 Week Session

<table>
<thead>
<tr>
<th>Online Session B (Sep 5 – Dec 4)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Registration Period</strong></td>
</tr>
<tr>
<td><strong>Course Review</strong></td>
</tr>
<tr>
<td><strong>First Day of Class/Course Check In</strong></td>
</tr>
<tr>
<td><strong>Last Day to withdraw with “W”</strong></td>
</tr>
<tr>
<td><strong>Last Day of Class</strong></td>
</tr>
<tr>
<td><strong>Final Grades Due</strong></td>
</tr>
<tr>
<td><strong>December Degree Conferral</strong></td>
</tr>
</tbody>
</table>
Beginning in the Spring 2015 semester, all online terms will switch to a Monday through Sunday weekly schedule. This is a change from the Fall 2014 Friday through Thursday weekly schedule.

### Spring 2015 Term – 8 Week Sessions

<table>
<thead>
<tr>
<th></th>
<th>Online Session A (Jan 5 – Mar 1)</th>
<th>Online Session C (Mar 2 – Apr 26)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Period</td>
<td>Nov 3-Jan 2</td>
<td>Registration Period</td>
</tr>
<tr>
<td>Course Review*</td>
<td>Dec 29</td>
<td>Course Review*</td>
</tr>
<tr>
<td>First Day of Class/Course Check In</td>
<td>Jan 5</td>
<td>First Day of Class/Course Check In</td>
</tr>
<tr>
<td>Last Day to withdraw with “W”</td>
<td>Feb 2</td>
<td>Last Day to withdraw with “W”</td>
</tr>
<tr>
<td>Last Day of Class</td>
<td>Mar 1</td>
<td>Last Day of Class</td>
</tr>
<tr>
<td>Final Grades Due</td>
<td>Mar 9</td>
<td>Final Grades Due: Graduates</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Final Grades Due: All other students</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Commencement Exercises</td>
</tr>
</tbody>
</table>

### Spring 2015 Term – 13 Week Session

<table>
<thead>
<tr>
<th></th>
<th>Online Session B (Jan 19 – Apr 19)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Period</td>
<td>Nov 3-Jan 16</td>
</tr>
<tr>
<td>Course Review*</td>
<td>Jan 12</td>
</tr>
<tr>
<td>First Day of Class/Course Check In</td>
<td>Jan 19</td>
</tr>
<tr>
<td>Last Day to withdraw with “W”</td>
<td>Mar 2</td>
</tr>
</tbody>
</table>

### Summer 2015 Term – 8 Week Sessions

<table>
<thead>
<tr>
<th></th>
<th>Online Session A (May 11 – Jul 5)</th>
<th>Online Session C (Jun 15 – Aug 9)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Period</td>
<td>Apr 6 - May 8</td>
<td>Registration Period</td>
</tr>
<tr>
<td>Course Review*</td>
<td>May 4</td>
<td>Course Review*</td>
</tr>
<tr>
<td>First Day of Class/Course Check In</td>
<td>May 11</td>
<td>First Day of Class/Course Check In</td>
</tr>
<tr>
<td>Last Day to withdraw with “W”</td>
<td>Jun 8</td>
<td>Last Day to withdraw with “W”</td>
</tr>
<tr>
<td>Last Day of Class</td>
<td>Jul 5</td>
<td>Last Day of Class</td>
</tr>
<tr>
<td>Grades Due</td>
<td>Jul 13</td>
<td>Grades Due</td>
</tr>
<tr>
<td></td>
<td></td>
<td>August Degree Conferral</td>
</tr>
</tbody>
</table>

### Summer 2015 Term – 13 Week Session

<table>
<thead>
<tr>
<th></th>
<th>Online Session B (May 11 – August 9)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Period</td>
<td>Apr 6 - May 8</td>
</tr>
<tr>
<td>Course Review*</td>
<td>May 4</td>
</tr>
<tr>
<td>First Day of Class/Course Check In</td>
<td>May 11</td>
</tr>
<tr>
<td>PhD and DMin on-campus modules</td>
<td>Jun 22 - 26</td>
</tr>
</tbody>
</table>

*Course Review Day—on this day, the course must be completely online on Moodle and accessible by the students.*
Final Exam Schedules 2014-2015

- Faculty and students must adhere to the final exam schedule. EARLY EXAMS ARE NOT PERMITTED.
- Students should make their travel plans to occur after all of their exams are completed.
- Students who have three scheduled final exams on the same day may petition the Dean of their college to re-schedule one of the exams.
- For online courses, the professor will schedule the final exam during the final week of the course.

<table>
<thead>
<tr>
<th>If your class meets</th>
<th>FALL 2014 Your exam will be</th>
<th>SPRING 2015 Your exam will be</th>
</tr>
</thead>
<tbody>
<tr>
<td>MWF 8 am</td>
<td>Monday, Dec 8 8 am – 10 am</td>
<td>Monday, Apr 20 8 am – 10 am</td>
</tr>
<tr>
<td>MWF 9 am</td>
<td>Monday, Dec 8 11 am – 1 pm</td>
<td>Monday, Apr 20 11 am – 1 pm</td>
</tr>
<tr>
<td>MWF 10 am</td>
<td>Wednesday, Dec 10 8 am – 10 am</td>
<td>Wednesday, Apr 22 8 am – 10 am</td>
</tr>
<tr>
<td>MWF 11 am</td>
<td>Monday, Dec 8 2 pm – 4 pm</td>
<td>Monday, Apr 20 2 pm – 4 pm</td>
</tr>
<tr>
<td>MWF noon</td>
<td>Tuesday, Dec 9 2 pm – 4 pm</td>
<td>Tuesday, Apr 21 8 am – 10 am</td>
</tr>
<tr>
<td>MWF 1 pm</td>
<td>Wednesday, Dec 10 2 pm – 4 pm</td>
<td>Wednesday, Apr 22 2 pm – 4 pm</td>
</tr>
<tr>
<td>MWF 2 pm</td>
<td>Thursday, Dec 11 8 am – 10 am</td>
<td>Tuesday, Apr 21 2 pm – 4 pm</td>
</tr>
<tr>
<td>MWF 3 pm</td>
<td>Thursday, Dec 11 2 pm – 4 pm</td>
<td>Tuesday, Apr 21 6 pm – 8 pm</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Revised January 5, 2015</td>
</tr>
<tr>
<td>TR 8 am</td>
<td>Tuesday, Dec 9 8 am – 10 am</td>
<td>Thursday, Apr 23 8 am – 10 am</td>
</tr>
<tr>
<td>TR 9:30 am</td>
<td>Tuesday, Dec 9 11 am – 1 pm</td>
<td>Tuesday Apr 21 11 am – 1 pm</td>
</tr>
<tr>
<td>TR 12:30 pm</td>
<td>Wednesday, Dec 10 11 am – 1 pm</td>
<td>Thursday, Apr 23 2 pm – 4 pm</td>
</tr>
<tr>
<td>TR 2 pm</td>
<td>Thursday, Dec 11 11 am – 1 pm</td>
<td>Wednesday, Apr 22 11 am – 1 pm</td>
</tr>
<tr>
<td>TR 3:30 or 4 pm</td>
<td>Thursday, Dec 11 2 pm – 4 pm</td>
<td>Thursday, Apr 23 11 am – 1 pm</td>
</tr>
<tr>
<td>M 6 pm</td>
<td>Monday, Dec 8 6 pm – 8 pm</td>
<td>Monday, Apr 20 6 pm – 8 pm</td>
</tr>
<tr>
<td>T 6 pm</td>
<td>Tuesday, Dec 9 6 pm – 8 pm</td>
<td>Tuesday, Apr 21 6 pm – 8 pm</td>
</tr>
<tr>
<td>R 6 pm</td>
<td>Thursday, Dec 11 6 pm – 8 pm</td>
<td>Thursday, Apr 23 6 pm – 8 pm</td>
</tr>
</tbody>
</table>
The mission of Tennessee Temple University is to provide Christ-centered higher education that transforms lives academically and spiritually for the glory of God.

Through teaching and experiential learning that leads to certificate as well as undergraduate and graduate degrees, resident and distance education students will acquire the knowledge and skills for vocations, service, and leadership.

In the name of Christ, Tennessee Temple University and its constituents will serve the needs of people both locally and globally.

Core Values

Spiritual Transformation
We believe that spiritual transformation and growth are preeminent and foundational to the realization of the full potential of students in all areas of life.

Biblical Authority
We believe that the Bible is the inerrant Word of God. We believe its inspiration is plenary, verbal, unique, and without parallel. We submit to it as the supreme authority in all matters of doctrine and practice.

Characteristic Excellence
As we desire to glorify God in all things, we strive for excellence in everything that we do.

Kingdom Diversity
We gladly embrace the ethnic and cultural diversity of our urban environment as reflective of the inclusive reach of the Gospel.

Servant Leadership
We are committed to following the example of our Lord Jesus by leading through self-sacrifice and service to others.
Tennessee Temple University is characterized by quality academics and biblical values. The University’s purpose is to prepare men and women for life through the emphasis on knowledge acquisition, biblical application, skill development, evangelism, and godly living. Tennessee Temple University is multi-faceted, with undergraduate programs at the associate and bachelor levels and graduate programs in education, ministry, theology, and leadership. Tennessee Temple University balances a traditional liberal arts program with a historical Baptist position regarding doctrine and conduct. Tennessee Temple University is committed to preparing its graduates for local church ministries.

Through the traditional residential program and the internet-based Distance Education program, Tennessee Temple University is able to provide a Christ-centered education to a diverse population of national and international students. All classes are taught by dedicated Christian professors who integrate the knowledge of their respective fields with a biblical perspective. The undergraduate University curriculum is built on a foundation of Bible courses for all students, a basic program of general studies and several major fields of concentration, preparing the student for leadership in ministry, business, education, liberal arts and sciences, or for graduate studies. The graduate Education, Center for Leadership Studies, and Temple Baptist Seminary programs prepare professionals and ministers for service and leadership in their area of calling.

Tennessee Temple University is committed to providing the services and environment necessary to assist its students to achieve their educational goals and enhancing their spiritual, social, and physical development. These include academic support and technical services that assist the students in achieving their goals; administrative services that support students, faculty, and staff; and an environment that is conducive to learning.

**Philosophy of Education**

A Christian philosophy of education describes what an institution believes about the nature of God, truth, and humanity, and the impact of those beliefs on the definition, purpose, and process of education. At Tennessee Temple University, we believe that God—the infinite source of wisdom, knowledge, and truth—enlightens people through Scripture, creation, history, and his Son, Jesus Christ. We believe that absolute truth can be discerned by people as God determines and reveals it. Men and women,
created in the image of God, are capable of critical, reflective, and logical thought. Education is the acquisition of knowledge, skills, and attitudes, through teaching and learning. It engages the student’s intellect, emotion, and will in experiences with teachers, knowledge, and the environment that challenge the student to grow and change. A Christian education is one that prepares the student to think critically, demonstrate an ethical and spiritual discernment, and engage society through the lens of Scripture. Ultimately, the goal of the Christian student should be to live for the glory of God while striving for academic excellence.

INSTITUTIONAL OBJECTIVES
The University and its graduates will:
1. Demonstrate the ability to accurately apply God’s Word as a foundation and guide for critical thinking in matters scholastic, practical, and personal.
2. Communicate clearly, effectively, and accurately through the spoken and written word.
3. Demonstrate transformation through excellence, integrity, gratitude, and compassion as evidence in the academy, the home, the workplace, and the community.
4. Provide responsible stewardship of our university and Baptist heritage, our knowledge, abilities, possessions, and finances.
5. Exercise servant leadership and contribute as Christian citizens by serving our families, our churches, our workplaces, and our communities through local, national, and global opportunities.
Confession of Faith

As a community of Christian believers, the board of trustees, administration, faculty, and staff share a common belief system that is expressed by our confession of faith.

- We believe in the verbal inspiration and authority of the Scriptures. We believe that the Bible reveals God, the fall of man, the way of salvation and God’s plan and purpose in the ages.
- We believe in God the Father, God the Son and God the Holy Spirit.
- We believe in the deity, virgin birth, substitutionary atonement, and bodily resurrection of Jesus Christ.
- We believe that salvation is “by grace,” plus nothing and minus nothing. The conditions to salvation are repentance and faith.
- We believe that men are justified by faith alone and are accounted righteous before God only through the merit of our Lord and Savior Jesus Christ. Justification establishes an eternal relationship that can never be broken.
- We believe in the visible, personal and premillennial return of Jesus Christ.
- We believe in the everlasting conscious blessedness of the saved and the everlasting conscious punishment of the lost.

The Board of Trustees and faculty of Tennessee Temple University affirm The Baptist Faith and Message, a statement adopted by the Southern Baptist Convention, June 14, 2000.

Standard of Conduct

Tennessee Temple University is committed to a standard of conduct that glorifies God and serves our spiritual and academic mission. As a community of believers, the board of trustees, administration, faculty and staff seek to model godly character and self-discipline and encourage the development of the same character in the lives of its students. The Student Life Handbook serves as a guide for the entire TTU family of board members, administration, faculty, staff, and students in regard to ethical values and standards.

The basic tenets of the Standard of Conduct encourage a life that is characterized by the Holy Spirit’s control, holiness, integrity, and respect. We uphold moral purity, modest apparel, and concern for physical fitness since our bodies are the temple of the Holy Spirit. We believe Christians should make wholesome media choices that do not undermine a life of holiness. We should practice wise stewardship of time, treasures, and talents and live a life of faithfulness in church
attendance, giving, and Christian service. We expect our family to abstain from alcohol, illegal drugs, tobacco, gambling, profanity, and illegal activity.

Above all, its tenets encourage a life characterized by godly love. The university community seeks to follow the greatest commandments proclaimed by Jesus in Matthew 22:37-40. “He said to him, “You shall love the LORD your God with all your heart, and with all your soul, and with all your mind.” This is the great and foremost commandment. The second is like it: “You shall love your neighbor as yourself.” On these two commandments depend the whole Law and the Prophets.”

Our History

On July 3, 1946, Dr. Lee Roberson, propelled by a vision of a Bible school where preachers, missionaries, and other Christian workers could receive training, led Highland Park Baptist Church in the organization of Tennessee Temple College. The congregation responded not only by a positive vote to allow the school to use their facilities but also by generous contributions from individuals. Miss Verna Pullen, a young missionary to Africa who was in that service, was so touched that she gave the first $1000 check. Approximately 100 day students and 75 night students enrolled for the opening on September 16. Dr. John Herrmann, a dedicated Christian scholar and educator, became vice-president.

Although Dr. Roberson originally conceived the school as a two-year college, it soon expanded into a four-year liberal arts college and a three-year Bible school. In 1948, the seminary was founded to meet the need for qualified ministers. Understanding the importance of having high academic standards, Dr. Roberson selected faculty members who combined spiritual wisdom and recognized educational credentials. Along with the Bible classes, course offerings included biblical and modern languages, literature, history, fine arts, math, and science.

The decade of the 1960s was marked by expansion in every area, including the construction of new buildings, advances in the athletic program, new musical groups, an active student government, and diversity in student clubs.

Many of the buildings on campus were named for faculty who had a significant impact on the lives of students. The library was named for Dr. Alfred Cierpke, a brilliant scholar who had a dramatic impact on Temple Baptist Seminary as dean and professor. The Herrmann Building, originally used for classrooms, was named for Dr. Herrmann, Temple’s first professor of theology and philosophy. Ruby Wagner Alumni Hall, currently used to house male students, honored the influence of the English teacher who taught two generations the importance of correct grammar and the joys of great literature. The Gene Lennon Hall was named for one of the original trustees of Tennessee Temple University and for his life-long friendship and support of the university.
Other campus buildings were erected and named for individuals who were vitally interested in the mission of Tennessee Temple University. The Weigle Music Building honored Dr. Charles Weigle, best known for his song "No One Ever Cared for Me Like Jesus" and his loving influence on Temple students and staff. The Birkhead Building (now housing the seminary and the university Bible department), McGilvray Gym, the Sharp Building, and new dorms were built in this era.

An important event for Temple and the city of Chattanooga occurred on May 26, 1968, when WDYN, Chattanooga's first Christian radio station, went on the air. Gospel Dynamite, the morning devotional and prayer program is one of the longest, continuously running live broadcasts in the country.

During the 1970s significant increases occurred in buildings, students, faculty, and programs. The spacious addition to the Weigle Building was completed, serving today as home to Tennessee Temple Academy for elementary and high school students.

Construction of the Lee Roberson Center began in 1975; its name recognizes the outstanding leadership and dedication of Temple's founder and first president. Today campus life centers in this building, which also houses faculty offices and classrooms on the upper floors. The first floor was remodeled in the fall of 2005 to create a Student Forum for recreation, fellowship, and informal programs. The first floor now houses the Cierpke Memorial Library holdings.

DeMoss Hall, begun in 1980 for women students, honors the evangelistic passion and ministry heart of businessman Arthur DeMoss. Major remodeling in 2004 to update equipment and furnishings has greatly enhanced the attractiveness and functionality of the residence hall.

Music and the arts continued to be a major feature of the school in the 1970s and 1980s. On any weekend, students could attend some kind of performance – a Shakespearian play, a recital by a senior vocalist or pianist, a choir performance of Messiah, or a production of a Gilbert and Sullivan musical. The Art Department thrived with a creative and skillful faculty who taught painting, photography, graphic design, and sketching. Because of these fine arts training and opportunities, Temple graduates have excelled as musicians, music directors and teachers, artists, and composers.

Public and private schools have recognized the quality of Temple’s Education Department, noting especially the quality of the teacher-training program that continues to be popular with elementary and secondary education majors.

Dr. Phillip Marquart, a Christian medical doctor, helped to develop the Psychology Department. Currently, many psychology majors anticipate careers as ministers, school counselors, educators, and clinicians.
The athletic program has always attracted students, alumni, and local supporters because of Temple’s continued record of wins in various sports. The basketball team has won the National Christian College Athletic Association championship in 1979, 1981, 1982, 1983, 1988, 1989, and 2003, often competing against much larger schools. Many Temple athletes have become outstanding coaches and youth workers.

Among the many unique features in the history of Tennessee Temple is the program for the deaf. Many deaf students have graduated from the college, a tribute to the availability of skilled teachers and interpreters in the program. In addition, the university has developed an intensive sign language interpreting major which equips hearing students to be skilled interpreters, teachers, administrators, and ministers to the deaf. Graduates are using their training to establish deaf ministries in local churches or to become highly qualified interpreters in educational or professional settings.

By 1979, Tennessee Temple schools had achieved university status, having grown to include a preschool program, an elementary and high school academy, a full four-year liberal arts college, a Bible college, a seminary, and a graduate school.

Tennessee Temple University became accredited in 1984 by AABC (Accrediting Association of Bible Colleges, now the Association for Biblical Higher Education or ABHE) and in 2000 by TRACS (Transnational Association of Christian Colleges and Schools). In 2005, TTU was reaffirmed for a period of ten years by TRACS.

Temple Baptist Seminary is a graduate division of Tennessee Temple University offering four master’s degrees, and a Doctor of Ministry degree. Graduates of the seminary are serving not only as pastors and missionaries but also as college presidents, directors of missionary agencies, seminary professors, Christian education directors, youth pastors, and more recently as military chaplains. Identified as a premier school, Temple Baptist Seminary offers a fully accredited program to train and educate students to become military chaplains as pastoral counselors both in the United States and in strategic locations overseas.

Tennessee Temple University has been a ministry of Highland Park Baptist Church since its inception in 1946. In September of 2012, Highland Park Baptist Church announced its visions to relocate to Harrison, TN and change its name to Church of the Highlands. During this transition, changes to the TTU by-laws were unanimously ratified by both the board of trustees of Tennessee Temple University and the deacon body of the Church of the Highlands. These by-law changes have ended the formal relationship between the two entities. Yet the heritage of Highland Park Baptist Church will remain an essential part of the lasting legacy of TTU.

Tennessee Temple University is a Baptist school in belief and practice. From its inception to the present, Temple has adhered to the fundamentals of the faith and maintained its link to the local church. These two distinctively Christian traits form an integral part of the students’ training and blend their classroom theory with practical ministry through the local church.
Tennessee Temple University Presidents

Dr. Lee Roberson 1946-1974
Dr. J. R. Faulkner 1974-1985
Dr. J. Don Jennings 1985-1990
Dr. L. W. Nichols 1991-1993
Dr. Roger H. Stiles 1993-2002
Dr. David E. Bouler 2002-2005
Dr. J. Daniel Lovett 2005-2011
Dr. Steven F. Echols 2012-Present
The Academic Catalog

The statements set forth in this catalog are for informational purposes only and should not be construed as the basis of a contract between a student and Tennessee Temple University.

While the provisions of the catalog will ordinarily be applied as stated, the University reserves the right to change any provision listed in this catalog, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of any such changes. Information on changes will be available from the Student Services Center. It is important that each student becomes familiar with the requirements of his or her individual program and recognizes that even though faculty and staff are available to assist them, the responsibility to meet the graduation requirements for the student's respective degree program is his or hers alone.

Tennessee Temple University's Office of Student Development also publishes a Student Life Handbook that is particularly helpful and informative for our students. Policies related to housing, student activities, spiritual development opportunities, parking, dress code and curfew will be described in detail. This is available from the Office of Student Development and on the web at www.tntemple.edu.

Admissions Information

Undergraduate Admissions
Tennessee Temple University encourages applications from students interested in the evangelical Christian perspective and curriculum at Tennessee Temple University and who demonstrate a commitment to its philosophy of education. The Student Services Center will qualify applicants for admission after the applicant file is complete.

Graduate Admissions
Students desiring to enroll in one of the graduate programs of Tennessee Temple University must have a bachelor's degree from an accredited school. Students not meeting all the requirements may be considered on a case by case basis as a special admission student if certain conditions are met. Students should refer to the specific graduate degree program admissions requirements in this Catalog.

Temple Baptist Seminary
In addition to an accredited bachelor's degree or its equivalent, admission into Temple Baptist Seminary also requires a completed application, payment of the application fee, transcripts from all institutions of higher education attended since high school, recommendation from the applicant's pastor or spiritual mentor, and alignment with the theological position of the school. A GPA of 3.0 for undergraduate work is highly recommended. See the specific admission requirements for each degree program in this catalog.

Students who do not qualify for standard admission to TBS, may be eligible for theological study through the seminary certificate programs.

Graduate Education
Admission into the Graduate Education program also requires a completed application, payment of the application fee, three professional references, including a pastoral reference, official transcripts from all institutions attended since high school, an undergraduate GPA of 3.0, and GRE scores. The Graduate Record Examination (GRE) has information available at http://www.gre.org/cvbtest.html and the
Tennessee Temple University code is 1818. The M.Ed. in Interpreter Education has several additional requirements for admission. Contact the Director of the M.Ed. program for these additional requirements.

Center for Leadership Studies
Admission into the Ph.D. program in Leadership Studies requires an accredited master's degree, completed application, payment of the $100 application fee, official transcripts from all institutions attended since high school, three professional or personal references, a research-oriented writing sample and a biographical essay.

Notice of Nondiscriminatory Policy
Tennessee Temple University admits students of any race, color, national or ethnic origin, gender, or handicap to all the rights privileges, programs, and activities generally accorded or made available to students at the University. The University does not discriminate on the basis of race, color, national or ethnic origin, gender, or handicap in administering its educational policies and school sponsored programs.

How Do I Apply for Undergraduate Admission?
Please note that Tennessee Temple University does not re-issue application documents, including immunization records. All admissions applications documents become the property of Tennessee Temple University.

Step 1: Complete On-line Application. The applicant must complete the on-line or paper application (available at www.tntemple.edu) and submit it to the TTU Student Services Center. Both versions are free.

Step 2: Submit high school transcript: The applicant must request to have an official high school transcript sent to TTU.
- Transcript must include the class rank and cumulative grade point average and graduate date.
- The applicant’s cumulative grade point average must be at least a 2.00 (on a 4.00 scale)
- The applicant who has completed the GED test must submit an official transcript of the test scores along with any high school transcripts.

Step 3: Submit ACT or SAT Scores: The applicant under 21 must submit an ACT or SAT standardized test score.
- The ACT or SAT must be taken prior to the semester accepted.
- The ACT or SAT must be taken on a national testing date at a national testing site.
- The composite score must be at least 17 on the ACT, at least 830 on the SAT CR+M, or at least 1230 on the SAT CR+M+W. Students with ACT scores below 19 in English or math, or an SAT verbal or math score below 450, will be enrolled in the appropriate foundational English and/or math courses. (Testing information, locations and dates may be obtained through the internet by contacting www.act.org or www.collegeboard.org. Allow at least seven weeks for the test scores to reach the Student Services Center.)
- The Tennessee Temple University school code for the ACT test is 4013 and for the SAT is 1818.

Online Learning Admission
Students interested in the programs offered through Online Learning apply for admission to Tennessee Temple University through the Student Services Center in the same way residential students would apply. Once accepted, they will be advised concerning their chosen program and may register for classes online.

Acceptance on Academic Warning
An applicant, who does not meet any one of the above requirements for regular admission, may be admitted on academic warning. This applies to an applicant who has never attended a post-secondary school or an applicant who has attended a non-accredited post-secondary school.

An applicant admitted on academic warning:
• May take no more than 13 credit hours the first semester.
• Must meet SAP standards. (See pages 33-36)
• Academic warning students with a GPA less than 1.5 after their first semester will be suspended.

Transfer Students Accepted on Academic Warning
An applicant will be admitted on academic warning if:
• The applicant has attended any post-secondary school and his transfer cumulative grade point average is below 2.00 on a 4.00 scale.
• The applicant is on academic probation or suspension at another institution and is accepted at Temple.

An applicant admitted on academic warning:
• May take no more than 13 credit hours the first semester.
• Must achieve a 2.0 cumulative grade point average to move from academic warning to regular status as a student in good standing.

Transfer Students
If the applicant is a transfer student:
• The applicant must complete the relevant steps under General Admissions Requirements.
• The applicant transferring 30 or more semester hours of college credit with a 2.00 cumulative grade point average does not need to submit a high school transcript and ACT or SAT scores, unless English and math courses are not included in the transferred courses.
• The applicant must have each post-secondary institution send an official transcript to the Student Services Center at Tennessee Temple University.
• The applicant must have someone at his/her prior institution complete a transfer referral recommendation.

A transfer student who is on academic warning or suspension at another institution and who is accepted at Tennessee Temple University will be placed on academic warning at Tennessee Temple University.

In order to earn an undergraduate degree from Tennessee Temple University, at least 25 percent of the credit hours required for the degree must be earned through Tennessee Temple University. Students may transfer up to 50% of the required credit hours in the master’s degrees of Temple Baptist Seminary and up to 9 hours in the Doctor of Ministry degree program.

Transfer of Credits Policy
1. Tennessee Temple University accepts credits earned at accredited institutions under the following conditions:
   a. College credit earned at an accredited postsecondary institution may be transferred as long as the course content is determined by the Registrar to be equivalent to the corresponding TTU course.
   b. The student must have earned a minimum grade of “C” for the credit to transfer.
   c. Remedial courses do not transfer.
   d. An official transcript from the originating institution must be delivered to the Records Office and included in the student’s permanent file.

2. Under the following conditions, Tennessee Temple University will accept transfer credits from schools that do not have national or regional accreditation from an accrediting agency recognized by the Council for Higher Education Accreditation (CHEA).
   a. Prior to applying for transfer of credit, a student must be enrolled at TTU and successfully complete 24 semester hours of credit with a cumulative TTU GPA of 2.0 or higher. The student may request transfer of credit from an unaccredited institution for not more than 50% of the TTU degree program required total hours.
   b. For each course a student wishes to transfer to TTU, the student and/or school must provide:
      i. An official transcript; a minimum grade of “C” must be earned to qualify for transfer credit
      ii. A syllabus or equivalent for the course in the semester in which the course was taught that includes the following information:
1. Course description from Academic Catalog or equivalent
2. Name, author, publisher, and date of publication of textbook(s)
3. Name and academic credentials of the instructor
4. Dates the course met, including the number of contact hours, or if online the number of weeks
   c. Final approval for transfer credits from an unaccredited institution must be given by the Vice President for Academic Services.
3. Transfer students must complete at least 25% of the degree program requirements at TTU in order to graduate with that degree.
4. Courses taken more than seven years prior to admission will be evaluated on a case-by-case basis.
5. TTU reserves the right to request additional information from the student and/or institution.
6. Transfer credits are not considered in the cumulative Tennessee Temple University GPA.

**Readmitted Students**

If the applicant has previously attended Tennessee Temple University and desires to return:

- The applicant must submit an application form for readmission if the student has had a lapse in enrollment from Tennessee Temple University for one semester or more.
- The applicant must reapply under the same name. A name change will be processed in the Student Services Center after admission.
- Following a lapse in attendance at Tennessee Temple University of more than fifteen months, the student will be readmitted under the University catalog in current use at the time of re-enrollment and will fall under the graduation requirements outlined in that catalog.
- The applicant must request official transcripts be mailed directly to the Student Services Center from each institution where college-level work has been completed since last attending Tennessee Temple University.
- The applicant who has been disassociated from Tennessee Temple University for one semester or more must submit a new Student Health Form to the Student Services Center and a new Housing Request form to Student Development.

**Academic Redemption**

Academic Redemption offers former students a way to redeem their record. Academic Redemption is limited to potential academic achievers who are 20 or more quality points below a 2.00 grade point average. Students may not apply any sooner than three years after their previous academic experience at Temple. A student desiring Academic Redemption may request it in writing through the Admissions and Academic Policies Committee. Letters to the Committee should be addressed to the Vice President for Academic Services. On approval of the Committee, the student may apply to the Student Services Center for readmission.

The criterion for continuation in the program is maintaining term grade point averages of 2.00 or better. Any subsequent probation will disqualify the student from continuing Academic Redemption.

The former permanent record will be maintained, but in the subsequent permanent record, only "C" or better grades will be considered. All other courses will be listed as non-credit. An explanation will be recorded on the permanent record: "Student Readmitted in the Academic Redemption Program." Financial aid will not be available until satisfactory completion of 12 credit hours.

Once the student has achieved a 2.00 GPA, he may submit a written request to the Committee through the Vice President for Academic Services to be returned to full academic status for subsequent terms. Upon approval, an explanation will be recorded on the permanent record: "Student returned to full academic status from the Academic Redemption Program."

**Home Schooled Students**

If the applicant has been a home-schooled student:

- The applicant must complete the relevant steps under General Admissions Requirements.
- The candidate must provide a **detailed transcript** including:
• The course title
• The grade earned
• The grading scale that shows the relationship between percentages and earned letter grades.
• The amount of credits earned for each class.
• The applicant’s cumulative grade point average must be at least a 2.00 (on a 4.00 scale).
• Graduation date.
• The candidate must provide a letter from the umbrella organization under which the student took his education, verifying that he has indeed successfully completed the requirements necessary for graduation.
• The candidate must provide an explanation of their curriculum and their educator’s teaching methods because curricula vary from one home-schooling program to another. The following questions should be answered to ensure this:
  • Who is ultimately responsible for setting up curriculum and selecting materials?
  • What type of curriculum and materials did the educators use?
  • Who was responsible for providing instruction?
  • Who recorded the grades and how?
  • What type of independent, standardized testing was used to measure the progress against a larger population?

**Dual Enrollment - High School/Undergraduate**
High school juniors or seniors who have been on the honor roll in an accredited high school or an approved home school program may enroll in approved courses for credit at Tennessee Temple University as High School Scholars based on the following requirements:
• The applicant has an average grade of “B” (84%) or higher or a 3.00 or higher grade point average
• The applicant has the written permission of a parent or guardian
• The applicant has the approval of his or her principal or home school administrator
• The applicant has completed the High School Scholars application packet and submitted the required application fee.
• The applicant may register as a part-time student taking less than 12 credit hours per semester.
• Special rates for Dual Enrolled students apply only to residential courses. The customary rates will be charged for online learning courses.

For more information, contact the Student Services Center.

**Dual Enrollment – Undergraduate/Graduate**
University seniors, who have less than a full-time load in the semesters of their final academic year at Tennessee Temple University, may apply for provisional acceptance to either Temple Baptist Seminary or to the graduate program in the Education Department.
• The applicant must have a grade point average of 3.00 or higher.
• The applicant must complete the appropriate graduate application and submit the required application fee.
• The applicant may register for no more than a combined total of 15 credit hours per semester between the undergraduate and graduate courses.
• The applicant must graduate from the undergraduate division of the university no later than one academic year after achieving senior status in order to receive credit for the graduate work.
• Courses taken for graduate credit may not be used to satisfy the requirements of the undergraduate degree unless Advance Standing is awarded for the courses at the graduate level.
• For more information, contact the Student Services Center.

**Transient Students from Other Schools**
Individuals who want to take select courses or who plan to transfer courses back to another school, but do not intend to complete a degree at TTU may request transient status. Transient students must complete and submit an undergraduate application form. A letter from the registrar or academic dean of
their enrolled school to which the credits will be transferred must accompany the application. This letter must indicate that:

- the applicant is in "good standing,"
- the applicant is eligible to return to the institution, and
- the school will accept the course work earned at TTU.

Transient students are limited to a part-time course load (fewer than 12 credits per semester) and are not eligible for federal or state aid, grants or loans for transient courses taken at TTU. Transient students may be reconsidered for acceptance as a regular student at a later date. Transient students who reach 30 total credits must enroll at TTU in order to continue taking classes at TTU. To change their status, they must notify the Student Services and the Registrar concerning their intent to enroll and then complete the admissions process.

**Auditing Status**

As an alternative to full participation in a credit course, students may audit the course. Auditors must complete an application prior to enrolling. Auditors are visitors to the class and may participate in class activities and discussions with the instructor’s approval. Auditors are not required to meet the same course requirements as students taking the course for credit. Individuals desiring to audit courses for their own benefit are permitted to do so if classroom space permits. Attendance will be tracked for institutional research purposes only. No credit is granted in such cases.

A student must register for audit classes during regular registration. An audit registration may not be changed to credit registration after the last day of the Drop-Add period. A credit registration may be changed to audit registration before the last class day prior to mid-term examinations. A course taken as audit may be repeated in a subsequent term for credit. Should the student decide while taking the class that they desire to receive credit they must apply to TTU as a regular student.

**Admission of Veterans**

Tennessee Temple University is approved under Title 38, U. S. Code, Chapters 30, 31, 32, 33, 35, 1606 and 1607 for the education of veterans.

The Department of Veteran Affairs through Public Law 634 provides educational assistance for surviving spouses and dependents. Eligible students are urged to contact the Department of Veterans Affairs Office in their area for specific details on eligibility. The toll-free number is 1-800-827-1000. Additional information on eligibility, entitlement, and application is available at www.gibill.va.gov.

Students on active duty may be eligible for Tuition Assistance from their branches of service. Contact your Education Officer at your place of assignment for information on Tuition Assistance.

**International Students**

International students are encouraged to apply to Tennessee Temple University. Once Student Services has received all the required documentation and fees and determined the applicant has met all the admissions requirements, the Director of Student Services will issue a letter of acceptance and the SEVIS Form I-20 required by The Department of Homeland Security, Bureau of Citizenship and Immigration Services (USCIS) in order to issue a visa. This form also provides USCIS with verification that the applicant has been accepted, has the required English proficiency, and has sufficient financial support.

If the applicant is an international student:

- The applicant must complete the relevant steps under General Admissions Requirements.
- The applicant must request an official transcript to be sent from any educational institution he has attended. A certified English translation is required and must be sent from the translating agency.
- The applicant is required to submit secondary and post secondary transcript(s) from all international schools attended. Transcript(s) are to be sent to the World Education Services (WES) for a certified English translation and a course by course evaluation. WES will evaluate the transcript(s) and send the evaluations to the Admissions Office of TTU. The applicant is responsible for all WES fees.
The applicant from a non-English speaking country must take “The Test of English as a Foreign Language” (TOEFL) and the “Test of Written English” (TWE) and have the scores sent to Student Services. Applicants must achieve a minimum paper test score of 500 or computer test score of 173 or internet-based score of 68 on the TOEFL and a score of five or higher on the TWE.

For testing information, contact Educational Testing Services:

The mailing address is: Other contact information:
TOEFL Services Website: http://www.toefl.org
Educational Testing Service Telephone: 1-609-771-7100
P.O. Box 6151 (Princeton, New Jersey)
Princeton, NJ 08541-6151, USA 8:00 a.m. to 8:00 p.m. (Eastern time)
Fax: 1-609-771-7500

The applicant must give documentation of financial assets sufficient to cover one year's tuition, room and board, and fees.

- Documentation of scholarships and fellowships must be in the form of an official award letter from the school or sponsoring agency.
- Documentation of personal or family funds must be on bank letterhead or in the form of a legally binding affidavit.
- Documentation of support by a United States citizen or U. S. legal permanent resident must be filed with USCIS Form I-134, “Affidavit of Support.”
- Admitted students should be prepared each additional year they are enrolled to provide evidence of their ability to meet all expenses and possible increases in the necessary expenses. (See the Financial Information Supplement for current costs.)

The applicant must submit a deposit to cover expenses for the first term in attendance.

- Covered expenses include tuition and fees, textbooks, room and board, personal living expenses and dependent living expenses, if married.
- The deposit may be waived if a notarized Form I-134, “Affidavit of Support” is provided by a U. S. sponsor.
- The equivalent cost of one-way travel expenses for return home must be paid prior to registration. This amount will be held in an account and used to pay for the return expenses upon withdrawal from the university. It may also be used for emergency travel expenses but the funds must be reimbursed upon return.

The applicant must obtain a passport valid for a period extending six months past the expected final departure of the student.

The applicant must request on-campus employment if this will be needed to supplement the student's personal funds. Off-campus employment is allowed after one year of satisfactory attendance, but only with an approved Employment Authorization Document (EAD) issued by the USCIS after stringent requirements are met. Application should be made 60 days prior to employment.

After an international student has arrived on campus and has matriculated, the student must make an appointment to meet with the International Student Advisor for an interview and to provide copies of entry documents for his or her permanent file.

International students must maintain a full-time academic load of 12 semester hours or more throughout the course of each semester to maintain status as an F-1 student unless regulations permit approval for a reduced load.
THE DISCOVER PROGRAM
The Discover Program provides adults with the opportunity to earn an affordable online Christian education through Tennessee Temple University regardless of previous academic achievements or previous choices. The Discover Program aims to assist the student through the first 30 attempted college-level credit hours of a degree program, so that the student can develop the tools necessary to earn a college degree and discover his/her full potential. Contact the President’s Office for more information.
FINANCIAL INFORMATION

Tuition

Undergraduate Tuition

Tuition (1-11 hours) ........................................................................................................ $390/credit hour
Tuition per semester (12-15 hours) .............................................................................. $5795
Tuition (16-21 hours) .................................................................................................. $390/hour
Online Learning Tuition ............................................................................................ $265/credit hour
Dual Enrollment High School/Undergraduate ......................................................... $100/credit hour
Module Course Tuition ................................................................................................ $390/credit hour
Audit Fee ..................................................................................................................... $100/credit hour

Residential charges per semester, double room ....................................................... $3200
Residential charges per semester, single room ......................................................... $4100
Summer/Christmas Housing .................................................................................. $50/week with no meals

Note: An undergraduate student must take 12 credit hours per semester to be considered full-time and to be eligible for most financial aid. Tuition for these classes is due at the time of registration.

Graduate Tuition

M.Ed. and M.A. Leadership ......................................................................................... $275/credit hour
C.B.S., C.C.M., M.Min., M.A.B.S., M.A.C.E., M.Div .............................................. $235/credit hour
D.Min ......................................................................................................................... $235/credit hour
Ph.D. ......................................................................................................................... $315/credit hour
Audit Fee ..................................................................................................................... $100/credit hour

Note: A Master’s student must take 9 credit hours per semester to be considered full-time and to be eligible for most financial aid. A Doctoral student must take 6 credit hours per semester to be considered full-time and to be eligible for most financial aid. Tuition for these classes is due at the time of registration.

Tuition Refund Schedules

Tuition adjustments are based on the date of authorized and written withdrawal, not the student’s last date of attendance. Upon authorized and written withdrawal, refunds of tuition are applicable according to the following schedules.

Module Course
Before first day ............................................................................................................. 100%
On first day .................................................................................................................. 75%
After first day ............................................................................................................... 0

8 week Accelerated Term
Before the first day ..................................................................................................... 100%
Before the third day .................................................................................................. 75%
During first week ...................................................................................................... 50%
During second week .................................................................................................. 25%
During third week ..................................................................................................... 0

15 week Semester
Before first day ......................................................................................................... 100%
During first two weeks ............................................................................................ 80%
During third week .................................................................................................... 60%
During fourth week .................................................................................................. 40%
During fifth week ..................................................................................................... 20%
After five weeks ........................................................................................................ 0
### Fees

#### Admissions Fees
- Associate and Bachelor Application Fee: $35
- Master's Application Fee: $35
- Doctoral Application Fee: $100

*Application Fees are non-refundable.*

- Undergraduate Tuition Deposit (refundable until May 30): $100
- New Student Orientation Fee: $25

#### Administrative Fees
- Returned Check Fee: $35

#### Registration Fees
- Residential Registration (1st Term Students – Registration Fee Waived): $75/semester
- Late Registration (Registration after Drop/Add or for failure to pre-register in the prior term): $50/semester
- Online Learning Registration: $35/course
- Modular Course Registration: $25/course

*Registration Fees are non-refundable.*

- Schedule Change (after Drop/Add period): $15
- Course Challenge: $100/course
- Official Transcript Fee: $15
- Unofficial or faxed Transcript Fee: $3
- Advanced Standing Evaluation Fee: $100

#### Graduation Fees
- Undergraduate: $150
- Master's: $200
- Doctoral: $300
- Replacement/Additional Diploma: $25
- Replacement/Additional Diploma Cover: $25

#### Student Development
- Student Activity Fee: $80/semester
- Campus Access Fee: $80/semester

#### Technology
- Residential Technology Fee: $140/semester
- Online Learning Technology Fee: $75/course
- Module Courses Technology Fee: $50/course

*Technology fees are non-refundable.*

#### Athletics
- Athletic Fee: $60/semester

#### Program Fees

**Graduate Program Fees**
- Ph.D. and D.Min. Residency Fee: $250
- Ph.D. Oral Defense Fee: $150
- D.Min. Project Defense Fee: $150

**Undergraduate Program Fees**
- Education Majors: $25/semester

**Course Fees (Non-refundable)**
- All internships, field work, practicums, student teaching: $50
- AMSL 1013 American Sign Language I: $50
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMSL 1023</td>
<td>American Sign Language II</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 2013</td>
<td>American Sign Language III</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 2013</td>
<td>American Sign Language IV</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 2203</td>
<td>Deaf Culture</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 2212</td>
<td>Deaf Ministry</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 3003</td>
<td>Presentations in American Sign Language</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 3012</td>
<td>Interpreting in Technical Settings</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 3403</td>
<td>Basics of Interpreting</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 3413</td>
<td>English to ASL Interpreting</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 3422</td>
<td>Educational Interpreting</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 3432</td>
<td>Religious Interpreting</td>
<td>$50</td>
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<tr>
<td>AMSL 3453</td>
<td>ASL to English Interpreting</td>
<td>$50</td>
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<tr>
<td>AMSL 4003</td>
<td>ASL Linguistics</td>
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<tr>
<td>AMSL 4889</td>
<td>Interpreting Fieldwork</td>
<td>$50</td>
</tr>
<tr>
<td>AMSL 4959</td>
<td>Special Topics</td>
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</tr>
<tr>
<td>BIBL 1113</td>
<td>Old Testament Survey</td>
<td>$30</td>
</tr>
<tr>
<td>BIBL 1413</td>
<td>New Testament Survey</td>
<td>$25</td>
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<tr>
<td>CISS 1003</td>
<td>Computer Applications</td>
<td>$25</td>
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<tr>
<td>CISS 2502</td>
<td>Technology in Ministry</td>
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<tr>
<td>EDUC 2013</td>
<td>Planning to Teach</td>
<td>$25</td>
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<tr>
<td>EDUC 4013</td>
<td>Classroom Management</td>
<td>$25</td>
</tr>
<tr>
<td>EDUC 2023</td>
<td>Exceptional Children in the Regular Classroom</td>
<td>$25</td>
</tr>
<tr>
<td>EDUC 3023</td>
<td>Educational Assessment</td>
<td>$25</td>
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<tr>
<td>EDUC 5053</td>
<td>Computer Applications for Instruction</td>
<td>$25</td>
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<tr>
<td>ENGL 2103</td>
<td>British Literature I</td>
<td>$5</td>
</tr>
<tr>
<td>ENGL 2113</td>
<td>British Literature II</td>
<td>$5</td>
</tr>
<tr>
<td>ENGL 2203</td>
<td>American Literature I</td>
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<tr>
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<td>American Literature II</td>
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<tr>
<td>ENGL 2303</td>
<td>World Literature I</td>
<td>$5</td>
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<tr>
<td>ENGL 2313</td>
<td>World Literature II</td>
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<tr>
<td>ENGL 3713</td>
<td>History of the English Language</td>
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<tr>
<td>ENGL 4803</td>
<td>Senior Seminar</td>
<td>$20</td>
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<tr>
<td>ENGL 3043/3053</td>
<td>Advanced Writing</td>
<td>$10</td>
</tr>
<tr>
<td>ENGL 3503</td>
<td>Studies in Poetry</td>
<td>$5</td>
</tr>
<tr>
<td>ENGL 3513</td>
<td>Studies in Drama</td>
<td>$5</td>
</tr>
<tr>
<td>ENGL 3523</td>
<td>Studies in Fiction</td>
<td>$5</td>
</tr>
<tr>
<td>ENGL 3533</td>
<td>Studies in Film</td>
<td>$10</td>
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<tr>
<td>ENGL 3703</td>
<td>Studies in Literary Criticism</td>
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</tr>
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<td>ENGL 4403</td>
<td>Studies in Major Authors</td>
<td>$5</td>
</tr>
<tr>
<td>ENGL 4303</td>
<td>Studies in World Literature</td>
<td>$5</td>
</tr>
<tr>
<td>ENGL 4203</td>
<td>Studies in American Literature</td>
<td>$10</td>
</tr>
<tr>
<td>ENGL 4103</td>
<td>Studies in British Literature</td>
<td>$10</td>
</tr>
<tr>
<td>ENGL 4959/4969</td>
<td>Special Topics</td>
<td>$10</td>
</tr>
<tr>
<td>INTD 3013</td>
<td>Humanities</td>
<td>$10</td>
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<td>PHED 1131</td>
<td>Canoeing and Water Activities</td>
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<tr>
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<td>Spanish I/II</td>
<td>$100</td>
</tr>
<tr>
<td>LANG 3003</td>
<td>Spanish III/IV</td>
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<td>Private Piano</td>
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<tr>
<td>MUSA 1321-4332</td>
<td>Private Voice</td>
<td>$360</td>
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<tr>
<td>MUSA 1421-4432</td>
<td>Private Guitar</td>
<td>$360</td>
</tr>
<tr>
<td>MUSA 1521-4532</td>
<td>Private Instrument</td>
<td>$360</td>
</tr>
<tr>
<td>MUSA 1201-1211</td>
<td>Class Piano</td>
<td>$65</td>
</tr>
<tr>
<td>MUSA 1210-1260</td>
<td>Class Piano</td>
<td>$65</td>
</tr>
<tr>
<td>MUSA 1301-1311</td>
<td>Class Voice</td>
<td>$65</td>
</tr>
<tr>
<td>MUSA 1310-1360</td>
<td>Class Voice</td>
<td>$65</td>
</tr>
<tr>
<td>MUSA 1401-1411</td>
<td>Class Guitar</td>
<td>$65</td>
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MUSC 1013 Music Appreciation ................................................................. $50
PHED 1001 Physical Fitness ................................................................. $25
PHED 1051 Bowling ................................................................. $90
PHED 1081 Day Hiking ......................................................... $75
PHED 1101 R.A.D. Systems Basic Physical Defense for Women ............... $35
PHED 1111 CPR and First Aid ......................................................... $45
PHED 1131 Canoeing and Water Activities ........................................ $75
PHED 2123 Sport First Aid ................................................................. $30
PHED 4879 Coaching Practicum ......................................................... $50
PSYC 3313 Psychological Testing and Evaluation .................................. $30
PSYC 4813 Psychology Seminar ........................................................ $30
PSYC 4823 Psychology Practicum I .................................................. $50
PSYC 4833 Psychology Practicum II ................................................ $50
SCIE 1004 Principles of Physical Sciences ........................................ $60
SCIE 1014 General Physics I ............................................................... $60
SCIE 1024 General Physics II .............................................................. $60
SCIE 1104 General Chemistry I ........................................................ $60
SCIE 1114 General Chemistry II ....................................................... $60
SCIE 1214 General Biology I ............................................................... $60
SCIE 1224 General Biology II .............................................................. $60
SCIE 1304 General Botany ................................................................. $60
SCIE 2104 Organic Chemistry I .......................................................... $60
SCIE 2114 Organic Chemistry II ....................................................... $60
SCIE 2304 Scientific Origins ............................................................... $110
SCIE 2314 Ecology ................................................................. $60
SCIE 2404 Human Anatomy and Physiology I .................................... $60
SCIE 2414 Human Anatomy and Physiology II .................................. $60
SCIE 2424 Comparative Anatomy ..................................................... $60
THEO 3113 Bible Doctrines I .............................................................. $25
THEO 3123 Bible Doctrines II ............................................................. $20

Explaination of Fees

Application Fees
A $35 application fee ($100 for doctoral programs) must accompany each application for admission. After the records have been processed and all necessary information has been received, the applicant will be contacted regarding his acceptance. Undergraduate students should then submit a $100 tuition deposit to reserve their place. The tuition deposit is refundable until May 30, but the application fee is non-refundable.

Administrative and Registration Fees
Residential students are charged a $75 registration fee each semester. First-time students do not have to pay the late registration fee and continuing students who pre-register during the designated time are exempt from the registration fee. If a continuing student registers during the two weeks before class begins, he will be charged an additional $50 late registration fee. Modular and Online Learning Courses are charged a $25 registration fee per course. Students have one week to adjust their schedule without charge. After the Drop/Add period has ended, students may not add a class without special permission, but they may drop a class by completing a Drop/Add form and paying the $15 fee.

Course Challenge Fee
If a student desires to challenge a course, he should make a request to the department chair and pay the $100 fee to Student Services. Should he pass the exam, credit for that course will be added to the student's record at no additional charge.

Graduation Fees
Graduation fees cover the costs of necessary processing, regalia, diplomas, transcripts, honors, and other graduation expenses.
Campus Access Fee
Residential students will pay a campus access fee that supports the security of our campus. Specifically, these funds cover the costs of registering vehicles, providing security systems, equipment, operational costs and access to dormitories and McGilvray gymnasium.

Technology Fees
Residential students will pay a technology fee per semester. Online Learning students will pay a technology fee per course. Technology fees give students access to the TTU network, an email account, wireless internet access, as well as support the Help Desk and the maintenance of dormitory computer stations.

Program Fees
Certain programs have particular fees associated with them, as do certain classes. Students in those programs or courses will be charged the appropriate fees. Students registered for internships, field work, practicums, and student teacher assignments are charged a $50 fee each semester.

Payment Plans
The University offers two payment plans:

1. The full amount owed for each semester is due on the published registration date.
2. Payments may be divided over five months per semester, if the student is enrolled in the university-endorsed tuition payment plan. The student must enroll in the payment plan by the published registration date.

Student Accounts – Understanding the process
Financial aid (loans, grants, and scholarships) will be deducted from the student’s charges when figuring the amount due under either option one or option two if the student has received an official award letter from the TTU Student Services Center and the financial aid file is complete. Therefore, it is urgent to file for financial aid early. (See the Financial Aid section of this catalog for more details about filing for financial aid.)

If financial aid exceeds the amount of the student charges, a refund check will be issued to the student within 10 business days of disbursement. The student will be notified via Tennessee Temple University email when the refund has been processed. We strive to process refunds as quickly as possible and calling the business office will not speed up the process.

Any charges incurred after the financial aid refund has been disbursed and refunded to the student are the student’s responsibility and payment is due at the time the charges are incurred.

Methods of Payment
Payment may be in the form of cash, check, money order, Visa, MasterCard, or Discover. Checks and money orders should be made payable to Tennessee Temple University and the student for whom payment is being made should be identified. All student accounts must be paid in full before the transcript will be released.

Federal Refund Policy
Federal regulations require that refunds be made for all students who receive federal student aid and fail to complete a semester. The refunds are calculated using formulas established by the Department of Education. Refunds amounts must be distributed according to a specific order of priority prescribed in the regulations.

Return of the Title IV Funds Policy
The Student Services Center is required by federal statute to recalculate federal financial aid eligibility for students who withdraw, drop out or are dismissed prior to completing 60% of a payment period or term. The federal Title IV financial aid programs must be recalculated in these situations.

The date of withdrawal is the earlier of the actual date or when the institution finds out the student withdraw. If the date of withdrawal is not known the mid-point of the semester date will be used.

If the student leaves the institution prior to completing 60% of the period or term, the Student Services Center recalculates the Title IV funds. Recalculation is based on the percentage of earned aid using the
Federal Return of Title IV funds formula. Percentage of payment period or term completed equals the number of days completed up to the withdrawal date divided by the total days in the payment period or term. (Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid.

Funds are returned to the appropriate federal program based on the percentage of unearned aid using the following formula. Aid to be returned – (100 percent of the aid that could be disbursed minus the percentage of earned aid) multiplied by the total amount of aid that could have been disbursed during the payment period or term.

If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student would be required to return a portion of the funds. When Title IV funds are returned, the student borrower may owe a balance to the institution.

If a student earned more aid than was disbursed to him, the institution would owe the student a post-withdrawal disbursement which must be paid within 120 days of the student’s withdrawal. Refunds are allocated in the following order:

- Unsubsidized Federal Stafford Loan
- Subsidized Federal Stafford Loan
- Federal Perkins Loan
- Federal Parent (PLUS) Loan
- Federal Pell Grant
- Federal Supplemental Opportunity Grant
- Other Title IV assistance
- Other state
- Private and institutional aid
- The student

Delinquent Accounts

By registering for courses at Tennessee Temple University, you enter into a contractual agreement with the University and become financially responsible for all charges incurred. The University reserves the right to withhold future services (registration, transcript request, diploma, etc.) to persons who have outstanding obligations within the University.

In the event that financial aid is reduced or cancelled, or in the event the student has not met the specified requirements for receiving such aid, the student will become responsible for the full balance of outstanding charges.

Any debt owed to the University as a result of the student’s failure to make required payments may result in such debts being transferred to an outside collection agency and/or the State of Tennessee for collection.

FINANCIAL AID

The purpose of Financial Aid is to provide financial assistance to qualified students who have the desire to obtain Christian education through Tennessee Temple University.

The student and his family have the primary responsibility for financing a college education. However, through institutional, state, and federally-funded programs, the student may receive assistance based on financial need. Need is defined as the difference between the cost of attending Tennessee Temple University and the Expected Family Contribution (EFC) toward this cost. Financial Aid programs participated in by the university include: (1) Federal Pell Grant, (2) The Federal Supplemental Educational Opportunity Grant (SEOG), (3) Academic Competitiveness Grant (ACG), (4) National Science and Mathematics Access to Retain Talent (SMART) Grant, (5) Tennessee HOPE Scholarship, (6) Federal Direct Subsidized/Unsubsidized Loans and PLUS loans, (7) The Federal Perkins Loan, (8) Federal College Work Study (FWS), and (9) The Tennessee Student Assistance Award.

Tennessee Temple University also has a limited number of institutional scholarships that are based on academic performance, ability in particular areas, or Christian fellowship.
How do I apply for Financial Aid?

Step 1: Apply to TTU: Some institutional aid can be awarded only to students who have applied, been accepted and paid their tuition deposit. Begin the admission process as early as your junior year in high school and certainly by the time you are a senior in high school. The online application is available at www.tntemple.edu.

Step 2: Complete the FAFSA: The Free Application for Federal Student Aid (FAFSA) identifies the expected family contribution (EFC) which is the amount of money the federal government expects a family to contribute toward a student’s college expenses. It will also identify the family’s adjusted gross income (AGI). Though there may be no interest in federal grants and loans, TTU’s Student Services Center uses this information in determining institutional assistance and thus requires that the FAFSA be completed. An award year begins on July 1 and a FAFSA may be completed for that award year as early as January 2. It’s a good idea to start as soon as possible as the process can take some time. The FAFSA may be submitted online at www.fafsa.ed.gov. A paper FAFSA cannot be obtained from the TTU Student Services Center. If you do not want to complete the document online, you will need to contact the Department of Education.

Step 3: Obtain an EFC: The U.S. Department of Education will process the FAFSA and send the student a Student Aid Report (SAR) that will contain the expected family contribution (EFC). The TTU Student Services Center will use the EFC to determine the type and amount of aid eligibility. By federal mandate, a certain percentage of students will be selected for “verification” of their FAFSA. The student will be notified if they have been selected.

Step 4: Fill out the TTU Financial Aid Application: Applications are available on the website and in the Student Services Center. A new application is required each year for a student to receive financial aid at TTU. Separate applications are available for new residential students, returning residential students, new and returning Online Learning students, and graduate students.

Step 5: Wait for an award letter from TTU: If the TTU code (003524) is on the FAFSA and the student has filled out the financial aid application and provided the necessary documents, the TTU Student Services Center will send the student an award letter, usually within a few weeks. Typically, this letter will list all of the federal, state, and TTU-related aid a student may receive.

Step 6: Accept or decline any awards offered. You may qualify for certain loans that you choose not to use, so it is important for us to hear from you regarding the financial aid you choose to accept.

Federal Financial Aid

Because TTU is an accredited university with Title IV status, students are eligible to receive federal grants.

<table>
<thead>
<tr>
<th>Source</th>
<th>Eligibility</th>
<th>Amount per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pell Grant</td>
<td>Financial need (determined by FASFA)</td>
<td>From $609 to $5550</td>
</tr>
<tr>
<td>Supplemental Educational Opportunity Grant (SEOG)</td>
<td>Financial need, must also be eligible for Pell</td>
<td>$600 per year</td>
</tr>
<tr>
<td>Academic Competitiveness Grant (ACG)</td>
<td>Financial need and academic merit,</td>
<td>Up to $750 for first year students and $1300 for</td>
</tr>
<tr>
<td></td>
<td>must also be eligible for Pell, rigorous secondary</td>
<td>second year students</td>
</tr>
<tr>
<td></td>
<td>school program</td>
<td></td>
</tr>
<tr>
<td>National Science and Mathematics Access to Retain</td>
<td>Financial need and academic merit,</td>
<td>$4000 for third and fourth year students</td>
</tr>
<tr>
<td>Talent (SMART) Grant</td>
<td>must also be eligible for Pell, majoring in Science or Math</td>
<td></td>
</tr>
</tbody>
</table>
**Tuition Tax Credit**
As part of the Taxpayer Relief Act of 1997, Congress has enacted legislation that allows taxpayers to take certain portions of tuition paid in the prior year as a direct tax credit. The HOPE tax credit provides up to a $1500 credit for tuition paid during the first two years of college. For students pursuing higher education after the first two years, the Lifetime Learning tax credit of up to $1000 will be available. Students or those who pay tuition on behalf of students should consult a tax advisor for more detailed information. General information is also available from the U. S. Department of Education or by contacting the Internal Revenue Service at 1-800-829-1040.

**Veteran Benefits**
Tennessee Temple University is approved under Title 38, U.S. Code, Chapters 30, 31, 32, 33, 35, 1606 and 1607 for education of veterans and their dependents. Veterans under Chapter 31 (Vocational Rehabilitation) are paid a monthly allowance, and the Department of Veterans Affairs pays the school for tuition, fees, books, and supplies. Veterans under all other Chapters are responsible for paying the school for all charges. In turn, the Department of Veterans Affairs pays them a monthly allowance based on their training time.

The Department of Veterans Affairs provides an optional Advance Payment Program that allows the first month's payment to arrive at the University by registration time. This procedure enables the veteran to receive financial assistance for school upon his arrival. Application for the Advanced Payment Program requires a minimum of 60 days processing time so the veteran is encouraged to apply early.

Students on active duty may be eligible for Tuition Assistance from their branches of service. Contact your Education Officer at your place of assignment for information on Tuition Assistance.

**Federal Direct loans**
Direct loans are for students with qualifying financial need. On Direct subsidized loans, the government pays the interest for you during the time you are in school. On Direct unsubsidized loans, the interest begins accruing while you are in school. Limits on how much students can borrow per loan are based on dependency status and academic classification. The borrowing limits for federal subsidized and unsubsidized Direct loans for dependent undergraduate students are as follows:
- Freshman Up to $5,500
- Sophomore Up to $6,500
- Junior Up to $7,500
- Senior Up to $7,500

Independent students and dependent students whose parents are denied the PLUS loan could be eligible for up to $4000 additional unsubsidized loan.

**Perkins Loans**
The Perkins Loan is currently an excellent student loan considering the interest rate is fixed at 5% and the Stafford Loan is fixed at 6.8%. The Perkins Loan does not accrue interest while the student is attending at least half-time in a degree program. With the Perkins Loan you have a 9 month grace period rather than the 6 month grace period of the Stafford Loan.

**Parent PLUS loans**
Parent PLUS loans are available to parents of dependent, undergraduate students to fund a child's college education. Eligibility is based on credit history, not financial need, and parents may borrow as much as needed to cover Cost of Attendance (determined by the financial aid office). Contact the Student Services Center for more information.

**Tennessee State Aid**
Additional financial aid is provided by the state of Tennessee to Tennessee Residents. Students must meet residency, academic requirements established by the State. TTU students are eligible to receive the TSAA (Tennessee Student Assistance Award) and/or the TN Education Lottery Scholarships.

- **TSAA** Eligibility determined by TSAC Up to $2322 per year
- **TN HOPE scholarship** Meet residency and academic requirements(3.0 GPA/21ACT/980SAT) Up to $4000 per year
• Aspire Award  Meet HOPE requirements and income requirements (AGI less than $36000)  Up to $1500 per year in addition to HOPE
• General Assembly  Meet HOPE requirements and academic requirements(3.75 GPA/29ACT/1280SAT)  Up to $1000 per year in addition to HOPE
• HOPE Access Grant  Meet residency and academic requirements(2.75-2.99GPA/18-20ACT)  Up to $2750 per year
• TN Promise  Beginning in Fall 2015

For more information about the TN Student aid programs please visit the Tennessee Student Assistance Corporation website at [www.tn.gov/collegepays](http://www.tn.gov/collegepays).

**TTU Extracurricular Scholarships**

TTU Extracurricular Scholarships are available to students with special aptitudes and abilities in athletics, music, or ministry. Students must be selected for these scholarships, generally by performance audition or interview. These Extracurricular Scholarships vary in amount and require a minimum 2.0 GPA and 18 ACT or 860 SAT. To retain these scholarships, students must maintain the required GPA and fulfill their obligation to their team or group.

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Eligibility</th>
<th>Amount per Year</th>
<th>Stipulations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic</td>
<td>Must be selected by the Coach</td>
<td>Varies</td>
<td>Maintain 2.0 GPA</td>
</tr>
<tr>
<td>Music</td>
<td>Must be selected by the Music Department</td>
<td>Varies</td>
<td>Maintain 2.0 GPA</td>
</tr>
</tbody>
</table>

**Student Work Program**

The Student Work Program allows students to earn money working on campus during the school year. Earnings are applied to a student’s account or paid in cash. The students qualify based on financial need. They must also file a Student Work application by the appropriate date with the Financial Aid Office. Students can earn up to $2,000 per year through the program. Work assignments are assigned on a first come, first served basis, since federal and institutional funds for this program are limited.

**Private Loans**

Students may apply for private educational loans with a great number of lenders. This list is not by any means comprehensive, but may be helpful to begin your search.

Bank and Private Lenders:

- EdAmerica: [www.edamerica.net](http://www.edamerica.net)
- First Tennessee Bank: [www.firsttennessee.com/student](http://www.firsttennessee.com/student)
- Regions Bank: [www.regions.com](http://www.regions.com)
- Sallie Mae: [www.salliemae.com](http://www.salliemae.com)
- Discover Student Loans: [www.discoverstudentloans.com](http://www.discoverstudentloans.com)
- Wells Fargo Bank: [www.wellsfargo.com/student](http://www.wellsfargo.com/student)
- Sun Trust Bank: [www.suntrusteducation.com](http://www.suntrusteducation.com)
- CitiBank: [www.studentloan.com](http://www.studentloan.com)

**Deadlines for Financial Aid Application**

The deadline for applying for scholarships through Tennessee Temple University is March 30 for returning students. New students, beginning in the fall semester, need to submit the financial aid application by June 30, and students starting in the spring semester by November 1. Everyone is strongly encouraged to complete the FAFSA as soon as possible. The FAFSA need only be filed once per academic year. All TTU scholarships are distributed based on fund availability so early application is important.

The deadline for Tennessee residents to apply for the Tennessee Assistance Award is May 1. However, this deadline might be sooner depending on state funding. Application is automatic with the FAFSA for Tennessee residents.
NOTE TO LATE FILERS: Tennessee Temple University scholarships and work opportunities will be awarded to the extent available. Students filing late should still complete the FAFSA application and the work application because awards not claimed will be reallocated. Students who do not submit the FAFSA will not be eligible for any TTU scholarships.

NOTE TO RETURNING STUDENTS: A returning student applying for a renewable scholarship must meet the GPA requirements for renewal and complete the steps to apply for financial aid by the priority deadlines. Renewable scholarships will not automatically be renewed and are subject to fund availability. A returning student who is requested by a supervisor for a specific work assignment in the next year (or semester) is not necessarily guaranteed the assignment. Work placements cannot be made until the steps to apply for financial aid are followed.

Satisfactory Academic Progress Policy for Federal Student Financial Aid
Tennessee Temple University Standards of Satisfactory Academic Progress (SAP) measure a student’s performance in the following two areas: completion rate, which ensures the student will finish in the maximum time frame, and cumulative grade point average (GPA). The Financial Aid Office is responsible for ensuring that all students are meeting these standards; the SAP report will be sent to the appropriate Academic Dean and the Director of the Student Resource Center. The standards of Satisfactory Academic Progress apply to all students at TTU and can impact academic eligibility as well as eligibility for federal student financial assistance programs, state programs, veteran benefits and scholarships.

Undergraduate Degree Standards
1. Completion Rate
At the end of each semester, a student’s academic progress will be measured by comparing the number of attempted credit hours with the credit hours earned (i.e., received a grade of A, B, C, or D). This includes any course for which the student has remained enrolled past the Drop/Add period. A student must earn 67 percent of credits attempted to maintain satisfactory academic progress.

   The following are considered when evaluating a student’s satisfactory academic progress:
   • Withdrawals (W’s and WF’s), incompletes, and failures are considered attempted but not earned hours.
   • Passing credits received for pass/fail courses are considered attempted and earned credits; failing grades in pass/fail courses are considered attempted but not earned.
   • Repeated courses are included in the calculation of both attempted and earned hours.
   • Audited courses are not considered credits attempted or earned.
   • Remedial courses are included in the calculation of both attempted and earned hours.

2. Cumulative GPA
Students are required to earn a cumulative GPA of 2.0 or higher from courses taken at TTU in order to earn an associate’s or bachelor’s degree from TTU.

   In order to retain academic/financial aid eligibility, a student must attain satisfactory academic progress which is defined as completing 67% of all classes attempted and the appropriate GPA.

<table>
<thead>
<tr>
<th>Academic Level Required</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-18 credit hours</td>
<td>1.50 cumulative GPA</td>
</tr>
<tr>
<td>19-36 credit hours</td>
<td>1.65 cumulative GPA</td>
</tr>
<tr>
<td>37-54 credit hours</td>
<td>1.85 cumulative GPA</td>
</tr>
<tr>
<td>55+ credit hours</td>
<td>2.00 cumulative GPA</td>
</tr>
</tbody>
</table>

3. Maximum Time Frame
Students are not eligible to receive financial aid or continue to enroll once they have attempted more than 150 percent of the normal credits required for their degree or certificate program. At Tennessee Temple University, this means that students in programs requiring 120 hours for graduation will be eligible for financial aid during the first 180 attempted hours as an undergraduate. All attempted hours are counted, including transfer hours, whether or not financial aid was received or the course work was successfully completed. A student whose progress toward the successful completion of a degree program is adversely
affected by extraordinary circumstances may submit a written appeal to the Director of Financial Aid under the provisions outlined below under “Appeal Procedure.”

4. New students
New students are required to meet the following admissions requirements:
- 1st time freshman- 2.0 GPA, 17 ACT or 1210 SAT
- Transfer students- Meet the GPA requirement according to the scale
If the student does not meet these standards, he is placed on academic/financial aid warning his first semester and must achieve SAP standards during that semester or will not be allowed to return or receive financial aid.

5. Satisfactory Academic Progress (SAP) Reviews Each Semester
Academic progress will be reviewed at the end of each semester. Those students not meeting the requirements stated above will be placed on Academic/Financial Aid Warning during the next semester of enrollment and will receive a letter of warning.

Warning
The student may continue to enroll and receive financial assistance during the warning semester. At the end of the warning semester, the student will:
- Be removed from warning status because both cumulative GPA and cumulative completion rate standards are met; or
- Be suspended from enrolling or receiving assistance from federal, state, Veterans Administration, and institutional sources and will receive a Financial Aid Suspension letter.

Suspension
If the student does not meet both standards of a 67% completion rate and an acceptable GPA given above in items one and two, he is no longer eligible to enroll or receive financial aid at TTU. The student may appeal the suspension if extenuating circumstances exist.

6. Appeal Procedure
To appeal the academic/financial aid suspension, a student must complete a request for appeal form (available on the financial aid page of the website) by the appropriate deadline. In addition to the appeal form, the student must submit any applicable documentation to support the appeal. A student may appeal due to an emergency condition (i.e., health, family, catastrophe, etc.). The Director of Financial Aid will consider the appeal and render a decision conveyed in writing to the student within five days of the deadline for submission. If a student misses the deadline for one semester, the appeal will be held and considered for the next semester.

Probation
A student granted an appeal will be placed on academic/financial aid probation. The probation will be accompanied by an academic/financial aid contract. This contract will include a plan for success and specify the academic conditions that must be met each semester to continue receiving aid. The contract must be signed by the Financial Aid Director and the student. The student will be allowed to enroll and financial aid will be offered on a semester by semester basis, provided the student meets the terms of the contract each semester. If the student does not meet the SAP standards, he/she will be placed on academic suspension and must file an appeal to be placed on probation.

7. Reinstatement
The student on probation can raise his GPA and/or satisfy credit deficiencies by taking additional course work at Tennessee Temple University. He may not use transfer credits from other institutions to eliminate GPA deficiencies. He may submit a copy of his Tennessee Temple University transcript to verify grade changes if this will result in the removal of his deficiencies.

Graduate Degree Standards
1. Completion Rate
At the end of each semester, a student’s academic progress will be measured by comparing the number of attempted credit hours with the credit hours earned (i.e., received a grade of A, B, C, or D). This
includes any course for which the student has remained enrolled past the Drop/Add period. A student must earn 67 percent of credits attempted to maintain satisfactory academic progress.

The following are considered when evaluating a student’s satisfactory academic progress:

- Withdrawals (W’s and WF’s), incompletes, and failures are considered attempted but not earned hours.
- Passing credits received for pass/fail courses are considered attempted and earned credits; failing grades in pass/fail courses are considered attempted but not earned.
- Repeated courses are included in the calculation of both attempted and earned hours.
- Audited courses are not considered credits attempted or earned.
- Required non-degree courses are included in the calculation of both attempted and earned hours.

2. Cumulative GPA
Graduation GPA and SAP GPA

PhD in Leadership Studies: graduation GPA of 3.0 and SAP GPA of 3.0
MA in Leadership Studies: graduation GPA of 3.0 and SAP GPA of 3.0
MEd (all concentrations): graduation GPA of 3.0 and SAP GPA of 3.0
DMin (all concentrations): graduation GPA of 3.0 and SAP GPA of 3.0
MDiv: graduation GPA of 2.5 and SAP GPA of 2.5
MABS: graduation GPA of 2.5 and SAP GPA of 2.5
MACE: graduation GPA of 2.5 and SAP GPA of 2.5
MMin: graduation GPA of 2.5 and SAP GPA of 2.5

3. Satisfactory Academic Progress (SAP) Reviews Each Semester
The SAP process is as follows:

All students are admitted in good standing.
After one semester, students are in good standing if they meet SAP OR students are on Academic Warning if they do not meet SAP
After two semesters, students on Academic Warning are suspended if they do not meet SAP; they may appeal the suspension, if the appeal is granted the student is on Academic Probation
After three semesters, students who were on Academic Probation are suspended if they have not met SAP; they may appeal and may be placed on continuing Academic Probation, or they may be suspended for one year;
if they show academic progress, but are still below SAP, they may be placed on continuing Academic Probation (semester by semester evaluation).

ACADEMIC INFORMATION

Academic Programs
As a Christian institution of higher learning, Tennessee Temple University requires a solid biblical foundation for all students because the Word of God is the preeminent text book, teaching us how to know and love God, how to love and relate to one another and how to live a holy life that glorifies God. Upon this biblical foundation, undergraduate programs are built with a liberal arts core than ensures a broad range of thought for every student regardless of major. Tennessee Temple graduates desirous of further study have found success in graduate schools and in service to God and their communities all around the globe in ministry, education, business, health care, and government.

Tennessee Temple University is organized into three academic units: the College of Arts and Sciences, the College of Business and Leadership, and the School of Theology and Ministry. Students choose from a variety of programs which are listed specifically on page 58. Courses are offered in residence in traditional 15 week fall and spring semesters and in residential module classes which are intensive one week studies offered in August, December, January and May. Courses are offered year-round through Online Learning primarily in 8 week classes, with a few 13 week classes.
Authority to Operate
Tennessee Temple University is legally chartered as a nonprofit organization established for educational purposes. This authorization is set forth in the original charter of operation dated July 8, 1946. Tennessee Temple University is also authorized by the state of Tennessee to grant both undergraduate and graduate degrees.

Accreditation
Tennessee Temple University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [PO Box 328, Forest, VA 24551; Telephone: 434.525.9539; email: info@tracs.org] having been awarded Reaffirmed status as a Category IV institution by the TRACS Accreditation Commission on November 28-29, 2005; this status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

The USDE has approved the University for the educating of veterans, veteran’s dependents and survivors. The U. S. Department of Homeland Security authorizes the university to enroll nonimmigrant students. On the basis of accreditation, students of Tennessee Temple University are eligible for federal financial aid.

The Teacher Education program of Tennessee Temple University is approved by the Association of Christian Schools International (ACSI). Graduates of the Education programs receive an ACSI certificate.

Cierpke Memorial Library
The resources and facilities for reading and research for the University are now housed in the first floor of the Lee Roberson Center. Formerly, the institution’s library holdings were housed in the two-story Cierpke Memorial Library. The facility was completed in 1961 and remodeled in 1990. The library houses approximately 154,000 books and over 9,000 bound and unbound volumes of periodicals. Books are cataloged according to the Library of Congress classification system.

The Audiovisual Center provides equipment and curriculum materials for use in the classroom and the library. Students have access to a large number of church-related and school-related curriculum materials.

Rare books, special collections, and a large retrospective periodicals collection on microfilm are available to the students. The library subscribes to the following online computerized services: InfoTrac (through the Tennessee Electronic Library), PsychArticles, ATLA Religion Index, ERIC, WorldCat, WorldCat Dissertations, ProQuest Dissertations and Theses Full Text, InfoTrac, FirstSearch, and several other databases (including Academic OneFile, Agriculture Collection, Books and Authors, Business Economics and Theory, Business Insights: Essentials, Career Transitions, Communications and Mass Media Collection, Computer Database, the following Collections: Professional, Gender Studies, Religion and Philosophy, Military and Intelligence, Southern Life, General Science, Small Business, Vocations Careers & Technical Education, Diversity Studies, Physical Therapy and Sports Medicine, Information Science and Library Issues, Pop Culture, War and Terrorism, World History, US History, Insurance and Liability, Fine Arts and Music, Home Improvement, Psychology, and Educator’s Reference Complete, Environmental Studies and Policy, Expanded Academic ASAP, Gale Virtual Reference Library, Gardening Landscape and Horticulture, General Business File ASAP, General OneFile, General Reference Center Gold, Health Reference Center Academic, Health and Wellness Resource Center, Hospitality Tourism and Leisure, Informe, Junior Edition, Literature Resource Center, National Newspaper Index, Opposing Viewpoints in Context, Student Edition, Student Resources in Context, Twayne Authors Series, and Business Source Premier. The Library is a member of SOLINET, a computerized cataloging and interlibrary loan network, and has access to research materials at other college, university, and public libraries.

Family Education Rights and Privacy Act
The Family Education Rights and Privacy Act (FERPA) is a Federal law that applies to educational agencies and institutions that receive funding under a program administered by the U. S. Department of Education. The statute is found at 20 U.S.C. § 1232g and the Department's regulations are found at 34 CFR Part 99.
The Family Education Rights and Privacy Act affords students certain rights with respect to their education records. They are:

- The right to obtain a copy of the Tennessee Temple University’s student records policy from the Student Services Center.
- The right to inspect and review the student’s education records.
- The right to request the amendment of the student’s education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights.
- The right to file with the U. S. Department of Education a complaint concerning alleged failures by Tennessee Temple University to comply with the requirements of FERPA.
- The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

A student’s record is considered confidential. Federal law provides for the release of information to University personnel who have a legitimate educational interest, other institutions conducting research (provided information cannot be released to another party), and certain government officials.

Under FERPA, when a student turns 18 years of age or attends a postsecondary institution at any age, “the rights accorded to, and consent required of, parents transfer from the parents to the student. The student, and not the parent, may access, seek to amend, and consent to disclosures of his or her education records.” [Authority: 20 U.S.C 1232g(d); § 99.5 (a)]

Federal law provides that only directory information may be released by the University without the consent of the student. Directory information includes, but is not limited to, the following: student’s name, address, telephone number, date and place of birth, field of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, and the most recent previous educational institution attended.

The Student Services Center maintains a permanent record on every student who has attended Tennessee Temple University. The student record currently includes the following: student’s name, social security or I. D. number, address, date and place of birth, gender, conditions of admittance, records of academic probation, suspension or dismissal, major field of study, degrees earned, and date of graduation.

Transcripts of a student’s record or grade reports are released only on the student’s written authorization and in accordance with the provisions of the Privacy Act.

**Disability Support**

Reasonable accommodations should be made for students with documented disabilities. Students must ask for accommodations and must document through medical confirmation that they have a particular disability. Documentation is to be presented to the Student Resource Center, Student Advocacy Office, who will notify teachers of the reasonable accommodations they are expected to provide. These might include such allowances as having a note taker, or giving extended time for tests.

**Course Designations**

**Semester Hours**

The unit of credit is the semester hour. A semester hour is one fifty-minute period of classroom instruction per week for 15 weeks or the equivalent, with the assumption of two hours of outside preparation for each semester hour. Online courses are equivalent to the number of classroom contact and preparation hours and mirror the learning outcomes and academic standards of the analogous residential course. Our undergraduate programs require from 120 semester credit hours to 122 credit hours, depending upon the major. Students can usually complete their degree in four years of study.

**Subject Area Designations**

<table>
<thead>
<tr>
<th>Designation</th>
<th>Description</th>
<th>Designation</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMSL</td>
<td>American Sign Language</td>
<td>COMM</td>
<td>Communication/Speech</td>
</tr>
<tr>
<td>BIBL</td>
<td>Bible</td>
<td>CSER</td>
<td>Christian Service</td>
</tr>
<tr>
<td>BUSI</td>
<td>Business</td>
<td>DMIN</td>
<td>Doctor of Ministry</td>
</tr>
<tr>
<td>CHMN</td>
<td>Christian Ministries</td>
<td>EDUC</td>
<td>Education</td>
</tr>
<tr>
<td>CISS</td>
<td>Computer Information Science &amp; Systems</td>
<td>ENGL</td>
<td>English</td>
</tr>
</tbody>
</table>
Course numbers consist of a four-letter subject area designation and four digits. The first digit indicates the course level (1=freshman; 2=sophomore; 3=junior; 4=senior; 5, 6, & 7=master’s level; 8 & 9=doctoral level), the middle two digits indicate the course sequence, and the last digit indicates the number of credit hours to be earned. Lower level courses (1000 or 2000) are appropriate for freshman and sophomores. Upper level courses (3000 or 4000) are appropriate for juniors and seniors. Courses beyond this classification (5000-9000) are graduate level courses and may be taken by undergraduate students only upon the consent of the student’s advisor, the instructor and the department chair. Undergraduate students must have a minimum of thirty upper level hours (3000 & 4000 level courses) in order to graduate.

Registration for Classes
This academic catalog contains the course requirements for the various academic programs. Students should become very familiar with the requirements of their specific program. Though University faculty, staff, and advisors are available to guide and assist our students, the student alone bears the responsibility to ensure that all the requirements for graduation are met.

New students will be assigned an advisor when their admission file is complete and they are admitted to the University. Students may register for classes upon consultation with their advisors. There is no registration fee for first time students. Returning students should register for classes during the scheduled pre-registration period to avoid the registration fee. Returning students who do not register at least two weeks before classes begin will be charged a late registration fee.

Prerequisites
Students must meet the prerequisite requirements of every course in which they enroll. Many courses are taught in a sequence, thus students should check the specific course description to determine if a prerequisite must be met to enroll in a course.

A minimum grade of “C” is required in all undergraduate departmental core courses, minor courses, Bible and Theology courses, 1000 level courses in English and Math, and Seminary courses. A minimum grade of “B” is required for all doctoral courses.

Course Load
When students must work in order to remain in school, experience has proven that they should reduce their academic load accordingly to safeguard their health, job efficiency, and academic performance. The following is highly recommended as a maximum academic load in relation to working hours:

<table>
<thead>
<tr>
<th>WORKING HOURS</th>
<th>ACADEMIC HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>36 and over</td>
<td>9</td>
</tr>
<tr>
<td>16-35</td>
<td>12</td>
</tr>
<tr>
<td>0-15</td>
<td>15</td>
</tr>
</tbody>
</table>

International students and students on institutional scholarship must maintain a full-time load of 12 residential semester hours unless authorized for a reduced load.

A normal undergraduate course load is 12-18 hours per semester. A normal undergraduate course load for online students is 6-9 hours per 8 week term, which is equal to 12-18 per semester. The maximum load for students in undergraduate curricula is 18 semester hours. The maximum load may be exceeded under the following circumstances:

- On approval of the Vice President for Academic Services, students may schedule overloads not to exceed 21 hours if, during their previous term at Tennessee Temple University in which they carried 12 or more hours, they passed all work attempted and earned a GPA of 3.0 or higher. Students who
have scheduled fewer than 12 hours during intervening semester or semesters will retain the overload privilege if the cumulative GPA is 3.0. Exceptions require permission of the Vice President for Academic Services verified by written notice to the Registrar.

- On approval of the Vice President for Academic Services, a student who has petitioned to graduate who is ineligible to carry an overload may schedule a maximum of 21 hours if the overload will allow him to graduate in that semester. A petitioning student needing more than 21 hours must change his petition to the following semester.
- Online Learning courses are included in the course load.
- Special permission may be granted for module courses and 8-week online learning courses.

A full-time load for master’s degree students is 9 hours per semester. The full-time load for doctoral students is 6 hours per semester. A student may take 9 or 12 hours with the permission of the Dean.

**Part-Time Students**
Undergraduate students who take fewer than 12 semester hours during a regular semester are considered part-time students. Part-time students must enroll in a minimum of six semester hours to be considered for financial aid.

**Minimum Class Size**
An undergraduate residential class may be canceled if fewer than eight (8) students register for the class; an online class may be canceled if fewer than eight (8) students register for the class.

**Drop-Add Period**
During the first three days of residential classes a student may adjust his schedule by dropping or adding courses. When courses are dropped or added, the student's department chair or advisor must approve the change. Students on academic warning or probation must have approval from the Office of Academic Support or those requesting permission to carry more than eighteen semester hours must have approval from the Office of Academic Services. No course may be added after the Drop-Add period without written consent of the instructor, the student's advisors and department chairs, and the Office of Academic Services. A Schedule Change fee is assessed in Student Services Center to process a change to the schedule submitted after the last day of the Drop-Add period. For modular classes, Drop-Adds must be made on the first day of class. A grade of “W” will be entered on the transcript for courses dropped after this period.

**Internships and Practicums**
Internships and practicums are designed to give the student practical experience in the academic discipline. Every student is encouraged to take advantage of this valuable educational tool. Each department establishes the requirements for internships and practicums.

Internships and practicums may begin in one semester and be completed in another. However, no more than three semesters are permitted to complete the requirements. A student who fails to complete an internship or practicum in the registered term must register again in the following term. The grade will be entered as “I” (Incomplete) until the course is completed and the final grade is given. A grade of “NC” will replace the “I” grades in prior semesters once the final grade is recorded. If the internship or practicum is not completed, a grade of “F” will replace the “I” grade in the last term enrolled and a grade of “NC” will replace the “I” grades in prior semesters.

**Independent Studies**
Independent studies are designed to deal with extenuating circumstances and they are not made arbitrarily available. Only seniors are eligible for independent study, but extreme circumstances in schedule conflicts may permit a junior to be eligible for an independent study. Courses scheduled in the residential program or available through Tennessee Temple University’s Online Learning program may not be approved for independent study. Students register for an independent study course as part of their regular registration.

The student must request the independent study on the Approval for Independent Studies form indicating the rationale and the approval of the student’s advisor, the course instructor, the instructor’s department chair, the Vice President for Academic Services and the Registrar. A syllabus including the number of required faculty-student conferences and all required assignments must accompany the request. The Vice President for Academic Services will retain the syllabus.
Online Learning Courses
Residential students who desire to accelerate their studies at Tennessee Temple University may consider enrollment in the Online Learning program. Residential students must have the approval of the Vice President for Academic Services to enroll in online learning courses during the fall and spring terms. Online Learning courses count toward the normal course load limit of 18 hours for any one academic term. Overloads up to 21 hours must have the approval of the Vice President for Academic Services. Residential students must obtain permission for a load of less than 12 hours of residential courses if living in the dormitory or representing Tennessee Temple University on and athletic or music team. Residential students must have at least 12 hours of residential courses to retain institutional scholarships. Financial aid is available for Online Learning course loads of six credit hours or more. For more information contact the Student Services Center at 423-493-4200.

Transient Studies
Students who desire to accelerate or enhance their studies at Tennessee Temple University may request enrollment in transient status at another institution. Unlike other transfer credits, transient study credits are preapproved and the grades earned count toward the student’s GPA. Courses from non-accredited schools may not be approved. Transient studies are available only to students who are currently enrolled or pre-registered for the following term.
Transient studies may supplement but not replace course enrollment during a semester at Tennessee Temple University. Transient studies taken during the school term will be weighted with the overall course load and overloads (19-21 hours) and must have approval of the Vice President for Academic Services. No more than 75% of a student’s degree may be earned through any combination of transient studies, transfer credits, military service credits, CLEP, CEEB, ACT, and College Board Advanced Placement testing.

The student must submit a Transient Studies Request Form (with a course description) indicating approval by the student’s advisor, by the department chair of the course discipline, and by the Registrar prior to enrolling at any other institution as a transient student. Upon completion of the course, it is the student’s responsibility to request that an official transcript be sent to the Student Services Center of Tennessee Temple University. Only credits with the grade of “C” or higher will be accepted. These credits and grades will be recorded on the transcript and computed in the cumulative grade point average.

Graduating students will not be permitted to enroll in transient studies courses during their last term of enrollment without prior approval from the Vice President for Academic Services and the Registrar. To be considered for graduation, all transient studies course grades for graduating students must be received by the Student Services Center by the first Monday in December for fall graduates, the first Monday in April for spring graduates or the first Monday in August for summer graduates. Course work and final examinations should be planned accordingly to meet this deadline. Any exceptions to this deadline must be requested in writing to the Vice President for Academic Services and the Registrar prior to enrollment in the course.

Non-TTU students enrolling in transient status at Tennessee Temple University should contact the Student Services Center (423-493-4200) for details on enrollment requirements.

Course Audit
Residential courses may be audited upon the recommendation of the professor, the Registrar, or the Vice President for Academic Services.

A student must register for audit classes during regular registration. An audit registration may not be changed to credit registration after the last day of the Drop-Add period. A credit registration may be changed to audit registration before the last class day prior to mid-term examinations. A course taken as an audit may be repeated in a subsequent term for credit.

Auditors are visitors to the class and may participate in class activities and discussions with the instructor’s approval. Auditors are not required to meet the same course requirements as students taking the course for credit. Attendance will be tracked for institutional research purposes only.

Advanced Credit
Advanced Placement Courses (AP)
College Board Advanced Placement tests with a grade of 3 or above may qualify for advanced placement credit in course requirements for a particular program of study. Students should have an Advanced Placement transcript sent to the Registrar Office before arrival.
College Level Examination Program (CLEP)/Defense Activity for Non-traditional Education Support (DANTES)

Tennessee Temple University will accept hours for credit examinations. The Records Office will evaluate CLEP credits as transfer credits. Credit by examination may be earned through the College Level Examination Program (CLEP) Subject Examinations or the Defense Activity for Non-traditional Education Support (DANTES) CLEP examination program (see http://www.dantes.doded.mil/Programs/Exams_CLEP.htm). Credit by examination may not be used to satisfy the minimum residence requirements for the degrees or certificates awarded at graduation. Credit by examination assumes that the student has had no formal classroom instruction, as an enrolled student or as an auditor.

College Level Examination Program (CLEP) Subject Examinations

Students may be awarded up to 12 semester hours based on CLEP subject matter test results. To receive credit for ENGL 1013 English Composition I, the student must qualify on both the objective and essay portions of the exam. A grade of “S” will be posted to the transcript when the student has successfully earned 6 semester hours at TTU and also earned a cumulative G.P.A. of 2.0 at TTU. The application for credit by examination may be made at any time while the student is enrolled at TTU, as long as he or she has not attempted the course for which credit is being sought. There is no fee for the application.

<table>
<thead>
<tr>
<th>CLEP EXAMINATION</th>
<th>MINIMUM SCORE REQUIRED FOR CREDIT</th>
<th>EQUIVALENT TTU COURSE</th>
<th>CREDIT HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Accounting</td>
<td>50</td>
<td>BUSI 2403</td>
<td>3</td>
</tr>
<tr>
<td>Information Systems and Computer Applications</td>
<td>50</td>
<td>CISS 1003</td>
<td>3</td>
</tr>
<tr>
<td>Introductory Business Law</td>
<td>50</td>
<td>BUSI 3003</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Management</td>
<td>50</td>
<td>BUSI 2703</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Marketing</td>
<td>50</td>
<td>BUSI 2603</td>
<td>3</td>
</tr>
<tr>
<td>College Composition (Modular) with Essay</td>
<td>50</td>
<td>ENGL 1013</td>
<td>3</td>
</tr>
<tr>
<td>Analyzing and Interpreting Literature</td>
<td>50</td>
<td>ENGL 1023</td>
<td>3</td>
</tr>
<tr>
<td>American Literature</td>
<td>50</td>
<td>ENGL 2203</td>
<td>3</td>
</tr>
<tr>
<td>Spanish Language, Level 1</td>
<td>50</td>
<td>LANG 2003 and 2013</td>
<td>6</td>
</tr>
<tr>
<td>Spanish Language, Level 2</td>
<td>63</td>
<td>LANG 2003, 2013, 3003 and 3013</td>
<td>12</td>
</tr>
<tr>
<td>History of the U.S. I: Early Colonization to 1877</td>
<td>50</td>
<td>HIST 2013</td>
<td>3</td>
</tr>
<tr>
<td>History of the U.S. II: 1865 to Present</td>
<td>50</td>
<td>HIST 2023</td>
<td>3</td>
</tr>
<tr>
<td>Human Growth and Development</td>
<td>50</td>
<td>PSYC 2213</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Psychology</td>
<td>50</td>
<td>PSYC 1003</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Macroeconomics</td>
<td>50</td>
<td>BUSI 2013</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Microeconomics</td>
<td>50</td>
<td>BUSI 2023</td>
<td>3</td>
</tr>
<tr>
<td>Western Civilization I: Ancient Near East to 1648</td>
<td>50</td>
<td>HIST 1043</td>
<td>3</td>
</tr>
<tr>
<td>Western Civilization II: 1648 to Present</td>
<td>50</td>
<td>HIST 1053</td>
<td>3</td>
</tr>
<tr>
<td>College Mathematics</td>
<td>50</td>
<td>MATH 1023</td>
<td>3</td>
</tr>
</tbody>
</table>
Conditions for CLEP Subject Examinations

1. Credit will be granted only if the student completes 6 semester credit hours at TTU and earns a cumulative G.P.A. of at least 2.0. Students must present evidence of completion with acceptable scores of the CLEP test(s) along with an Application for Credit. The application is available online at http://www.tntemple.edu/advanced-credit.

2. Credit earned by examination while enrolled at TTU may not be used to meet the minimum residence requirement for that degree or certificate awarded at graduation.

3. Credit will not be granted if the student has attempted, is enrolled in, or has completed the course for which credit is being sought.

4. Credit by CLEP examination assumes the student has had no formal classroom instruction, as an enrolled student or as an auditor.

5. Students must qualify on both the objective and essay portions of the CLEP test.

6. Students should understand that each college and university has its own policy with respect to credit earned by examination and that any such credit allowed by one institution may not necessarily be accepted at another institution.

7. Tennessee Temple University does not administer the CLEP subject examination. It is the responsibility of the student to locate a CLEP testing center and to have the exam scores sent to the Registrar Office at TTU.

Course Challenge
A student may challenge a course for which he has sufficient background if he receives the approval of his advisor and the department chair of the course. Freshmen and sophomores may challenge courses at any level; juniors and seniors may challenge only 3000 or 4000 level courses.

A student may not challenge the following:
- Any course for which he is or has been registered for credit or audit except by the end of the first day of class
- Any course in which he has received a final grade
- Any course already challenged
- English Composition I and II (ENGL-1013, ENGL-1023)
- Any Bible or Theology course
- More than six hours of Spanish
- More than the first three hours of American Sign Language (without Dept. Chair approval)
- Any Sign Language Interpreting course
- Any departmental capstone course
- A course in their final semester before graduation.

After completing the proper form and receiving permission from his department chair, the student must take the challenge examination from the instructor selected by the chair of the department in which the course is offered. The student will pay a $100 challenge fee to the Student Services Center prior to taking the exam.

A student passing the examination with a minimum grade of 71% (C) will receive a grade of “P” (Passing). Examination results judged inadequate will be recorded as NP (Not Passing). Although the grade will appear on the transcript, neither “P” nor “NP” will be included in the grade point average. The student should request that Student Services post credit for the challenged course to the student’s transcript.

Military Credits
Tennessee Temple University is approved under Title 38, U. S. Code, Chapters 30, 31, 32, 33, 35, 1606 and 1607 for education of veterans and eligible dependents.

When an eligible veteran submits an application for admission, he or she should also request that an official military transcript be sent to the Student Services Center. By law, this transcript must be received prior to the end of the student’s first semester at Tennessee Temple University. A copy of the veteran’s DD-214 must be submitted with the application for benefits.
The Registrar will evaluate and award transfer credits according to recommendations by the American Council on Education standards. The Department of Veterans Affairs will recognize only transfer credits which apply toward the degree. One hour of credit (to a maximum of four credit hours) in physical education will be granted for every six months of active military service.

**Advanced Standing**
Undergraduate students may qualify for the “Fast Track” seminary degrees if they have earned a bachelor degree from a Bible college or Christian university, or if they have earned a minimum of 30 semester credit hours in Bible and theology. The Master of Ministry Fast Track reduces the required hours by six, for a total of 30 semester hours. The Master of Arts in Biblical Studies and Master of Arts in Christian Education Fast Tracks reduce the required hours by 15, for a total of 45 semester hours.

In the Master of Education programs, advanced standing may be granted only with approval of the Director of Graduate Studies in Education and the Associate Provost.

**Withdrawal**

**Withdrawal from a Class**
After the Drop-Add period, the last day to withdraw from an enrolled course with a “W” is generally October 31 or March 31. In online 8 week terms, the last day to withdraw from an enrolled class with a “W” is the last day of the fifth week. The last day to withdraw from an enrolled course with a “WP” or “WF” is the last class day before final examinations. Contact Student Services for forms and instructions for withdrawal from a course. It is the student’s responsibility to withdraw officially from a class and he should be aware that there are negative academic and financial consequences if he fails to do so. This policy includes all classroom courses for credit, independent studies for credit, internships, practicums, and audit courses.

**Withdrawal from the University**
Any student desiring to drop his entire schedule and withdraw from the University must not only withdraw from classes, but must complete the Exit Process and receive the necessary signatures including: the instructor of the last class attended, advisors, Security, Library, Student Development, Financial Aid, and Student Services. If a student withdraws before his federal aid has been “earned”, he may have to return his federal aid (see page 29). Any student living in the dormitory must turn in keys and the ID card when checking out with his or her RD or RA. Any off-campus student must turn in the ID card to Student Development.

**Transcript Requests**
The Student Services Center maintains a permanent record of grades on each student. Students may obtain copies of their transcripts by submitting a written request either in person, by mail or by fax (423-493-4497). Transcript Request Forms are available at [www.intemple.edu](http://www.intemple.edu). In lieu of the Transcript Request Form, the student may submit a letter addressed to Student Services which includes the student’s full name at the time of enrollment, current address and phone number, Social Security number, date of birth, when attended or graduated, degree(s) earned, recipient of the transcript, and quantity and type of transcript requested. Each request, including third party requests, must bear the written signature of the student.

The fee for each official transcript is $15.00 and must be received in Student Services before the transcript will be released. Payment may be check, money order, or credit card (MasterCard, Visa, or Discover). Only requests submitted in person at Student Services may be paid in cash. For an additional $5.00, the transcript can be processed within the next business day, assuming there is no outstanding balance due with any campus office and the data is entered in the computer record. Additional fees for express shipping must be received in advance.

Student Services will not release official transcripts if the student’s financial account is outstanding for any reason. In addition, transcripts for graduating seniors are not released until the required exit interviews and departmental exit examinations have been completed.

**Declaring a Major**
A student enrolling in Tennessee Temple University who has not decided what degree program he or she wants to pursue will be enrolled in the Associate of Science in General Studies degree program. The focus of the AS General Studies is on the general core curriculum with sufficient electives available to allow the
student to experiment with different disciplines of study. The student will be assigned an advisor to guide him or her through the decision process. Students desiring to change to another major may do so by filing the appropriate Change of Program form.

Admission to Tennessee Temple University does not imply admission to a major. Some majors have specific admission criteria and minimum standards that must be maintained to remain in the major as a degree candidate. Likewise, admission to candidacy in a degree program does not imply the student will complete that major concentration if minimum standards are not being met.

Change of Major
A student desiring to change an academic major must obtain signatures from the department chair of the requested major and the department chair and advisor of the current major and then submit the Change of Program request for approval to the Registrar. The requirements for graduation are based on the catalog in effect at the time the major change is approved. Adding the teacher education component changes the major to the requirements of the current catalog.

Double Major
A student may declare two majors. The student must meet the program requirements for the second major in the catalog in effect at the time the second major is declared. To avoid prolonging graduation, the student should declare both majors at the same time. While some courses may apply toward two majors, no more than three courses shall be counted as satisfying the requirements of both major concentrations. Students will receive one degree with two majors.

Adding a Biblical Studies Major
All students pursuing a Bachelor’s degree, except those in the Department of Bible and Christian Ministries, may have Biblical Studies as one of their majors if they take 30 hours of Bible and Theology courses. A minimum grade of "C" is required in all courses applicable to a Biblical Studies major. To have the Biblical Studies major recorded on their transcripts, students must submit to the Student Services Center a Change of Program request approved by their department chair. Students will receive one degree with two majors.

Minors
All students pursuing a Bachelor’s degree, except those in the Department of Bible and Christian Ministries, will have met the requirements for a minor in Bible.

A minimum of eighteen hours in the field of concentration beyond the general core education and departmental major requirements of a Bachelor’s degree constitutes a minor. While some courses may apply toward both departmental major requirements and the minor, no more than two courses shall be counted as satisfying the requirements of both the major and minor. The requirements for the minor are based on the catalog in effect when the minor is added.

Attendance and Punctuality Policy
Tennessee Temple University requires residential students to attend class. Regular class attendance has a positive effect on a student’s performance while a lack of class attendance will have a negative impact on a student’s performance and grade. Tennessee Temple further requires that a student be punctual to class and remain in class for the duration of the class meeting. Students are strongly advised to save absences for personal illness, emergencies and TTU required events.

Maximum Number of Absences Allowed for ANY Reason (excused absences, unexcused absences, tardies, and early departures):
- MWF Class = 6 absences
- T/TH Class = 4 absences
- Modules = NO absences permitted
- All others = 6 class hours

Excused Absences. Excused absences are those that occur because a student is taking part in a TTU sponsored event. No other absences are considered excused. These absences are approved when three conditions are met:
1. On a weekly basis, the Coach, Staff Advisor, or Faculty Advisor will send to all faculty a list of all students who will be absent that week; the list will include student names, dates and times of absence(s), and the nature of the absence.

2. Prior to each absence, students who will be absent must contact each of their professors to inform them of their absence and request assignments and their due dates.

3. Students must complete all work assigned on days missed, according to the specifications of the professor. Students should make every effort to complete assignments early, if possible.

**Unexcused Absences.** An unexcused absence is any absence other than those that occur because of TTU sponsored events. This includes illness and personal reasons. Students who miss more than 25% of a class meeting will be counted absent for the entire class.

**Tardy/Early Departure.** When a student is late to class 3 times and/or departs early three times, this will count as one absence.

**Excessive Absences.** Absence, for any reason, counts toward the total number of absences allowed.

If a student exceeds the allowed number of absences, his or her grade will be reduced by one letter grade for every absence over the limit.

Any appeal to the attendance grade penalty must be made in writing to the Office of Academic Services and accompanied by documentation for every absence. Professors may advocate for those students with unusual circumstances, and those students with excused absences will be given due consideration.

**Professor’s Responsibility.** Professors must take roll every class period and make the attendance record available to the students via the eCAMS student portal. The professor’s policy on tardiness and make-up work must be included in the syllabus.

**Student’s Responsibility.** Students, especially those involved in TTU athletic, music, or ministry teams, must inform professors prior to a scheduled absence and make arrangements for work to be made up at the professor’s discretion. Students should keep track of their own absences in each class, and resolve any discrepancies with the professor’s posted record of attendance as soon as possible. Students should not wait until the end of the semester to deal with any concerns about absences.

**Required Events.** Attendance is required at certain school events, such as Chapel, Academic Department Meetings, and Hall Meetings (for dormitory students). Absence from these events will result in points or fines.

**Online Course Check-In and Participation Policy.** Enrolled online students must check-in to courses, continue with assigned work or officially withdraw. Failure to check-in will result in administrative withdrawal from the course. Students who withdraw after the check-in period may receive a grade of “WP” or “WF.” Students who check-in to a course only or fail to maintain ongoing participation but do not officially withdraw will receive a grade of “F.”

**Grading Policies**

**Grade Point Average**
The student’s grade point average (GPA) is the ratio of the credit hours earned at Tennessee Temple University to the grade points received. The GPA is computed by dividing the total number of grade points by the total number of GPA semester hours earned at Tennessee Temple University only.

All F and WF grades are punitive and are considered as “GPA hours” when computing a student’s grade point average. All X, WX, WP, P, NP and NC grades are non-punitive and are not considered as “GPA hours” when computing a student’s grade point average.

**Grade Scale**

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Percentage Grade</th>
<th>Grade Points per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>91-100</td>
<td>4.00</td>
</tr>
<tr>
<td>B</td>
<td>81-90</td>
<td>3.00</td>
</tr>
<tr>
<td>C</td>
<td>71-80</td>
<td>2.00</td>
</tr>
</tbody>
</table>
### Incomplete Grades

In extenuating circumstances, a student may request an extension for a course at the close of the semester which allows the student thirty (30) days from the last day of final examinations to complete the requirements. Online students may be granted a twenty (20) day extension, dating from the final day of the course. The professor will assign the grade which the student has earned up to that point in time. When the requirements are completed, the grade will be replaced with the earned grade. If the student does not complete the work by the end of the thirty day (or twenty day) period, the assigned grade will become the permanent grade for the course. Instructors must submit a grade change to the Registrar before the end of the next term or the grade will become permanent on the transcript.

Only in the case of an extreme situation will the Vice President for Academic Services permit an extension. The maximum extension is an additional sixty days. Incomplete grades in certain internships and practicums may be carried over a maximum of two subsequent semesters with permission from the department chair and the Vice President for Academic Services.

### Notification of Grades

Final grades for students are available online through their Student Portal accounts. The University no longer mails grade reports at the end of the semester. Students who desire their grades to be mailed to themselves or to a third party must submit a signed Release of Academic Information form to the Student Services Center.

Any student having an outstanding balance at the end of the semester will not be able to access his grades in his Student Portal or receive a mailed grade report or a transcript of grades until the balance is paid in full.

In accordance to FERPA, grade reports and transcripts will not be released to another party or organization, including parents, without a written signed request from the student.

### Grade Disputes

The student has the right to ask for clarification of a particular grade for a class if he feels that he has sufficient evidence upon which to differ. When the student thinks that a grade has been incorrectly assigned, he has one semester following the issuing of the disputed grade in which to handle this dispute. In the chain of appeal, the student must first try to resolve the problem with the professor. If the student is not satisfied, he/she may file a grievance with the Student Resource Center and follow the guidelines for this process (see page 51).

### Repeat To Raise Grade (RTRG)

A student is permitted to repeat a course in which he has received either a "D," "F," or "WF" grade. The first grade is deducted from the attempted, earned, and GPA hours totals but is not physically removed from the permanent record. For all repeated courses, the highest grade only is computed in the cumulative totals and the GPA. Students are responsible for indicating at the time of registration that they are repeating courses. Unless the department chair or the Office of Academic Services approves taking the repeated course at another institution prior to enrolling in the course, the course must be repeated at Tennessee Temple University.
Classification of Undergraduate Students
Classification of students is based on minimum credit hours completed and not on semesters attended. Classification shall be according to the following minimum standards:

<table>
<thead>
<tr>
<th>Classification</th>
<th>Minimum Credit Hours Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sophomore</td>
<td>30</td>
</tr>
<tr>
<td>Junior</td>
<td>60</td>
</tr>
<tr>
<td>Senior</td>
<td>90</td>
</tr>
</tbody>
</table>

Final Exams
The Final Exam Schedule for each semester is posted in the current Academic Catalog. NO EARLY FINAL EXAMS ARE PERMITTED. Students who have three exams scheduled in one day may petition the Dean of their College to re-schedule one of those exams for a later day and time.

Academic Honors
Any undergraduate student who satisfactorily completes twelve hours or more per semester may be recognized for academic honors based on his or her current semester grade point average. Recognition is determined by the following standards:

<table>
<thead>
<tr>
<th>Academic Honors</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Honors</td>
<td>3.500 – 3.699 GPA</td>
</tr>
<tr>
<td>Dean’s List</td>
<td>3.700 – 3.849 GPA</td>
</tr>
<tr>
<td>President’s List</td>
<td>3.850 – 4.000 GPA</td>
</tr>
</tbody>
</table>

The academic honors will be posted on the student’s permanent academic record for the semester earned and appropriate recognition will be given in a chapel service at the beginning of the next semester. Upon request, the university will notify the student’s hometown newspaper of the honor.

Honor Society
In April 1963, the Tennessee Temple Honor Society, Alpha Epsilon Theta, began with twelve charter members from the 1963 graduating class. Taken from the Greek letters Alpha Epsilon Theta, its motto, "Increasing in the knowledge of God" (Col. 1:10), indicates the purpose for which the organization was founded.

Membership is limited to undergraduate juniors and seniors whose cumulative GPA is 3.50 or above based on a 12-hour average academic load each semester and who have earned at least 60 semester hours at Temple. The Office of Academic Services will notify those students who qualify regarding induction into the society. Students thus honored are later recognized at the Class Day exercises.

Academic Warning
Tennessee Temple University Standards of Satisfactory Academic Progress (SAP) measure a student’s performance in the following two areas: completion rate, which ensures the student will finish in the maximum time frame, and cumulative grade point average (GPA). The Financial Aid Office is responsible for ensuring that all students meet these standards. The report on students who have been classified “On Academic Warning,” “Academic Probation,” or “Academic Suspension” will be sent to the Vice President for Academic Services and the Director of the Student Resource Center. The Standards of Satisfactory Academic Progress apply to all students at TTU and can impact academic eligibility as well as eligibility for federal student financial assistance programs, state programs, veteran benefits and scholarships.

Academic Integrity
Tennessee Temple University believes that a student’s behavior should reflect the integrity of a life devoted to Christ. Within the university environment, two ways that a student demonstrates academic integrity are by producing original academic work and supporting that work, for researched assignments, by correctly documenting academic sources. While Tennessee Temple University communicates standards within and beyond the classroom that correspond to academic integrity, the university also recognizes the possibility of a student violating this policy. Any infraction of the Academic Integrity Policy will be interpreted as academic misconduct. Thus, regarding a student’s academic integrity, Tennessee Temple University identifies but does not limit its recognition to four types of academic misconduct:
1. Cheating: the unauthorized use of information, materials, and/or sources on any assignment submitted for course credit
2. Collaborating: the intentional participation in an act of academic misconduct
3. Fabricating: the falsification, alteration, or creation of cited or non-cited information on any assignment submitted for course credit
4. Plagiarizing: the duplicating, paraphrasing, or summarizing of ideas, images, and/or words of another published or unpublished source (including work by another student) without proper in-text citation and documentation on any assignment submitted for course credit

DESCRIPTIONS OF ACADEMIC MISCONDUCT

Cheating
Cheating may include but is not limited to the following actions:
1) giving or receiving information from an unauthorized source during any assignment, exam, or exercise and presenting the information as your own; an unauthorized source may include but is not limited to information from another student, an electronic device, a computer program, the Internet, a textbook, and/or any form of media not approved by the professor for the exclusive purpose of replacing or enhancing your individual effort
2) permitting another person to take an exam or produce an assignment in your place
3) resubmitting work created to fulfill other current or previous assignments without the permission of the professor(s) for whom the work was or is being produced
4) accessing another person’s academic files, email, and/or accounts without permission from both the professor and the person(s) to whom this information belongs

Collaborating
Collaborating may include but is not limited to the following actions:
1) permitting another person to copy your work -- even within group projects -- without permission from the professor
2) providing another person with exam/test/quiz questions and/or answers before, during, or after the exam/test/quiz
3) writing or rewriting another person’s work for her/him
4) withholding information about another person’s act of academic misconduct

Fabricating
Fabricating may include but is not limited to the following actions:
1) creating information and/or sources and presenting it as authentic
2) changing information about and/or borrowed from other sources
3) referencing sources that are not responsible for the information claimed in your work

Plagiarizing
Plagiarizing may include but is not limited to the following actions:
1) failing to parenthetically cite or footnote a source borrowed verbatim or paraphrased within your work
2) failing to parenthetically cite or footnote a source listed on your reference page
3) borrowing verbatim and/or paraphrasing from a source not listed on your reference page
4) citing a source within your work that is not listed on your reference page
5) listing a source on your reference page that is not used in your work
6) failing to provide a reference page for a research assignment wherein information was borrowed verbatim or paraphrased
7) failing to place within quotation marks phrases borrowed verbatim from a source

NOTE: The student’s professor will determine whether the act of plagiarism is intentional or inadvertent. However, if the professor is shown to have provided information related to avoiding plagiarism or to using correct methods of quoting and documenting academic research -- articulated through class lectures, assignment descriptions, or other shared information -- then the questionable work will be considered plagiarized.

DISCIPLINARY ACTION FOR ACADEMIC MISCONDUCT
Tennessee Temple University upholds the highest academic standards for its students, who are expected to conform to the rules that reflect these Christlike principles and conduct themselves accordingly. To maintain its commitment to academic integrity, Tennessee Temple University applies the following possible consequences for infractions of the Academic Integrity Policy, contingent upon the extent, nature, and recurrence of the infraction.
Upon the first infraction, within or beyond the academic year in which the infraction occurs, the student, at the discretion of the Professor, may:

- receive a zero for the assignment in question
- be dismissed from the class time during which the infraction occurs or until the student has met with the Professor to discuss the infraction in context of the Academic Integrity Policy
- attend a TTU Academic Misconduct Seminar ($50 fee)
- receive an F for the course in which the infraction occurs

Upon a second infraction, the student, at the discretion of the appropriate academic official, may be:

- placed on suspension
- dismissed from her/his declared major
- expelled from the university

NOTE: A student may not withdraw from the course in which s/he has violated the Academic Integrity policy to avoid disciplinary action.

All infractions of the Academic Integrity Policy will be reported by the Professor to the Vice President for Academic Services and the Dean of Students. For any infraction of the Academic Integrity Policy, the student will receive a formal written warning, to be placed in the student's permanent file located in the Registrar's Office; the notice will remain in the student's file as long as he/she is enrolled.

Students who violate the Academic Integrity Policy in more than one class within the same semester will be subject to the consequences listed for a second infraction.

**Student Grievance Policy & Procedures**

The purpose of the Student Resource Center is to assist students through their college experience by providing education on university policies and procedures and by providing additional resources that aid in the student’s success. We always encourage students to communicate clearly with staff and faculty so that any concerns can be dealt with before the problem escalates, and the Student Resource Center is here to aid in that process. Students are encouraged to work with the Student Advocacy Office to settle grievances informally through open dialogue with all parties involved.

Any student who has a complaint about any situation at Tennessee Temple is encouraged to first work with the other party or parties involved to come to a resolution. Should the student feel that the complaint is not being addressed, or is dissatisfied with the outcome, he or she may file a grievance with the Student Resource Center, through the Student Advocacy Office.

**Types of Grievances**

There are two types of grievances: academic and non-academic.

**Academic Grievances**

An academic grievance is any situation related to academic concerns, including, but not limited to, complaints regarding academic assignments, grades, problems with a faculty member, and grievances related to the records office.

**Non-Academic Grievances**

Non-academic grievances cover a wide range of situations. This type of grievance may include problems with another student, complaints against other TTU staff members other than faculty, grievances regarding the business office or student development and so forth. Any grievance not related to academics falls under this category.

NOTE: Should any situation arise in which a student fears for his or her safety or well-being, that student should not hesitate to involve other parties such as security or law enforcement. Student safety is a top priority.

**Levels of Grievances**

Two levels of grievances exist: informal and formal. Both levels are written complaints by the student, and records of the complaint will be maintained in the Student Advocacy Office for 5 years.

**Informal Grievances**

An informal grievance is taken seriously by the Student Advocacy office. The reason this first step is informal is because it may involve any of the following actions from the advocacy center:

1. Explaining university policies to students
2. Encouraging students to communicate directly and clearly to other parties
3. Helping students to consider their role in the situation
4. Speaking to other parties involved (with the student's permission) to clarify misunderstandings by either party
5. Other means of advocacy as needed

In an informal grievance, the Student Resource Center will review the information provided and investigate the grievance with the relevant departments in a timely manner. All information will be confidential and used on a "need-to-know" basis. Upon completion of the investigation, the Student Resource Center will provide written notification to the student outlining the findings and any recommended resolution as required.

Formal Grievances
If an informal grievance has been filed and despite the efforts of the Student Advocacy Office, the student feels that there has not been a satisfactory resolution to the situation, he or she may request that the complaint be raised to the level of a formal grievance, which necessitates the convening of a committee to hear the complaint and reach a final decision. Students have the right to appear before the committee to state their case.

Grievances related to Academic Services are heard by the Admissions and Academic Policies Committee. This is a standing committee of Tennessee Temple University. If any faculty member on the standing committee is involved in the situation, he or she will not be a part of the committee hearing the case and will take no part in the review of the case.

Grievances related to non-academic matters require that the Student Advocacy Office convene a committee to hear the grievance. The committee will consist of a minimum of three members. One member is to be a faculty member, a second member is someone from the department against which the grievance is filed (if applicable) but NOT someone who is directly involved in the situation, and a third member who is another staff or faculty member. No one who is a close personal relation to the student may serve on the committee.

Once a student has filed a formal complaint, a committee will be convened within 21 days. Once the committee has met, they will have 7 days to respond to the student in writing with their final decision. A copy of the final decision will also be sent to any relevant party against whom a complaint has been made.

Committee decisions regarding grievances are the final decision on behalf of Tennessee Temple University. Should a student wish to appeal the decision further, he or she may send complaints to the appropriate state authorizing bodies or to the Transnational Association of Christian Colleges and Schools by which Tennessee Temple is accredited. The appropriate forms can be obtained online from TRACS at http://www.tracs.org/TRACS_Publications.html.

Transnational Association of Christian Colleges and Schools
15935 Forest Road, Forest Virginia 24551
E-Mail info@tracs.org; Phone: (434) 525-9539; Fax: (434) 525-9538

Tennessee Higher Education Commission
404 James Robertson Parkway, Suite 1900
Nashville, TN 37243
(615) 741-3605

How to file a Grievance
In order to file an informal grievance, the individual must provide a written and signed statement detailing the factors relating to the grievance. The informal grievance should be filed online at the following link (http://www.tntemple.edu/grievance-policy-procedures) and will be received immediately by the Student Resource Center. If the student is not satisfied with the outcome after an informal grievance has been filed, then the student must contact the Student Resource Center to file a formal grievance. The Student Resource Center will provide the necessary documentation for a formal grievance to be filed.

All matters related to grievances are confidential. Parties against whom grievances are made have the right to know the nature of grievances made against them.

Records of Grievances are maintained for 5 years in the Student Resources Center
If you wish to utilize the services of the Student Advocacy Office, please contact our office and we will be happy to assist you.
Undergraduate Degree Standards

1. Completion Rate
At the end of each semester, a student's academic progress will be measured by comparing the number of attempted credit hours with the credit hours earned (i.e., the student received a grade of A, B, C, or D). This includes any course for which the student has remained enrolled past the Drop/Add period. A student must earn 67 percent of credits attempted to maintain satisfactory academic progress.

In order to retain academic/financial aid eligibility, a student must attain satisfactory academic progress which is defined as completing 67% of all classes attempted and the appropriate GPA.

The following are considered when evaluating a student's satisfactory academic progress:

• Withdrawals (W’s and WF’s), incompletes, and failures are considered attempted but not earned hours.
• Passing credits received for pass/fail courses are considered attempted and earned credits; failing grades in pass/fail courses are considered attempted but not earned.
• Repeated courses are included in the calculation of both attempted and earned hours.
• Audited courses are not considered credits attempted or earned.
• Remedial courses are included in the calculation of both attempted and earned hours.

2. Cumulative GPA
Students are required to earn a cumulative GPA of 2.0 or higher from courses taken at TTU in order to earn an associate’s or bachelor’s degree from TTU.

<table>
<thead>
<tr>
<th>Academic Level</th>
<th>Required GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-18 credit hours</td>
<td>1.50 cumulative GPA</td>
</tr>
<tr>
<td>19-36 credit hours</td>
<td>1.65 cumulative GPA</td>
</tr>
<tr>
<td>37-54 credit hours</td>
<td>1.85 cumulative GPA</td>
</tr>
<tr>
<td>55+ credit hours</td>
<td>2.00 cumulative GPA</td>
</tr>
</tbody>
</table>

3. Maximum Time Frame
Students are not eligible to receive financial aid or continue to enroll once they have attempted more than 150 percent of the normal credits required for their degree or certificate program. At Tennessee Temple University, this means that students in programs requiring 120 hours for graduation will be eligible for financial aid during the first 180 attempted hours as an undergraduate. All attempted hours are counted, including transfer hours, whether or not financial aid was received or the course work was successfully completed. A student whose progress toward the successful completion of a degree program is adversely affected by extraordinary circumstances may submit a written appeal to the Director of Financial Aid under the provisions outlined below under “Appeal Procedure.”

4. New students
New students are required to meet the following admissions requirements:

- 1st time freshman- 2.0 GPA, 17 ACT or 1210 SAT
- Transfer students- Meet the GPA requirement according to the SAP scale on the previous page

If the student does not meet these standards, he is placed on academic/financial aid warning his first semester and must achieve SAP standards during that semester or will not be allowed to return or receive financial aid.

5. Satisfactory Academic Progress (SAP) Reviews Each Semester
Academic progress will be reviewed at the end of each semester. Those students not meeting the requirements stated above will be placed on academic/financial aid warning during the next semester of enrollment and will receive a letter of warning.
Warning
The student may continue to enroll and receive financial assistance during the warning semester. At the end of the warning semester, the student will:
• Be removed from warning status because both cumulative GPA and cumulative completion rate standards are met; or
• Be suspended from enrolling or receiving assistance from federal, state, Veterans Administration, and institutional sources and will receive an Academic/Financial Aid Suspension letter.

Suspension
If the student does not meet both standards of a 67% completion rate and an acceptable GPA given above in items one and two, he is no longer eligible to enroll or receive financial aid at TTU. The student may appeal the suspension if extenuating circumstances exist.

6. Appeal Procedure
To appeal the academic/financial aid suspension, a student must complete a request for appeal form (available on the financial aid page of the website) by the appropriate deadline. In addition to the appeal form, the student must submit any applicable documentation to support the appeal. A student may appeal due to an emergency condition (i.e., health, family, catastrophe, etc.). The SAP Appeals Committee will consider the appeal and render a decision conveyed in writing to the student within five days of the deadline for submission. If the student is dissatisfied with the decision of the committee, he/she may file a grievance with the Student Advocacy Office. If a student misses the deadline for one semester, the appeal will be held and considered for the next semester.

Probation
A student granted an appeal will be placed on academic/financial aid probation. The probation will be accompanied by an academic/financial aid contract. This contract will include a plan for success and specify the academic conditions that must be met each semester to continue receiving aid. The contract must be signed by the Financial Aid Director and the student. The student will be allowed to enroll and financial aid will be offered on a semester by semester basis, provided the student meets the terms of the contract each semester. If the student does not meet the SAP standards, he/she will be placed on academic suspension and must file an appeal to be placed on probation.

7. Reinstatement
The student on probation can raise his GPA and/or satisfy credit deficiencies by taking additional course work at Tennessee Temple University. He may not use transfer credits from other institutions to eliminate GPA deficiencies. He may submit a copy of his Tennessee Temple University transcript to verify grade changes if this will result in the removal of his deficiencies.

Graduate Degree Standards
1. Completion Rate
At the end of each semester, a student’s academic progress will be measured by comparing the number of attempted credit hours with the earned credit hours (i.e., received a grade of A, B, or C). This includes any course for which the student has remained enrolled past the Add/Drop period. All graduate students must earn 67% of credits attempted to maintain satisfactory academic progress (SAP).
The following are considered when evaluating a student’s SAP:
• Withdrawals (W’s and WF’s), incompletes, and failures are considered attempted but not earned hours.
• A grade of D is considered unsatisfactory for graduate level work and will be considered attempted but not earned hours.
• Passing credits received for pass/fail courses are considered attempted and earned credits; failing grades in pass/fail courses are considered attempted but not earned.
• Repeated courses are included in the calculation of both attempted and earned hours.
• Audited courses are not considered credits attempted or earned.

2. Graduation GPA and Cumulative (SAP) GPA
PhD in Leadership Studies: graduation GPA of 3.0 and SAP GPA of 3.0
MA in Leadership Studies: graduation GPA of 3.0 and SAP GPA of 3.0
MEd (all four concentrations): graduation GPA of 3.0 and SAP GPA of 3.0
DMin (all concentrations): graduation GPA of 3.0 and SAP GPA of 3.0
M.Div: graduation GPA of 3.0 and SAP GPA of 2.5
M.ABS: graduation GPA of 3.0 and SAP GPA of 2.5
M.ACE: graduation GPA of 3.0 and SAP GPA of 2.5
M.Min: graduation GPA of 3.0 and SAP GPA of 2.5

3. New and Continuing Students
The SAP process is as follows:
• All students admitted in good standing.
• After one semester, students are in good standing if they meet SAP OR students are on Academic Warning if they do not meet SAP.
• After two semesters, students on Academic Warning are suspended if they do not meet SAP; they may appeal the suspension, if the appeal is granted the student is on Academic Probation;
• After three semesters, students who were on Academic Probation are suspended if they have not met SAP; they may appeal and may be placed on continuing Academic Probation, or they may be suspended for one year;
  if they show academic progress, but are still below SAP, they may be placed on continuing Academic Probation (semester by semester evaluation)
• After four semesters, students on Academic Probation and who have had two appeals are suspended for one year; when they return to school, they will be placed on Academic Warning and their term GPA/completion rate must meet SAP.

4. Satisfactory Academic Progress (SAP) Reviews Each Semester, Appeal Procedure, and Reinstatement
Graduate students will follow the same procedures as listed above in Undergraduate Degree Standards.

Graduation Policy and Requirements
Each student bears the responsibility for completing the programs of study in his/her degree. Tennessee Temple University cannot be held liable for a student's failure to meet the requirements for graduation.

No more than 75% of an undergraduate student's degree may be earned through any combination of advanced standing, transient studies, transfer credits, military service credits, CLEP, CEEB, ACT, and College Board Advanced Placement testing.
The criteria for graduation with a master’s or doctoral degree are listed with the degree program requirements in this Catalog.

Each bachelor's candidate for graduation must successfully complete:
• all general education core classes
• all major program departmental requirements
• a minimum of 12 credit hours in the major program earned at Tennessee Temple University
• all minor program departmental requirements (if applicable)
• a minimum of 120 semester credit hours
• a minimum of 25% of semester credits earned at Tennessee Temple University
• a minimum of 30 semester credit hours of upper level courses (3000-4000)
• a minimum of 2.00 GPA
• departmental core courses, minor courses, Bible and Theology courses, and 1000 level courses in English and math with a minimum grade of "C"
• the designated exit exam and graduate assessments

An associate's degree candidate must successfully complete the above requirements but with a reduced general education core, a minimum of 60 semester credit hours, a minimum of 15 semester credit hours at Tennessee Temple University, a minimum of 9 semester credit hours in departmental requirements, and no requirement of 30 upper level credit hours.
Graduate degree candidates must successfully complete all the course and assessment requirements of their respective programs.

**Commencement Exercises**

Although commencement exercises will be held only in May, Tennessee Temple University will confer degrees in December, May, and August for those candidates who have completed all requirements. Each candidate must submit a *Graduation Application* to the Student Services Center by September 30 for December conferral, by January 31 for May conferral or by June 30 for August conferral. Candidates who receive their degrees in the August and December conferrals are invited to participate in the next May commencement exercise and should indicate on the *Graduation Application* their desire to participate. No one who submits a Graduation Application after January 31 will be allowed to march in the May Commencement Exercises without approval of the Registrar.

Students enrolled in residential courses in the spring term and receiving their degrees at May conferral are expected to participate in Class Day exercises, Baccalaureate services, and the Commencement exercises. Requests for *In Absentia* must be made prior to March 1 in writing to, and approved by, the Vice President for Academic Services; otherwise the candidate may be obligated for full graduation fees.

If it becomes necessary for a candidate to withdraw his or her request to graduate, graduates must submit a *Withdrawal of Graduation Application* form to the Registrar. Failure to submit the *Withdrawal of Graduation Application* form will obligate the student to pay the appropriate graduation fees. May graduates must submit the form prior to the spring term mid-semester examinations. Candidates for August or December conferral must withdraw their application prior to final examinations in their last enrolled term.

To be considered for graduation, all transient studies grades for graduating students must be in the Student Services Center by the first day of December, April or August, prior to the anticipated graduation. Course work, final examinations and transcript submissions should be planned accordingly to meet this deadline. Any exceptions to this deadline must be requested in writing to the Registrar prior to enrollment in the course.

**DEPARTMENTAL EXIT EXAMINATION**

In the final semester of the senior year every student pursuing a bachelor’s degree program takes a specified departmental exit examination in the student’s major field. Most of these exit examinations are a part of the course requirements for the department’s capstone course unless otherwise designated. The examination is designed to test the breadth and depth of understanding of the field, and to assess how well material from individual courses has been integrated.

The nature of the examinations varies from department to department. Some are developed entirely by the department, while others may consist of a national standardized test. Some exams may include an oral or laboratory component. Specific guidelines for exit exams are available from academic department/division chairs. Students with two majors must test in each major.

These are the required departmental exit exams:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>EXIT EXAMINATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bible and Christian Ministries</td>
<td>In-house exam produced by the American Association of Bible Colleges</td>
</tr>
<tr>
<td>Business Administration</td>
<td>ETS Major Field Test-Business/Computer or GMAT(score of 500+) or Nationally-Recognized Computer Certification Test**</td>
</tr>
<tr>
<td>Biology</td>
<td>ETS Praxis II Biology Content Exam 0235 (Recommended)**</td>
</tr>
<tr>
<td>Education (Elem/Sec)</td>
<td>ETS Praxis II (All required sections)</td>
</tr>
<tr>
<td>English</td>
<td>Major Project within the Senior Seminar capstone course</td>
</tr>
<tr>
<td>History</td>
<td>Major Project within History Seminar capstone course</td>
</tr>
<tr>
<td>Interdisciplinary Studies</td>
<td>Required exit exam in the primary discipline as determined by the Department Chair</td>
</tr>
<tr>
<td>Mathematics</td>
<td>ETS Praxis II Math Content Exam</td>
</tr>
<tr>
<td>Psychology</td>
<td>ETS Major Field Test in Psychology</td>
</tr>
</tbody>
</table>
Sign Language Interpreting

Required: NAD-RID National Interpreter Certification (NIC) Knowledge Test
One of three performance skills test options:
1) Educational Interpreter Performance Assessment
2) NAD-RID National Interpreter Certification (NIC) Interview and Performance Test
3) Any State Quality Assurance Test

Worship Leadership

(To be determined)

*CIS concentration students have the option to take the GMAT or a nationally recognized certification test, such as A+, Project+, or CISCO certification or the ETS Major Field Test in Computer

**Science Test Options
PRAXIS II Content Test (General Science-0431; Physics-0265; Earth Science-0571; Chemistry-0245; Biology-0235)
GRE General Test or GRE Subject Test (Biochemistry/Cell and Molecular Biology; Biology; Chemistry; Physics)
ETS Major Field Test (Biology; Chemistry; Physics)

Results of these tests must be received in the Office of Institutional Effectiveness and the Records Office prior to receiving the diploma. Students taking a national examination must test early enough to submit these scores prior to the end of the term in which they will graduate. August and December graduates taking a non-national departmental exit exam must make testing arrangements with their department chairs before the end of the graduating term. Students graduating in May will take non-national departmental exit exams during Assessment Day in April.

A Second Bachelor’s Degree
A student who has graduated with one bachelor’s degree may earn a second bachelor’s degree by satisfying the following requirements:
1. Meet all the general requirements for graduation and the specific requirements for the second degree.
2. Complete at least thirty semester hours of courses (with a minimum GPA of 2.00) in addition to those applied toward the first degree. The department chair will approve the course of study necessary to complete the major requirement.

Graduation with Honors
To graduate with honors, a baccalaureate candidate must meet three requirements:
1. Must have earned at least a 3.5 GPA for courses completed at Tennessee Temple University
2. Must have completed at least 60 hours at Tennessee Temple University by the end of the last semester enrolled in a bachelor degree program, or at least 30 hours in an associate degree program.
3. Must have completed all graduation requirements
Recognition for scholastic honors for May conferral candidates is based on the cumulative GPA for all courses completed as of April 1. Courses completed in the candidate’s final semester are included in computing the GPA for determining the level of recognition noted in the transcript and on the graduate’s diploma. Recognition of candidates for August and December conferral for scholastic honors is based on the cumulative GPA for all courses completed at Tennessee Temple University.

The scholastic honors recognized at graduation are the following:
Summa Cum Laude 3.850 - 4.000 GPA
Magna Cum Laude 3.700 - 3.849 GPA
Cum Laude 3.500 - 3.699 GPA
Distinction (Associate’s program) 3.500 - 4.000 GPA

Although degrees are conferred three times each year, Tennessee Temple University will recognize only one Valedictorian and one Salutatorian from the undergraduate program for each calendar year. This recognition will take place at the May Commencement Exercise. The Graduation Committee will select the candidates based on the cumulative GPAs calculated on April 1 of all eligible candidates from the August, December and May graduating classes. The candidate having the highest and second highest cumulative GPA will receive recognition as Valedictorian and Salutatorian, respectively, for the graduating class. In cases of parity in GPAs, the Academic Council will make the final decision.
Overview of Graduate Programs of Study

School of Theology and Ministry

Temple Baptist Seminary
Certificate of Biblical Studies, C.B.S.***
Certificate of Christian Ministries, C.C.M.***
Master of Ministry, M. Min.***
Master of Ministry, Advanced
Master of Arts in Biblical Studies, M.A.B.S.***
Master of Arts in Biblical Studies, Advanced
Master of Arts in Christian Education, M.A.C.E.***
Master of Arts in Christian Education, Advanced
Master of Divinity, M. Div.***
Doctor of Ministry, D. Min.*** (one residential course is required)

College of Arts and Sciences

Master of Education in Educational Leadership and Instruction, M.Ed.**
Master of Education in English Education, M.Ed.**
Master of Education in Interpreting Education, M.Ed.**

College of Business and Leadership

Master of Arts in Leadership, M.A.***
Doctor of Philosophy, Ph.D. in Leadership, Ph.D.*** (one residential course is required)

Overview of Undergraduate Programs of Study

College of Arts & Sciences

Majors: ENGLISH (B.A.)***; ENGLISH EDUCATION (B.S.)*;
HISTORY (B.A.)***; HISTORY EDUCATION (B.S.)*;
PSYCHOLOGY (B.S.)***
Concentrations: General Psychology, Christian Counseling
Minors: English, History, Psychology

Division of Education

Majors: GENERAL STUDIES (A.S.)***
EARLY CHILDHOOD EDUCATION (A.S.)*
INTERDISCIPLINARY STUDIES for ELEMENTARY EDUCATION (B.S.)*
INTERDISCIPLINARY STUDIES (B.S.)*
SECONDARY EDUCATION (English, History) (B.S.)*
SIGN LANGUAGE INTERPRETING (B.S.)*
Minors: Deaf Studies, Physical Education

College of Business and Leadership

Department of Business Administration

Major: BUSINESS ADMINISTRATION (A.B.A., B.B.A.)***
Concentrations: Computer Information Systems, General Business, Sports Administration
Minors: Computer Information Systems, General Business

School of Theology and Ministry

Department of Bible & Christian Ministries

e-Expositor’s Certificate
Major: BIBLE (A.A., B.A.)***
Concentrations: Intercultural Studies, Pastoral Ministry, Women’s Ministry, Worship Leadership,
Youth Ministry
Minors: Intercultural Studies, Women’s Ministry, Youth Ministry

* Residential Program only
** Online Program Only
*** Residential and Online Programs
General Education Requirements

The general education requirements are crucial for accomplishing the mission of Tennessee Temple University. The whole man is not complete until the intellect is stretched and the man is able to integrate his knowledge, skills, attitudes, and values in such a way as to equip him to engage effectively in life. An understanding of people, culture, and history, as well as an exploration of man's wisdom, will serve to enhance each individual's ability to relate his/her Christian experiences to the larger community of mankind. The Bible declares that Jesus grew in wisdom, in stature, and in favor with God and man. The Bible also gives many other examples, including those of Moses, Solomon, Daniel, Luke, and the Apostle Paul, whose understanding, general knowledge, and wisdom was extensive and beneficial to their vocations and service. The general education requirements seek to provide this broadening of one's education so as to aid effectively the individual's quest in growing and developing the whole person.

English and Math Placement
Students scoring below 19 on the ACT or below 440 on the SAT in the Math or English sections must successfully complete MATH-0103 (Math Fundamentals I) and/or MATH-0123 (Math Fundamentals II) and/or ENGL-0103 (English Fundamentals) before enrolling in college level courses in Math and English.

Academic Skills Courses
In an effort to assist the student who may lack necessary skills to achieve at the college level, Tennessee Temple University has developed the following developmental courses:

**Academic Strategies (ACAD 1011)**
This course is designed to help students in their academic adjustment to college. The student will be introduced to essential and practical academic skills such as goal-setting, time and stress management, learning styles, textbook mastery, and critical thinking. The student will also be introduced to the TTU Catalog, culture, and academic community. All incoming first-time freshmen, any transfer student with less than thirty hours of transfer credits and any student admitted on provisional acceptance or academic probation must enroll in this program for one semester.

**English Fundamentals (ENGL 0103)**
This course focuses on the basics of composition skills necessary for college level writing. The English department operates a writing lab in conjunction with this course. Any student who enters Tennessee Temple University with a test score below 19 on the English portion of the ACT or below 440 on the Verbal portion of the SAT must successfully pass this course with a “C” or a challenge test to begin college level English courses.

**MATH 0113 Math Fundamentals I** (Institutional Credit Only)
(Required of students with scores below 15 on the Math Section of the ACT or below 360 on the Math Section of the SAT.) Topics covered in Math Fundamentals I- Whole Numbers, Multiplying and Dividing Fractions, Adding and Subtracting Fractions, Decimals, Ratio and Proportion, Percent, Geometry, Statistics, The Real Number System.

**MATH 0123 Math Fundamentals II** (Institutional Credit Only)
(Prerequisite: MATH 0113 or scores on the Math Section of the ACT between 15 and 18 or the Math Section of the SAT between 360 and 430. Marginal students (those who score an ACT of 17 or 18 or an SAT of 380 or 430 will be further evaluated for the MATH 0123 requirement based on the level of high school mathematics preparation and the result of diagnostic testing.) Topics covered in Math Fundamentals II- Equations Inequalities and applications, Graphs of Linear Equations and Inequalities in Two Variables, Exponents and Polynomials, Factoring and Applications, Rational Expressions and applications, Systems of Linear Equations and Inequalities, Roots and Radicals, and Quadratic Equations.

A minimum grade of “C” is required in all departmental core courses, minor courses, Bible and Theology courses, and 0000-1000 level courses in English and Math.
GENERAL EDUCATION REQUIREMENTS
-TWO YEAR PROGRAM-

FOUNDATIONAL STUDIES (13 hours)
(Must be completed within the first 45 hours of the program)
(Transfer students must complete within their first two semesters)
ACAD 1011 Academic Strategies ........................................................................................................ 1 hour
CHMN 1033 Christian Life and Evangelism ......................................................................................... 3 hours
CISS 1003 Computer Applications ..................................................................................................... 3 hours
ENGL 1013 English Composition I* .................................................................................................... 3 hours
ENGL 1023 English Composition II .................................................................................................... 3 hours

*To complete the Foundational Studies English requirements, students may be required to enroll in the preparatory English course (ENGL 0103 English Fundamentals) each semester until eligible to enroll in ENGL 1013.

GENERAL CORE CURRICULUM (15 hours)
Bible/Theology .................................................................................................................................. 9 hours
  BIBL 1113 Old Testament Survey (3)
  BIBL 1413 New Testament Survey (3)
  BIBL 2013 Biblical World View (3)

Literature Selection ........................................................................................................................... 3 hours
Choose from:
  ENGL 2103 British Literature I
  ENGL 2113 British Literature II
  ENGL 2203 American Literature I
  ENGL 2213 American Literature II
  ENGL 2303 World Literature I
  ENGL 2313 World Literature II

Science OR Mathematics .................................................................................................................... 3 hours
  Science Selection (3 ) OR
  MATH 1023 or higher level course** (3)

**To complete the General Core mathematics requirement, students may be required to enroll in preparatory mathematics courses each semester until MATH 1023 or a higher-level mathematics course is completed. STAT 2303 (Introduction to Statistics) will satisfy the general education requirement for mathematics.

TOTAL .............................................................................................................................................. 28 hours

-FOUR YEAR PROGRAM-

FOUNDATIONAL STUDIES (19 hours)
(Must be completed within the first 45 hours of the program; Faculty advisors will monitor this requirement)
(Transfer students must complete within their first two semesters)
ACAD 1011 Academic Strategies ........................................................................................................ 1 hour
CHMN 1033 Christian Life and Evangelism ......................................................................................... 3 hours
CISS 1003 Computer Applications ..................................................................................................... 3 hours
ENGL 1013 English Composition I* .................................................................................................... 3 hours
ENGL 1023 English Composition II .................................................................................................... 3 hours
COMM 1003 Speech Communication ................................................................................................ 3 hours
MATH 1023 or higher level course** .................................................................................................. 3 hours

*To complete the Foundational Studies English requirements, students may be required to enroll in the preparatory English course (ENGL 0103 English Fundamentals) each semester until eligible to enroll in ENGL 1013.

**To complete the General Core mathematics requirement, students may be required to enroll in preparatory mathematics courses each semester until MATH 1023 or a higher-level mathematics course is completed. STAT 2303 (Introduction to Statistics) will satisfy the general education requirement for mathematics.
GENERAL CORE CURRICULUM (31 hours)

Bible/Theology..................................................................................................................................... 15 hours
- BIBL 1113 Old Testament Survey (3)
- BIBL 1413 New Testament Survey (3)
- BIBL 2013 Biblical World View (3)
- THEO 3113 Bible Doctrines I (3)
- THEO 3123 Bible Doctrines II (3)

Social Science*...................................................................................................................................... 9 hours
Choose at least 3 hours from HIST 1043 Survey of Western Civilization I or HIST 1053 Survey of Western Civilization II. The remaining hours may be chosen from History, Psychology, or Social Studies.

Humanities*........................................................................................................................................... 3 hours
- One Humanities Selection course (3)

Physical Education Activity*.................................................................................................................... 1 hour

Science Selection*.................................................................................................................................. 3 hours

TOTAL ...................................................................................................................................................... 50 hours

*Approved List for General Core Selections

Social Science Selections

History Selection
- HIST 1043 Survey of Western Civilization I
- HIST 1053 Survey of Western Civilization II

Social and Behavioral Science Selection
- PSYC 1003 General Psychology
- PSYC 2213 Human Growth and Development
- SOST 2003 Introduction to Sociology
- SOST 2203 Introduction to Political Science
- SOST 2403 World Regional Geography
- SOST 3203 American Government
- SOST 3603 The Family
- SOST 3643 Family Finances
- SOST 3663 Balancing Work & Family
- SOST 3103 Food & Culture

Humanities Selections
- ENGL 2103 British Literature I
- ENGL 2113 British Literature II
- ENGL 2203 American Literature I
- ENGL 2213 American Literature II
- ENGL 2303 World Literature I
- ENGL 2313 World Literature II
- ENGL 3000-4000 ENGL courses with department approval
- INTD 3013 Humanities
- MUSC 1013 Music Appreciation
- AMSL 4603 Deaf Literature

Physical Education Activity
Select from PE Activity courses, Varsity Athletics, Military Science

Science
Select any 1000-2000 level SCIE course
The Department of Business Administration strives to assist business majors in becoming autonomous, competent, responsible, and interdependent individuals able to utilize biblically-based business skills, intellect, wisdom and integrity to meet changing market place demands for the new millennium. Through the Online Learning program, a student may pursue a business degree with the following concentrations: General Business, Computer Information Systems, and Sports Administration. In addition to the residential course offerings, all Business Administration courses are available through Online Learning.

PURPOSE

It is the purpose of the Department of Business Administration to prepare students for leadership roles in Christian ministries, as well as public and private business worldwide by integrating biblical principles with academic content. The degree also prepares the student for graduate studies in business.

PROGRAM OBJECTIVES

1. The student will identify an array of modern business techniques, including the application of currently accepted business principles and analytical reasoning within a technically changing global environment.
2. The student will demonstrate the ability to apply managerial skills by successfully completing the appropriate capstone course.
3. The student will demonstrate competency in applying academic knowledge to business practice through participation in the activities designed to focus attention on national and international business.

STATUS SHEET

Each Tennessee Temple University student graduating with a Bachelor of Business Administration (BBA) degree must complete:
1. All courses from the university Foundational Studies and General Core curriculum.
2. All courses in the Business departmental core curriculum and the applicable concentration curriculum.
3. The capstone course for the major concentration. Capstone classes must be completed at TTU for satisfaction of this requirement. (No transfer credits will be considered for the capstone course.)
4. A nationally recognized placement test, such as the GMAT or Educational Testing Service’s Major Field Test. A nationally recognized certification can be substituted with department chair approval.

Please click the following link to find your program [http://www.tntemple.edu/status-sheets](http://www.tntemple.edu/status-sheets)

BUSINESS: GENERAL BUSINESS, A.B.A.

ASSOCIATE CORE CURRICULUM

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACAD 1011</td>
<td>Academic Strategies</td>
<td>1 hour</td>
</tr>
<tr>
<td>CHMN1033</td>
<td>Christian Life &amp; Evangelism</td>
<td>3 hours</td>
</tr>
<tr>
<td>CISS1003</td>
<td>Computer Applications</td>
<td>3 hours</td>
</tr>
<tr>
<td>ENGL1013</td>
<td>English Composition I</td>
<td>3 hours</td>
</tr>
<tr>
<td>ENGL1023</td>
<td>English Composition II</td>
<td>3 hours</td>
</tr>
<tr>
<td>BIBL1113</td>
<td>Old Testament Survey</td>
<td>3 hours</td>
</tr>
<tr>
<td>BIBL1413</td>
<td>New Testament Survey</td>
<td>3 hours</td>
</tr>
</tbody>
</table>
BIBL 2013 Biblical World View ................................................................. 3 hours
Literature Selection .............................................................................. 3 hours
Math 1023 or higher level course** –or- ............................................ 3 hours
Science Selection

*To complete the Foundational Studies English requirements, students may be required to enroll in the preparatory English course (ENGL 0103 English Fundamentals) each semester until eligible to enroll in ENGL 1013.
**To complete the General Core mathematics requirement, students may be required to enroll in preparatory mathematics courses each semester until MATH 1023 or a higher-level mathematics course is completed. STAT 2303 (Introduction to Statistics) will satisfy the general education requirement for mathematics.

TOTAL ........................................................................................................... 28 hours

BUSINESS DEPARTMENT REQUIREMENTS

BUSI 1003 Introduction to Business .............................................................. 3 hours
BUSI 2513 Principles of Finance ................................................................. 3 hours
BUSI 2603 Principles of Marketing ............................................................... 3 hours
BUSI 2703 Principles of Management ......................................................... 3 hours

TOTAL ........................................................................................................... 12 hours

ELECTIVES

Business electives (BUSI) ................................................................. 12 hours
General electives ..................................................................................... 8 hours

TOTAL ........................................................................................................... 20 hours

* Students are recommended to use the courses indicated in the minor in business discipline programs as suggested electives.

DEGREE TOTAL .......................................................................................... 60 HOURS

BUSINESS: COMPUTER INFORMATION SYSTEMS, B.B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)

Foundational Studies ............................................................................ 19 hours

General Core Curriculum ....................................................................... 31 hours

Bible/Theology ......................................................................................... 15 hours
Social Science Selection ........................................................................... 6 hours
HIST 1043 Survey of Western Civilization I OR
HIST 1053 Survey of Western Civilization II ........................................... 3 hours
Humanities Selection ............................................................................... 3 hours
Physical Education Activity .................................................................... 1 hour
Science ..................................................................................................... 3 hours

TOTAL ........................................................................................................... 50 hours

BUSINESS DEPARTMENT REQUIREMENTS

BUSI 1003 Introduction to Business .............................................................. 3 hours
BUSI 2513 Principles of Finance ................................................................. 3 hours
BUSI 2603 Principles of Marketing ............................................................... 3 hours
BUSI 2703 Principles of Management ......................................................... 3 hours
STAT 2303 Introduction to Statistics
OR BUSI 3613 Marketing Research .............................................................. 3 hours
BUSI 3003 Business Law ............................................................................. 3 hours
BUSI 3203 International Business
OR BUSI 4233 International Business Ethics ............................................. 3 hours

TOTAL ........................................................................................................... 21 hours

CONCENTRATION REQUIREMENTS

CISS 1103 Programming Concepts ............................................................. 3 hours
CISS 2203 Hardware Concepts
OR CISS 3203 Basic Troubleshooting ...................................................... 3 hours
CISS 3303 Network Fundamentals .......................................................... 3 hours
CISS 3403 Data Modeling ........................................................................ 3 hours
CISS 3503 Systems Analysis and Design .................................................. 3 hours
Computer Activity Selection—Select 1 .................................................... 3 hours
  BUSI 4783 Student-run Business
  CISS 4889 Computer Internship I
  BUSI 4979 Directed Research
CISS Programming Elective ..................................................................... 3 hours
CISS Computer Elective .......................................................................... 3 hours
BUSI 4803 Business Capstone .................................................................. 3 hours
TOTAL ........................................................................................................... 27 hours

GENERAL ELECTIVES
Electives ................................................................................................... 22 hours
TOTAL ........................................................................................................... 22 hours

DEGREE TOTAL ............................................................................................ 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

Business: B.B.A. General Business

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)
Foundational Studies ..................................................................................... 19 hours
  Must be completed within the first 45 hours
General Core Curriculum ................................................................................ 31 hours
  Bible/Theology .......................................................................................... 15 hours
  Social Science Selection ............................................................................ 6 hours
  HIST 1043 Survey of Western Civilization I OR
  HIST 1053 Survey of Western Civilization II ........................................ 3 hours
  Humanities Selection .................................................................................. 3 hours
  Physical Education Activity ........................................................................ 1 hour
  Science ........................................................................................................ 3 hours
TOTAL ............................................................................................................. 50 hours

BUSINESS DEPARTMENT REQUIREMENTS
BUSI 1003 Introduction to Business ........................................................ 3 hours
BUSI 2513 Principles of Finance .................................................................. 3 hours
BUSI 2603 Principles of Marketing ............................................................ 3 hours
BUSI 2703 Principles of Management ....................................................... 3 hours
STAT 2303 Introduction to Statistics
OR BUSI 3613 Marketing Research ....................................................... 3 hours
BUSI 3003 Business Law .......................................................................... 3 hours
BUSI 3203 International Business - OR
  BUSI 4233 International Business Ethics ............................................ 3 hours
TOTAL ........................................................................................................... 21 hours

GENERAL BUSINESS CONCENTRATION REQUIREMENTS
  Economic/Accounting Selection – Select 2 .............................................. 6 hours
    BUSI 2403 Principles of Accounting I (3)
    BUSI 2413 Principles of Accounting II (3)
    BUSI 2013 Principles of Macroeconomics (3)
    BUSI 2023 Principles of Microeconomics (3)
  Business Electives* ................................................................................. 18 hours
  Business Activity Selection – Select 1 .................................................... 3 hours
    BUSI 4783 Student-run Business (3)
    BUSI 4889 Business Internship I (3)
    BUSI 4979 Directed Research (3)
BUSI 4803 Business Capstone ................................................................. 3 hours
TOTAL ........................................................................................................ 30 hours

Electives .................................................................................................... 19 hours

DEGREE TOTAL ....................................................................................... 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor's degree
* Students are recommended to use the courses indicated in the minor in business discipline programs as suggested electives.

Business: B.B.A. Sports Administration

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)
Foundational Studies .................................................................................. 19 hours
Must be completed within the first 45 hours
General Core Curriculum ........................................................................... 31 hours
Bible/Theology ................................................................................................ 15 hours
Social Science Selection ............................................................................. 6 hours
HIST 1043 Survey of Western Civilization I OR
HIST 1053 Survey of Western Civilization II .............................................. 3 hours
Humanities Selection .................................................................................... 3 hours
Physical Education Activity ........................................................................ 1 hour
Science ....................................................................................................... 3 hours
TOTAL ......................................................................................................... 50 hours

BUSINESS DEPARTMENT REQUIREMENTS
BUSI 1003 Introduction to Business .......................................................... 3 hours
BUSI 2513 Principles of Finance ................................................................. 3 hours
BUSI 2603 Principles of Marketing ............................................................. 3 hours
BUSI 2703 Principles of Management ........................................................ 3 hours
STAT 2303 Introduction to Statistics
OR BUSI 3613 Marketing Research .......................................................... 3 hours
BUSI 3003 Business Law ............................................................................. 3 hours
BUSI 3203 International Business - OR
BUSI 4233 International Business Ethics .................................................. 3 hours
TOTAL ....................................................................................................... 21 hours

SPORTS ADMINISTRATION CONCENTRATION REQUIREMENTS
Select 2 of the following: ............................................................................ 6 hours
PHED 2123 Sports First Aid (3)
PHED 2413 History of Physical Education (3)
PHED 1313 Personal Nutrition and Wellness (3)
PHED 3603 Organization and Administration of Sport .................................. 3 hours
Physical Education Electives ........................................................................ 15 hours
PHED 3403 Sports Sociology (3)
PHED 3413 Sports Psychology (3)
PHED 3423 Counseling Student Athletes (3)
PHED 4879 Coaching Practicum (3)
PHED 4603 Coaching Methods (3)
PHED 4959 Special Topics (3)
BUSI 4889 Business Internship I ................................................................. 3 hours
BUSI 4803 Business Capstone ................................................................. 3 hours
TOTAL ....................................................................................................... 30 hours

General Electives ....................................................................................... 19 hours
DEGREE TOTAL ........................................................................................................................ 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

BUSINESS ADMINISTRATION MINORS

COMPUTER INFORMATION SYSTEMS

BUSI 1003 Introduction to Business ......................................................... 3 hours
CISS 1103 Programming Concepts ......................................................... 3 hours
CISS 2203 Hardware Concepts
   OR CISS 3203 Basic Troubleshooting ..................................................... 3 hours
CISS 3303 Networking Fundamentals ..................................................... 3 hours
CISS Computer Electives ................................................................. 6 hours
TOTAL ........................................................................................................ 18 hours

GENERAL BUSINESS

BUSI 1003 Introduction to Business ......................................................... 3 hours
BUSI 2513 Principles of Finance .............................................................. 3 hours
BUSI 2603 Principles of Marketing ......................................................... 3 hours
BUSI 2703 Principles of Management ...................................................... 3 hours
BUSI 3003 Business Law
   OR
BUSI 3203 International Business ......................................................... 3 hours
BUSI Business elective ................................................................. 3 hours
TOTAL ........................................................................................................ 18 hours
COLLEGE OF ARTS AND SCIENCES
Jason Huddleston, Ph.D., Dean

DEPARTMENT OF COMMUNICATION
Jason Huddleston, Ph.D., Department Chair

The Department of Communication prepares its students to teach, to pursue graduate degrees, and to acquire pre-professional knowledge for ministry and vocation. The department offers the B.A. in English in the online and residential formats and the B.S. in English: Secondary Education in the residential format.

PURPOSE

The Department of Communications promotes the study of and response to language and literature as means of articulating one’s ideas and enriching one’s cultural and intellectual understanding of and appreciation for life.

PROGRAM OBJECTIVES

By the end of the program, the students will
1. communicate using Standard English to speak and write with precision, clarity, and confidence;
2. demonstrate the ability to research, incorporate, and document scholarly resources as a means of secondary support;
3. interpret texts within various critical contexts to gain personal and global insight; and
4. distinguish authors, works, trends, ideas, genres, and periods within the literary development of American, British, and world literatures.

SPECIAL REQUIREMENTS

- A student will be assigned to his initial English course based on his qualifying ACT English score:
  - 18 or below: English Fundamentals (ENGL 0103)
  - 19-26: English Composition I (ENGL 1013)
  - 27 or higher: English Composition II (ENGL 1023)

- A student must take the required six hours of freshman English in sequence (ENGL 1013 and ENGL-1023) and earn a minimum grade of "C" in each course. A student who does not earn a minimum grade of "C" must repeat the course in the following semester in which the course is offered.

- A student must complete ENGL 1023 before enrolling in any literature courses. Exceptions may be granted by approval of the English Department chair.

- ENGL 1013 and ENGL 1023 cannot be taken simultaneously.

- At the end of their second year, English majors will be interviewed, tested, and assessed by the Department of English in order to be advised either (a) to continue their English degree programs (with or without stipulations) or (b) to discontinue their English degree programs.

ENGLISH MAJOR REQUIREMENTS

- Department Meetings – All English majors are required to attend two department meetings per semester.

- Department Activities – All English majors are required to attend at least one departmentally-sponsored activity (a play, film, literary reading or conference, etc.) per semester. The activity may be organized by an English professor or a major but must be approved by the Department Chair to fulfill this requirement.

- GPA – All English majors are required to maintain a 3.0 or higher in English courses and a 3.0 overall GPA to remain in the program. Majors who fall below 3.0 have one semester in which to raise their GPA; otherwise, they will be placed on Departmental probation. Majors who remain on academic probation for two semesters/one year will be suspended indefinitely from the program.

STATUS SHEET: Please click the following link to find your program http://www.tntemple.edu/status-sheets.

ENGLISH, B.A.
GENERAL EDUCATION REQUIREMENTS (see pages 61-62)

Foundational Studies .......................................................... 19 hours

Must be completed within the first 45 hours

General Core Curriculum .................................................. 31 hours

- Bible/Theology ........................................................................... 15 hours
- Social Science Selection ...................................................... 6 hours
- HIST 1043 Survey of Western Civilization I OR
  HIST 1053 Survey of Western Civilization II .................... 3 hours
- Humanities Selection ......................................................... 3 hours
- Physical Education Activity ................................................. 1 hour
- Science ................................................................................... 3 hours

TOTAL ........................................................................................................ 50 hours

DEPARTMENTAL REQUIREMENTS (33 hours)

ENGL 2303, 2313 World Literature I or II .................. 3 hours
ENGL 2103, 2113 British Literature I or II .................. 3 hours
ENGL 2203, 2213 American Literature I or II ............ 3 hours
ENGL 3713 History of the English Language ............. 3 hours
ENGL 4803 Senior Seminar ............................................. 3 hours

Studies in Grammar and Writing (6 hours)

ENGL 3103 Advanced Writing ......................................... 3 hours

(choose two from the following)
  - Journalism
  - Creative Writing
  - Advanced Grammar
  - Advanced Composition
  - Visual Rhetoric
  - Creative Non-Fiction
  - Research/Documentation
  - Logic and Persuasion

Studies in Genre (6 hours)

ENGL 3533 Studies in Film .............................................. 3 hours
ENGL 3503 Studies in Poetry .......................................... 3 hours
ENGL 3513 Studies in Drama .......................................... 3 hours
ENGL 3523 Studies in Fiction .......................................... 3 hours

Specialized Studies in Literature (6 hours)

ENGL 3703 Studies in Literary Criticism ...................... 3 hours
ENGL 4203 Studies in American Literature ................. 3 hours
ENGL 4103 Studies in British Literature ...................... 3 hours
ENGL 4303 Studies in World Literature ....................... 3 hours
ENGL 4403 Studies in Major Authors ........................... 3 hours
ENGL 4959 Special Topics ............................................. 3 hours
INTD 4980 Departmental Exam .................................... 0 hours

English Electives ................................................................. 15 hours

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

MINOR/GENERAL ELECTIVES

Minor/General Electives .................................................. 22 hours

DEGREE TOTAL ........................................................................ 120 HOURS

ENGLISH: SECONDARY EDUCATION, B.S.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)

Foundational Studies .......................................................... 19 hours

Must be completed within the first 45 hours

General Core Curriculum .................................................. 31 hours

- Bible/Theology ........................................................................... 15 hours
- Social Science Selection ...................................................... 3 hours
PSYC 2213 Human Growth and Development ........................................... 3 hours
HIST 1043 Survey of Western Civilization I OR
   HIST 1053 Survey of Western Civilization II ..................................... 3 hours
Humanities Selection ........................................................................... 3 hours
Physical Education Activity ............................................................... 1 hour
Science ............................................................................................. 3 hours

TOTAL .................................................................................................. 50 hours

DEPARTMENTAL REQUIREMENTS
ENGL 2303, 2313 World Literature I or II ............................................. 3 hours
ENGL 2103, 2113 British Literature I or II .............................................. 3 hours
ENGL 2203, 2213 American Literature I or II ........................................ 3 hours
ENGL 3713 History of the English Language ....................................... 3 hours
ENGL 4803 Senior Seminar .................................................................. 3 hours

Studies in Grammar and Writing (6 hours)
ENGL 3103 Advanced Writing ................................................................ 3 hours
   (choose two from the following)
      Journalism
      Creative Writing
      Advanced Grammar
      Advanced Composition
      Visual Rhetoric
      Creative Non-Fiction
      Research/Documentation
      Logic and Persuasion

Studies in Genre (3 hours)
   (choose one from the following)
ENGL 3533 Studies in Film ................................................................... 3 hours
ENGL 3503 Studies in Poetry ................................................................. 3 hours
ENGL 3513 Studies in Drama .................................................................. 3 hours
ENGL 3523 Studies in Fiction ................................................................. 3 hours

Specialized Studies in Literature (3 hours)
   (choose one from the following)
ENGL 3703 Studies in Literary Criticism .............................................. 3 hours
ENGL 4203 Studies in American Literature ......................................... 3 hours
ENGL 4103 Studies in British Literature ............................................... 3 hours
ENGL 4403 Studies in Major Authors ................................................... 3 hours
ENGL 4959 Special Topics .................................................................... 3 hours

INTD 4980 Departmental Exam ............................................................. 0 hours

TOTAL .................................................................................................. 27 hours

PROFESSIONAL EDUCATION REQUIREMENTS
(Course) (Field Experiences)
EDUC 2013 Planning to Teach ......................................................... 20 hours ........... 3 hours
EDUC 2023 Exceptional Children in the
      Regular Classroom ........................................................................ 15 hours ........... 3 hours
EDUC 3033 Philosophy of Education .................................................. 3 hours
EDUC 3023 Educational Assessment .................................................. 3 hours
EDUC 4013 Classroom Management .................................................. 15 hours ........... 3 hours
EDUC 4886 Enhanced Student Teaching (Secondary) I ...................... 6 hours
EDUC 4896 Enhanced Student Teaching (Secondary) II ...................... 6 hours
PSYC 3613 Educational Psychology .................................................. 3 hours
STAT 2303 Introduction to Statistics .................................................. 3 hours
TOTAL .............................................................................................................. 50 hours.......................................... 33 hours

SECONDARY EDUCATION REQUIREMENTS
(Course) (Field Experiences)
ENGL 3613  Literature for Adolescents.............................................................. 3 hours
EDUC 4813 Secondary School Seminar............................................................... 3 hours
INTD 4803 Secondary School Methods – English.............................................. 3 hours
TOTAL ............................................................................................................. 20 hours.......................................... 9 hours

DEGREE TOTAL ............................................................................................... 122 HOURS

Note: All education majors must complete 50 hours of field experience by the end of their sophomore years. Secondary Education majors must complete a total of 20 more hours of field experience during their junior and senior years (not including the student teaching experience) for a total of 70 hours of field experience.

For information concerning additional requirements of the Teacher Education program, see under “Department of Education.”
The Department of Psychology seeks to acquaint students with basic psychological principles and their application to human behavior, using Scripture as the foundation for understanding and treating all human conditions and problems. Psychology degrees are available residentially or through the Online Learning program.

PURPOSE

The psychology major is designed to prepare students for service in a variety of fields including social work and human resources. Students also are prepared for graduate studies in counseling, marriage and family therapy, psychology, and ministry.

PROGRAM OBJECTIVES—Students who successfully complete this program should be able to:

1. Students who successfully complete this program should be able to recognize and apply basic psychological and behavioral principles in order to understand human behavior in the context of family and community.
2. Students who successfully complete this program should be able to evaluate psychological theories and positions in light of Scriptural truth.
3. Students who successfully complete this program should be able to apply sound research and writing methods to produce scholarly presentations within the discipline of psychology.
4. Students who successfully complete this program should be able to compare, evaluate and actively engage in the various vocational and ministry opportunities in the field of psychology.

STATUS SHEET

Please click the following link to find your program http://www.tntemple.edu/status-sheets

PSYCHOLOGY, B.S.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)

Foundational Studies ................................................................. 19 hours

General Core Curriculum .................................................................. 31 hours

Bible/Theology ........................................................................... 15 hours
Social Science Selection ................................................................. 6 hours
HIST 1043 Survey of Western Civilization I OR
HIST 1053 Survey of Western Civilization II .................................. 3 hours
Humanities Selection .................................................................... 3 hours
Physical Education Activity ......................................................... 1 hour
Science ...................................................................................... 3 hours

TOTAL ........................................................................................................ 50 hours

DEPARTMENTAL REQUIREMENTS

STAT 2303 Introduction to Statistics ................................................. 3 hours
PSYC 1003 General Psychology ...................................................... 3 hours
PSYC 2213 Human Growth and Development ................................. 3 hours
PSYC 3303 Experimental Psychology .......................................... 3 hours
PSYC 3313 Psychological Testing & Evaluation ................................. 3 hours
PSYC 3413 Abnormal Psychology ................................................ 3 hours
PSYC 4423 Theories of Personality ................................................ 3 hours
PSYC 4723 Theories of Counseling ................................................ 3 hours
PSYC 4813 Psychology Seminar .................................................. 3 hours
PSYC 4823 Psychology Practicum or
3000-4000 level PSYC course with advisor approval ......................... 3 hours
INTD 4980 Department Exit Exam ................................................ 0 hours
PSYC Psychology Electives ......................................................... 12 hours

TOTAL ........................................................................................................ 42 hours
**GENERAL EDUCATION REQUIREMENTS (see pages 61-62)**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Foundational Studies</td>
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<td>General Core Curriculum</td>
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<td>Bible/Theology</td>
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<td>Social Science Selection</td>
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<td>Humanities Selection</td>
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**DEPARTMENTAL REQUIREMENTS**

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<th>Course</th>
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<tr>
<td>PSYC 1003 General Psychology</td>
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<tr>
<td>PSYC 2213 Human Growth and Development</td>
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<td>PSYC 3313 Psychological Testing &amp; Evaluation</td>
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<td>PSYC 3413 Abnormal Psychology</td>
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<td>PSYC 3713 Fundamental of Christian Counseling</td>
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<td>PSYC 3723 Contemporary Issues in Counseling</td>
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<td>PSYC 3733 Crisis Intervention</td>
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<td>PSYC 4713 Pre-Marital and Marriage Counseling</td>
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<td>PSYC 4813 Psychology Seminar</td>
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<td>PSYC 4723 Theories of Counseling</td>
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<td>PSYC 4423 Theories of Personality</td>
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<td>PSYC 4823 Psychology Practicum or 3000-4000 level PSYC course with advisor approval</td>
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<td>PSYC Psychology Electives</td>
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**ELECTIVES**

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<tr>
<td>Electives</td>
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**DEGREE TOTAL**

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<th>Requirement</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.</td>
<td>120</td>
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</table>
The Department of History and Social Studies serves the university mission by introducing students to the study of the past that is characterized by academic excellence based on biblical values. It offers two programs for history majors: the Bachelor of Arts and a B.S. in History with Secondary Education components in conjunction with the Education Department; this degree is only offered in the residential format. The department also offers students a Minor in History.

Purpose

Centered on a Christian worldview, instruction acknowledges the active hand of God throughout the intricate process of human history. Instruction focuses on transformative historical events and ideas, as well as important continuities. Although historical events have objective elements, interpretation of them requires a complex and subjective process of assessment. In the end, that endeavor generally results in a composite of accepted perspectives by scholars on given subjects. Those perceptions tend to influence the direction of social and political interests; therefore it is vital that citizens have the minimal skills to check the objectivity of those conclusions. To that end, the department intends to inculcate all students with effective skills to impartially assess and understand the causes and process involved in the evolution of social ideas and evolution of historical events. For history majors, those skills include the critical analysis of texts and arguments, unbiased interpretation of evidence, research in a variety of media, and clear and effective oral and written communication in a broad spectrum of social, cultural and intellectual history. These skills will aid students in a multiplicity of vocational and professional fields, and help them become thoughtful and effective American citizens. In the end, all programs are designed to prepare students to serve both God and humanity by integrating academic knowledge of social studies with biblical truth (1 Corinthians 10:1-13).

PROGRAM GOALS

1. Students are aware of the variety of human perspectives regarding pivotal social and intellectual continuities and significant transformative changes in human history.

2. Students continually assess pivotal social ideas and historical events to develop effective perspectives.

3. History majors and minors comprehend and effectively employ the tools of historical enquiry and writing.

4. All students utilize a Christian world-and-life-view to interpret social ideas and historical events.

PROGRAM OBJECTIVES

1. Historical awareness, understanding and enlightened perspectives
Students will demonstrate that they:
   a. Can cite at least 10 pivotal innovations, ideas or practices that contributed to the emergence of cities and civilization in World History.
   b. Can describe at least 5 developments or ideas that contributed to the evolution of empires and cite examples.
   c. Can identify at least 5 innovations that contributed to the development of the renaissance, which originated in Asia.
   d. Can effectively challenge historical perspectives that present important biblical teachings as evolutionary by citing at least two examples.

2. Assessing pivotal historical events and challenging biased perspectives
Students should demonstrate that they:
   a. Can cite at least 4 examples of historical bias that greatly impacted modern history.
   b. Can apply critical evidence to assess historical perspectives, by looking at the quality of sources, the validity of interpretations of sources, and the soundness of argument's use of evidence to support a historical interpretation by outlining at least one brief example in modern history.
3. Comprehension and effective employment of the tools of historical enquiry and writing
History majors, will demonstrate their ability to employ the tools of historical enquiry and writing by researching and writing a capstone thesis research paper that includes the following:
   a. Locate relevant primary and secondary sources for investigating a research question.
   b. Establish the contextual historiography of the subject by critically evaluating primary and secondary sources in terms of credibility, authenticity, interpretive stance, audience, potential biases, and value for answering the research question.
   c. Develop a thesis statement.
   d. Interpret the sources fairly and accurately in an answer to a research question.
   e. Marshal the evidence from the research to support a historical argument developed into a research paper.

4. Comprehension of a Christian world and life view and how it applies to historical interpretation
All Students will demonstrate that they can apply a Christian world and life view in historical interpretation by the following; they
   a. Can briefly explain how Christian assumptions about God and the world have important implications for historical interpretation.
   b. Can briefly illustrate with 2 examples of how biblical and secular ideas in seeming conflict can be rectified by citing different assumptions.

STATUS SHEET
Please click the following link to find your program http://www.tntemple.edu/status-sheets

HISTORY, B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)
Foundational Studies .................................................................................................................. 19 hours
   Must be completed within the first 45 hours
General Core Curriculum ........................................................................................................ 31 hours
   Bible/Theology ........................................................................................................... 15 hours
   Social Science Selection ........................................................................................... 6 hours
   HIST 1043 Survey of Western Civilization I OR
   HIST 1053 Survey of Western Civilization II .................................................. 3 hours
   Humanities Selection ............................................................................................... 3 hours
   Physical Education Activity ..................................................................................... 1 hour
   Science .................................................................................................................... 3 hours

TOTAL ............................................................................................................................................... 50 hours

DEPARTMENTAL REQUIREMENTS
   HIST 10x3 Survey of Western Civilization I or II ........................................ 3 hours
   HIST 2013 United States History I ................................................................. 3 hours
   HIST 2023 United States History II ............................................................... 3 hours
   HIST 2103 Introduction to Historical Inquiry .............................................. 3 hours
   HIST 4803 History Seminar ............................................................................... 3 hours
   HIST History Electives ......................................................................................... 18 hours
   SOST 3203 History of American Government ........................................... 3 hours
   INTD 4980 Department Exit Exam ....................................................................... 0 hours

TOTAL ........................................................................................................................................ 36 hours

ELECTIVES
   General Electives ........................................................................................................ 34 hours

TOTAL ........................................................................................................................................ 34 hours

DEGREE TOTAL......................................................................................................................... 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.
### HISTORY: SECONDARY EDUCATION, B.S.

#### GENERAL EDUCATION REQUIREMENTS (see pages 61-62)

**Foundational Studies**
- Must be completed within the first 45 hours
- **19 hours**

**General Core Curriculum**
- **31 hours**
  - Bible/Theology: 15 hours
  - Social Science Selection: 3 hours
  - PSYC 2213 Human Growth and Development: 3 hours
  - HIST 1043 Survey of Western Civilization I: 3 hours
  - Humanities Selection: 3 hours
  - Physical Education Activity: 1 hour
  - Science: 3 hours

**TOTAL**
- **50 hours**

#### DEPARTMENTAL REQUIREMENTS

- HIST 1053 Survey of Western Civilization II: 3 hours
- HIST 2013 United States History I: 3 hours
- HIST 2023 United States History II: 3 hours
- HIST 2095 Introduction to Historical Inquiry: 3 hours
- HIST 4803 History Seminar: 3 hours
- HIST History Electives (3000-4000): 12 hours
- SOST 3203 History of American Government: 3 hours

**Total**
- **30 hours**

#### PROFESSIONAL EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Field Experiences</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 2013 Planning to Teach</td>
<td>20 hours, 3 hours</td>
</tr>
<tr>
<td>EDUC 2023 Exceptional Children in the</td>
<td>15 hours, 3 hours</td>
</tr>
<tr>
<td>Regular Classroom</td>
<td></td>
</tr>
<tr>
<td>EDUC 3033 Philosophy of Education</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC 3023 Educational Assessment</td>
<td>3 hours</td>
</tr>
<tr>
<td>EDUC 4013 Classroom Management</td>
<td>15 hours, 3 hours</td>
</tr>
<tr>
<td>EDUC 4889 Enhanced Student Teaching (Secondary) I</td>
<td>6 hours</td>
</tr>
<tr>
<td>EDUC 4899 Enhanced Student Teaching (Secondary) II</td>
<td>6 hours</td>
</tr>
<tr>
<td>PSYC 3613 Educational Psychology</td>
<td>3 hours</td>
</tr>
<tr>
<td>STAT 2303 Introduction to Statistics</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

**Total**
- **50 hours**
- **33 hours**

#### SECONDARY EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Field Experiences</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 4713 Secondary School Seminar</td>
<td>3 hours</td>
</tr>
<tr>
<td>INTD 4823 Secondary School Methods – Social Studies</td>
<td>20 hours, 3 hours</td>
</tr>
</tbody>
</table>

**Total**
- **20 hours**
- **6 hours**

General Elective
- **3 hours**

**DEGREE TOTAL**
- **122 HOURS**

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

Note: All education majors must complete 50 hours of field experience by the end of their sophomore years. Secondary Education majors must complete a total of 20 more hours of field experience during their junior and senior years (not including the student teaching experience) for a total of 70 hours of field experience. For information concerning additional requirements of the Teacher Education program, see under “Department of Education” in this catalog.
**COLLEGE OF ARTS & SCIENCES MINORS**

**ENGLISH**
- ENGL 2103 Survey in British Literature I  **OR**
- ENGL 2113 Survey in British Literature II ........................................... 3 hours
- ENGL 2203 Survey in American Literature I  **OR**
- ENGL 2213 Survey in American Literature II ........................................... 3 hours
- ENGL 2303 World Literature I  **OR**
- ENGL 2313 World Literature II .............................................................. 3 hours
- **ENGL English Electives (3000-4000)** .................................................. 9 hours
- **TOTAL** .................................................................................................. 18 hours

**HISTORY**
- HIST 1043 Survey of Western Civilization I*  **OR**
- HIST 1053 Survey of Western Civilization II* ........................................ 3 hours
- HIST 2013 United States History I ............................................................. 3 hours
- HIST 2023 United States History II ........................................................... 3 hours
- HIST 2095 Introduction to Historical Inquiry ............................................ 3 hours
- **HIST History Electives (3000-4000)** ................................................... 6 hours
- **TOTAL** .................................................................................................. 18 hours

* Course not taken as part of General Requirements.

**PSYCHOLOGY**
- PSYC 1003 General Psychology OR
- PSYC 2213 Human Growth & Development .................................... 3 hours
- PSYC Psychology Electives (a minimum of
  9 hours must be 3000-4000) .......................................................... 15 hours
- **TOTAL** .................................................................................................. 18 hours
DIVISION OF EDUCATION
Lisa Godfrey, Ed.D., Chair of Division of Education

UNDERGRADUATE STUDIES IN EDUCATION
Merial Smartt, Ed.D., Chair of Dept. of Undergraduate Education and General Education

MISSION STATEMENT
Preparing professionals to serve students and lead schools.

PURPOSE
The Division of Education believes that it has an obligation to God to equip prospective educators with a biblical view of the child. Prospective teachers should receive a broad base of general knowledge, a professional knowledge of teaching, and a thorough foundation in the Truth, the Bible. Prospective teachers should have knowledge of varied methods for gaining truth and should be able to evaluate knowledge in light of the Bible.

It is the purpose of the Division of Education to prepare competent Christian educators to minister in schools at home or overseas. Believing that God may choose to use individuals as teachers in either Christian or public schools, Tennessee Temple University prepares its education graduates to serve in either setting. It is the purpose of the Division of Education to provide all education graduates with a broad base of biblical knowledge, emphasizing moral beliefs and teaching competencies from which they may operate as professional educators.

PROGRAM OBJECTIVES
1. The student will apply educational philosophies, instructional strategies, and classroom management techniques that reflect current trends in the discipline.
2. The student will conceptualize, plan, and produce effective instructional units, including daily lesson plans, based upon a given school curriculum.
3. The student will adapt instructional methods and materials to meet the needs of a diverse student population.
4. The student will integrate biblical principles into educational philosophies, instructional strategies, and classroom management techniques.

GENERAL INFORMATION
The teacher education program at Tennessee Temple University is a professional curriculum designed to complement the student’s major program of study in the content field of their choosing.

The academic fields in which teacher education students may major are the following:
- Early Childhood Education (Pre K – 3)
- Elementary Education: Interdisciplinary Studies
- Secondary Education: English History

ADVISING FOR TEACHER EDUCATION STUDENTS
Each elementary education student will be assigned an advisor from the Department of Interdisciplinary Studies and the Division of Education. Each secondary teacher education student is required to have two academic advisors, one from the major field of study and one from the Division of Education.

Please click the following link to find your program http://www.tntemple.edu/status-sheets

ADMISSION TO THE TEACHER EDUCATION PROGRAM
Until an official letter of acceptance has been received from the Chair of the Division of Education, each teacher education student is considered to be a teacher education candidate. A teacher education candidate may not enroll in any upper division education courses (3000-4000) until he or she has been accepted into the teacher education program.

To be admitted into the teacher education program, each student must satisfactorily complete the following:
1. Submit a written application to the Chair of the Division of Education no later than the first semester of the sophomore year. The application may be obtained in the Division of Education office.
2. Pass the PRAXIS I Test or be exempt from it. Students who make a composite score of 22 or higher on the Enhanced ACT or 1030 or higher on the SAT I are exempt from the requirement to take the PRAXIS I Test. The test may be taken on computer at the Sylvan Learning Center (423-894-6249) or by paper and pencil at a regularly scheduled session, by registering through the Education Testing Service (www.ets.org/praxis). **This test should be taken no later than the second semester of the student's sophomore year.** It may be taken as early as the freshman year if the student has an ACT composite score of 18 or higher, or a comparable SAT score (860). If the score on any section of the ACT is lower than 18, the student should schedule an appointment with the Chair of the Division of Education to prepare a plan for strengthening that area before taking the PRAXIS I. (Testing information may be obtained from the Education Office.)

3. Establish and maintain a 2.50 grade point average (GPA) to remain in good standing in the teacher education program. **PLEASE NOTE:** Any junior or senior whose GPA falls below 2.50 can register for upper division education courses only with the approval of the Chair of the Division of Education.

4. Satisfactorily complete an interview with the Teacher Education Committee. Upon completion of 45 semester hours of course work and all other requirements as stated above, the student will be invited to interview with the Teacher Education Committee, which will make the final recommendation concerning admission to the teacher education program. A letter of acceptance into the teacher education program will be sent to the candidate upon satisfactory completion of the above requirements. This letter must be received from the Chair of the Division of Education. No candidate for the teacher education program is allowed to take professional education courses beyond the 2000 level without this letter of acceptance.

The student is allowed to take the following education courses prior to admission to the teacher education program:
- EDUC-2013 Planning to Teach
- EDUC-2023 Exceptional Children in the Regular Classroom

**APPEALS PROCEDURE**

A student who has applied for acceptance into the teacher education program but has not been accepted because of an insufficient score on the PRAXIS I or a GPA below 2.50 may appeal to the Chair of the Division of Education. Full information regarding the appeals process can be obtained from the Division of Education office.

**FIELD EXPERIENCE**

Courses in the Teacher Education Program combine theory and practice by translating abstract ideas into concrete application. Teacher candidates are involved in semester long practicums of vigorous observation of both students and teachers. All field experience placements are designed to provide the student with a realistic view of the teaching profession. This experience gives the teacher candidate a wide variety of subject content, instructional methods, and potential resources for future utilization. These field experience requirements will take place in a variety of unique educational settings to ensure a broader experience and knowledge base from which the student may gain invaluable experience and awareness. Some examples of field experience assignments are as follows: classroom observation, tutoring, mentoring, coaching, and community volunteerism. Each experience will include hands on interaction with teachers, students, and administrators. The purpose of these experiences is to familiarize the Teacher Education Candidate with the daily workings of the classroom, the policy and practice of the overall school environment, and to give each student a taste of what the life of a classroom teacher requires. All education majors must complete 50 hours of field experience by the end of their sophomore years. Secondary Education majors must complete a total of 20 more hours of field experience during their junior and senior years (not including the student teaching experience) for a total of 70 hours of field experience.

**STUDENT TEACHING**

Student teaching may be done in the fall or spring semester of each year. A student who has no more than twelve semester hours to complete after student teaching is eligible for student teaching. No more than six of those twelve hours may be in the student's major and none of those hours may be in professional education courses.
EXIT REQUIREMENTS

All teacher education students must meet the following standards in order to graduate from Tennessee Temple University:

1. Maintain a GPA of 2.50 or higher.
2. Make a grade of "C" or better in professional education courses.
3. Complete a professional placement portfolio. A more detailed guide for developing the portfolio will be made available in the professional education core curriculum courses.
4. Take and pass all required sections of the PRAXIS II exam

TEACHER CERTIFICATION

The Teacher Education Program prepares its graduates to teach in Christian schools around the world. Its graduates are eligible for certification with the American Association of Christian Schools (AACS) and the Association of Christian Schools International (ACSI).

At the present time TTU graduates are not immediately eligible for Tennessee state teacher licensure; however, in an agreement with cooperating graduate schools, TTU students may receive their Tennessee state licensure upon the recommendation by the department and the successful completion of 9 graduate hours. Graduates are strongly encouraged to take advantage of this opportunity.

Per the regulations of the Alabama Commission on Higher Education, state authorization to provide a program related to the preparation of teachers or other P-12 school/system personnel does not indicate eligibility for an Alabama certificate. Applicants for an Alabama certificate based on reciprocity must meet Alabama’s test requirements and submit a valid, renewable professional educator certificate/license issued by another state at the degree level, grade level, and in the teaching field or area of instructional support for which an Alabama certificate is sought and for which Alabama issues a certificate. Applicants for Alabama certification in an area of administration must also document at least three years of full-time employment as an administrator in a P-12 school system(s). (see www.alsde.edu)

PROFESSIONAL EDUCATION REQUIREMENTS

Regardless of the student’s major, each student classified as a Teacher Education student must complete a core curriculum of professional education courses. A minimum grade of “C” is required in all professional education courses.

<table>
<thead>
<tr>
<th>Course</th>
<th>Field Experiences</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 2013 Planning to Teach</td>
<td>20 hours</td>
</tr>
<tr>
<td>EDUC 2023 Exceptional Children in the</td>
<td></td>
</tr>
<tr>
<td>Regular Classroom</td>
<td>15 hours</td>
</tr>
<tr>
<td>EDUC 3033 Philosophy of Education</td>
<td></td>
</tr>
<tr>
<td>EDUC 3023 Educational Assessment</td>
<td></td>
</tr>
<tr>
<td>EDUC 4013 Classroom Management</td>
<td>15 hours</td>
</tr>
<tr>
<td>EDUC 4886 Enhanced Student Teaching (Secondary) I</td>
<td>6 hours</td>
</tr>
<tr>
<td>EDUC 4896 Enhanced Student Teaching (Secondary) II</td>
<td>6 hours</td>
</tr>
<tr>
<td>PSYC 3613 Educational Psychology</td>
<td></td>
</tr>
<tr>
<td>STAT 2303 Introduction to Statistics</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>50 hours</strong></td>
</tr>
<tr>
<td></td>
<td><strong>33 hours</strong></td>
</tr>
</tbody>
</table>

In addition to the professional education requirements, there are some requirements that are specific to elementary education students or secondary education students. Several of these requirements are satisfied in the General Core Curriculum and the Interdisciplinary Core requirements.

ELEMENTARY EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 4303 Teaching Language Arts and Reading</td>
</tr>
<tr>
<td>ENGL 3603 Children’s Literature</td>
</tr>
</tbody>
</table>


HIST 1043 Survey of Western Civilization I................................................................. 3 hours
HIST 1053 Survey of Western Civilization II.............................................................. 3 hours
PHED 1111 First Aid/CPR.............................................................................................. 1 hour
PSYC 2213 Human Growth & Development.............................................................. 3 hours
INDT 4703 Reading Seminar ...................................................................................... 3 hours
INDT 4713 Senior Project .......................................................................................... 3 hours
MUSC 1003 Music Appreciation.................................................................................. 3 hours
HIST 2013 US History I............................................................................................... 3 hours
HIST 2023 US History II.............................................................................................. 3 hours
EDUC 4333 Teaching Mathematics in the Elementary School .................................... 3 hours
SOST 2403 World Regional Geography ...................................................................... 3 hours
SCIE 1004 Principles of Physical Science w/lab ..................................................... 4 hours
SOST 3603 The Family.................................................................................................. 3 hours

TOTAL ......................................................................................................................... 20 hours ...........................................44 hours

SECONDARY EDUCATION REQUIREMENTS

(Course) (Field Experiences)
EDUC 4813 Secondary School Seminar ................................................................. 3 hours
INTD 4803 Secondary School Methods – (Content Area) ........................................ 20 hours .......... 3 hours

TOTAL ............................................................................................................................... 20 hours ..................................................... 6 hours

A.S. EARLY CHILDHOOD EDUCATION (PreK-3) (Online Learning only)

The early childhood education (ECE) program is designed to prepare students for work with children in nursery schools, daycare centers, preschool programs, and primary grades (grades PreK-3). TTU’s associate of science degree in Early Childhood Education will help students develop a substantive knowledge base in all areas of children's development. Students will learn general and advanced principles of cognitive, physical, and affective development, as well as practical insights for incorporating developmentally appropriate spiritual training into everyday classroom experiences. TTU offers a unique balance between theory and practice by encouraging active application of classroom principles. In summary, students capabilities as an educator will be enhanced by the development of knowledge about how and what children learn, practical preparation in instructional strategies, and immediate opportunities for practice.

Program Objectives

Upon completion of this program, students will be able to:

• Work effectively with diverse populations of children in a variety of settings.
• Teach young children, drawing from a deep conceptual understanding of how they learn differently through domains of knowledge.
• Create developmentally appropriate experiences for young children that are engaging in the present as well as preparatory for later learning requirements.
• Work cooperatively with parents, using an understanding of the family as a context for young children’s development.
• Act as a leader in educational settings.

Early Childhood Education, A.S.

FOUNDATIONAL STUDIES (13 credit hours)

ACAD 1011 Academic Strategies................................................................................ 1 hour
CHMN 1033 Christian Life and Evangelism ............................................................... 3 hours
CISS 1003 Computer Fundamentals ....................................................................... 3 hours
ENGL 1013 English Composition I ........................................................................ 3 hours
ENGL 1023 English Composition II ......................................................................... 3 hours

TOTAL ................................................................................................................................. 13 hours

GENERAL CORE CURRICULUM (15 credit hours)
BIBL 1113 Old Testament Survey ................................................................. 3 hours
BIBL 1413 New Testament Survey ............................................................... 3 hours
BIBL 2013 Biblical World View ................................................................. 3 hours
Literature Selection ............................................................................. 3 hours
Science Selection OR
MATH 1023 or higher level course ......................................................... 3 hours
TOTAL .................................................................................................................. 15 hours

GENERAL EDUCATION REQUIREMENTS .......................................................... 28 hours

DEPARTMENTALS REQUIREMENTS (27 credit hours)
EDUC 2023 Exceptional Children in the Regular Classroom ......................... 3 hours
EDUC 2113 Working with Families of Young Children ..................................... 3 hours
EDUC 2123 Assessment of Young Children ................................................... 3 hours
EDUC 2133 Early Childhood Curriculum Development .................................... 3 hours
EDUC 3113 Educating the Young Child ........................................................... 3 hours
ENGL 3603 Children’s Literature ................................................................. 3 hours
EDUC 3103 Administration of Early Childhood Programs .............................. 3 hours
PSYC 2223 Infant and Child Development .................................................... 3 hours
PHED 1303 Human Nutrition, Wellness, & Safety ........................................... 3 hours
TOTAL .................................................................................................................. 27 hours

ELECTIVES
Electives ................................................................................................. 5 hours
TOTAL .................................................................................................................. 5 hours

DEGREE TOTAL ................................................................................................... 60 HOURS
DEPARTMENT OF INTERDISCIPLINARY STUDIES

MISSION
The mission of the Interdisciplinary Studies Department is to provide students with a broad educational foundation by which they can pursue their calling.

PURPOSE
The purpose of Interdisciplinary Studies is to fulfill the university goal of academic excellence within a Christian worldview while also supporting the students’ individualized vocational and educational goals.

Students are given a choice of three programs by which they can achieve their goals:

- Associate of Science degree: General Studies
- Bachelor of Science: Pre-professional and general liberal arts studies
  - In the Bachelor of Science degree, the hours of planned electives can be tailored to meet the admission standards of graduate schools.

OBJECTIVES
1. The students will apply their Christian worldview to major academic disciplines.
2. The students will individualize an academic program that supports their vocational goals.

ADMISSION TO THE INTERDISCIPLINARY PROGRAM
To be admitted to the Interdisciplinary Program, each student must:
1. Successfully have completed 30 credits and be in good academic standing.
2. Submit an application to the Interdisciplinary Department Chair after the freshman year.
3. Submit an approved slate of courses for each of the two intended disciplines.
4. Satisfactorily complete an interview with the Interdisciplinary Department Chair.

STATUS SHEET
Please click the following link to find your program [http://www.tntemple.edu/status-sheets](http://www.tntemple.edu/status-sheets)

GENERAL STUDIES, A.S.

GENERAL EDUCATION REQUIREMENTS (see pages 60-61)

<table>
<thead>
<tr>
<th>FOUNDATIONAL STUDIES</th>
<th>13 hours</th>
</tr>
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<tbody>
<tr>
<td>(Must be completed in the first 30 hours)</td>
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<table>
<thead>
<tr>
<th>GENERAL CORE CURRICULUM</th>
<th>15 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bible/Theology (9 hours)</td>
<td></td>
</tr>
<tr>
<td>Literature Selection (3 hours)</td>
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</tr>
<tr>
<td>Science (3 hours) OR Mathematics (MATH-1023 or higher) (3 hours)</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL** ................................................................. 28 hours

DEPARTMENTAL REQUIREMENTS

<table>
<thead>
<tr>
<th>COMM 1003 Speech Communication</th>
<th>3 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Psychology Selection ..............</td>
<td>3 hours</td>
</tr>
<tr>
<td>PSYC 1003 General Psychology (3) OR PSYC 2213 Human Growth and Development (3)</td>
<td></td>
</tr>
<tr>
<td>History Selection ..................</td>
<td>3 hours</td>
</tr>
<tr>
<td>Mathematics OR Science (not chosen for General Core) ..........</td>
<td>3 hours</td>
</tr>
<tr>
<td>Science Selection (3) OR MATH 1023 or higher level course* (3)</td>
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</table>

**TOTAL** ................................................................. 12 hours

ELECTIVES

<table>
<thead>
<tr>
<th>General Electives</th>
<th>17 hours</th>
</tr>
</thead>
</table>

**TOTAL** ................................................................. 17 hours

**DEGREE TOTAL** ................................................................. 60 HOURS
INTERDISCIPLINARY STUDIES, B.S.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)

Foundational Studies ......................................................................................... 19 hours
  Must be completed within the first 45 hours

General Core Curriculum ................................................................................... 31 hours
  Bible/Theology ............................................................................................. 15 hours
  Social Science Selection ................................................................................ 3 hours
  PSYC 2213 Human Growth and Development ............................................. 3 hours
  HIST 1043 Survey of Western Civilization I .............................................. 3 hours
  Humanities Selection ..................................................................................... 3 hours
  Physical Education Activity ........................................................................... 1 hour
  Science ............................................................................................................ 3 hours

TOTAL ..................................................................................................................................... 50 hours

DEPARTMENTAL REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Field Experiences</th>
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<tbody>
<tr>
<td>INTD 4703 Interdisciplinary Reading Seminar</td>
<td>3 hours</td>
</tr>
<tr>
<td>INTD 4713 Interdisciplinary Senior Project</td>
<td>3 hours</td>
</tr>
<tr>
<td>______ First Discipline Selections</td>
<td>18 hours</td>
</tr>
<tr>
<td>______ Second Discipline Selections</td>
<td>12 hours</td>
</tr>
</tbody>
</table>

The specific program is subject to approval and will be mutually designed between the Department Chairs and the student from major and minor disciplines.

TOTAL ............................................................................................................................ 36 hours

ELECTIVES

TOTAL ..................................................................................................................................... 34 hours

DEGREE TOTAL ........................................................................................................................ 120 HOURS

30 hours of the total program must be 3000-4000 level courses.

INTERDISCIPLINARY STUDIES: ELEMENTARY EDUCATION, B.S.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)

Foundational Studies ......................................................................................... 19 hours
  Must be completed within the first 45 hours

General Core Curriculum ................................................................................... 31 hours
  Bible/Theology ............................................................................................. 15 hours
  Social Science Selection ................................................................................ 3 hours
  PSYC 2213 Human Growth and Development .............................................. 3 hours
  HIST 1043 Survey of Western Civilization I ......................................... 3 hours
  Humanities Selection ..................................................................................... 3 hours
  Physical Education Activity ........................................................................... 1 hour
  SCIE 1204 Principles of Biology ............................................................. 3 hours

TOTAL ..................................................................................................................................... 50 hours

DEPARTMENTAL REQUIREMENTS

<table>
<thead>
<tr>
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<td>SOST 2403 World Regional Geography</td>
<td>3 hours</td>
</tr>
</tbody>
</table>
SOST 3603 The Family .................................................................................................................. 3 hours

TOTAL ........................................................................................................................................... 20 hours .......................... 35 hours

PROFESSIONAL EDUCATION REQUIREMENTS

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<td>EDUC 2023 Exceptional Children in the Regular Classroom</td>
<td>15 hours .......... 3 hours</td>
</tr>
<tr>
<td>EDUC 3033 Philosophy of Education</td>
<td>3 hours</td>
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<tr>
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<td>EDUC 4896 Enhanced Student Teaching (Secondary) II</td>
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</tr>
<tr>
<td>STAT 2303 Introduction to Statistics</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

TOTAL ........................................................................................................................................... 50 hours .......................... 33 hours

Electives .............................................................................................................................................. 3 hours

DEGREE TOTAL ...................................................................................................................................... 121 HOURS

30 hours of the total program must be 3000-4000 level courses.
The Sign Language Interpreting Department offers a Bachelor of Science degree in Sign Language Interpreting and a minor in deaf studies. The department also works in conjunction with the Interdisciplinary Studies Department to offer a two-plus-two program for students who already have an Associates degree in Sign Language Interpreting.

PURPOSE
The purpose of the Sign Language Interpreting Department is to provide high quality instruction and training in practical and theoretical issues, skills, knowledge, and professionalism pertaining to the provision of interpreting services to the deaf, hard of hearing, and hearing consumers in a variety of settings, so students may effectively minister for Christ in the Deaf community as professional interpreters.

PROGRAM OBJECTIVES
Upon completion of the program, students will be able to do the following:
1. Interpret/transliterate accurately, effectively, and impartially using all necessary vocabulary and discourse regulators
2. Obtain minimal entry level interpreting credentials
3. Conduct self-analysis regarding their interpreting/translating performance and develop a plan for continued professional growth

Sign Language Interpreter Education Program (IEP)
The Tennessee Temple University IEP combines classroom academics with actual “hands-on” interpreting experience, making the student proficient as well as knowledgeable. Upon completion, the graduate will possess the skills necessary to serve as qualified interpreter for the deaf in a variety of settings. The successful graduate of IEP will be able to secure employment as an educational, governmental, agency, or freelance interpreter.

Entrance Requirements:
Until an official letter of acceptance has been received from the Chair of the Department of Sign Language Interpreting, each Sign Language Interpreting student is considered to be a Sign Language Interpreting Candidate. To be admitted to the Interpreting Training Program a student must do the following:
1. Maintain a 2.5 cumulative grade point average
2. Achieve a grade of “B” or better in AMSL 3003 and AMSL 3403
3. Pass the English/ASL Mastery Test
4. Receive approval from the Interpreting Training Program Acceptance Committee

Exit Requirements
All Sign Language Interpreting Students must meet the following standards in order to graduate from Tennessee Temple University:
1. Maintain a cumulative grade point of 2.5 or higher
2. Complete parts I and II of the placement portfolio
3. Complete the required hours of Fieldwork
4. Pass the Generalist Written Test administered by the Registry of Interpreters for the Deaf
5. Pass one of the following performance assessments:
   a. National Interpreter Certification (Certified Level or higher)
   b. Educational Interpreter Proficiency Assessment (3.5 or higher)
   c. Any state Quality Assurance Screening (level required to be an educational interpreter in that state)

STATUS SHEET
Please click the following link to find your program http://www.tntemple.edu/status-sheets
GENERAL EDUCATION REQUIREMENTS (see pages 61-62)

Foundational Studies ........................................................................................................... 19 hours

  *Must be completed within the first 45 hours*

General Core Curriculum ................................................................................................... 31 hours

- Bible/Theology .................................................................................................................. 15 hours
- Social Science Selection ................................................................................................. 6 hours
- HIST 1043 Survey of Western Civilization I OR HIST 1053 Survey of Western Civilization II ....... 3 hours
- AMSL 4603 Deaf Literature ......................................................................................... 3 hours
- Physical Education Activity ......................................................................................... 1 hour
- Science .......................................................................................................................... 3 hours

TOTAL ............................................................................................................................................ 50 hours

DEPARTMENTAL REQUIREMENTS

AMSL 1014 American Sign Language I ................................................................. 4 hours
AMSL 1024 American Sign Language II ............................................................. 4 hours
AMSL 2014 American Sign Language III ........................................................... 4 hours
AMSL 2024 American Sign Language IV ............................................................. 4 hours
AMSL 2212 Deaf Ministry ......................................................................................... 2 hours
AMSL 3013 American Sign Language V ............................................................. 3 hours
AMSL 3012 Interpreting In Technical Settings .................................................... 2 hours
AMSL 3393 Intro to Interpreting Process ............................................................... 3 hours
AMSL 3403 Basics of Interpreting ........................................................................ 3 hours
AMSL 3412 English to ASL ................................................................................... 2 hours
AMSL 3422 Educational Interpreting .................................................................... 2 hours
AMSL 3442 Interactive Interpreting ...................................................................... 2 hours
AMSL 3452 ASL to English .................................................................................... 2 hours
AMSL 4003 ASL Linguistics .................................................................................... 3 hours
AMSL 4800 Preliminary Fieldwork .............................................................. 0 hours
AMSL 4889 Interpreting Fieldwork ................................................................. 9 hours
INTD 4980 Department Exit Exam ...................................................................... 0 hours

TOTAL ............................................................................................................................................ 49 hours

ELECTIVES

Electives ..................................................................................................................... 21 hours

TOTAL ............................................................................................................................................ 21 hours

DEGREE TOTAL ..................................................................................................................... 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.
### Division of Education Minors

#### Deaf Studies
- AMSL 1014 American Sign Language I ...................................................... 4 hours
- AMSL 1024 American Sign Language II .................................................... 4 hours
- AMSL 2014 American Sign Language III ................................................... 4 hours
- AMSL 2024 American Sign Language IV ................................................... 4 hours
- AMSL 2212 Deaf Ministry OR
  - AMSL 3442 Interactive Interpreting ................................................... 2 hours
- AMSL Deaf Studies Elective (3000-4000) ............................................. 3 hours

**Total** .............................................................................................................. **21 hours**

#### Physical Education
- PHED 2123 Sports First Aid ........................................................................ 3 hours
- PHED 2413 History of Physical Education .................................................. 3 hours
- PHED 2603 Teaching Physical Education .................................................... 3 hours
- PHED 3603 Organization and Administration of Sport ................................. 3 hours
- PHED Physical Education Electives
  - (Specific sport, activity or coaching courses) ....................................... 6 hours

**Total** .............................................................................................................. **18 hours**
The Department of Bible and Christian Ministries offers residential programs in biblical studies, pastoral ministry, youth ministry, women's ministry, worship leadership, and intercultural studies. The associate's and bachelor's degrees in Bible are available through Online Learning.

PURPOSE
1. To enable students to increase in their knowledge of the contents of the Old and New Testaments and in their understanding of the major Bible doctrines.

2. To facilitate the development of students’ worldview that is biblically based.

3. To facilitate the development of students’ lifestyle that is distinctly Christian as a result of the practical application of the truths of the Bible to everyday life.

4. To enable students to develop and practice Bible study methods that employ consistent and accurate principles of interpretation, and to cultivate within students the desire to continue to grow spiritually, based upon their personal study of the Bible.

5. To prepare students to be able to preach and teach the Bible effectively.

6. To prepare graduates who are equipped for a lifetime of Christian leadership and service characterized by effective evangelism and discipleship.

PROGRAM OBJECTIVES
1. The student will demonstrate knowledge of the contents of the Bible and understanding of the major doctrines of the Bible.

2. The student will be competent to carry out the responsibilities of the specific ministry for which he or she is preparing.

3. The student will demonstrate the skills for the specific ministry for which he or she is preparing.

4. The student will be prepared to pursue graduate work.

STATUS SHEET
Please click the following link to find your program http://www.tntemple.edu/status-sheets

Certificate in Pastoral Ministries

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tr>
<td>CHMN 1141</td>
<td>Spiritual Formation</td>
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<tr>
<td>PAST 1111</td>
<td>Developing Leaders in the Church</td>
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<tr>
<td>THEO 1111</td>
<td>Baptist Doctrine</td>
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<tr>
<td>CHMN 1151</td>
<td>Discipling Church Members</td>
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<td>CHMN 1101</td>
<td>Evangelism</td>
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<td>PAST 1101</td>
<td>Introduction to Christian Education</td>
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<tr>
<td>BIBL 1111</td>
<td>Introduction to Old Testament Study</td>
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<td>BIBL 1411</td>
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Certificate Total ............................................................................................................ 8 hours

e-Expositor’s Certificate

Program Curriculum—This certificate requires the use of LOGOS Bible Software.

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Bible, A.A.

ASSOCIATE CORE CURRICULUM

ACAD 1011 Academic Strategies ................................................................. 1 hour
CHMN1033 Christian Life & Evangelism ......................................................... 3 hours
CISS1003 Computer Applications ................................................................. 3 hours
ENGL1013 English Composition I* ................................................................. 3 hours
ENGL1023 English Composition II ................................................................. 3 hours
BIBL1113 Old Testament Survey ................................................................. 3 hours
BIBL1413 New Testament Survey ................................................................. 3 hours
BIBL 2013 Biblical World View ................................................................. 3 hours
Literature Selection ..................................................................................... 3 hours
Math 1023 or higher level course** –or- ..................................................... 3 hours
Science Selection

*To complete the Foundational Studies English requirements, students may be required to enroll in the preparatory English course (ENGL 0103 English Fundamentals) each semester until eligible to enroll in ENGL 1013.

**To complete the General Core mathematics requirement, students may be required to enroll in preparatory mathematics courses each semester until MATH 1023 or a higher-level mathematics course is completed. STAT 2303 (Introduction to Statistics) will satisfy the general education requirement for mathematics.

TOTAL............................................................................................................. 28 hours

DEPARTMENT REQUIREMENTS

BIBL 2513 Life of Christ ................................................................................. 3 hours
BIBL 2713 Personal Bible Study ................................................................. 3 hours
ICST 1013 Global Focus of the Local Church ............................................. 3 hours
Bible OR Theology Electives ........................................................................ 6 hours

TOTAL............................................................................................................. 15 hours

ELECTIVES

General Electives ......................................................................................... 17 hours

TOTAL............................................................................................................. 17 hours

ASSOCIATE DEGREE TOTAL ........................................................................ 60 HOURS
Bible, B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)

Foundational Studies.................................................................19 hours
   Must be completed within the first 45 hours

General Core Curriculum .........................................................31 hours
   Bible/Theology ........................................................................15 hours
   Social Science Selection .........................................................6 hours
   HIST 1043 Survey of Western Civilization I OR
   HIST 1053 Survey of Western Civilization II ...........................3 hours
   Humanities Selection .............................................................3 hours
   Physical Education Activity ....................................................1 hour
   Science ..................................................................................3 hours

TOTAL ..........................................................................................50 hours

DEPARTMENTAL REQUIREMENTS

ICST 1013 Global Focus of the Local Church .................................3 hours
BIBL 2513 Life of Christ................................................................3 hours
BIBL 2713 Personal Bible Study ................................................3 hours
BIBL 2723 Hermeneutics ...........................................................3 hours
HIST 4703 Church History ........................................................3 hours
PSYC 3713 Fundamentals of Biblical Counseling ........................3 hours
THEO 3513 Apologetics .............................................................3 hours
Bible OR Theology Electives ......................................................6 hours
Christian Ministry OR Psychology Electives...............................6 hours
CHMN 4889 Ministry Internship or
   3000-4000 level ministry-related course (select from BIBL, THEO, PAST, CHMN,
   ICST, WRLD, PSYC with permission of advisor) .......................3 hours
INTD 4980 Department Exit Exam .............................................0 hours

TOTAL ..........................................................................................36 hours

ELECTIVES

Electives ...................................................................................34 hours

TOTAL ..........................................................................................34 hours

DEGREE TOTAL ........................................................................120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

Bible: Pastoral Ministry, B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)

Foundational Studies.................................................................19 hours
   Must be completed within the first 45 hours

General Core Curriculum .........................................................31 hours
   Bible/Theology ........................................................................15 hours
   Social Science Selection .........................................................6 hours
   HIST 1043 Survey of Western Civilization I OR
   HIST 1053 Survey of Western Civilization II ...........................3 hours
   Humanities Selection .............................................................3 hours
   Physical Education Activity ....................................................1 hour
   Science ..................................................................................3 hours

TOTAL ..........................................................................................50 hours

DEPARTMENTAL REQUIREMENTS

ICST 1013 Global Focus of the Local Church .................................3 hours
BIBL 2513 Life of Christ.............................................................3 hours
BIBL 2713 Personal Bible Study ..................................................... 3 hours
BIBL 2723 Hermeneutics ............................................................ 3 hours
HIST 4703 Church History .............................................................. 3 hours
PSYC 3713 Fundamentals of Biblical Counseling .......................... 3 hours
THEO 3513 Apologetics ................................................................. 3 hours
INTD 49809 Department Exit Exam ............................................... 0 hours
TOTAL ........................................................................................................... 21 hours

CONCENTRATION REQUIREMENTS
Bible or Theology electives ............................................................. 6 hours
HIST 4733 Baptist History .............................................................. 3 hours
PAST 3203 Pastoral Theology ....................................................... 3 hours
PAST 3303 Homiletics I ................................................................. 3 hours
PAST 3313 Homiletics II ................................................................. 3 hours
PAST 4713 Church Administration ................................................. 3 hours
PAST 4889 Pastoral Internship or
3000-4000 level ministry-related course (select from BIBL, THEO, PAST, CHMN, ICST, WRLD, PSYC with permission of advisor) ........................................ 3 hours
TOTAL ........................................................................................................... 24 hours
TOTAL ................................................................................................................................ 45 hours

ELECTIVES
Electives ......................................................................................... 25 hours
TOTAL. ................................................................................................................................ 25 hours

DEGREE TOTAL ........................................................................................................................ 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

Bible: Women’s Ministry, B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)
Foundational Studies ......................................................................................... 19 hours
Must be completed within the first 45 hours
General Core Curriculum................................................................................... 31 hours
Bible/Theology ................................................................. 15 hours
Social Science Selection ........................................................................ 6 hours
HIST 1043 Survey of Western Civilization I OR
HIST 1053 Survey of Western Civilization II ............................................. 3 hours
Humanities Selection ............................................................................ 3 hours
Physical Education Activity .............................................................. 1 hour
Science ................................................................................... 3 hours
TOTAL ................................................................................................................................. 50 hours

DEPARTMENTAL REQUIREMENTS
ICST 1013 Global Focus of the Local Church ............................................. 3 hours
BIBL 2513 Life of Christ ........................................................................ 3 hours
BIBL 2713 Personal Bible Study ..................................................... 3 hours
BIBL 2723 Hermeneutics ............................................................ 3 hours
HIST 4703 Church History .............................................................. 3 hours
PSYC 3713 Fundamentals of Biblical Counseling .......................... 3 hours
THEO 3513 Apologetics ................................................................. 3 hours
INTD 49809 Department Exit Exam ............................................... 0 hours
TOTAL ........................................................................................................... 21 hours

CONCENTRATION REQUIREMENTS
CHMN CHMN 3433 Biblical Perspective on Women ................. 3 hours
Choose five of the following courses: ............................................ 15 hours
CHMN 3413 Women in Church History 3 hours
CHMN 3423 The Christian Woman in Leadership 3 hours
CHMN 3443 Ministry to Single Women 3 hours
CHMN 3453 Spiritual Formation of Women or
CHMN 2133 Spiritual Formation 3 hours
CHMN 4423 Preparing & Presenting Messages to Women 3 hours
CHMN 4443 Developing an Effective Women’s Ministry 3 hours

Bible OR Theology electives ................................................................. 6 hours
CHMN 4889 Ministry Internship or
3000-4000 level ministry-related course (select from BIBL, THEO, PAST, CHMN, ICST, WRLD, PSYC with permission of advisor) ............................................. 3 hours

TOTAL ................................................................. 27 hours

TOTAL ........................................................................................................... 48 hours

ELECTIVES
Electives ..................................................................................................... 22 hours

TOTAL ................................................................................................................................ 22 hours

DEGREE TOTAL ........................................................................................................... 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

Bible: Youth Ministry, B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)
Foundational Studies.......................................................................................... 19 hours
Must be completed within the first 45 hours

General Core Curriculum ................................................................. 31 hours
Bible/Theology ....................................................................................... 15 hours
Social Science Selection ........................................................................ 6 hours
HIST 1043 Survey of Western Civilization I OR
HIST 1053 Survey of Western Civilization II ........................................... 3 hours
Humanities Selection................................................................................ 3 hours
Physical Education Activity .................................................................. 1 hour
Science ................................................................................................. 3 hours

TOTAL ................................................................................................................................ 50 hours

DEPARTMENTAL REQUIREMENTS
ICST 1013 Global Focus of the Local Church ........................................ 3 hours
BIBL 2513 Life of Christ ...................................................................... 3 hours
BIBL 2713 Personal Bible Study .......................................................... 3 hours
BIBL 2723 Hermeneutics .................................................................. 3 hours
HIST 4703 Church History ................................................................ 3 hours
PSYC 3713 Fundamentals of Biblical Counseling ............................... 3 hours
THEO 3513 Apologetics .................................................................... 3 hours
INTD 49809 Department Exit Exam .................................................. 0 hours

TOTAL ........................................................................................................... 21 hours

CONCENTRATION REQUIREMENTS
PSYC 2233 Adolescent Development .................................................. 3 hours
CHMN 2303 Introduction to Youth Ministry ....................................... 3 hours
CHMN 2343 Youth Discipleship .......................................................... 3 hours
CHMN 4313 Current Issues in Youth Ministry ................................. 3 hours
*PAST 3203 Pastoral Theology ............................................................. 3 hours
*PAST 3303 Homiletics I .................................................................. 3 hours
*PAST 3313 Homiletics II .................................................................. 3 hours
*PAST 4713 Church Administration .................................................. 3 hours
Women majoring in Youth Ministry may substitute Intercultural Studies, Psychology, Speech or Women’s Ministries electives.

Bible or Theology electives ................................................................. 6 hours
CHMN 4889 Ministry Internship or
3000-4000 level ministry-related course (select from BIBL, THEO, PAST, CHMN, ICST, WRLD, PSYC with permission of advisor) ..................... 3 hours
TOTAL ........................................................................................................... 33 hours

TOTAL ................................................................................................................................. 54 hours

ELECTIVES
Electives ........................................................................................ 16 hours
TOTAL ................................................................................................................................. 16 hours

DEGREE TOTAL ........................................................................................................................ 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

**Bible: Worship Leadership, B.A.**

**GENERAL EDUCATION REQUIREMENTS (see pages 61-62)**

*Foundational Studies* ................................................................................. 19 hours
*Must be completed within the first 45 hours*

*General Core Curriculum* ............................................................................. 31 hours
Bible/Theology .......................................................................................... 15 hours
Social Science Selection ............................................................................. 6 hours
HIST 1043 Survey of Western Civilization I OR
HIST 1053 Survey of Western Civilization II ........................................... 3 hours
Humanities Selection .................................................................................... 3 hours
Physical Education Activity ........................................................................... 1 hour
Science ............................................................................................................. 3 hours
TOTAL .................................................................................................................................. 50 hours

**DEPARTMENTAL REQUIREMENTS**

ICST 1013 Global Focus of the Local Church ......................................... 3 hours
BIBL 2513 Life of Christ ......................................................................... 3 hours
BIBL 2713 Personal Bible Study ............................................................. 3 hours
BIBL 2723 Hermeneutics ........................................................................... 3 hours
HIST 4703 Church History ........................................................................ 3 hours
PSYC 3713 Fundamentals of Biblical Counseling .................................. 3 hours
THEO 3513 Apologetics ............................................................................. 3 hours
INTD 49809 Department Exit Exam ....................................................... 0 hours
TOTAL ......................................................................................................................... 21 hours

**CONCENTRATION REQUIREMENTS**

WRSP 2013 Introduction to Worship ......................................................... 3 hours
MUSC 2204 Music Theory and Practice I ................................................ 4 hours
MUSC 2213 Music Theory and Practice II ................................................ 4 hours
WRSP 3033 Biblical Philosophy of Worship ............................................. 3 hours
MUSC 3223 Arranging for Worship .......................................................... 3 hours
WRSP 3603 Leading Vocal and Instrumental Rehearsals ......................... 3 hours
WRSP 3633 History of Christian Music ..................................................... 3 hours
WRSP 3703 Media Technology for Worship .......................................... 3 hours
WRSP 4413 Administrative Roles of the Worship Leader ......................... 3 hours
MUSA _____ Applied Music Lessons ...................................................... 6 hours
MUSA _____ Applied Music Lessons (for non-Voice students) ............... 2 hours
WRSP 4949 Internship .............................................................................. 3 hours
TOTAL ................................................................................................................................. 38-40 hours

ELECTIVES
Electives .......................................................................................................................... 9-11 hours
TOTAL ................................................................................................................................. 9-11 hours

DEGREE TOTAL ................................................................................................................... 120 HOURS
Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.
INTERCULTURAL STUDIES

PURPOSE
The concentration in Intercultural Studies of the Department of Bible and Christian Ministries provides students a unique, healthy blend and emphasis upon academic and practical preparation for mission service. In partnership with local Southern Baptist churches, students may be able to receive hands-on training in evangelism, discipleship, stewardship and faithfulness to the local church. The program focuses upon preparation for pre-field ministry. Study programs are also available through Interdisciplinary Studies for students considering ministry in limited-access countries.

PROGRAM OBJECTIVES
1. The student will demonstrate a reasonable knowledge of Bible and Biblical Theology.
2. The student will recognize the importance of the local church as being central to the effectiveness of missions in the homeland and on the field.
3. The student will define his or her calling to missionary service.
4. The student will demonstrate an understanding of the missionary theme of the Scriptures in the Old and New Testaments.
5. The student will demonstrate an understanding of the key individuals, history, methods, progress, and present status of missions in the world today.
6. The student will identify trends in missions and mission agencies, carefully evaluating them upon the basis of biblical models.
7. The student will develop the skills necessary to effectively present the ministry to which he or she has been called.

STATUS SHEET
Please click the following link to find your program http://www.tntemple.edu/status-sheets

Bible: Intercultural Studies, B.A.

GENERAL EDUCATION REQUIREMENTS (see pages 61-62)
Foundational Studies ........................................................................................................................................ 19 hours
General Core Curriculum .................................................................................................................................. 31 hours
   Bible/Theology ........................................................................................................................................... 15 hours
   Social Science Selection ............................................................................................................................. 6 hours
   HIST 1043 Survey of Western Civilization I OR HIST 1053 Survey of Western Civilization II ............ 3 hours
   Humanities Selection ................................................................................................................................. 3 hours
   Physical Education Activity ..................................................................................................................... 1 hour
   Science ..................................................................................................................................................... 3 hours
TOTAL .......................................................................................................................................................... 50 hours

DEPARTMENT REQUIREMENTS
ICST 1013 Global Focus of the Local Church .......................................................... 3 hours
BIBL 2513 Life of Christ .............................................................................................. 3 hours
BIBL 2713 Personal Bible Study ................................................................................ 3 hours
BIBL 2723 Hermeneutics ............................................................................................ 3 hours
HIST 4703 Church History .......................................................................................... 3 hours
PSYC 3713 Fundamentals of Biblical Counseling .................................................. 3 hours
THEO 3513 Apologetics .............................................................................................. 3 hours
INTD 4980 Department Exit Exam .............................................................................. 0 hours
TOTAL .......................................................................................................................................................... 21 hours

CONCENTRATION REQUIREMENTS
HIST 4733 Baptist History .............................................................................................. 3 hours
*PAST 3203 Pastoral Theology ..................................................... 3 hours
*PAST 3303 Homiletics I .............................................................. 3 hours
*PAST 3313 Homiletics II .............................................................. 3 hours
*PAST 4713 Church Administration ............................................. 3 hours

*Women majoring in Youth Ministry may substitute Intercultural Studies, Psychology, Speech or Women’s Ministry electives.

ICST 2513 Missionary Life & Work ............................................. 3 hours
ICST 3213 Biblical Theology of Missions ................................... 3 hours
ICST 4313 Cultural Anthropology and Cross Cultural Communications ............................................. 3 hours
ICST 4889 Missions Internship ................................................... 3 hours
ICST 3313 World Religions and Cults ........................................... 3 hours
ICST 4423 Introduction to Church Planting .................................. 3 hours

TOTAL ........................................................................................................... 33 hours

TOTAL ................................................................................................................................ 54 hours

ELECTIVES

Electives ....................................................................................... 16 hours

TOTAL ................................................................................................................................ 16 hours

DEGREE TOTAL ........................................................................................................................ 120 HOURS

Must have 30 total hours at 3000-4000 level to meet graduation requirements for a bachelor’s degree.

BIBLE AND CHRISTIAN MINISTRIES MINORS

INTERCULTURAL STUDIES

Intercultural Studies Core:
ICST 1013 Global Focus of the Local Church .................................. 3 hours
ICST 2513 Missionary Life & Work .................................................. 3 hours
ICST 3213 Biblical Theology of Missions ......................................... 3 hours
ICST 4313 Cultural Anthropology & Cross Cultural Communications ............................................. 3 hours

Intercultural Studies Electives. Choose two of the following courses:
ICST 2113 Global Expansion of Christianity ..................................... 3 hours
ICST 3313 World Religions and Cults ................................................. 3 hours
ICST 4423 Introduction to Church Planting ........................................ 3 hours

TOTAL ................................................................................................................................ 18 hours

WOMEN’S MINISTRY

CHMN Women’s Ministries Electives.............................................. 18 hours

TOTAL ................................................................................................................................ 18 hours

YOUTH MINISTRY

CHMN 2303 Introduction to Youth Ministry ..................................... 3 hours
CHMN 2343 Youth Discipleship ...................................................... 3 hours
CHMN 4313 Current Issues in Youth Ministry .................................. 3 hours
PAST 3903 Homiletics ................................................................. 3 hours
PSYC 3713 Fundamentals of Biblical Counseling ............................. 3 hours

Christian Ministry, Pastoral Ministry, or Psychology elective ............ 3 hours

TOTAL ................................................................................................................................ 18 hours
GRADUATE PROGRAMS

Tennessee Temple University offers ten graduate degree programs. The College of Arts and Sciences offers the M.Ed. in one of three concentrations. The College of Business and Leadership offers the M.A. and Ph.D in Leadership. The School of Theology and Ministry, through Temple Baptist Seminary, offers the M.Min, M.A.B.S, M.A.C.E, M.Div. and D.Min. graduate degrees for those students interested in pursuing an advanced degree in theological studies and practical Christian ministry. The Seminary also offers two graduate certificates for those students desiring additional theological training without earning a graduate degree. All graduate programs are available through Online Learning, and the seminary degrees can also be earned in the residential format.

Programs of Study

College of Arts and Sciences
Division of Education
Master of Education (M.Ed.) in Educational Leadership and Instruction*
Master of Education (M.Ed.) in English Education*
Master of Education (M.Ed.) in Interpreting Education*

College of Business and Leadership
Master of Arts (M.A.) in Leadership*
Doctor of Philosophy (Ph.D.) in Leadership*

School of Theology and Ministry
Temple Baptist Seminary
Certificate of Biblical Studies*
Certificate of Christian Ministries*
Master of Ministry, (M.Min.)*
Master of Arts in Biblical Studies, (M.A.B.S.)*
Master of Arts in Christian Education, (M.A.C.E.)*
Master of Divinity, (M.Div.)*
Doctor of Ministry, (D. Min.)*

* All graduate degrees are available through Online Learning. The Ph.D. and D.Min. degree programs each have one required residency course.
GRADUATE STUDIES IN EDUCATION  
Lisa Godfrey, Ed.D., Director

PURPOSE
Educating and equipping servant-leaders for ministry in schools worldwide.

PROGRAM OBJECTIVES
1. The students shall explain and demonstrate understanding of the elements of schooling and the place of vision, mission, strategic planning, structure, organization, and administration of a school.
2. The students will demonstrate competence in building relationships among members of the school team (i.e. administrators, faculty, students, and parents).
3. The students will develop comprehension of the responsibilities and obligations of the leader of the school or the classroom in moving a school team or classroom to planned progress.

Admissions Requirements
The following factors will be used collectively to decide admissions:
- Bachelor's degree from an accredited school
- Minimum GPA - 3.0
- GRE Score (English Education, Instructional Effectiveness, Educational Leadership) - No GRE is required if the student already has a Master's degree from an accredited institution.
- Registry of Interpreters for the Deaf Generalist Written Test (Interpreter Education only)
- Resume/Vita
- Writing Sample

Language Requirements for International Students
International students, whose native language is not English, must demonstrate proficiency in the English language by submitting official test scores from Test of English as a Foreign Language (TOEFL). The minimum acceptable score for the TOEFL is 550 for the paper-based test with no less than 5.0 on the Test of Written English (TWE) or 80 for the internet based, with no band less than 20. Official scores are those sent to the Office of Graduate Admissions by Educational Testing. The scores may not be more than two years old. The Tennessee Temple University code is 1818.

Continuing Requirements
- No grade lower than a C - If a student earns a grade lower than a C, the student must retake the course
- Maintain a 3.0. If GPA drops below 3.0, the student will be put on academic probation. The student has one semester to raise the GPA to 3.0. If the student fails to do so, the student may be dismissed from the program.
- Students must complete all requirements for the Master's degree within six calendar years, beginning with the date the student commences courses carrying graduate credit applicable to the degree program either at TTU or another institution.

Exit Requirements
- Cumulative of GPA of 3.0
- Completion of Capstone Course – AMSL 5993 or EDUC 5993
- National Interpreting Certification (Interpreter Education Only)

Transfer Requirements
- Students may transfer up to 25 percent (or 9 credits) of the total hours required for the master's degree may be graduate-level courses transferred from another accredited institution
- Transfer courses must be approved by the Department Head
- Only courses with a grade of B or higher will be considered for transfer. Graduate courses taken prior to admission that are included on the Plan of Study must have been completed within three years of the semester and year of admission to the program.

For further information about our available programs, visit the Graduate Education website.
Teacher Certification
Per the regulations of the Alabama Commission on Higher Education, state authorization to provide a program related to the preparation of teachers or other P-12 school/system personnel does not indicate eligibility for an Alabama certificate. Applicants for an Alabama certificate based on reciprocity must meet Alabama’s test requirements and submit a valid, renewable professional educator certificate/license issued by another state at the degree level, grade level, and in the teaching field or area of instructional support for which an Alabama certificate is sought and for which Alabama issues a certificate. Applicants for Alabama certification in an area of administration must also document at least three years of full-time employment as an administrator in a P-12 school system(s). (see [www.alsde.edu](http://www.alsde.edu))

MASTER OF EDUCATION (M.Ed.)

### Educational Leadership and Instruction Concentration

<table>
<thead>
<tr>
<th>Course</th>
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<td>EDUC 5013 Educational Research Statistics</td>
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<td>EDUC 5023 Educational Assessment</td>
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<tr>
<td>EDUC 5033 Philosophy of Education</td>
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<td>EDUC 5043 Curriculum Development</td>
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<td>EDUC 5703 School Organization and Administration</td>
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<td>EDUC 5713 Strategic Planning for Educational Leadership</td>
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<tr>
<td>EDUC 5903 Educational Research Design</td>
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<tr>
<td>EDUC 5993 Capstone Project</td>
<td>3</td>
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<tr>
<td>EDUC Elective Courses</td>
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<td>EDUC or LEAD Elective Courses</td>
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Total Hours: 36

### English Education Concentration

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<tr>
<td>EDUC 5013 Educational Research Statistics</td>
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<tr>
<td>EDUC 5903 Educational Research Design</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 5023 Educational Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 5033 Philosophy of Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 5043 Curriculum Development</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 5523 Principles of Effective Instruction</td>
<td>3</td>
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<td>ENGLISH GRADUATE COURSES</td>
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<tr>
<td>ENGL 5103 Studies in American Literature</td>
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<td>ENGL 5203 Studies in British Literature</td>
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<tr>
<td>ENGL 5303 Studies in World Literature</td>
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<tr>
<td>ENGL 5403 Studies in Visual Media</td>
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<tr>
<td>ENGL 5503 Studies in the English Language</td>
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<tr>
<td>ENGL 5603 Theory and Practice in English Studies</td>
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<tr>
<td>ENGL 5703 Studies of Major Authors</td>
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<tr>
<td>ENGL 5803 Creative Writing</td>
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</tr>
<tr>
<td>ENGL 5903 Special Topics</td>
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<tr>
<td>EDUC 5993 or ENGL 5993 Capstone Project</td>
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Total Hours: 39

Interpreting Education Concentration
**Course** ........................................................................................................ Credit Hours

EDUC 5013 Educational Research Statistics ..................................................... 3
EDUC 5903 Educational Research Design ......................................................... 3
EDUC 5023 Educational Assessment ................................................................. 3
EDUC 5033 Philosophy of Education ................................................................. 3
EDUC 5043 Curriculum Development ............................................................... 3
EDUC 5633 Adult Education ............................................................................ 3
EDUC 5713 Strategic Planning for Educational Leadership or
    EDUC 5083 Education of the Exceptional Child ............................................ 3
AMSL 5453 Advanced Interpreting ..................................................................... 3
AMSL 5863 Mentoring for Sign Language Interpreters ...................................... 3
AMSL 5873 Teaching Interpreting ...................................................................... 3
AMSL 5883 Teaching American Sign Language .................................................. 3
AMSL 5893 Teaching Meaning Transfer ............................................................. 3
AMSL 5993 Capstone Project ............................................................................ 3

Total Hours ........................................................................................................... 39

**Entrance Requirements:**

- Bachelor’s degree (preferred in interpreting, linguistics, education, or deafness-related field)
- GPA minimum of 3.0 in last 60 hours of undergraduate study
- National Interpreter Certification – Written Test – Will be accepted in place of the GRE
- National Interpreting Certification (RID: CSC, CI and CT, NIC; NAD IV; or EIPA 3.6 or Higher)
- Teaching experience in interpreter education (preferred, but not required)
- Deaf Interpreters encouraged to apply; no certification necessary
- Strong written English competency
- 3 Letters of Recommendation/Reference Forms - from people familiar with your academic background and aptitude for graduate work, specifying in detail your capabilities for future performance and scholarship. At least one reference from a college/university professor is preferred.

**Exit Requirement:**

- Interpreting Credential: Any RID Recognized Certification or ASLTA Certification
- Capstone Project
Master of Arts in Leadership

Description
The Tennessee Temple University Master of Arts in Leadership is a graduate program designed to address pressing leadership problems and to prepare Christian leaders to transform the world for the glory of God.

Mission Statement
The mission of the MA in Leadership program is to:
1. Establish a forum, grounded in biblical foundations, for reflection, thought, research and publication on Christian worldview issues, thereby influencing the leadership of organizations throughout the world.
2. Provide a quality graduate program that does not require a disruption of family life or current employment for program completion.
3. Provide a learning environment that fosters critical thought and scholarship such that the graduate students who complete the program are competent researchers and leaders.

Program Objectives
1. Each graduate will demonstrate understanding of the elements of leadership.
2. Each graduate will demonstrate competence in conducting research.
3. Each graduate will develop comprehension of the responsibilities and obligations of the leader in the expanding realms of self, organization, society, country, and God.

Admission Requirements
The applicant must have:
- a completed application and paid application fee
- an accredited Bachelor’s degree with a cumulative GPA of at least 3.00
- official transcripts for completed degrees
- admissions essay
- three letters of recommendation
- Language Requirements for International Students: International students, whose native language is not English, must demonstrate proficiency in the English language by submitting official test scores from Test of English as a Foreign Language (TOEFL). The minimum acceptable score for the TOEFL is 550 for the paper-based test with no less than 5.0 on the Test of Written English (TWE) or 80 for the internet based, with no band less than 20. Official scores are those sent to the Office of Graduate Admissions by Educational Testing. The scores may not be more than two years old. The Tennessee Temple University code is 1818.

Continuing Requirements
- no grade lower than a B. C grades or below lead to dismissal
- complete program in six years

Transfer Requirements
- up to 25 percent (9 semester hour credits) of graduate-level courses with grade of B or higher

M.A. in Leadership Degree Program

LEAD 5003 Introduction to Leadership ............................................................ 3 credit hours
LEAD 5013 Theories of Leadership ................................................................ 3 credit hours
LEAD 5043 Organizational Theory ............................................................... 3 credit hours
LEAD 5063 Conflict and Collaboration ......................................................... 3 credit hours
LEAD 5143 Research Activities .................................................................... 3 credit hours
LEAD 6033 Ethics in Leadership ................................................................. 3 credit hours
LEAD 6133 Team Building ........................................................................... 3 credit hours
LEAD 6193 Leadership Capstone Project .................................................... 3 credit hours

Electives ....................................................................................................... 12 credit hours
Ph.D. IN LEADERSHIP

Description
The Ph.D. in Leadership program is multidisciplinary in scope and primarily online in delivery with one five day on-campus residency in the first year. The program prepares students for organizational leadership positions. It integrates research, theory and practice, and provides a breadth of knowledge across the leadership field with in-depth research and study in pivotal areas. Critical thinking, scholarly research, writing, and learning occur within a biblical Christian worldview that supports the entire program. Three tracks are available for students to choose an area of specialty: Business (Organizational Management), Divinity, and Education.

The Ph.D. in Leadership program has four components: (a) Core/Leadership courses - 27 credit hours; (b) Research courses - 12 credit hours; (c) Courses pertaining to the student’s track - 12 credit hours, and (d) Dissertation – a minimum of 9 credit hours. A comprehensive examination occurs in the third year. Students completing doctoral level work at other institutions may request transfer of up to 15 credit hours. Transfer credit is evaluated on a course-by-course basis. Students have 7 years from their initial enrollment to complete the requirements of the Ph.D. degree program.

Admission Requirements
The applicant must have a Master’s degree, or the equivalent, from an accredited college, and a cumulative GPA of at least 3.00. A research-oriented writing sample, applicant essay, three letters of reference, and official transcripts from all previously attended institutions should be submitted as part of the application to the Ph.D. in Leadership program. A personal interview with applicants may be requested.

Language Requirements for International Students
International students, whose native language is not English, must demonstrate proficiency in the English language by submitting official test scores from Test of English as a Foreign Language (TOEFL). The minimum acceptable score for the TOEFL is 550 for the paper-based test with no less than 5.0 on the Test of Written English (TWE) or 80 for the internet based, with no band less than 20. Official scores are those sent to the Office of Graduate Admissions by Educational Testing. The scores may not be more than two years old. The Tennessee Temple University code is 1818.

Academics
A Ph.D. student in “Good Standing”
1. must have a cumulative GPA of 3.00 or higher,
2. must be continuously enrolled in Ph.D. courses (at least one course per semester),
3. must earn a grade of A or B in every class, and
4. must be making satisfactory progress towards a successful dissertation defense.

If, at the end of any academic term, the student does not meet the above requirements, the student’s academic standing will be reviewed by the Director of the Center for Leadership Studies. The student will be notified of the requirements that must be met in order to return to Good Standing. Failure to comply within the next academic term will result in dismissal from the program. Appeals must be presented in writing to the Director of the Center for Leadership Studies and will be reviewed by the Ph.D. Council.

Program Objectives
1. Each graduate will demonstrate understanding of the elements of leadership.
2. Each graduate will demonstrate competence in conducting research.
3. Each graduate will develop comprehension of the responsibilities and obligations of the leader in the expanding realms of self, organization, society, country, and God.
General Courses – 27 hours (all courses are three semester hours credit unless otherwise noted)
LEAD 7013 Aspects of Leadership
LEAD 7033 The Leader’s Role in a 21st Century World
LEAD 7043 Organizational Development
LEAD 7053 Organizational Communication
LEAD 7063 Conflict Resolution
LEAD 8013 Strategic Planning
LEAD 8023 Organizational Change
LEAD 8033 Leadership Values and Ethics
LEAD 8043 Leadership Policy and Culture

Research Courses – 12 hours
LEAD 7003 Foundations of Leadership (residency course)
LEAD 7023 Research Design I
LEAD 8003 Research Design II
LEAD 9003 Research Design III

Discipline Courses – 12 hours
LEAD 8053 Contemporary Issues in Leadership I
LEAD 8063 Contemporary Issues in Leadership II
LEAD 9013 Contemporary Issues in Leadership III
LEAD 9023 Contemporary Issues in Leadership IV

Dissertation Courses – 9 hours
LEAD 9033 Dissertation I
LEAD 9043 Dissertation II
LEAD 9053 Dissertation III
LEAD 9100 Dissertation Proposal Defense (0 credit hours)
LEAD 9110 Dissertation Defense (0 credit hours)

Total ........................................................................................................................... 60 hours
PURPOSE STATEMENT
The primary purpose of Temple Baptist Seminary as a graduate school of theology is to equip men and women for dynamic leadership in local Bible-believing churches and related “field ministries.”

The Seminary prepares Christian leaders to meet the missional needs of a multireligious world by making disciples with God’s inerrant Word. Temple Baptist Seminary maintains a balanced curriculum plan, a standard of character, and a ministry model that unite to accomplish the school’s purpose.

PROGRAM OBJECTIVES
1. Discipline in the development of Christian character and spiritual maturity
   a. Each graduate will show commitment to personal purity, family responsibility, and community awareness.
   b. Each graduate will demonstrate acknowledgment of the importance of prayer, daily Scripture reading, & regular church attendance in order to use his spiritual gifts to serve Christ.
2. Research in biblical and theological truth
   a. Each graduate will demonstrate a basic knowledge of the verbally inspired, inerrant Word of God, of fundamental doctrines of the biblical, historical Christian faith, and of a biblical worldview.
   b. Each graduate will demonstrate familiarity with the principles of biblical interpretation, biblical integration, and preaching/teaching.
3. Training in the skills for effective ministry
   a. Each graduate will show an understanding of the biblical leadership principles for the ministry
   b. Each graduate will demonstrate a commitment to participate in the ministries of the local church, including evangelism, discipleship, and missions.

Theological Distinctives
1. Deep commitment to the principle that the Scriptures, as given in the original autographs, are the verbally/plenary inspired, inerrant, infallible, and authoritative Word of God.
2. Adherence to the biblical, historical, and fundamental doctrines of the Christian faith.
3. Complete accordance with the grammatical-historical method of interpretation of Scripture and with the pre-millennial perspective.
4. Agreement with Baptist distinctives.

Academic Distinctives
1. A faculty with diverse academic backgrounds.
2. A faculty-student ratio that assures personal attention.
3. A quality, graduate-level training at an affordable cost.
4. A curriculum with options designed to meet the needs of both secular college and Bible college graduates.
5. A plan of electives in conjunction with the standard seminary courses that allow the student to pursue his or her own vocational ministerial objectives.
6. An instructional philosophy characterized by biblical integration.

Ministerial Distinctives
1. A balanced blend of practical ministerial experience with academic excellence.
2. A focus on the local church and planting local churches among the unevangelized.
3. An emphasis on evangelism, discipleship, missions, and ministerial competencies.

For further information about our available programs, visit the Seminary website.
Click here to access the seminary degree program status sheets: http://www.tntemple.edu/status-sheets

Certificate Programs

Purpose
The Certificate program is designed for those who are not able to pursue a standard seminary degree program, but who need specialized seminary courses to enhance the impact of their ministries.

**Objectives**
The student will demonstrate:

- a. A general knowledge of biblical interpretation
- b. A general knowledge of conservative Christian theology
- c. Biblical bases for the local church: evangelism, discipleship, and missions

**Admission**
The applicant must have a Bachelor of Arts, Bachelor of Science, or the equivalent of a bachelor degree from an accredited institution, and a cumulative GPA of at least 2.75. Additionally, each applicant must communicate a clear statement detailing his/her conversion, a clear statement of his/her call to ministry, and affirm the TTU Confession of Faith and Baptist Faith and Message 2000.

**Language Requirements for International Students**
International students, whose native language is not English, must demonstrate proficiency in the English language by submitting official test scores from Test of English as a Foreign Language (TOEFL). The minimum acceptable score for the TOEFL is 550 for the paper-based test with no less than 5.0 on the Test of Written English (TWE) or 80 for the internet based, with no band less than 20. Official scores are those sent to the Office of Graduate Admissions by Educational Testing. The scores may not be more than two years old. The Tennessee Temple University code is 1818.

**Graduation Requirements**
Seminary students are expected to demonstrate characteristic excellence in their studies as they prepare for Kingdom ministry. Therefore, no grade lower than C will count toward the degree requirements of the Certificate program. The student must have a minimum 2.5 cumulative GPA to graduate with a certificate. The student will complete 24 graduate hours to complete the Certificate of Christian Ministries or the Certificate of Biblical Studies degree requirements, or 18 graduate hours to complete the e-Expositor’s Certificate.

**Certificate of Christian Ministries**

**Program Curriculum**

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL 5013 Biblical Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>THEO 5113 Systematic Theology I or THEO 5123 Systematic Theology II</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5113 Personal Evangelism or ICST 5013 The Missional Church</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5613 Discipleship and C.E. in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>PAST 6013 Spiritual Discipline &amp; Development</td>
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<tr>
<td>Electives – Discipleship/Christian Education, Missions-Evangelism, Pastoral Theology, Women’s Ministries</td>
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**Certificate of Biblical Studies**

**Program Curriculum**

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<th>Courses</th>
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<tr>
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<td>THEO 5113 Systematic Theology I or THEO 5123 Systematic Theology II</td>
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<td>CHMN 5113 Personal Evangelism or ICST 5013 The Missional Church</td>
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<td>CHMN 5613 Discipleship and C.E. in the Local Church</td>
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<tr>
<td>PAST 6013 Spiritual Discipline &amp; Development</td>
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<tr>
<td>Elective Hours – Biblical Studies, Church History, Theology</td>
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MASTER’S PROGRAMS

Master of Ministry Degree (M.Min.)

Purpose
The Master of Ministry (M.Min.) is designed for those who desire to enhance their ministry skills. While the curriculum includes several Bible and theology courses, the focus of the program is vocational. The M.Min. has two tracks: (1) for college or university graduates who have had little or no previous Bible or theology studies; and (2) an Advanced track for Bible college or university graduates who have at least 30 semester hours in Bible and theology.

Objective
The student will demonstrate:

a. A general knowledge of the Bible, including a basic understanding of biblical hermeneutics
b. A general knowledge of conservative Christian theology
c. A commitment to Christian discipleship
d. An understanding of the biblical foundations of the local church and its various ministries
e. Necessary skills to lead a local church ministry or a church-related ministry

Admission
The applicant must have a Bachelor of Arts degree, Bachelor of Science degree, or the equivalent from a recognized college, and a cumulative GPA of at least 2.75. Additionally, each applicant must communicate a clear statement detailing his/her conversion, a clear statement of his/her call to ministry, and affirm the TTU Confession of Faith and Baptist Faith and Message 2000.

Language Requirements for International Students
International students, whose native language is not English, must demonstrate proficiency in the English language by submitting official test scores from Test of English as a Foreign Language (TOEFL). The minimum acceptable score for the TOEFL is 550 for the paper-based test with no less than 5.0 on the Test of Written English (TWE) or 80 for the internet based, with no band less than 20. Official scores are those sent to the Office of Graduate Admissions by Educational Testing. The scores may not be more than two years old. The Tennessee Temple University code is 1818.

Graduation Requirements
Seminary students are expected to demonstrate characteristic excellence in their studies as they prepare for Kingdom ministry. Therefore, no grade lower than C will count toward the degree requirements of the M.Min. The student must have a minimum 2.5 cumulative GPA to graduate with the Master of Ministry degree. The student will complete 36 graduate hours to complete the degree requirements. Students taking the Advanced degree program will complete 30 hours for their degree requirements.

MMin Program Curriculum

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credit Hours</th>
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<tr>
<td>BIBL 5013 Biblical Hermeneutics</td>
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<td>BIBL 5133 Old Testament Introduction</td>
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<td>BIBL 5433 New Testament Introduction</td>
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<td>THEO 5113 Systematic Theology I</td>
<td>3</td>
</tr>
<tr>
<td>THEO 5123 Systematic Theology II</td>
<td>3</td>
</tr>
<tr>
<td>PAST 6013 Spiritual Discipline &amp; Development</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5103 Personal Evangelism or ICST 7313 World Religions</td>
<td>3</td>
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<tr>
<td>ICST 5013 The Missional Church or ICST 5213 Biblical Theology of Missions</td>
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<td>Electives</td>
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Total Hours ...................................................................................................................... 36

**MMin Program Curriculum (Advanced)**

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<td>BIBL 5433 New Testament Introduction</td>
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<td>CHMN 5103 Personal Evangelism</td>
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<td>or ICST 7313 World Religions</td>
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<tr>
<td>ICST 5013 The Missional Church</td>
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<td>or ICST 5213 Biblical Theology of Missions</td>
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<tr>
<td>Electives</td>
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</tbody>
</table>

Total Hours ...................................................................................................................... 30

**Master of Arts in Christian Education Degree (M.A.C.E.)**

**Purpose**

The program is designed to train men and women who will be performing the basic discipleship ministries of the church. The M.A.C.E. has two tracks: (1) for college or university graduates who have had little or no previous Bible or theology studies; and (2) an Advanced track for Bible college or university graduates who have at least 30 semester hours in Bible and theology.

**Objectives**

The student will demonstrate:

a. A general knowledge of the Bible, including a basic understanding of biblical hermeneutics
b. A general knowledge of conservative Christian theology
c. A commitment to Christian discipleship
d. Skills in developing educational programs that are based on the Bible & related to people’s needs
e. Competence in verbalizing the nature of the needs of different age-groups, stating biblical goals, and utilizing proper biblical and discipleship methods and materials

**Admission**

The applicant must have a Bachelor of Arts degree, Bachelor of Science degree, or the equivalent from an accredited college, and a cumulative GPA of at least 2.75. Additionally, each applicant must communicate a clear statement detailing his/her conversion, a clear statement of his/her call to ministry, and affirm the TTU Confession of Faith and Baptist Faith and Message 2000.

**Language Requirements for International Students**

International students, whose native language is not English, must demonstrate proficiency in the English language by submitting official test scores from Test of English as a Foreign Language (TOEFL). The minimum acceptable score for the TOEFL is 550 for the paper-based test with no less than 5.0 on the Test of Written English (TWE) or 80 for the internet based, with no band less than 20. Official scores are those sent to the Office of Graduate Admissions by Educational Testing. The scores may not be more than two years old. The Tennessee Temple University code is 1818.

**Graduation Requirements**

Seminary students are expected to demonstrate characteristic excellence in their studies as they prepare for Kingdom ministry. Therefore, no grade lower than C will count toward the degree requirements of the M.A.C.E. The student must have a minimum 2.5 cumulative GPA to graduate with the Master of Arts in Christian Education degree. The student will complete 60 graduate hours to complete the degree.
requirements. Students taking the Advanced degree program will complete 45 hours for their degree requirements.

### MACE Program Curriculum

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<td>BIBL 6733 Biblical Research and Writing</td>
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<td>BIBL 5133 Old Testament Introduction</td>
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<tr>
<td>HIST 6713 Church History: Ancient through Reformation Periods</td>
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<td>or HIST 6723 Church History: Modern to the Contemporary Periods</td>
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<tr>
<td>PAST 6013 Spiritual Discipline &amp; Development</td>
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<td>CHMN 5103 Personal Evangelism</td>
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<tr>
<td>or ICST 7313 World Religions</td>
<td>3</td>
</tr>
<tr>
<td>ICST 5013 The Missional Church</td>
<td>3</td>
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<tr>
<td>or ICST 5213 Biblical Theology of Missions</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5613 Discipleship and Christian Education in the Local Church</td>
<td>3</td>
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<tr>
<td>CHMN 5623 Discipleship and Christian Education Curriculum</td>
<td>3</td>
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<tr>
<td>CHMN 6013 Philosophy of Christian Discipleship</td>
<td>3</td>
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<tr>
<td>CHMN 5643 Teaching for Discipleship</td>
<td>3</td>
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<tr>
<td>PAST 7713 Church Administration</td>
<td>3</td>
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<td>CHMN 7553 Dynamics of Small Group Ministry</td>
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<tr>
<td>Electives</td>
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**Total Hours** ................................................................. 60

### MACE Program Curriculum (Advanced)

<table>
<thead>
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<th>Courses</th>
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<tr>
<td>BIBL 5013 Biblical Hermeneutics</td>
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</tr>
<tr>
<td>BIBL 6733 Biblical Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>HIST 6713 Church History: Ancient through Reformation Periods</td>
<td>3</td>
</tr>
<tr>
<td>or HIST 6723 Church History: Modern to the Contemporary Periods</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5103 Personal Evangelism</td>
<td>3</td>
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<tr>
<td>or ICST 7313 World Religions</td>
<td>3</td>
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<tr>
<td>ICST 5013 The Missional Church</td>
<td>3</td>
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<tr>
<td>or ICST 5213 Biblical Theology of Missions</td>
<td>3</td>
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<tr>
<td>CHMN 5613 Discipleship and Christian Education in the Local Church</td>
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<td>CHMN 5643 Teaching for Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>PAST 7713 Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 7553 Dynamics of Small Group Ministry</td>
<td>3</td>
</tr>
<tr>
<td>Electives</td>
<td>12</td>
</tr>
</tbody>
</table>

**Total Hours** .................................................................................. 45

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### Master of Arts in Biblical Studies Degree (M.A.B.S.)

**Purpose**

The Master of Arts in Biblical Studies (M.A.B.S.) program is designed for those who desire to enhance their knowledge of the Scripture. The following are encouraged to consider this program:
a. Those with several years of pastoral experience who desire further biblical and theological study.
b. Those leading various church-related ministries other than the pulpit ministry.
c. Those who seek to develop competence in studying and teaching the Bible effectively.

The M.A.B.S. has two tracks: (1) for college or university graduates who have had little or no previous Bible or theology studies; and (2) an Advanced track for Bible college or university graduates who have at least 30 semester hours in Bible and theology.

Objectives
To enable the students to demonstrate:

a. A general knowledge of the Bible, including a basic understanding of biblical hermeneutics
b. A general knowledge of conservative Christian theology
c. A commitment to Christian discipleship
d. The necessary skills to use the Bible effectively in ministry
e. Competence in teaching biblical truth
f. An understanding of the biblical foundations of the local church and its various ministries
g. The necessary skills to lead a local church ministry or a church-related ministry

Admission
The applicant must have a Bachelor of Arts degree, Bachelor of Science degree, or the equivalent from a recognized college, and a cumulative GPA of at least 2.75. Additionally, each applicant must communicate a clear statement detailing his/her conversion, a clear statement of his/her call to ministry, and affirm the TTU Confession of Faith and Baptist Faith and Message 2000.

Language Requirements for International Students
International students, whose native language is not English, must demonstrate proficiency in the English language by submitting official test scores from Test of English as a Foreign Language (TOEFL). The minimum acceptable score for the TOEFL is 550 for the paper-based test with no less than 5.0 on the Test of Written English (TWE) or 80 for the internet based, with no band less than 20. Official scores are those sent to the Office of Graduate Admissions by Educational Testing. The scores may not be more than two years old. The Tennessee Temple University code is 1818.

Graduation Requirements
Seminary students are expected to demonstrate characteristic excellence in their studies as they prepare for Kingdom ministry. Therefore, no grade lower than C will count toward the degree requirements of the M.A.B.S. The student must have a minimum 2.5 cumulative GPA to graduate with the Master of Arts in Biblical Studies degree. The student will complete 60 graduate hours to complete the degree requirements. Students taking the Advanced degree program will complete 45 hours for their degree requirements.

MABS Program Curriculum

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL 5013 Biblical Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>BIBL 6733 Biblical Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>BIBL 5133 Old Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td>BIBL 5433 New Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td>THEO 5113 Systematic Theology I</td>
<td>3</td>
</tr>
<tr>
<td>THEO 5123 Systematic Theology II</td>
<td>3</td>
</tr>
<tr>
<td>THEO 5513 Apologetics</td>
<td>3</td>
</tr>
<tr>
<td>HIST 6713 Church History: Ancient to Reformation Periods or 6723 Church History: Modern to Contemporary Periods</td>
<td>3</td>
</tr>
<tr>
<td>PAST 6013 Spiritual Discipline &amp; Development</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5103 Personal Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>or ICST 7313 World Religions</td>
<td>3</td>
</tr>
<tr>
<td>ICST 5013 The Missional Church</td>
<td>3</td>
</tr>
<tr>
<td>or ICST 5213 Biblical Theology of Missions</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5613 Discipleship and Christian Education in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5643 Teaching for Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>BIBL xxxx Old Testament Electives</td>
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</table>
BIBL xxxx New Testament Electives ............................................................... 6
Electives .......................................................................................................... 9

Total Hours .............................................................................................................. 60

MABS Program Curriculum (Advanced)

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL 5013 Biblical Hermeneutics</td>
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</tr>
<tr>
<td>BIBL 6733 Biblical Research and Writing</td>
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<tr>
<td>THEO 5513 Apologetics</td>
<td>3</td>
</tr>
<tr>
<td>HIST 6713 Church History: Ancient to Reformation Periods</td>
<td>3</td>
</tr>
<tr>
<td>or 6723 Church History: Modern to Contemporary Periods</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5103 Personal Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>or ICST 7313 World Religions</td>
<td>3</td>
</tr>
<tr>
<td>ICST 5013 The Missional Church</td>
<td>3</td>
</tr>
<tr>
<td>or ICST 5213 Biblical Theology of Missions</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5613 Discipleship and Christian Education in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>CHMN 5643 Teaching for Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>BIBL xxxx Old Testament Electives</td>
<td>6</td>
</tr>
<tr>
<td>BIBL xxxx New Testament Electives</td>
<td>6</td>
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<tr>
<td>Electives</td>
<td>9</td>
</tr>
</tbody>
</table>

Total Hours .............................................................................................................. 45

Master of Divinity Degree (M.Div.)

Purpose

The Master of Divinity (M.Div.) program is designed to prepare competent Bible expositors who are qualified to serve effectively as pastors or leaders in other Christian ministries, including the chaplaincy. The curriculum gives both a basic foundation for the work of the ministry and a balanced, well-rounded biblical and theological perspective. The M.Div. curriculum consists of 72 semester credit hours. Students may choose from one of four concentrations.

Program Objectives

The student will demonstrate:

a. A thorough knowledge and understanding of the Bible as the verbally inspired Word of God and the infallible rule of faith
b. Competence to do biblical research, including exegesis in the Hebrew and Greek texts of the Bible
c. An understanding of conservative Christian theology and skill in applying its tenets in ministry
d. Competence in preaching and teaching the Bible effectively
e. Knowledge of the biblical, theological, and historical foundations for the local church and ability to lead the various ministries of the local church
f. A desire to be Christ-like and have a burden for evangelism and missions

Admission

The applicant must have a Bachelor of Arts degree, Bachelor of Science degree, or the equivalent from a recognized college, and a cumulative GPA of at least 2.75. Additionally, each applicant must communicate a clear statement detailing his/her conversion, a clear statement of his/her call to ministry, and affirm the TTU Confession of Faith and Baptist Faith and Message 2000.

Language Requirements for International Students

International students, whose native language is not English, must demonstrate proficiency in the English language by submitting official test scores from Test of English as a Foreign Language (TOEFL). The minimum acceptable score for the TOEFL is 550 for the paper-based test with no less than 5.0 on the Test of Written English (TWE) or 80 for the internet based, with no band less than 20. Official scores are those sent to the
Office of Graduate Admissions by Educational Testing. The scores may not be more than two years old. The Tennessee Temple University code is 1818.

Graduation Requirements
Seminary students are expected to demonstrate characteristic excellence in their studies as they prepare for Kingdom ministry. Therefore, no grade lower than C will count toward the degree requirements of the M.Div. The student must have a minimum 2.5 cumulative GPA to graduate with the Master of Divinity degree. The student will earn 72 hours to complete the degree requirements.

**MDiv Program Curriculum**

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIBL 5013 Biblical Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>BIBL 5133 Old Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td>BIBL 5433 New Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td>BIBL xxxx Old Testament Elective</td>
<td></td>
</tr>
<tr>
<td>or BIBL xxxx New Testament Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one of the following four concentrations:

**Biblical Languages I track (12 hours)**
- LANG 6123 Hebrew I.........................3
- LANG 6133 Hebrew II.........................3
- LANG 6153 Hebrew III........................3
- LANG 6163 Hebrew IV........................3

**Biblical Languages II track (12 hours)**
- LANG 6013 Greek I...........................3
- LANG 6023 Greek II...........................3
- LANG 6033 Greek III........................3
- LANG 6043 Greek IV...........................3

**Languages Tools track (12 hours)**
- BIBL 7813 Old Testament Word Studies..................................................3
- BIBL Elective in Old Testament Books..................................................3
- BIBL 7843 New Testament Word Studies..................................................3
- BIBL Elective in New Testament Books..................................................3

**Military Chaplaincy track (12 hours)**
- PAST 7613 Introduction to Chaplaincy ................................................5
- PAST 7653 Constitutional Foundation for Military Chaplaincy ...............3
- PAST 7663 Theological Foundation for Chaplaincy in a Pluralistic Setting ....3
- PAST 7673 Personal Ethics for Military Chaplains...................................3

**THEO 5113 Systematic Theology I .................................................................3**
**THEO 5123 Systematic Theology II ...............................................................3**
**THEO 5513 Apologetics ..........................................................3**
**HIST 6713 Church History: Ancient – Reformation Periods OR**
**HIST 6723 Church History: Modern to Contemporary Periods ...........3**
**HIST 6733 Baptist History and Distinctives........................................3**
**PAST 6013 Spiritual Discipline and Development........................................3**
**CHMN 5103 Personal Evangelism OR**
**ICST 5013 The Missional Church................................................3**
**CHMN 5613 Discipleship and Christian Education in the Local Church......3**
**CHMN 5643 Teaching for Discipleship....................................................3**
**PAST 6713 Pastoral Counseling ..........................................................3**
**PAST 6303 Introduction to Homiletics ..................................................3**
**PAST 7203 Preaching Lab .................................................................3**
**PAST 5723 Leadership .................................................................3**
**Electives .................................................................9**
Total Hours

72
PROFESSIONAL DOCTORAL PROGRAM

Doctor of Ministry Degree (D.Min.)
Danny Cochran, D.Min., Director

Description
The Doctor of Ministry (D.Min.) is an advanced professional degree. The Doctor of Ministry program is designed for ministry professionals who desire to excel in the practice of ministry. Participants in the program are afforded the opportunity for advanced education while remaining active in their local ministries.

Admission
The following factors will be used collectively to determine admission to the D.Min. degree program:
• Previous ministry experience; a minimum of 3 years’ experience after earning the M.Div. is required for admission; consideration will be given to the applicant’s age and years of ministry service
• Current involvement in ministry
• Master of Divinity or its equivalent from an accredited institution
• Minimum GPA of 3.0 in the M.Div.
• Current resume
• Completed TBS application, including
  • Clear statement of salvation
  • Clear statement of call to ministry
  • Affirmation of the doctrinal statements of TBS
  • Clear statement of reasons for attending TBS
  • Affirmation of call to ministry and seminary from local church
  • Recommendation from pastor
  • Recommendation from a second church leader
  • Official graduate school transcripts
• Language Requirements for International Students: International students, whose native language is not English, must demonstrate proficiency in the English language by submitting official test scores from Test of English as a Foreign Language (TOEFL). The minimum acceptable score for the TOEFL is 550 for the paper-based test with no less than 5.0 on the Test of Written English (TWE) or 80 for the internet based, with no band less than 20. Official scores are those sent to the Office of Graduate Admissions by Educational Testing. The scores may not be more than two years old. The Tennessee Temple University code is 1818.

Graduation Requirements
Seminary students are expected to demonstrate characteristic excellence in their studies as they prepare for Kingdom ministry. In doctoral work, no grade lower than B will count toward the degree requirements of the D.Min. The student must have a minimum 3.0 cumulative GPA to graduate with the Doctor of Ministry degree. The student will complete 30 graduate hours to complete the degree requirements. Students have 6 years from their initial enrollment to complete the D.Min. degree program.

Student Learning Outcomes
Graduates of Temple Baptist Seminary who have earned the Doctor of Ministry degree will be able to:
1. Explain the biblical basis of their respective ministries;
2. Distinguish between cultural Christian criteria of ministry and biblical criteria of ministry;
3. Evaluate their respective ministries as a function of biblical criteria;
4. Enhance practical ministry skills through program resources and personal studies;
5. Develop and implement a lifelong plan for spiritual and professional growth, marked by effective servant leadership in ministry; and
6. Develop, implement, evaluate, and modify innovative/non-traditional plans of ministry to overcome contemporary challenges and participate in the mission of God.

D.Min. Program Curriculum

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>DMIN 8003 The Strategic Ministry Leader</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8013 Strategic Philosophy and Practice of Ministry</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8223 Strategic Challenges to the Christian World View</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8973 Research Design and Procedures</td>
<td>3</td>
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</table>

Choose one 9 or 12 hour Curriculum Concentration of Courses:

**Pastoral Leadership**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>DMIN 8053 Strategic Leadership: Teams, Transition, and Conflict</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8363 Strategic Pastoral Preaching</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8403 Strategic Pastoral Counseling</td>
<td>3</td>
</tr>
</tbody>
</table>

**Expository Preaching** *(Requires appropriate biblical language background; minimum of LANG 6023 and LANG 6133 or BIBL 7813, BIBL 7843, and an Old Testament and New Testament English Bible Exegesis course).*

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>DMIN 8313 Preaching and Teaching the Old Testament</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8323 Preaching and Teaching the New Testament</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8343 Developing Relevant Expository Messages</td>
<td>3</td>
</tr>
</tbody>
</table>

**Pastoral Counseling**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>DMIN 8403 Strategic Pastoral Counseling</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8413 Counseling Ethics &amp; Administration</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8423 Marriage &amp; Family Counseling</td>
<td>3</td>
</tr>
</tbody>
</table>

**Military Chaplaincy**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>DMIN 8613 Introduction to Chaplaincy - Military</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8623 Military Chaplaincy Ministry – Garrison Operations</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8633 Military Chaplaincy Ministry – Transition to War</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8643 Military Chaplaincy Ministry – Combat &amp; Re-deploy</td>
<td>3</td>
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</tbody>
</table>

**Missions**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>DMIN 8533 Contemporary Theological Issues in Missions</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8543 Contemporary Strategic Issues in Missions</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8523 Current Impact of World Religions</td>
<td>3</td>
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</tbody>
</table>

**Discipleship/Christian Education**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>DMIN 8723 Innovations in Church Ministries</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8733 The Christian Ed. Director in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8713 Christian Education Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8103 Professional Development (waived for Military Chaplaincy concentration)</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8983 Doctoral Project</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 8993 Doctoral Project</td>
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<tr>
<td>DMIN 8990 Doctoral Project Defense</td>
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</table>

Total Hours ................................................................................................................................................ 30
UNDERGRADUATE COURSE DESCRIPTIONS

ACADEMIC SKILLS

ACAD 1011 Academic Strategies 1 credit hour
This course is designed to help students in their academic adjustment to college. The student will be introduced to essential and practical academic skills such as goal-setting, time and stress management, learning styles, textbook mastery, and critical thinking. The student will also be introduced to the TTU Catalog, culture, and academic community. All incoming first-time freshmen, any transfer student with less than thirty hours of transfer credits and any student admitted on provisional acceptance or academic probation must enroll in this program for one semester.

AMERICAN SIGN LANGUAGE INTERPRETING

AMSL 1014 American Sign Language I 4 credit hours
An introduction to American Sign Language and the deaf community. Instruction is given on the basic skills needed in the production and comprehension of American Sign Language (ASL). Course work includes the manual alphabet, numbers, basic sentence structure, conversational skills, culturally appropriate behaviors, and ASL Grammar. Students learn the importance of facial expression and body language as grammatical indicators. Students also learn the importance of conceptually accurate signs. Initial emphasis is given to receptive language skills. Students are introduced to the American deaf culture and participate in deaf community events. This class is taught using spoken English and American Sign Language. $50.00 fee required.

AMSL1024 American Sign Language II 4 credit hours
(Prerequisite: AMSL 1014) Continued study of American Sign Language (ASL) and the Deaf community. Instruction is given on additional types of sentence and discourse structure. The course includes continued development of expressive and receptive skills while conversational signing skills are emphasized through interactive exercises. The course considers relevant issues within the American deaf culture and includes participation in deaf community events. This class is taught exclusively in ASL without voice. $50.00 fee required.

AMSL 1501, 1511 Hands of Praise 1 credit hour each
(Prerequisite: AMSL 1013) This course introduces the art of interpretation of aesthetic musical texts. The emphasis is on incorporating the rhythm, fluidity, and beauty of American Sign Language production without sacrificing conceptual accuracy or clarity. (Any combination of Hands of Praise and/or Signs of Glory can be taken up to 2 times for credit.)

AMSL 2014 American Sign Language III 4 credit hours
(Prerequisite: AMSL 1024) An intermediate study of American Sign Language and the Deaf community. The course is designed to improve the student’s expressive and receptive signing skills with focus on expressive skills. It provides students with additional ASL vocabulary and idiomatic/colloquial expressions. It provides instruction on ASL usage as well as grammatical structures for complex sentences emphasizing semantic accuracy and discourse strategies. Special focus is given to the use of classifiers, non-manual signals, and use of space. It includes instruction on self and peer analysis. Advanced study of the history and culture of the Deaf is considered. Students are required to participate in deaf community events. The class is taught exclusively in ASL without voice. $50.00 fee required.
AMSL 2024 American Sign Language IV  
4 credit hours  
(Prerequisite: AMSL 2013) A continued intermediate study of American Sign Language and the Deaf community. The instruction of American Sign Language vocabulary and idiomatic/colloquial usage of signs is continued. It also continues instruction on fluency of ASL expressive skills through a variety of exercises, but shifts it attention to improving a student’s receptive skills. It includes further and more advanced instruction on self and peer analysis. It considers historical and contemporary perspectives of language, education, legislation, and social and political aspects of deaf people. This is done from an anthropological and socio-cultural point of view analyzing the similarities and differences to collectivistic and individualistic cultures worldwide. Students are required to participate in deaf community events. The class is taught exclusively in ASL without voice. $50.00 fee required.

AMSL 2203 Deaf Culture  
3 credit hours  
An introduction to American deaf culture. This course studies the types and causes of deafness and its effect on the individual and family. It considers cultural identity, core values, group norms, organizations, and significant contributions made by deaf people to the world. It also considers historical and contemporary perspectives of language, education, legislation, and social and political aspects of deaf people. This is done from an anthropological and socio-cultural point of view analyzing the similarities and differences to collectivistic and individualistic cultures worldwide. Lab fee $50.00 required.

AMSL 2212 Deaf Ministry  
2 credit hours  
(Prerequisite: AMSL 2013) A study in establishing and/or administering a deaf ministry in a local church in the United States or on the mission field. The class will discuss the various types of deaf ministry as it relates to Interpreting Ministry, Deaf Ministry, and Deaf Church. Class content will include interpreting in the religious setting, deaf visitation, deaf evangelism, deaf children and youth programs, deaf camp, sign language programs (plays, concerts, etc.) and sign language choirs. The students will also consider several mission boards that are involved in deaf ministry.

AMSL 2221 Cross Cultural Experience  
1 credit hour  
Students will participate in a cross-cultural experience working with the deaf. Students will prepare a detailed summary of the experience.

AMSL 2403 Basics of Interpreting  
3 credit hours  
(Prerequisite: AMSL 2014; Co-requisite: AMSL 2024) An introduction to sign language interpreting designed for students with a demonstrated ability and fluency in American Sign Language. It considers a historical perspective of the field and provides instruction on current and emerging trends. It introduces the theory and skills of the interpreting/transliterating process, roles and responsibilities of the interpreter, cultural implications for the interpreter, various credentialing processes, along with instruction on ethics and business practices of the professional interpreter. Lab fee $50.00 required.

AMSL 2501, 2511 Signs of Glory  
1 credit hour each  
(Audition Only) An advanced study of the art of interpretation of aesthetic musical texts. The emphasis is on incorporating the rhythm, fluidity, and beauty of American Sign Language production without sacrificing conceptual accuracy or clarity. Admission is through audition only. (Any combination of Hands of Praise and/or Signs of Glory can be taken up to 2 times for credit.)

AMSL 3013 American Sign Language V  
3 credit hours  
(Prerequisite: AMSL 2024) An advanced study of expressive and receptive American Sign Language discourse. Students analyze and enhance their own use of ASL features such as register, spatial mapping, and coherence. The class focuses on the most common communication situations. Students engage in spontaneous, informal conversations, discussion topics, and debate and present formal ASL presentations on a variety of topics. It is taught exclusively in ASL without voice. Lab fee $50.00 required.

AMSL 3012 Interpreting in Technical Settings  
2 credit hours  
(Prerequisite: AMSL 2024) An introduction to the various potential environments in which an interpreter might serve and corresponding specialized vocabulary. The interpreting settings covered are as follows: oral, medical, mental health, legal, deaf/blind, theatrical, video, platform, vocational, and small group. The specialized vocabulary covered is as follows: American government, English, math, science, medical terminology,
computer, and strong language. Lab fee $50.00 required.

**AMSL 3201 Introduction to the Deaf/Blind Community**  
1 credit hour  
(Prerequisite: AMSL 1024) This course presents an overview of the lives and perspectives of deaf/blind people. It provides an explanation of the various roles and relationships of support service providers and interpreters within the deaf/blind community. Basic level knowledge and experiential activities, meetings, socializing, and working with deaf/blind people in a variety of settings will be provided.

**AMSL 3393 Introduction to the Interpreting Process**  
3 credit hours  
(Prerequisite: AMSL-2024) Provides instruction regarding the interpreting process and techniques for rendering dynamic equivalent interpretations. Instruction also includes information regarding self and peer analysis. $50.00 fee required.

**AMSL 3412 English to ASL Interpreting**  
2 credit hours  
(Prerequisite: AMSL-3003 and AMSL-3403 with a grade of B or better) In depth study and practice of interpreting spoken English to American Sign Language (ASL) or other sign language systems. This is a laboratory-based class that provides for the development of interpreting skills required in a variety of settings. Focus is given to equivalent message content, vocabulary, register choice, and cultural adaptations. It includes further and more advanced instruction on self and peer analysis, enhancing the students’ English to ASL interpreting skills and preparing them for interpreter credentialing. $50.00 fee required.

**AMSL 3422 Educational Interpreting**  
2 credit hours  
An overview of deaf education in the K-12, and post-secondary mainstreamed settings. The course considers the history of deaf education and the best practices in educational interpreting. It examines legal and ethical considerations specific to the field. It aids in the preparation for the written and performance portions of the Educational Interpreter Performance Assessment. Lab fee $50.00 required.

**AMSL 3442 Interactive Interpreting**  
2 credit hours  
(Prerequisites: AMSL 3003 and AMSL 2403 with a grade of B or better) In depth study and practice of interpreting in interactive settings. This is a laboratory-based class that provides for the development of interpreting skills required in a variety of settings. Focus is given to equivalent message content, vocabulary, register choice and cultural adaptations. It includes further and more advanced instruction on self and peer analysis, enhancing the students’ interactive interpreting skills and preparing them for interpreter credentialing. $50.00 fee required.

**AMSL 3452 ASL to English Interpreting**  
2 credit hours  
(Prerequisites: AMSL-3003 and AMSL-3403 with a grade of B or better) In depth study and practice of interpreting from American Sign Language (ASL) or other sign language to spoken English. This is a laboratory-based class that provides for the development of interpreting skills required in a variety of settings. Focus is given to equivalent message content, vocabulary, register choice and cultural adaptations. It includes further and more advanced instruction on self and peer analysis, enhancing the students’ ASL to English interpreting skills and preparing them for interpreter credentialing. $50.00 fee required.

**AMSL 4003 ASL Linguistics**  
3 credit hours  
(Prerequisite: AMSL 2024) A study of the structure of ASL. The course considers the phonological, morphological, and syntactical structure of ASL. It also considers the socio-linguistic rules concerning ASL in the deaf community and their applications and implications to the profession of interpreting. Through lectures, readings, in-class activities and homework, students will learn to analyze languages and discover their patterns and structures. Lab fee $50.00 required.

**AMSL 4509 Private Instruction**  
1 – 3 credit hours  
Private instruction is given to senior Sign Language Interpreting majors. This class is taken as an independent study.
AMSL 4603 Deaf Literature 3 credit hours
(Prerequisite: AMSL 2024) A study of the literature of the deaf community in relationship to other world literatures. Students study a variety of genres including humor, drama, poetry, narratives, folklore, and language as art. Lab fee $50.00 required.

AMSL 4889 Interpreting Fieldwork 9 credit hours
(Prerequisites: AMSL 3413 and AMSL 3453) A practical application of the skills learned in the interpreter training program. Students work under the supervision of certified interpreters in a variety of settings. The requirements include observation of credentialed interpreters, actual interpreting experience, classroom seminar, professional development activities, one-on-one mentoring with a certified interpreter, and an advanced study of the RID Code of Professional Conduct. Students also complete a paper and electronic portfolio. ($50.00 Fieldwork fee for each semester enrolled) (This class is graded passing/not passing)

AMSL 4959 Special Topics 1-3 credits hours
(Prerequisite: Department chair approval; Senior status) An in-depth study in a specialized area.

AMSL 4969 Special Topics 1-3 credits hours
(Prerequisite: AMSL 4959) Department chair approval; Senior status) An in-depth study in a specialized area.

AMSL 4979 Directed Deaf Studies I 1-3 credit hours
(Prerequisite: Department chair approval; Senior status) A specialized, self-directed study considering an aspect of interpreting in the deaf community.

AMSL 4989 Directed Deaf Studies II 1-3 credit hours
(Prerequisite: AMSL 4979) Department chair approval; Senior status) A specialized, self-directed study considering an aspect of interpreting in the deaf community.

BIBLE
BIBL 1003 Introduction to Bible 3 credit hours
A basic introduction to the Bible, including the main sections (Old Testament and New Testament), significant terms, types of literature, historical and cultural setting, and the Bible's uniqueness.

BIBL 1111 Introduction to Old Testament Study 1 credit hour
This course is designed to provide a survey of the Old Testament. The study consists of a brief overview of each book, including pertinent geographical and historical information.

BIBL 1113 Old Testament Survey 3 credit hours
(PREREQUISITE TO ALL OTHER OLD TESTAMENT COURSES)
A brief introduction to the Bible as a whole, an overview of the entire Old Testament and a survey of the authorship, date and occasion of writing, theme, purpose and contents of each Old Testament book. Special attention is given to the first chapters of Genesis and the national history of Israel. Significant features of each book are pointed out and timeless, universal truths in each book are emphasized. $30.00 fee required.

BIBL 1411 Introduction to New Testament Study 1 credit hour
The purpose of this course is to introduce the students to the background and literature of the New Testament.

BIBL 1413 New Testament Survey 3 credit hours
(PREREQUISITE TO ALL OTHER NEW TESTAMENT COURSES)
A survey of the political, social, moral and religious background of the New Testament including a study of the authorship, date and occasion of writing, theme, purpose and contents of each New Testament book. Special emphasis is given to certain books such as the Gospel of Matthew and the Acts of the Apostles. Special emphasis is given to the significance of the crucifixion and resurrection of the Lord Jesus Christ. Significant features of each book are pointed out and timeless, universal truths in each book are emphasized. $25.00 fee required.
BIBL 1703 e-Bible Study Methods  
3 credit hours  
An introductory course in Bible study methods that includes training videos on how to use LOGOS Bible Software (LBS). Requires LBS and LOGOS Academic Training.

BIBL 1713 e-Biblical Hermeneutics  
3 credit hours  
A systematic approach to biblical interpretation utilizing the grammatical-historical approach. Requires LOGOS Bible Software and LOGOS Academic Training.

BIBL 2013 Biblical World View  
3 credit hours  
The biblical principles that are necessary for a Christian view of life. Application is made to all major academic disciplines, as well as other general areas of life.

BIBL 2513 Life of Christ  
3 credit hours  
(Prerequisite: BIBL 1413) A study of the earthly life and ministry of the Lord Jesus Christ, together with an examination of the major theological and practical implications of His teaching, as recorded in the four Gospels. Special emphasis is given to the significance of Christ's crucifixion and resurrection. $15.00 fee required.

BIBL 2523 Life & Letters of Paul  
3 credit hours  
(Prerequisite: BIBL 1413) Systematic study of the life and times of the Apostle Paul. Cultural and historical background of Asia Minor, Grecian and Roman world are studied, analyzing the epistles of Paul and their practical value today.

BIBL 2713 Personal Bible Study  
3 credit hours  
Emphasis is placed on the inductive approach to Bible study that enables students to interpret and understand the meaning of biblical texts for themselves. Practical help is given to make the student's efforts more profitable and effective. Helpful study tools are discussed, including commentaries, concordances, word studies, and computer software.

BIBL 2723 Hermeneutics  
3 credit hours  
Equips the student with the basic tools by which he can study and interpret the Word of God for himself. Guidelines for interpreting and harmonizing specific passages are given. Principles for interpreting special types of biblical literature are addressed.

BIBL 3023 Daniel and Revelation  
3 credit hours  
(Prerequisite: BIBL 1113, BIBL 1413) An analysis of the prophetic books of Daniel and Revelation, including the impact of the Old Testament on the book of Revelation. Practical applications from each book are discussed.

BIBL 3213 Messianic Prophecy  
3 credit hours  
A study of the major Old Testament Messianic prophecies, comparing them with New Testament passages showing the Lord Jesus Christ's fulfillment of those prophecies.

BIBL 3233 Poetic Books  
3 credit hours  
(Prerequisite: BIBL 1113) A study of Psalms, Proverbs, Song of Solomon, and Ecclesiastes through discussion and biblical word studies to grasp the main ideas of selected passages.

BIBL 3243 Major Prophets  
3 credit hours  
(Prerequisite: BIBL 1113) Isaiah, Jeremiah, Lamentations, and Ezekiel are overviewed. Emphasis is given to the authorship, historical setting, and major themes of each book.

BIBL 3253 Minor Prophets  
3 credit hours  
(Prerequisite: BIBL 1113) The prophetic writings of the Old Testament from Hosea to Malachi are discussed. Emphasis is placed on authorship, historical setting, and major themes of each book.

BIBL 3433 Biblical Perspective on Women  
3 credit hours  
An in-depth study of all the Scripture passages dealing with the role of women in the church, the family, in the workplace, and in society. In addition, there will be the review of significant women in the Old Testament, the ministry of Christ, and the first century church.
BIBL 3503 Synoptic Gospels 3 credit hours
(Prerequisite: BIBL 1413) A study of Matthew, Mark and Luke which includes the major emphasis of each book, the harmony of the Gospels, the outstanding events in the life of Christ, together with an analysis His major teachings. Special emphasis is placed on the principles and methods of biblical evangelism as exhibited in the life of Christ and the disciples.

BIBL 3523 Acts 3 credit hours
(Prerequisite: BIBL 1413) The work of the Holy Spirit in accordance with Acts 1:8 in the building of the early church in Jerusalem through the apostles, and the spreading of the gospel under the ministry of the Apostle Paul. Special emphasis is given to Peter in Jerusalem, to Paul in the regions beyond, and the principles and methods of biblical evangelism as exhibited in the lives of the early Christians.

BIBL 3533 Gospel According to John 3 credit hours
(Prerequisite: BIBL 1413) Each chapter of the fourth Gospel is surveyed, with selected verses being expounded. The emphasis is on the purpose of writing and proofs of the deity of Christ.

BIBL 3543 Romans 3 credit hours
(Prerequisite: BIBL 1413) The Epistle of Romans is studied verse-by-verse along with a discussion of authorship, purpose, and outline. The contributions of the epistle to an understanding of justification, the place of Israel, and personal holiness are addressed.

BIBL 3553 Corinthian Epistles 3 credit hours
(Prerequisite: BIBL 1413) A careful study of the Corinthian Epistles, with special emphasis on problems in the local church and matters of daily Christian conduct. The various gifts of the Spirit are considered, including the problem of the gift of tongues.

BIBL 3563 Prison Epistles 3 credit hours
(Prerequisite: BIBL 1413) The Epistles of Paul to the Ephesians, the Philippians, the Colossians, and Philemon discussing areas such as the authorship, purpose, place of writing, and date of writing. Biblical interpretation and practical application are given.

BIBL 3573 Pastoral Epistles 3 credit hours
(Prerequisite: BIBL 1413) A detailed study of the books of 1 and 2 Timothy and Titus designed especially for ministers of the Gospel. This course makes specific applications to the present-day ministers of the Word.

BIBL 3583 Hebrews 3 credit hours
(Prerequisite: BIBL 1413) The Epistle to the Hebrews is studied verse-by-verse along with a discussion of authorship, outline, purpose, theme, problem passages, and life applications. Special emphasis is given to the sufficiency of the atoning work of Jesus Christ as discussed in the epistle.

BIBL 3593 General Epistles 3 credit hours
(Prerequisite: BIBL 1413) A historical, doctrinal, and practical study of the epistles of Galatians and James (especially as they relate to the doctrine of justification), 1 and 2 Peter, 1, 2, and 3 John, and Jude.

BIBL 3713 Computer-Assisted Hermeneutics/Bible Study 3 credit hours
This course is designed to train the participant in the optimum use of one of a number of leading Bible Software programs, including BibleWorks, Logos, PC Study Bible (Bible Soft), Pradis (Zondervan), Quick Verse, or WordSearch. The course implements and optimizes the use of computer Bible software for biblical exegesis consistent with sound hermeneutical principles.

BIBL 4213 The Pentateuch 3 credit hours
(Prerequisite: BIBL 1113) A study of the first five historical books of the Old Testament: Genesis, Exodus, Leviticus, Numbers, and Deuteronomy.
BIBL 4223 Historical Books  3 credit hours
(Prerequisite: BIBL 1113) The Old Testament historical books, emphasizing the history of Israel, the conquest of the Promised Land and the tragedy of the Judges, the United Kingdom, its divisions, the Assyrian and Babylonian captivities, and the return from the exile. Archaeological materials and secular history are paralleled with the biblical record. The basic message of each book is given and practical applications to the Christian life are presented.

BIBL 4959 Special Topics  1-3 credits hours
(Department chair approval; Senior status) An in-depth study in a specialized area.

BIBL 4969 Special Topics  1-3 credits hours
(Department chair approval; Senior status) An in-depth study in a specialized area.

BUSINESS ADMINISTRATION

BUSI 1003 Introduction to Business  3 credit hours
An introduction to modern business practice, this course examines the role of the free enterprise system in society and economy. The course briefly analyzes the various functions of business such as marketing, management, accounting, production, operations, finance, economics, and economic trends, and discusses these programs in terms of study and career opportunities. In addition to providing an overview of the current status of business, the course emphasizes the trends dominating the modern workplace, how such trends might shift in the near future, and how such shifts must be addressed in successful corporations.

BUSI 2013 Principles of Macroeconomics  3 credit hours
(Prerequisite: BUSI 1003) Macroeconomic study includes topics such as unemployment, inflation, the price level, the monetary system, the measurement of aggregate economic activity, interest rates, and the effects and limitations of fiscal policies.

BUSI 2023 Principles of Microeconomics  3 credit hours
(Prerequisite: BUSI 1003) The discussion of microeconomics encompasses consumer behavior and demand, firm behavior and supply, market equilibrium, price determination under varying industry structure, and the effect such principles have upon labor and financial markets.

BUSI 2403 Principles of Accounting I  3 credit hours
(Prerequisite: BUS 1003) This course provides a comprehensive presentation of basic financial accounting practices. Emphasis is placed on the use of the financial statement as a tool for showing corporate financial position. Coursework in BUSI-2403 is designed with the primary aim of developing students’ abilities to understand business transactions and financial statements, and to determine when such measures are required in business. The reasoning behind corporate accounting practices will also be discussed, including the implications that financial reports have for decision-making. Specific course concepts include preparation of financial statements, transaction analysis, cash flows, operational performance, and financial strength.

BUSI 2413 Principles of Accounting II  3 credit hours
(Prerequisite: BUSI 2403) This course provides a comprehensive presentation of basic managerial accounting skills. Students are introduced to the evolving role that managerial accounting plays in servicing the informational needs of managers through the preparation, analysis, and interpretation of financial data. Emphasis is placed upon the attention-directing, decision-regulating, and institutional support that management accounting provides for corporations. Students are also taught how to systematically structure and research critical business decisions, and to think critically about improving existing systems to further corporate advantages.

BUSI 2503 Principles of Corporate Finance  3 credit hours
This course provides an overview of the financial decision-making process, placing focus on generating and maintaining wealth and the time value of money. The course largely serves as an introduction to the key areas of financial study including financial markets, investment banking, valuation of stocks and bonds, and financial decision-making skills. Students completing the course should have a good understanding of the role that financial statements and portfolios play in corporate management. Specific topics include banks, insurance companies, generating financial statements, trusts, pension funds, mutual funds, and stock selection.
BUSI 2513 Principles of Finance  3 credit hours
(Prerequisite: BUSI 1003) This course provides an overview of the knowledge required to perform financial activities in a business environment. The course largely serves as an introduction to the key areas of financial study including financial management, analysis of financial statements, forecasting, capital budgeting, and long-term financial planning.

BUSI 2603 Principles of Marketing  3 credit hours
(Prerequisite: BUSI 1003) An introduction to marketing, this survey course studies marketing from a management viewpoint, as a system for the satisfaction of human wants and a catalyst for business activity. The course discusses the impact of marketing on society as a whole, while simultaneously dealing with the effects that a marketing strategy has upon all levels from producer to consumer. Also emphasized are the core principles of marketing industry, such as product, distribution, promotional materials, pricing decisions, and supply lines. Quantitative methods are also addressed.

BUSI 2703 Principles of Management  3 credit hours
(Prerequisite: BUSI 1003) This course is an introduction to the range of theories and practices essential to a basic understanding of management and leadership. The course addresses contemporary management challenges arising from changing organizational structures, complex environmental conditions, new technological developments, and diverse workforces. It highlights the critical issues involved in planning, organizing, and controlling an organization, and ultimately attempts to improve students' understanding of the elements of an effective business leader. Coursework will be directed towards developing communication and interpersonal skills through the use of group projects, class discussions, and reading materials.

BUSI 3003 Business Law  3 credit hours
(Prerequisite: BUSI 1003) An overview of the legal environment in which businesses operate, this course addresses private law as it impacts personal and business relationships, and public law as it affects the relationships between businesses and society. The course will discuss the theoretical underpinnings of the legal structure and practice through case law analysis. Although emphasis will be placed upon the legal responsibilities of corporations as juristic persons, civil law will be discussed as it applies to all individuals in society. Specific course concepts include civil law and tort claims, liability, juristic entities, general lawsuit procedures, the law of contracts, and white-collar crime.

BUSI 3203 International Business  3 credit hours
(Prerequisite: BUSI 1003) This course is designed to introduce the student to the global business environment, and serves as an introduction to how international markets affect the key areas of business operation (such as marketing, management, finance, and economics.) Taught from the perspective of multinational management, the course provides an awareness of the peculiarities inherent in the foreign environment which affect corporate strategies, and demonstrates how multinational companies must adapt their policies to meet cultural, political, and economic diversities when operating overseas.

BUSI 3403 Intermediate Accounting I  3 credit hours
(Prerequisite: BUSI 2413) This intermediate-level course exposes students to more advanced financial accounting concepts, critical thinking skills, and techniques involved in the preparation and analysis of financial statements. Accounting issues are examined from the view of the accountant as well as the managers and investors that use them. Emphasis is placed upon asset valuation, income measurement, and financial statement preparation for businesses and organizations. The course also provides an introduction to proper accounting standards, and discusses the financial consequences that accounting standards have for a firm’s stakeholders. Junior standing required.

BUSI 3413 Intermediate Accounting II  3 credit hours
(Prerequisite: BUSI 3403) A continuation of the principles and concepts introduced in BUSI-3403, this course further develops students’ financial accounting skills. Emphasis in this course is placed on accounting for the equities of a firm’s investors and creditors. BUSI-3413 introduces several new topics, including (but not limited to) accounting for intangible assets, current and long-term liabilities, stockholders’ equity, and investments. Students are also given exposure to the basic concepts of taxation and auditing. Junior standing required.
BUSI 3423 Cost Accounting  3 credit hours
(Prerequisite: BUSI 2413) This course introduces students to the concepts and approaches of cost accounting. It explores the roles of accounting information in maintaining a firm’s strategic position and overall performance. The course explores varying approaches to cost accounting: standard costing, activity-based costing, and marginal costing, in addition to less common techniques. Course work is designed to demonstrate cost accounting’s function for both managerial decisions and sound financial reporting. Additional topics may include: supply chain and value, the theory of constraints, the strategic value chain, the half-life metric for improvement, and the role of accounting in managing quality. Junior standing required.

BUSI 3433 Income Tax  3 credit hours
(Prerequisite: BUSI 2413) An introduction to the United States system of income tax, this course places emphasis on the taxation of corporations and business. However, information presented in the course will relate to all taxable entities, including individuals and estates. Students are provided with a framework for understanding the nature of personal income, deductions, and taxable transactions. Common financial transactions are evaluated in terms of their effect on personal income taxes. Work in the course applies research solutions to tax problems, and emphasizes both planning and compliance for personal, professional, and investment decisions.

BUSI 3503 Advanced Corporate Finance  3 credit hours
(Prerequisite: BUSI 2503) This course provides a more in-depth look into the concepts essential to successful financial management in contemporary business. The course builds upon the basic concepts addressed in BUSI 2503 to include more specific issues including (but not limited to) risk valuation, cost of capital, capital structure, long-term finance, leasing, mergers, and multinational finance. Students will also be given an introduction to case study problem solving, and will develop critical thinking skills used to fix and improve financial performances.

BUSI 3513 Investment Banking  3 credit hours
(Prerequisite: BUSI 2503) The course provides an overview of modern investment banking and the forces that impact it throughout the world. The course will focus upon the primary functions of investment banks: raising of capital for private and public enterprises, restructuring of private enterprises and government entities with investment banks, making markets and providing brokerage services, mergers and acquisitions, trading and investing for the bank’s own account, and managing third party assets. The course will examine both the U.S. and global investment industries. Time will also be given to discuss ethical conflicts inherent in investment banking and competition. Course content may vary periodically to reflect changing trends.

BUSI 3523 Insurance and Risk Management  3 credit hours
(Prerequisite: BUSI 2503) The course surveys the concept of risk as it applies to both families and corporations, and how it acts as a socio-economic force in modern society. Discusses risk management techniques utilizing insurance to minimize the risks inherent in everyday life and in the workplace. Also addresses institutional arrangements and policies relevant to risk management in the corporate environment. Course concepts include how to neutralize problems caused by termination or suspension of earnings, potential losses of real and personal property values, liability exposure, estate planning, and life insurance.

BUSI 3543 Commercial Bank Management  3 credit hours
(Prerequisite: BUSI 2503) This course explores the key issues facing the managers of commercial financial institutions, focusing primarily on the concerns of bank management. Coursework revolves around the role of the manager as it applies to financial success in the banking industry. Specific course concepts include asset, liability, and capital management, the regulatory environment, supply and demand of loanable funds, structure of interest rates, and the role of the central bank. Students taking BUSI-3543 should have a good background in finance courses prior to enrollment.

BUSI 3553 Real Estate Finance, Investment & Analysis  3 credit hours
(Prerequisite: BUSI 3513) The course explores the acquisition and management of commercial properties. Though some residential information will be addressed, primary emphasis will be placed upon commercial property finance and management. However, course concepts will focus upon the key processes of investment, appraisal and finance. The legal framework surrounding the ownership of commercial properties will be discussed when applicable. Salient financial and economic concepts will be addressed, including (but not limited
to) valuation and appraisal of property, income, cost and comparable approach to value, conventional mortgages and creative financing techniques, zoning, easements, restrictions, budgeting, and real estate law as it applies to taxation and commercial ownership.

**BUSI 3573 Estates and Trusts**
3 credit hours
(Prerequisites: BUSI 2503; BUSI 3003) This course has two key objectives: to examine the control of assets through the creation and utilization of trusts, and to show the extent to which property can be managed through estate planning. The course discusses financial planning and estate planning on both the personal and corporate level, and shows students how to integrate estates and trusts into a successful business plan.

**BUSI 3603 Advertising**
3 credit hours
(Prerequisite: BUSI 2603) An overview of advertising, this course provides students with a comprehensive background and the tools to understand and utilize the advertising process. The course gives a brief discussion of the history of advertisement, its impact on modern society, and ethical and legal issues surrounding advertising strategy. The course describes in detail the stages in developing an advertising plan, such as determination of objectives, budgeting, media planning, copywriting, art direction, and copy production. Students completing the course should acquire a good understanding of the processes involved in managing and implementing an ad campaign.

**BUSI 3613 Marketing Research**
3 credit hours
(Prerequisite: BUSI 2603) This course addresses the role of marketing research in making sound business decisions. It focuses on the research methodologies commonly used when developing market information. Initially, the course stresses the processes used to obtain market data. It then emphasizes the ways in which that data can be used to develop new products, monitor the business environment, market to specific segments, and perform competitive analysis. Covers major marketing research techniques, including (but not limited to) focus groups, exploratory interviews, sampling, experimental design, and statistical analysis. Case studies are used to develop these concepts and highlight their application.

**BUSI 3623 Services Marketing**
3 credit hours
(Prerequisites: BUSI 2603) This course covers the unique characteristics of marketing for not-for-profit organizations. Includes market planning, auditing, organizing, controlling, and evaluating.

**BUSI 3643 Principles of Retailing**
3 credit hours
(Online only) (Prerequisite: BUSI 2603) Retailing provides the setting for the exchange process in many traditional marketing transactions. This course addresses the skills essential to successful management of retailing establishments. Differing perspectives towards retailing (such as structurally-oriented or demand-oriented) will also be discussed, in addition to a macro-level viewpoint of the retailing industry. Specific topics addressed include operational problems, retail store organization, location analysis, buying, selling, sales promotion, and merchandise handling.

**BUSI 3653 Professional Selling**
3 credit hours
(Residential Only) (Prerequisites: BUSI 2603) This course is designed to prepare students for a career in professional selling; the course is divided into two segments. In the first segment, students will be introduced to the basic skills necessary for sales professionals to establish long-term, trust-based relationship with their customers. Specific topics include dynamic selling environments, ethical and legal issues, communicating with diverse customers, listening skills, questioning skills, negotiations, prospecting, qualifying prospects, and the process of making a sale. In the second segment, the role and function of sales force management is addressed. Specific topics pertaining to sales force management include selection, training, compensation, motivation, and evaluation of sales personnel.

**BUSI 3663 Consumer Behavior**
3 credit hours
(Prerequisites: BUSI 2603) An analysis of consumer behavior and its impact on marketing strategy in contemporary affairs, this course examines individual and environmental influences on consumer decision-making. The course discusses relevant psychological and sociological theories and demonstrates how they can be used to predict consumers’ reactions to strategic marketing decisions. Quantitative methods will be also introduced as they apply to tracking, measurement, and prediction of future trends in consumer activity. Emphasis will be placed upon the implications for developing, executing, and assessing marketing strategy
based on consumer trends. How to respond to crises caused by unanticipated shifts in consumer behaviors is also addressed.

**BUSI 3703 Organizational Behavior** 3 credit hours

(Prerequisite: BUSI 2703) This course introduces students to the roles that individuals play in contemporary formal organizations. It examines the determinants and consequences of human behavior in organizations; emphasis is placed upon the group-based, interpersonal, and individual processes that characterize human interaction in any environment. Also stressed are management techniques as they apply to human interaction. Such topics include conflict management, negotiation, power and politics, managing collaboration across teams, motivating effort, evaluating performance, and giving feedback.

**BUSI 3723 Human Resources Management** 3 credit hours

(Prerequisite: BUSI 2703) The purpose of this course is to familiarize students with basic principles of human resource management, and to discuss how those principles can be utilized to recruit and maintain an effective workforce. It addresses the strategies, policies, and practices used for effective employee/labor relations in public- and private-sector organizations in both union and non-union settings. The course fosters the understanding that human resource management is an integral part of decision-making and corporate planning strategy. Specific topics include staffing, compensation, performance management, staff development, employee/labor relations, and the legal environment of HRM.

**BUSI 3743 Production & Logistics Management** 3 credit hours

(Prerequisites: BUSI 2503; BUSI 2703) This course provides an introduction to the concepts of productivity and quality improvement as they apply to leadership. The course focuses on the skills needed to effectively manage systems of production in contemporary settings. Coursework requires active student involvement and emphasizes participative leadership skills, data collection, qualitative problem solving, and communication processes. Students completing the course should gain an understanding of the issues and problems that commonly arise in production-oriented businesses and industries. Junior standing required.

**BUSI 3753 Production/Operations Management** 3 credit hours

(Prerequisites: BUSI 2503; BUSI 2703) An introduction to the applied methods of advanced analyses used in industry and operations research. Topics covered may include linear programming, transportation problems, Program Evaluation and Review Technique (PERT)/Critical Path Method (CPM), inventory models, decision analysis, and forecasting.

**BUSI 4203 Multinational Corporate Strategies** 3 credit hours

(Prerequisites: BUSI 2703; BUSI 3203) This course examines the special nature of the international environment and how it impacts firm strategy and operation, paying attention to the financial, political, and economic complexities of foreign countries. The course analyzes the investment prospects for countries in transition, and discusses methods of entering and growing in foreign markets. The economic forces that push companies into global markets are also addressed. Specific course concepts include opportunity and risk, exporting, licensing, direct investments, globalization, and joint ventures.

**BUSI 4223 International Logistics and Transportation Management** 3 credit hours

(Prerequisite: BUSI 2703; BUSI 3203) This course explores how managers of multinational firms control networks of communication, production, and transportation in overseas markets. The role and function of distribution and supply are discussed, with emphasis placed on the non-obvious barriers that block access to foreign markets. Specific concepts include shipping and transportation, foreign currencies and exchange rate risk, franchising, intellectual properties, foreign subsidiaries, political factors, non-tariff trade barriers, and ethical concerns.

**BUSI 4233 International Business Ethics** 3 credit hours

(Prerequisites: BUSI 2603; BUSI 2703) An overview of the ethical concerns facing managers of multinational firms, this course discusses ethical leadership and corporate responsibility in foreign markets. Emphasis will be placed upon the responsibility multinational managers have to make ethical choices even when operating in nations lacking strict regulatory laws. Philosophical and ethical theories will be presented as they apply personal interaction on the dynamic level. Specific course topics include Kantian ethics and utilitarianism, duty ethics, employee rights, discrimination, labor costs, ethics of hiring and firing, bribery, and ethical systems of different
BUSI 4253 International Finance  
(Prerequisites: BUSI 3202; BUSI 3503) This course explores the challenges facing the financial manager of a modern multinational corporation, as well as the challenges surrounding international investment; however, emphasis will be placed on the former. The course provides an overview of the global market environment, and surveys the risks and benefits of international investment that multinational managers must address. Specific topics include market complexity, exchange rate risk, political risk, international monetary systems, financial markets, portfolio management, and capital budgeting, though course content may vary depending upon current crises and trends.

BUSI 4273 Multinational Marketing  
(Prerequisite: BUSI 2603; BUSI 3203) An introduction to international marketing, this course provides an overview of marketing strategies used by multinational firms. The emerging trends of globalization and economic union will be discussed in terms of their impact on modern international markets. Legal and ethical backgrounds will also be presented as they apply to overseas corporate strategies. Course concepts include globalization, distribution, promotion, pricing, ethical concerns, intellectual property, non-tariff barriers, and cultural barriers in international marketing.

BUSI 4403 Auditing  
(Prerequisites: BUSI 2413) This course introduces students to the basic auditing and assurance services provided by public accounting firms. The course examines the general audit process, discussing the planning, procedures, and judgments needed to render an opinion on an entity’s financial statements; and introducing the concepts of evidence, materiality, and risk identification. Topics covered include: generally accepted auditing standards, professional ethics and legal liability in the auditing profession, current litigation, internal control assessment, and various types of audit reports. Course work incorporates case studies of recent major accounting frauds, and emphasizes changing standards in the modern business environment.

BUSI 4503 Venture Capital & Finance of Innovation  
(Prerequisites: BUSI 2503; BUSI 3003) An overview of entrepreneurial finance, this course focuses on the methods for funding innovative investments. The course discusses the issues relevant for investors and entrepreneurs interested in venture capital, and highlights the areas in which these groups’ interests may diverge. Unlike most finance courses, BUSI 4503 entails largely qualitative study; concepts and theories are stressed as they apply to case studies, and hypothetical scenarios. Specific course concepts include opportunity recognition, valuation and evaluation, negotiation of funding, structure of financing contracts, managing investments, and exit strategy.

BUSI 4603 Sales Management  
(Prerequisite: BUSI 2603) Topics covered in this course will include determination of sales objectives, sales planning, sales organization, and sales control. Functional areas of sales management as well as ethical, legal, political, and international aspects of sales management are covered.

BUSI 4623 Business-to-Business  
(Prerequisite: BUSI 2603; CISS 1013) A study of the marketing of goods and services to other organizations. Special attention is devoted to the discovery of industrial market needs and their translation into products and services, and development of the industrial marketing mix and its appropriate management.

BUSI 4633 Internet Marketing  
(Prerequisites: CISS 1003; BUSI 2603) Outlines the issues involved in setting up an e-commerce site. Students will apply computer science skills to the conduct of e-commerce with review of the legal, security, commercial, economic, marketing and infrastructure issues involved.

BUSI 4643 Direct Marketing  
(Prerequisite: BUSI 2603) This course will examine the concepts, strategies, and applications involved in Direct Marketing. Topics include the scope of direct marketing, strategic planning, offer planning and positioning, direct mail, telemarketing, catalogs, and direct response advertising.
BUSI 4703 Small Business Administration 3 credit hours
(Prerequisites: BUSI 1003; BUSI 2403; BUSI 2703) A study of the processes for starting a business as an alternative to working for a large corporation. American entrepreneurship, private enterprise, and small business enterprise on the national economics scene are studied, along with methods of establishing such a venture, the operation of the growing small business, and the problems confronting the entrepreneur in the small enterprise. Development of a small business plan is a course requirement.

BUSI 4803 Business Capstone 3 credit hours
(Prerequisites: Senior status; final semester) The capstone course is the final course in the Business Administration degree. The course is designed to allow students to utilize the skills developed through the academic activities. Teamwork, research, problem-solving, and communication skills will be emphasized. Topics include the role and responsibility of the senior executive, decisions and their strategic consequences, both domestic and international activities, planning, and forecasting.

BUSI 4843 Advanced Financial Accounting 3 credit hours
(Prerequisites: Senior standing required; Department Chair Approval) The capstone course for accounting majors, this course is an investigation into complex financial accounting topics including accounting and reporting for business combinations, consolidated financial statements, SEC reporting, international accounting issues, foreign currency translation, governmental and non-profit accounting, accounting for partnerships, and reorganizations and liquidations. The course emphasizes conceptual understanding of the major issues faced by professional accountants, and introduces the roles and qualifications of certified public accountants.

BUSI 4853 Advanced Financial Management 3 credit hours
(Prerequisites: Senior standing required; Department Chair Approval) The capstone course for finance majors with emphasis on the responsibility of the financial manager to contribute to the day-to-day efficiency of the firm as well as to its long range objective. This course is an investigation into complex financial topics including the role and responsibility of the senior financial executive, investment decisions and their financial and strategic consequences, both domestically and internationally, acquisitions and mergers, international financial issues, foreign currency translation, risk management techniques, and emerging issues in finance and financial management.

BUSI 4863 Marketing Strategy 3 credit hours
(Prerequisites: Senior standing required; Department Chair Approval) The capstone course for marketing majors, this course takes an integrative approach to marketing policy and strategy. Students engage directly in case analysis and interpretation of real market data to solve problems. Students will build upon knowledge gained in previous courses to integrate the functions of marketing toward forming strategy decisions and creating a marketing plan. The marketing plan will be integrated into all aspects of the course, and developing it will serve as the final project for the degree program. Marketing students should take this course during the semester prior to graduation.

BUSI 4873 Executive Leadership & Management 3 credit hours
(Prerequisites: Senior standing required; Department Chair Approval) This course examines the role of the top level of corporate management: the executive, and discusses the traditional and contemporary responsibilities of executive leaders. Discussion revolves around running formal organizations, delegating authority through appropriate channels, and implementing corporate strategies. Much of the coursework involves the use of case studies and practical examples to promote students’ problem-solving skills. Course concepts include corporate structure, the nature of authority and leadership, informal organizations, delegation of authority, and technological aides to corporate organization and strategy.

BUSI 4889 Internship I 1-3 credit hours
(Prerequisites: Department Chair Approval; Senior status) Internship will cover 160-320 hours of employment. Eligibility requirements and further details are available from the department chair. $50.00 fee required.

BUSI 4899 Internship II 1-3 credit hours
(Prerequisites: BUSI 4889; Department chair approval; Senior status) Internship will cover 160-320 hours of employment. Eligibility requirements and further details are available from the department chair. $50.00 fee required.
BUSI 4959 Special Topics  
1-3 credit hours  
(Prerequisites: Department chair approval) The course involves an investigation of a special interest area under the guidance of a faculty member.

BUSI 4969 Special Topics  
1-3 credit hours  
(Prerequisite: BUSI 4959; Department chair approval) The course involves an investigation of a special interest area under the guidance of a faculty member.

BUSI 4979 Directed Research  
1-3 credit hours  
(Prerequisites: Department chair approval; Senior status) The course involves an in-depth study of a special area of interest proposed by the student.

BUSI 4989 Directed Research  
1-3 credit hours  
(Prerequisites: BUSI 4979; Department chair approval; Senior status) The course involves an in-depth study of a special area of interest proposed by the student.

CHRISTIAN MINISTRIES

CHMN 1033 Christian Life and Evangelism  
3 credit hours  
An in-depth study of how to lead people to Christ. This course is designed to introduce the student to principles of Christian living and evangelism. Special attention will be given to the theology of all aspects of evangelism, including the follow-up. Various methods of approach and presentation will be considered. Memorizing scripture and communicating the gospel will be emphasized.

CHMN 1101 Evangelism  
1 credit hour  
This course is designed to provide a study of the biblical basis of evangelism, church programs for evangelism, and personal witnessing.

CHMN 1113 Survey of Christian Education  
3 credit hours  
An introductory course addressing age group strategies and methods that can be used in the local church setting.

CHMN 1141 Spiritual Formation  
1 credit hour  
This course is designed to introduce the student to the spiritual disciplines of the Christian life. The disciplines include, but are not limited to, Bible study, prayer, fasting, journaling, witnessing, serving, and silence. The emphasis in this course is on the practices of the spiritual disciplines in the daily lives of students.

CHMN 1151 Discipling Church Members  
1 credit hour  
The focus of this course is to familiarize students with the issues regarding discipleship as a function of the church. Methods will be surveyed, but the emphasis of the course is on personal discipleship development.

CHMN 1213 Introduction to Children’s Ministry  
3 credit hours  
An overview of the purpose, opportunities, needs, and leadership required for an effective children’s ministry, along with an introduction to age group strategies and methods that can be used in the local church setting.

CHMN 1313 Teaching the Bible to Elementary Children  
3 credit hours  
This course is designed to help the teacher implement a Bible curriculum with courses of study, units and individual lessons. Special emphasis will be placed on methods of teaching the Bible and applying its truths to life principles for children.

CHMN 2113 Discipleship I: Introductory Disciplines in Discipleship  
3 credit hours  
(Prerequisite: CHMN 1033) Discipleship I introduces the student to a biblically, grammatically correct understanding of the Great Commission and initiates the student in the discipling process and practice.

CHMN 2123 Discipleship II: Developing Disciplines in Discipleship  
3 credit hours  
(Prerequisite: CHMN 2113) This course builds on the personal and spiritual management disciplines and on the evangelism disciplines developed in Discipleship I. In addition, this course introduces the training cycle of the
disciple in the biblical principles and practices necessary for effective follow-up, teaching, and learning, i.e. the effective discipling of others.

CHMN 2133 Spiritual Formation  
A study of the spiritual disciplines, including prayer, Bible study, meditation and solitude, Scripture memorization, fellowship, etc. This includes developing a system of accountability, discerning the will of God, developing one’s spiritual gifts, and goal setting.

CHMN 2213 Special Ministries  
Introduction to various special children’s and youth ministries (often designated summer ministries) with an emphasis on the organization and administration of Vacation Bible Schools, Five-Day Clubs and children’s special evangelistic and discipleship programs.

CHMN 2303 Introduction to Youth Ministry  
An introduction to youth ministry within the framework of the local church with emphasis on the qualifications and character of the youth minister. Discipleship, leadership training, development of philosophy, Christian schools and relationships are discussed.

CHMN 2313 Ministry to Parents of Youth  
This course will introduce the student to the importance of ministering to and with the parents of teenagers and will give practical ideas in developing a ministry to and with parents.

CHMN 2343 Youth Discipleship  
The examination of various programs designed to promote the spiritual development of teens. Students will develop a plan for training adults and teens to serve as leaders in a local church’s youth ministry. Students will study different youth programs including camps, retreats, missions trips and evangelistic outreaches.

CHMN 3043 Church Leadership and Growth  
Conducted in a conference format, this course will study the roles of the ministerial staff and church leadership that effect growth in the life of the church. This course is designed for church staff and lay leadership alike. Some of the areas covered may include conflict resolution, ethics in leadership, growing church facilities, improving leadership/communication skills, staying the course, and personal spiritual growth and purity. Several relatively young churches that have experienced phenomenal growth will be examined.

CHMN 3133 Discipleship III: Deepening Disciplines in Discipleship  
(Prerequisite: CHMN 2123) Personal maturation in the areas of God’s will, spiritual reproduction, and interpersonal relationships is developed. How to develop effective Bible studies, pacesetting, disciple selection, and teamwork, and an introduction to leadership principles.

CHMN 3143 Discipleship IV: Character, Leadership, and Christ  
(Prerequisite: CHMN 3133) Issues dealing with Christian character and leadership. Includes an overview of the messianic theme of the Bible.

CHMN 3413 Women in Church History  
A study of the impact of women on church history from the first century to the present and their influence as wives, mothers, authors, educators, social workers, speakers, composers, missionaries, queens, parachurch leaders, visionaries, and martyrs.

CHMN 3423 The Christian Woman in Leadership  
Students will study the role, opportunities, and challenges of the Christian woman as a leader, with special attention to the practical application of the material in a variety of situations that may be faced as a pastor’s wife, a missionary, or another leadership role.

CHMN 3433 Biblical Perspective on Women  
An in-depth study of all the Scripture passages dealing with the role of women in the church, the family, in the workplace, and in society. In addition, there will be the review of significant women in the Old Testament, the ministry of Christ, and the first century church.
CHMN 3443 Ministry to Single Women 3 credit hours
A study of the single woman—unmarried, divorced, widowed—with an emphasis on her needs, interests, activities, programs, and ministry involvement.

CHMN 3453 Spiritual Formation of Women 3 credit hours
A study of the spiritual disciplines, including prayer, Bible study, meditation and solitude, Scripture memorization, fellowship, etc. Additional material will include developing a system of accountability, discerning the will of God, journaling, etc with the aim of promoting one's spiritual growth. The emphasis is on the practical application of these disciplines to one's personal life.

CHMN 3513 Ministry to Adults 3 credit hours
An analysis of the needs and developmental stages of adults in modern society. Includes a survey of principles of effective programming, adult ministry resources, trends, and practical application of these to the local church.

CHMN 3613 Christian Education in the Local Church 3 credit hours
A survey of all the major Christian education ministries in the local church with basic recommendations on how to organize and operate these. Emphasis is given to resources and effective ministry organizations.

CHMN 3622 Sunday School Administration 3 credit hours
The principles of organizing and administrating a Sunday school for ministry and outreach. The recruitment, training, and motivation of volunteer workers are addressed. Laboratory required.

CHMN 3633 Teaching the Bible 3 credit hours
Development of lessons with special emphasis on methods of teaching the Bible and the assimilation of its life principles, adapting methods to the needs and interests of various ages and groups. Some attention will be given to home Bible study classes as well as those within the church or school framework.

CHMN 4013 Philosophy of Church Education 3 credit hours
A course designed to aid the student in developing a systematic, Biblical-theistic worldview, as opposed to a humanistic view of life. Application is made to several practical areas of life. Special attention is given to developing a biblical model for education.

CHMN 4113 Discipleship V: Implementation Strategies 3 credit hours
(Prerequisite: CHMN 3143) Strategies necessary for implementing a discipleship ministry in personal and local church settings. Character, commitment, vision assessment and development are addressed.

CHMN 4313 Current Issues in Youth Ministry 3 credit hours
This course examines up to date youth culture trends and seeks to guide the student in finding biblical principles to effectively minister to teens.

CHMN 4423 Preparing and Presenting Messages for Women 3 credit hours
Training how to research, organize, illustrate, and present messages for women's conferences and retreats, banquets, workshops, etc., including experience in the practical application of biblical principles to the needs and concerns of today's women.

CHMN 4443 Developing an Effective Women’s Ministry 3 credit hours
An overview of the opportunities, needs, and purpose of women's ministries, along with specific strategies that can be used both in the local church and in the community. Outreach events, mentoring, women's Bible studies, retreats, and other special programs will be covered, and opportunities for direct participation in women's ministries will be given.

CHMN 4643 Creative Bible Teaching 3 credit hours
The presentation of a step-by-step plan for developing life-related Bible lessons. Varied creative approaches to teaching are introduced.

CHMN 4889 Ministry Internship I 3 credit hours
(Prerequisite: Department chair approval) Placement in an approved ministry setting for 240 hours of supervised ministry. Students prepare a detailed summary of the internship. $50.00 fee required.
CHMN 4899 Ministry Internship II 3 credit hours
(Prerequisites: CHMN 4889; Department chair approval) Placement in an approved ministry setting for 240 hours of supervised ministry. Students prepare a detailed summary of the internship. $50.00 fee required.

CHMN 4959 Special Topics 1-3 credit hours
(Prerequisites: Department chair approval; senior status) An in-depth study in a specialized area.

CHMN 4969 Special Topics 1-3 credit hours
(Prerequisite: CHMN 4959; Department chair approval; senior status) An in-depth study in a specialized area.

COMMUNICATION
COMM 1003 Speech Communication 3 credit hours
The principles and attitudes that are necessary for good communication in the Christian life. Through lectures, exercises and graded experiences, the student is exposed to several of the most common communication situations.

COMM 2533 Journalism 3 credit hours
(Prerequisite: COMM 1003) Emphasizes the writing and reporting of news for print, broadcast, and online media. Introduction to newsroom structures and processes, news judgment and decision making.

COMPUTER INFORMATION SYSTEMS
CISS 0193 Introduction to Computer Concepts (Institutional Credit Only) 3 credit hours
This course provides an introduction to the most important topics in Computer Concepts, including computer hardware, software, the Internet, e-mail, programming, security, and much more. Introductory computer skills using word processing, spreadsheet, email, and presentation software will be presented.

CISS 1003 Computer Applications 3 credit hours
Introduction to basic computer terminology and basic computer skills using word processing, spreadsheet, email and presentation software. A perspective of computer applications is also provided. $25.00 fee required.

CISS 1103 Programming Concepts 2 credit hours
(Prerequisite: CISS 1003) Course provides an introduction to programming techniques and problem solving, discusses the fundamentals of structured programming, testing, implementation and documentation of applications. The diagramming techniques will also be covered.

CISS 2103 Visual Basic Programming.NET 3 credit hours
(Prerequisites: CISS 1003; CISS 1102) Provides an introduction to solving problems with the Visual Basic programming language. Discusses the fundamentals of structured programming, testing, implementation, and documentation of applications. The diagramming techniques will also be covered.

CISS 2203 Hardware Concepts 2 credit hours
(Prerequisite: CISS 1003) Provides a study of computer organization, architecture, terminology and design. Students will identify and install equipment. Interoperatability and configuration of components will be discussed.

CISS 2403 Data Modeling 3 credit hours
(Prerequisites: CISS 1003; CISS 1013) An introduction to Data Modeling concepts, Database design, and systems integration. Emphasis will be on database system architecture; data modeling using the entity-relationship model; query languages; functional dependencies and normalization.

CISS 2502 Technology in Ministry 2 credit hours
Through hands-on training, church leaders will learn how to use computers and technology to enhance their ministries. Specific areas discussed include record keeping, desktop publishing, Bible Study Methods and sermon preparation, incorporating media ministry into church services, internet use, church-wide communication through email, and the purchasing and maintenance of equipment and software. $25.00 fee required.
CISS 3103 C++ Programming 3 credit hours
(Prerequisite: CISS 1003; CISS 1102) Develops students’ abilities to solve programming problems through an overview of C++ programming language. This involves design, implementation, and testing of programming assignments.

CISS 3123 Operating Systems 3 credit hours
(Prerequisites: CISS 1003, CISS 1102) Provides an overview of features, structure, file handling, and hierarchical data structures of microcomputer operating systems. The basic differences and similarities between operating systems will be discussed.

CISS 3203 Basic Troubleshooting 2 credit hours
(Prerequisite: CISS 1003) Provides an overview of basic troubleshooting theory. Students learn to follow a step-by-step procedure for troubleshooting equipment, user, and network problems. Real-life scenarios are used to build technical support knowledge.

CISS 3303 Networking Fundamentals 2 credit hours
(Prerequisite: CISS 1003) Provides an overview of network concepts. Hardware and software necessary to establish and maintain Local Area Networks and Wide Area Networks are reviewed. Topics include network topologies, protocols and evolving network technologies.

CISS 3503 Systems Analysis and Design 3 credit hours
(Prerequisites: CISS 1003; CISS 2202; CISS 2403; CISS 3302) Provides an overview of the system lifecycle. Topics discussed include current system documentation using standard techniques for describing system process and data flow, file and input/output design and program specifications.

CISS 3603 Security and Ethics 3 credit hours
(Prerequisite: CISS 1013) Provides a careful analysis of the area of critical security from internal and external threats. Hands-on activities involve the use of both hardware and software solutions. Ethical behavior and pitfalls and strategies for handling different situations are discussed.

CISS 3703 Web Design 3 credit hours
(Prerequisite: CISS 1003) Introduces students to the technologies involved when planning, designing, incorporating, and launching a website, including discussions on incorporating graphics, frames, and tables into pages. Also reviews the concepts of Web architectures, and scripting languages.

CISS 4103 Java Programming 3 credit hours
(Prerequisites: CISS 1003, CISS 1102) Provides an overview of the Java programming language with practical applications using microcomputers. Programming experience is provided with challenging projects related to web-based development.

CISS 4403 Database Applications 3 credit hours
(Prerequisites: CISS 1003, CISS 2403) Provides an in-depth review of database design and application development. Students develop a complete database application to solve a realistic problem utilizing modern database development tools.

CISS 4803 System Project 3 credit hours
(Prerequisites: Senior standing required; Department Chair Approval) With direction from the instructor, the student develops a complete programming project that integrates knowledge gained in other courses. This course serves as the capstone course for the computer major.

CISS 4889 Computer Science Internship I 1-3 credit hours
(Prerequisite: Department chair approval; Senior status) Internship will cover 140-160 hours of employment in computer science. $50.00 fee required.

CISS 4899 Computer Science Internship II 1-3 credit hours
(Prerequisite: Department chair approval; Senior status) Internship will cover 140-160 hours of employment in computer science. $50.00 fee required.
CISS 4959 Special Topics  
1-3 credit hours  
(Prerequisites: Department chair approval) Investigation of a special interest area under the guidance of a faculty member.

CISS 4969 Special Topics  
1-3 credit hours  
(Prerequisites: CISS 4959; Department chair approval) Investigation of a special interest area under the guidance of a faculty member.

EDUCATION

EDUC 2013 Planning to Teach  
3 credit hours  
(Prerequisite: CISS 1003, Sophomore standing) Exploration of the field of education as an opportunity for ministry and life service. Through field experiences, readings, and discussion the student is introduced to the many facets and concerns of school organization, structure, curriculum, and instruction relative to the classroom teacher. The student examines the process of developing units of study and daily lesson plans and various strategies for involving the students (20 hours of field experience required).

EDUC 2023 Exceptional Children in Regular Classrooms  
3 credit hours  
(Prerequisite or Co-requisite: PSYC 2213) Mildly handicapped children, including the mentally challenged, the emotionally disturbed, the physically handicapped, the learning disabled, and the gifted are discussed. Includes descriptions of various handicapping conditions as well as suggestions for meeting needs in a regular classroom. (20 hours of field experience required)

EDUC 2113 Working with Families of Young Children  
3 credit hours  
An introductory course for persons interested in providing services for infants, toddlers, pre-school and early elementary school aged children, both with and without disabilities, and the relationship between the school and the student families.

EDUC 2123 Observation and Assessment of Young Children  
3 credit hours  
(Prerequisites: PSYC 2223) Overview of the assessment process, preliminary assessment skills, and using assessment results in planning for guidance/instruction of young children. Observation in the assessment process will be emphasized.

EDUC 2133 Early Childhood Curriculum Development  
3 credit hours  
Overview of curriculum and activities that are developmentally appropriate for diverse groups and individual children. Particular emphasis will be placed on lesson and unit planning, emergent curriculum, and the creation and use of learning centers.

EDUC 3603 Teaching Children's Literature  
3 credit hours  
An introduction to children's literature. Enduring classics, distinguished contemporary works, and notable Christian writings for children are among some of the aspects that are studied. Characteristics of good literature, illustrations, and illustrators are also examined.

EDUC 3023 Educational Assessment  
3 credit hours  
(Prerequisite: STAT 2303; Department Chair Approval; Sophomore standing) Overview of educational measurement theory and student progress for monitoring assessment methodology. Skill competencies are practiced through the design of monitoring systems for academic instruction. One and two factor analysis of variance designs, contingency analysis, measure of general and linear regression, means, variances, proportions and correlations are emphasized.

EDUC 3033 Philosophy of Education  
3 credit hours  
(Prerequisite: Department Chair Approval; Sophomore standing) An investigation of the foundations of Christian Education comparing various philosophies of education with Christian education principles and their implications on service as a Christian teacher. The investigation is approached from four views: the philosophical, the historical, the sociological and the biblical foundations upon which a Christian philosophy of education is built. Current educational positions on a variety of issues are compared with a study of the Scriptural position on these issues. The student will formulate his/her personal philosophy of Christian education consistent with biblical revelation.
EDUC 3103 Administration of Early Childhood Programs
(Prerequisite: Department Chair Approval; Sophomore standing) Philosophy, objectives and methods for organizing and operating a kindergarten, nursery school, day-care and play group, for children below six years of age. Also includes the planning of pre-school facilities and the selection of equipment and personnel.

EDUC 3113 Educating the Young Child
Introduction to the various learning and teaching strategies and theories appropriate for young children. Emphasis is placed on the content, methodology, and materials for enhancing learning, and on creating learning experiences appropriate to early developmental characteristics, such as learning centers and hands-on materials.

EDUC 3303 Teaching Elementary Art and Music
(Prerequisite: Department Chair Approval; Sophomore standing) This course acquaints the student with the principal theories, procedures, and basic materials necessary to the teaching of classroom art and music.

EDUC 3613 Teaching Adolescent Literature
(Prerequisite: ENGL 1023) An examination of the selections relevant to middle and high school level readings and discussions of ways to analyze and teach these selections.

EDUC 4303 Teaching Language Arts and Reading in the Elementary School
(Prerequisite: Department Chair Approval; Sophomore standing) Introduces the content, materials, and strategies for the integration of the teaching of the language arts in the elementary school. Emphasis is primarily on the procedures and curriculum for teaching phonics and reading and the use of children’s literature in that process. Handwriting is reviewed through a correspondence course. (20 hours of field experience required)

EDUC 4013 Classroom Management
Introduces principles and practices of effective classroom management and discipline. Techniques for individual as well as group management are learned through an intensive study of various models, methods, and philosophies of classroom management with emphasis on preventive strategies. Each student develops a personal philosophy of classroom management consistent with biblical principles. (20 hours of field experience required)

EDUC 4313 Elementary Methods of Science
Introduces students to methodology for teaching science in the elementary school.

EDUC 4323 Elementary Methods of Social Studies
Introduces students to methodology for teaching social studies in the elementary school.

EDUC 4333 Teaching Mathematics in the Elementary School
(Prerequisite: MATH 1013) Introduction to the content, concepts, and skills of the early and middle grades mathematics curriculum program. Instructional methodologies and appropriate materials for teaching mathematics, including manipulatives, textbooks, and teacher-made materials, for promoting problem solving, reasoning, and communication are emphasized.

EDUC 4713 Secondary School Seminar
This course is a capstone project where educational performance, philosophy, current issues, and reflective practice are explored and critiqued through technology and media, culminating in an electronic portfolio. (20 hours of field experience required)

EDUC 4889 Enhanced Student Teaching I
(Prerequisite: Major field and teacher education course work completed) Includes observation and teaching for one full semester in at least two different locations under the joint supervision of faculty members of the University and at least two different elementary classroom mentor-teachers. It includes an Education Seminar meeting once each week for readings and discussions of issues pertinent to the practices of teachers. $50.00 fee required.
EDUC 4899 Enhanced Student Teaching II 6 credit hours
(Prerequisite: Major field and teacher education course work completed) Includes observation and teaching for one full semester in at least two different locations under the joint supervision of faculty members of the University and at least two different secondary classroom mentor-teachers. It includes an Education Seminar meeting once each week for readings and discussions of issues pertinent to the practices of teachers. $50.00 fee required.

EDUC 4959 Special Topics 1-3 credit hours
(Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized field in education.

EDUC 4969 Special Topics 1-3 credit hours
(EDUC-4959; Department chair approval; Senior status) An in-depth study in a specialized field in education.

ENGLISH

ENGL 0103 English Fundamentals (Institutional Credit Only) 3 credit hours
The basics of grammar, sentence structure, and paragraph development prerequisite to college level writing. Students who score 18 or less on the English section of the ACT (440 or less on the SAT) must successfully complete this course as a prerequisite to English Composition I (ENGL 1013). The course is graded on a Pass/Fail basis.

ENGL 1013 English Composition I 3 credit hours
(Prerequisite: ENGL 0103 or a score of 19 or higher on the ACT English section) Introduction to the principles of effective composition and the application to writing paragraphs and essays on topics related to personal experiences. Grammar and mechanics are taught in relation to writing.

ENGL 1023 English Composition II 3 credit hours
(Prerequisite: ENGL 1013) English Composition II is a more complex study of rhetorical principles developing the critical essay and formal research paper. Students learn how to read and write critically in response to literary genres (film, poetry, prose, and drama). In addition, students study and apply methods of research to demonstrate skills in developing a thesis and supporting comprehension in reading, expression, and documentation.

ENGL 2103 British Literature I (Medieval to Renaissance) 3 credit hours
(Prerequisite: ENGL 1023) The reading of literature from Britain (England and its colonies) from its beginnings through the seventeenth century. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth.

ENGL 2113 British Literature II (Restoration/Eighteenth Century to Contemporary) 3 credit hours
(Prerequisite: ENGL 1023) The reading of literature from Britain (England and its colonies) from the eighteenth century to the present. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth.

ENGL 2203 American Literature I (Colonial to Civil War) 3 credit hours
(Prerequisite: ENGL 1023) The reading of literature from America from its beginnings to the eighteenth century. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth.

ENGL 2213 American Literature II (Civil War to Contemporary) 3 credit hours
(Prerequisite: ENGL 1023) The reading of literature from America from the eighteenth century to the present. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth.

ENGL 2303 World Literature I (Ancient to Renaissance) 3 credit hours
(Prerequisite: ENGL 1023) The reading of literature from its beginnings through the seventeenth century. The course treats major authors and works in the social and historical context of their times and seeks to relate
ENGL 2313 World Literature II (Enlightenment to Contemporary) 3 credit hours
(Prerequisite: ENGL 1023) The reading of literature from the eighteenth century to the present. The course treats major authors and works in the social and historical context of their times and seeks to relate pertinent values, ideas, and world views expressed therein to theistic and biblical truth.

ENGL 3043 Advanced Writing 3 credit hours
(Prerequisite: ENGL 1023) This course examines various modes of and approaches to writing. This course can be given such foci as Advanced Grammar, Advanced Composition, Visual Rhetoric, Creative Non-Fiction, Creative Writing and Documentation.

ENGL 3503 Studies in Poetry 3 credit hours
(Prerequisite: ENGL 1023) A study of the patterns and developments within poetry drawn from ancient through modern sources. Emphasis is on modern British and American poetry.

ENGL 3513 Studies in Drama 3 credit hours
(Prerequisite: ENGL 1023) The reading of plays representative of the great periods of drama, including Classical, Renaissance, and Modern. Emphasis is placed on modern works to discover the significant trends of thought and dramaturgy.

ENGL 3523 Studies in Fiction 3 credit hours
(Prerequisite: ENGL 1023) The reading of selected short stories and novels. Emphasis is placed on the modern era, with discussions on the development of fiction and its various styles and techniques. $10.00 fee required.

ENGL 3533 Studies in Film 3 credit hours
(Prerequisite: ENGL 1023) The course will examine films as valid literary art forms and will consider the narrative and cinematic implications of films as adaptations of print literature (novels, short stories, etc.).

ENGL 3703 Studies in Literary Criticism 3 credit hours
(Prerequisite: ENGL 1023) A survey of the foundations of literature by reading and studying critical essays about the nature, purpose, quality, and kind of literature, beginning with ancient examples and continuing to the present. Texts written by writers and critics from Homer to Sartre are studied.

ENGL 3713 History of the English Language 3 credit hours
(Prerequisite: ENGL 1023) A survey of the history of the English language, beginning with its Indo-European background, tracing the development of Old, Middle, and Modern English through major changes in vocabulary, sound, word formation and syntax.

ENGL 4103 Studies in British Literature 3 credit hours
(Prerequisite: ENGL 1023) Advanced studies in British Literature from generic, historical, thematic, or theological perspectives not included in the regular curriculum. Topics may change from term to term.

ENGL 4203 Studies in American Literature 3 credit hours
(Prerequisite: ENGL 1023) Advanced studies in American Literature from generic, historical, thematic, or theological perspectives not included in the regular curriculum, e.g., Southern Literature. Topics may change from term to term.

ENGL 4303 Studies in World Literature 3 credit hours
(Prerequisite: ENGL 1023) Advanced studies in World Literature from generic, historical, thematic, or theological perspectives not included in the regular curriculum. Topics may change from term to term.

ENGL 4403 Studies in Major Authors 3 credit hours
(Prerequisite: ENGL 1023) Advanced studies of major and influential authors from various cultures and backgrounds not included in the regular curriculum. Authors may change from term to term.
ENGL 4803 Senior Seminar 3 credit hours
Senior Seminar is an extensive writing project—proposed by the student and approved by the Department Chair—that can be either critical or creative in nature. Apart from the professor’s initial clarification of the project’s guidelines and expectations, the Senior Seminar is designed to allow the student to demonstrate her/his proficiency in the discipline of literature, with diligent but occasional assistance from the directing professor.

ENGL 4959 and 4969 Special Topics 1-3 credit hours
(Prerequisite: Department chair approval; Senior status) An in-depth study of any author, genre, or topic within the field of English that may not be offered through another course within the semester.

HISTORY

HIST 1023 World History 3 credit hours
This course provides instruction and skill development consistent with the University’s mission that emphasizes a Christian world view and life view in a “larger context of general education.” Students study crucial ideological and transformative encounters in world history. In so doing, students take away a broader global vision of the diverse composition of humanity, and an appreciation of that reality. They also better understand an element of commonality in that diversity. Consequently, students are better prepared to fulfill their responsibilities as citizens and Christian leaders in the postmodern world.

HIST 1043 Survey of Western Civilization I 3 credit hours
A survey of Western Civilization to 1789. The study will begin with the influence of the Ancient Near East and extend to the spreading Western intellectual tradition and the significance of its ideas within a political, historical chronology to 1789.

HIST 1053 Survey of Western Civilization II 3 credit hours
A survey of Western Civilization from 1600 to the present. The study surveys Western intellectual traditions and the significance of their ideas within a political, historical chronology into the modern era.

HIST 2013 United States History I 3 credit hours
Covers the period from 1492 to 1865. Careful study is given to the political, social and economic development of the United States beginning with European discovery. Attention is given to Aboriginal conditions and influence and to factors leading up to the Civil War.

HIST 2023 United States History II 3 credit hours
Covers the period from 1865 to present. Careful study is given to Reconstruction, Native Americans and westward expansion, World Wars I and II, the Cold War and U.S. foreign affairs since 1945.

HIST 2103 Introduction to Historical Inquiry 3 credit hours
Introduction to principles and techniques of historical scholarship. Attention is given to historical thinking, literacy, research, writing and other communication skills. Required for history majors and minors.

HIST 3003 History and Geography of Tennessee 3 credit hours
Emphasis on the geographic features of Tennessee with special attention to important historical developments, such as Native American involvement, statehood, Civil War battles, and political activities.

HIST 3033 Civil War 3 credit hours
A survey of the Civil War that blends the most up to date scholarship with fresh interpretations of the war. Students will study events that divided Americans which led to the war and then look at the various campaigns of the war that eventually changed the nation, socially economically as well as politically.

HIST 3113 Age of the Reformation 3 credit hours
A study of the political, social, economic, intellectual, and religious developments of Europe from 1350 to 1650 are considered.
HIST 3123 History of England 3 credit hours
A study of the politics, culture, and religious life of England from the early inhabitants of the British Isles to present-day conditions in Great Britain are surveyed.

HIST 3213 History of Ancient Greece 3 credit hours
A study of Greek life from the beginning to the time of Alexander the Great. Special emphasis is given to the development of Greek culture and democracy.

HIST 3223 History of Ancient Rome 3 credit hours
A study of the rise of the Roman Republic, its transformation into an empire, and its eventual decline and fall. Special attention is given to the place of Christianity in the empire and the permanent contributions of Rome to Western culture in the fields of law, government, and literature.

HIST 3313 History and Geography of Biblical Lands 3 credit hours
A study of the history and geography of the peoples and lands that surround and are related to the Israelites in the Old Testament period and the church in the first century. A special emphasis is given to those peoples who are prominent in the Scriptures.

HIST 3323 History of the Jews 3 credit hours
A study of the history of the Jewish people from 539 B.C. to the present. This study examines the Jewish people under Babylonian, Persian, Greek, Roman, Islamic, and European sovereignties; the Jewish people in the New World; and the history of modern Israel. Brief biographical sketches of noted Jewish figures are also included.

HIST 4003 American Frontier History 3 credit hours
A study of the westward movement of the American people from the Atlantic to the Pacific with emphasis upon the different frontiers which were a part of this process. Additional consideration is given to the influence of the frontier upon American politics, economic developments, religious institutions, and culture.

HIST 4413 Russian History 3 credit hours
The study of the history of Russia from the ninth century to the present. Special attention is given to the Bolshevik Revolution and to the rise and fall of the U.S.S.R.

HIST 4423 History and Politics of East Asia 3 credit hours
A seminar designed to give the advanced student an understanding of the history and politics of East Asia. Concentrating on China, Japan, and both North and South Korea, the course provides an opportunity to do an in-depth study of the rich history of the region and its importance in the emerging global system.

HIST 4433 History and Politics of the Middle East 3 credit hours
A seminar designed to give the advanced student an understanding of the history and politics of the Middle East. The course provides an opportunity to do an in-depth study of the history, religion, and politics of the region and its importance in the emerging global system especially considering its seemingly constant state of violence.

HIST 4703 Survey of Church History 3 credit hours
A survey of the church from the beginning to the present. Emphasis is on the early development, the Reformation period, and modern missionary and evangelistic movements.

HIST 4713 Early Church History (100-1648) 3 credit hours
A consideration of the important events, movements, and individuals characterizing the Ancient, Medieval, and Reformation periods of the church.

HIST 4723 Modern Church History (1648-Present) 3 credit hours
A consideration of the significant events, movements and figures in the Modern and Contemporary periods of Church History.
HIST 4733 Baptist History 3 credit hours
The history of modern-day Baptist churches, along with the distinctives that separate Baptists from other segments of Christianity.

HIST 4803 History Seminar 3 credit hours
An introduction to the methods of historical research and interpretation. Position papers are prepared, delivered, and defended.

HIST 4959 Special Topics 1-3 credit hours
(Prerequisite: Department chair approval; Senior status) An in-depth study in a specialized area.

HIST 4969 Special Topics 1-3 credit hours
(Prerequisite: HIST 4959 Department chair approval; Senior status) An in-depth study in a specialized area.

INTERCULTURAL STUDIES

ICST 1013 Global Focus of the Local Church 3 credit hours
A course introducing the world missions ministry of the local church grounded in the Old Testament and re-commisioned in the New Testament. In addition to presenting the biblical basis for missions, the course identifies biblical strategies for developing local church missions ministries that motivate and maximize individual and corporate participation.

ICST 1023 Introduction to Missiology 3 credit hours
An introductory study of the biblical, historical, and cross-cultural aspects of missions. Particular attention is given to strategic concerns impacting the church’s global mission today.

ICST 2113 Global Expansion of Christianity 3 credit hours
A survey of the history and progress of the expansion of Christianity from Apostolic times to the present. A study is made of the lives of great missionaries who have impacted various countries, continents, and cultures with the gospel.

ICST 2513 Missionary Life & Work 3 credit hours
Fundamentals of missionary life are studied including the missionary call, formal training, relationship of missionaries to their home churches, selection of a mission agency, prefield ministry, cultural adaptation, field ministry, furloughs, re-entry, and retirement. Guest missionary speakers provide the class with direct exposure to personnel who have vast missionary experience.

ICST 3213 Biblical Theology of Missions 3 credit hours
A biblical study tracing the history and development of missions from Genesis to Revelation. The application of the Great Commission to the twenty-first century church, the missionary call, the roles of the pastor, local church, and mission agency are explored.

ICST 3313 World Cults and Religions 3 credit hours
An introduction to the history, beliefs, and practices of major cults and religions that missionaries may face in their ministry.

ICST 3433 Intercultural Exposure 3 credit hours
(Prerequisite: Professor approval) This course is designed to give students the opportunity to integrate their undergraduate major with the Great Commission. They will participate in a cross-cultural context working under field supervision and as a function of state authorization if applicable. The course concludes with students devising a plan to use their field of study for the completion of the Great Commission.

ICST 4313 Cultural Anthropology & Cross Cultural Communication 3 credit hours
A study of world cultures including customs, values, social institution, languages, arts, and industries of communicating Christ cross culturally. Students gain an understanding and appreciation for their own culture, as well as other cultures around the world, enabling them to become more effective communicators of the Gospel.
ICST 4423 Introduction to Church Planting
3 credit hours
A practical study on how to establish churches at home and in cross cultural situations. Scriptural models are taught as a foundation for evaluating methods being used in the United States and various cultures around the world.

ICST 4889 Missionary Internship
3 credit hours
(Prerequisites: ICST 1013, ICST 2513, ICST 3213, ICST 4313; Department chair approval) Placement in an approved international missions or urban setting for six weeks (220 hours) of supervised ministry. Students prepare a detailed summary of the internship in addition to fulfilling the reading requirements. $50.00 fee required.

ICST 4959 Special Topics
1-3 credits hours
(Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized area.

ICST 4969 Special Topics
1-3 credits hours
(Prerequisites: ICST 4959; Department chair approval; Senior status) An in-depth study in a specialized area.

INTERDISCIPLINARY STUDIES

INTD 3013 Humanities
3 credit hours
(Prerequisite: HIST 1043 or HIST 1053) The study of the major characteristics of Western Culture and the evidence of those characteristics in architecture, music, sculpture, literature, painting, and philosophy. Students will experience the professional arts by attending the theater, museum, and concert hall as opportunities arise and as the instructor directs.

INTD 4703 Interdisciplinary Reading Seminar
3 credit hours
Reading and reflecting on discipline-specific literature that will reinforce a biblical world view, enhance critical thinking skills, and broaden subject content knowledge to prepare the student to be an effective leader.

INTD 4713 Interdisciplinary Senior Project
3 credit hours
(Prerequisite: INTD 4703) This capstone course is a major research project required of all Interdisciplinary Studies students. It will combine at least two academic disciplines and will be oriented toward the student's future academic or vocational goals.

INTD 4803 Secondary School Methods – English
3 credit hours
(Prerequisites: Department chair approval; Senior status) Covers planning, teaching methods and techniques, and evaluation for prospective teachers of English in junior and senior high school. Includes twenty hours of field experience.

INTD 4823 Secondary School Methods – History
3 credit hours
(Prerequisites: Department chair approval; Senior status) Covers planning, teaching methods and techniques, and evaluation for prospective teachers of history and social studies in junior and senior high school. Includes twenty hours of field experience.

INTD 4843 Secondary School Methods – Mathematics
3 credit hours
(Prerequisites: Department chair approval; Senior status) Covers planning, teaching methods and techniques, and evaluation for prospective teachers of mathematics in junior or senior high school. Includes twenty hours of field experience.

INTD 4883 Secondary School Methods – Science
3 credit hours
(Prerequisites: Department chair approval; Senior status) Covers planning, teaching methods and techniques, and evaluation for prospective teachers of science in junior or senior high school. Includes twenty hours of field experience.

INTD 4959 Special Topics
1 - 3 credit hours
(Department chair approval; senior status) An in-depth study in a specialized area.
INTD 4969 Special Topics
(Prerequisite: INTD 4959; Department chair approval; Senior status) An in-depth study in a specialized area.

FOREIGN LANGUAGES
Students who have taken two years or more of a foreign language in high school with a grade of "C" or better may challenge the first year of that particular language upon entry. (See requirements for Course Challenge.) International students whose native language is Spanish may receive up to six semester hours of credit by taking the Course Challenge test or twelve semester hours of credit by earning a score of 63 or higher on the CLEP examination for Spanish.

LANG 1603 e-Greek Study Tools
3 credit hours
An introductory course in biblical Greek and NT Greek literature which also demonstrates how to utilize LOGOS Bible Software (LBS) to analyze the Greek NT without requiring a high proficiency in the language. Requires LBS, LOGOS Academic Training, and Greek Training Videos from LOGOS.

LANG 1703 e-Hebrew Study Tools
3 credit hours
An introductory course in biblical Hebrew and OT Hebrew literature which also demonstrates how to utilize LOGOS Bible Software (LBS) to analyze the Hebrew OT without requiring a high proficiency in the language. Requires LBS, LOGOS Academic Training, and Hebrew training videos from LOGOS.

LANG 2003 Spanish I
3 credit hours
This course is designed to help students with very little or no Spanish proficiency to understand and use basic Spanish grammar correctly in both written and spoken communication. Students develop control of fundamental grammatical structures including basic tenses, verbs-to-be, parts of speech and their functions.

LANG 2013 Spanish II
(Prerequisite: LANG 2003) 3 credit hours
This course is designed to help very limited Spanish proficient students to develop oral fluency and accuracy by improving speaking, listening and pronunciation skills. The course focuses on various aspects of pronunciation including stress, sounds rhythm and intonation so that students can understand and practice basic language functions in oral communication.

LANG 3003 Spanish III
(Prerequisite: LANG 2003 or 2 years high school Spanish) 3 credit hours
This course is designed to develop the oral and aural skills of intermediate level Spanish proficiency students. Giving in-class presentations and participating in class discussion, and listening and speaking exercises are the foci of the course.

LANG 3013 Spanish IV
(Prerequisite: LANG 3003 or 3 years of high school Spanish) 3 credit hours
This course is designed to help students with low intermediate Spanish proficiency to increase reading speed and comprehension through building up academic vocabulary and working with various academic texts. Students expand their abilities to write descriptive, process and comparison paragraphs. The course aims to help students to apply grammatical complexity and accuracy to their writing and speaking.

LANG 3603 Biblical Greek I
3 credit hours
An intensive study of grammatical forms (morphology), basic grammatical structures (syntax), and the more common vocabulary of Koine Greek, especially as it is reflected in the New Testament. Selected readings from the Greek New Testament.

LANG 3613 Biblical Greek II
(Prerequisite: LANG 3603) 3 credit hours
An intensive study of grammatical forms (morphology), basic grammatical structures (syntax), and the more common vocabulary of Koine Greek, especially as it is reflected in the New Testament. Selected readings from the Greek New Testament.

LANG 3623 Biblical Greek Review
(Prerequisite: One year of Biblical Greek) 3 credit hours
An intensive review of grammatical forms (morphology), basic grammatical structures (syntax), and the more common vocabulary of Koine Greek, especially as it is reflected in the New Testament. Selected readings from the Greek New Testament.
LANG 3703 Biblical Hebrew I 3 credit hours
A fundamental study of the elements of Biblical Hebrew, vocabulary, word forms, grammar, and reading.

LANG 3713 Biblical Hebrew II 3 credit hours
(Prerequisite: LANG 3703) A continuation of LANG 3703 with preparation for reading the Hebrew of the Old Testament.

LANG 3723 Hebrew Review 3 credit hours
(Prerequisite: One year of Biblical Hebrew) In a scheduled sequence the course reviews all of the first year Hebrew course texts. In addition the student will complete translations of Jonah and Ruth. The course will include vocabulary and grammar quizzes and exams.

LANG 4603 Biblical Greek III 3 credit hours
(Prerequisite: LANG 3613) A continuation of Greek grammar and syntax with readings from selected portions of the Greek New Testament. Special emphasis is placed on syntactical meaning and sentence structure. A standard intermediate grammar is used.

LANG 4613 Biblical Greek IV 3 credit hours
(Prerequisite: LANG 4603) An advanced course surveying the exegetical method including syntactical and semantic diagramming, introduction to textual criticism, and readings from selected portions of the New Testament, and emphasizing the value of Greek exegesis of the biblical text for teaching and preaching.

LANG 4703 Biblical Hebrew III 3 credit hours
(Prerequisite: LANG 3713) Special emphasis is placed on syntactical meaning, sentence structure, and the textual apparatus of BHS. A standard intermediate grammar is used. A continuation of LANG 3713 with selected readings from the Hebrew of the Old Testament.

LANG 4713 Biblical Hebrew IV 3 credit hours
(Prerequisite: LANG 4703) Special emphasis is placed on syntactical meaning and sentence structure. A standard intermediate grammar is used. A continuation of LANG 4703 with selected readings from the Old Testament.

MATHEMATICS

MATH 0113 Math Fundamentals I (Institutional Credit Only) 3 credit hours
(Fall and Spring) (Required of students with scores below 15 on the Math Section of the ACT or below 360 on the Math Section of the SAT.) Topics covered in Math Fundamentals I—Whole Numbers, Multiplying and Dividing Fractions, Adding and Subtracting Fractions, Decimals, Ratio and Proportion, Percent, Geometry, Statistics, the Real Number System. The course is graded on a Pass/Fail basis.

MATH 0123 Math Fundamentals II (Institutional Credit Only) 3 credit hours
(Prerequisite: MATH 0113 or scores on the Math Section of the ACT between 15 and 18 or the Math Section of the SAT between 360 and 430. Marginal students (those who score an ACT of 17 or 18 or an SAT of 380 or 430 will be further evaluated for the MATH 0123 requirement based on the level of high school mathematics preparation and the result of diagnostic testing.) Topics covered in Math Fundamentals II—Equations, Inequalities and applications, Graphs of Linear Equations and Inequalities in Two Variables, Exponents and Polynomials, Factoring and Applications, Rational Expressions and applications, Systems of Linear Equations and Inequalities, Roots and Radicals, and Quadratic Equations. The course is graded on a Pass/Fail basis.

MATH 1023 Survey of Mathematics 3 credit hours
(Prerequisite: MATH 0123 or scores on the Math Section of the ACT of 19 or higher or the Math Section of the SAT of 450 or higher.) Selected topics will include logic and sets, the real number system, functions and their graphs, probability and statistics.

MATH 1113 College Algebra 3 credit hours
(Prerequisite: MATH 0123 or scores on the Math Section of the ACT of 19 or higher or the Math Section of the SAT of 450 or higher.) The topics of relations and functions, inequalities, polynomials and roots of polynomials, graphs of relations and functions, exponential and logarithmic functions, and complex numbers are studied.
MATH 1123 Trigonometry  
3 credit hours  
(Prerequisite: MATH 0123 or scores on the Math Section of the ACT of 19 or higher or the Math Section of the SAT of 450 or higher.) Establishes the relationships between triangles, trigonometric ratios, and various circular functions and their graphs. Students learn to apply trigonometry skills to solve problems involving triangles, arcs, circular motion, and vectors. In addition, identities and angle formulas are used to simplify trigonometric expressions and solve equations.

MATH 2414 Analytical Geometry & Calculus I  
4 credit hours  
(Prerequisite: MATH 1113 and MATH 1123; or 28 ACT (or 1240 SAT) Math Score with high scores in high school algebra, trigonometry, and calculus) An introduction to the concepts of analytical geometry and differential calculus, presenting the ideas of coordinates, functions, curves, and limits. The derivatives of algebraic functions are considered with motivation being given by geometrical and physical interpretations and applications. Topics of integration are introduced, including antiderivatives, Riemann sums, definite integrals, and the Fundamental Theorem of Calculus.

MATH 2424 Analytical Geometry & Calculus II  
4 credit hours  
(Prerequisite: MATH 2414) A continuation of the concepts introduced in Analytical Geometry and Calculus I. Includes topics on the derivatives and integrals of trigonometric, exponential, and logarithmic functions, applications of integral calculus, methods of integration, indeterminate forms, improper integrals, L'Hopital's Rule, infinite sequences and series, conic sections and plane curves, parametric equations, and polar coordinates.

MATH 2434 Analytical Geometry & Calculus III  
4 credit hours  
(Prerequisite: MATH 2424) A continuation of the concepts of analytical geometry and calculus. Topics covered include vectors in space, vector-valued function, functions of several variables and partial derivatives, multiple integration, and vector analysis.

MATH 3113 Linear Algebra  
3 credit hours  
(Prerequisite: Sophomore standing and GPA of 2.00 in math courses) An introduction to the basic notions of linear algebra: matrices and quadratic forms, vector spaces, linear transformations, determinants, systems of linear equations, linear programming, transformations of matrices, orthogonal bases, Markov chains, and related topics. This course involves the study of abstract as well as concrete vector spaces.

MATH 3123 Abstract Algebra  
3 credit hours  
(Prerequisite: Sophomore standing and a GPA of 2.00 in math courses) An introduction to the concepts of Modern Algebra including set theory, axiomatic number systems, rings, and group theory. Aspects include subgroups, normal subgroups, factor groups, and some isomorphism theorems.

MATH 3213 Number Theory  
3 credit hours  
(Prerequisite: MATH 2424) An introduction to the mathematical treatment of questions related to the integers. Fundamental properties of numbers from centuries of mathematical inquiry as well as newer topics in the subject are discussed. Students are given opportunities to develop their ability in methods of proof.

MATH 3313 Logic and Sets  
3 credit hours  
(Prerequisite: MATH 2414) This course provides a foundation for the study of advanced mathematics. Topics explored include sets, relations, functions, cardinality, mathematical logic, and mathematical proofs.

MATH 3413 Differential Equations  
3 credit hours  
(Prerequisites: MATH 2434) An introduction to elementary differential equations and methods of solution. Ordinary differential equations of all types are considered together with applications in geometry and the sciences. Numerical methods of solution and partial differential equations are also introduced.

MATH 3713 Discrete Mathematics  
3 credit hours  
(Prerequisite: MATH 2414) This course introduces selected concepts in discrete mathematics. Topics addressed include logic, number theory, modeling, algorithms, counting techniques, combinatorics, recursion, induction, and graph theory.
MATH 3913 History & Development of Mathematics 3 credit hours
(Sophomore standing and a GPA of 2.00 in math courses) The history and development of important mathematical concepts and methods, beginning with origins and continuing through the Middle Ages to contemporary developments. Various philosophies of mathematics are also considered with emphasis placed on the development of a Christian philosophy of mathematics.

MATH 3993 Math Seminar 3 credit hour
(Prerequisites: MATH 3413; Junior standing) Features guest speakers who introduce a variety of current developments and further educational and career opportunities in mathematics, banking, education and research, government, engineering, insurance and industry. An oral presentation and several written reports will be required.

MATH 4413 Advanced Calculus 3 credit hours
(Prerequisite: MATH 3313) A study of the theoretical basis for analysis. A study of the real number system provides the foundation for a reasonably rigorous development of the calculus of functions of a single variable.

MATH 4423 Foundations of Geometry 3 credit hours
(Prerequisites: Sophomore standing and a GPA of 2.00 in math courses) An introduction to topics of modern geometry, including a survey of the history of geometry, modern elementary geometry, transformation theory, Euclidean constructions, projective geometry, non-Euclidean geometry, and an analysis of the foundations of geometry.

MATH 4889 Mathematics Internship I 3 credit hours
(Prerequisites: Department chair approval; Senior status) Placement in an approved setting for a minimum of 150 to 160 hours for eight weeks. On-site personnel in addition to departmental personnel supervise the student. $50.00 fee required.

MATH 4899 Mathematics Internship II 3 credit hours
(Prerequisites: MATH 4889; Department chair approval; Senior status) Placement in an approved setting for a minimum of 150 to 160 hours for eight weeks. On-site personnel in addition to departmental personnel supervise the student. $50.00 fee required.

MATH 4959 Special Topics 1-3 credit hours
(Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized area.

MATH 4969 Special Topics 1-3 credit hours
(MATH 4969; Department chair approval; Senior status) An in-depth study in a specialized area.

MATH 4993 Math Project and Seminar 3 credit hours
(Prerequisite: Department chair approval; Senior status; MATH 2424) This is a capstone course having two major components: presentation and a project. Students will present current research regarding topics in mathematics and will evaluate the presentations made by other students in the course. Each student will produce a project related to a topic presented in the course.

APPLIED MUSIC

Applied Music (Private Lessons)

MUSA 1221, 1231, 2221, 2231 Private Piano 1 credit hour each
Thirty-minute private piano lesson each week. Requires consent of the music department chair, attendance in performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 3221, 3231 Private Piano 1 credit hour each
One half-hour private piano lesson each week. Requires consent of the music department chair, attendance in performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 1321, 1331, 2321, 2331 Private Voice 1 credit hour each
Thirty-minute private lesson each week. Requires consent of the music department chair, attendance in performance classes and 12 lessons. $360.00 fee required for each course.
MUSA 3321, 3331 Private Voice 1 credit hour each
One half-hour private voice lesson each week. Requires consent of the music department chair, attendance in performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 1421, 1431, 2421, 2431 Private Guitar 1 credit hour each
An introduction to interpreting and playing pop and jazz styles, using appropriate guitar idioms, stylings and improvisational techniques. Thirty-minute private lesson each week. Requires consent of the music department chair, attendance in performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 3421, 3431 Private Guitar 1 credit hour each
Advanced training in interpretation and styles, using appropriate guitar idioms, stylings and improvisational techniques. One half-hour private lesson each week. Requires consent of the music department chair, attendance in performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 1521, 1531, 2521, 2531 Private Instrumental 1 credit hour each
Thirty-minute private instrumental lesson each week. Requires consent of the music department chair, attendance in performance classes and 12 lessons. $360.00 fee required for each course.

MUSA 3521, 3531 Private Instrumental 1 credit hour each
One half-hour private instrumental lesson each week. Requires consent of the music department chair, attendance in performance classes and 12 lessons. $360.00 fee required for each course.

Class Piano/Voice/Guitar/Instrumental
MUSA 1201, 1211 Class Piano 1 credit hour each
These courses study elementary keyboard reading, rhythm, technique, scales and literature for those with less than a year of formal piano instruction. Classes are limited to six pianists. The course is designed to help the music major prepare for the piano proficiency exam. Requires consent of the music department chair. $65.00 fee required for each course.

MUSA 1210, 1220, 1230, 1240, 1250, 1260 Class Piano 0 credit hours each
These courses study elementary keyboard reading, rhythm, technique, scales and literature for those with less than a year of formal piano instruction. Classes are limited to six pianists. The course is designed to help the music major prepare for the piano proficiency exam. Requires consent of the music department chair. Required until proficiency is met. (Pass/Not Pass) $65.00 fee required for each course.

MUSA 1301, 1311 Class Voice 1 credit hour each
These courses are designed to help the student enjoy singing in a healthy manner. Along the way the student will develop a clear understanding of the fundamentals of good vocal technique. Areas of study include posture, breath management, tone production, (resonance), diction, and performance. $65.00 fee required for each course.

MUSA 1310, 1320, 1330, 1340, 1350, 1360 Class Voice 0 credit hours
These courses are designed to help the student enjoy singing in a healthy manner. Along the way the student will develop a clear understanding of the fundamentals of good vocal technique. Areas of study include posture, breath management, tone production, (resonance), diction, and performance. Required until proficiency is met. (Pass/Not Pass) $65.00 fee required for each course.

MUSA 1401, 1411 Class Guitar 1 credit hour each
An introduction to basic guitar chords, strumming patterns, open position notes and scales, and basic technique. Skills will be applied to performance of simple songs in various styles using melody and accompaniment. Some simple solo arrangements will be included. An acoustic guitar, an electronic tuner, strings, a string winder and picks are required for this course. Prerequisite to private guitar. $65.00 fee required for each course.
MUSIC/WORSHIP LEADERSHIP

MUSC 1003 Fundamentals of Music 3 credit hours
(Institutional Credit only) A study of foundational music theory and ear-training techniques, including key signatures, intervals, melodic and rhythmic dictation, scales, chords, and elementary harmony. Class meets three day per week with an additional one hour of music lab. (Pass/Not Pass)

MUSC 1013 Music Appreciation 3 credit hours
An introduction to the world of Western European Classical Music, involving Baroque, Classical, Romantic, 20th Century, Jazz, and Rock Styles. The course is designed for both the Church Music Major as well as the non-music major, requiring no prerequisites.

WRLD 2013 Introduction to Worship 3 credit hours
Introduction to the development of worship in the Old and New Testaments, and throughout Christian history in order to evaluate the ways historical perspectives and practices of worship may relate to worship in contemporary settings.

WRLD 2204 Music Theory and Practice I 4 credit hours
(Prerequisite: MUSC-1003) A study of foundational music theory including key signatures, scales, chords, and elementary harmony. Advanced principles of music theory will be introduced. These include diatonic triads, figured bass, part writing, and harmonic progressions. The course will also address an intensified study and development of the listening skills including note reading, diatonic progressions and intervallic relationships, rhythm, two-part writing, and simple chromaticism.

WRLD 2214 Music Theory and Practice II 4 credit hours
(Prerequisite: WRLD 2204) Continued study of advanced harmonic principles including secondary functions, modulatory techniques, binary and tertiary forms, borrowed chords, mode mixture, Neapolitan chords, and augmented sixth chords Continued development of listening skills with increased emphasis on non-diatonic writing, chromaticism, contemporary melody, and advanced rhythm. Includes music lab.

WRLD 3033 Biblical Philosophy of Worship 3 credit hours
A course designed to help the student develop a biblical theology and philosophy of church music. Areas of study include the nature and philosophy of church music and the arts in worship, edification and evangelism, worship service design and worship leadership.

WRLD 3204 Music Theory and Practice III 4 credit hours
(Prerequisite: WRLD 2214) Continued study of advance harmonic principles, including augmented sixth chords, Neapolitan sixths, modulation, mode mixture, and introduction to twentieth century practices. Continued study of ear training and sight singing.

WRLD 3214 Music Theory and Practice IV 4 credit hours
(Prerequisite: WRLD 3204) Continued study of advanced harmonic principles, ear training and sight singing.

WRLD 3223 Arranging for Worship 3 credit hours
Teaches the student to develop skills necessary to prepare a score for choirs and/or orchestras in a worship service. The student will learn to composes scores using chord charts and Finale software.

WRLD 3603 Leading Vocal and Instrumental Rehearsals 3 credit hours
This course is an introduction to conducting, techniques with the baton, basic score reading, and fundamentals of conducting. The student will learn basic patterns of conducting, dynamics, and how to demonstrate expression in a group of singers/instrumentalists.

WRLD 3633 History of Christian Music 3 credit hours
The history and methods of worship from the early church through the Great Awakening, including hymnology, to the current worship setting in the contemporary church. The course will equip the student with a historical knowledge of music in the church, along with changing methodologies in the use of music for the 21st century church.
WRLD 3703 Media Technology for Worship 3 credit hours
This course is designed to give the student application in lighting design, audio and visual production, presentation software, banners, choreography and creative movement, staging, and a variety of multi-media possibilities. Students will prepare a class project to demonstrate understanding and application of the use of media in creative worship.

WRLD 4413 Administrative Roles of the Worship Leader 3 credit hours
This course is designed to help the student develop skills in the area of leadership among praise teams, choirs, the congregation, and the pastoral staff. The student will also learn to develop and manage a budget for prospective ministry, develop children’s choirs, youth choirs and praise bands, and learn and apply conflict management/resolution principles.

WRLD 4949 Internship 3 credit hours
This course is the capstone course in the worship leadership concentration. It is designed to give the student practical application of the worship leadership curriculum in a local church setting. The student will intern as a worship leader in a local church setting under the mentorship of the music minister of a Baptist church for one semester. The student may do this internship in any of the final three semesters, including summer. The culmination of the course will be the development and implementation of an entire worship service. The department chair will work with the student for placement in a local church.

MUSC 4959 Special Topics 1-3 credit hours
(Department chair approval; Senior status) An in-depth study in a specialized area.

MUSC 4969 Special Topics 1-3 credit hours
(MUSC 4959; Department chair approval; Senior status) An in-depth study in a specialized area.

PASTORAL MINISTRY

PAST1101 Introduction to Christian Education 1 credit hour
This course is designed to provide an overview of the Christian Education function in the local church. The study provides general background in the philosophy and practical application in Christian educational programming.

PAST1101 Developing Leaders in the Church 1 credit hour
This course is a study of the biblical model of transformational servant leadership. Content will focus on how students can apply this model to issues that students will encounter in leading and developing leaders in the local church.

PAST 1713 e-Exegesis to Exposition 3 credit hours
A study of exegetical principles that analyze and expose the natural theme and outline of a biblical text for exposition. Requires LOGOS Bible Software and LOGOS Academic Training.

PAST 1723 e-Homiletics 3 credit hours
A study that demonstrates key factors in moving the expositional analysis to a homily and the actual delivery of sermons. Requires LOGOS Bible Software, and LOGOS Academic Training.

PAST 3203 Pastoral Theology 3 credit hours
Pastoral Theology is a study of the office and work of the pastor from a biblical perspective. This course includes a study of the qualifications, roles, and preparation for the office of pastor as well as the various responsibilities, administrative and otherwise, of the New Testament pastor. Attention is given to developing personal health and well-being as well as to issues confronting the contemporary pastor.

PAST 3303 Homiletics I 3 credit hours
(Prerequisite: BIBL 2723) Instruction pertaining to the preparation and delivery of sermons. Sermonic structure and outlining are studied. Emphasis is placed upon the development of the preacher’s perspective of preaching. Students prepare sermons and deliver them in class under the supervision of the instructor.
PAST 3313 Homiletics II 3 credit hours
(Prerequisite: BIBL 3303) Additional instruction in the preparation and delivery of sermons. Emphasis is placed upon the development of the preacher’s homiletic and delivery. Students prepare sermons and deliver them in class under the supervision of the instructor.

PAST 4203 Pastoral Leadership 3 credit hours
A consideration of the biblical and practical characteristics of the Christian leader as well as a focus upon responsibilities, relationship to others, and problem areas such as power structure, changes, and conflict management in ministry.

PAST 4303 Preaching Workshop I 3 credit hours
(Prerequisite: PAST 3313) Additional instruction pertaining to the preparation and delivery of sermons with special attention given to each of the component parts of the sermon. Various types of sermons are discussed. Students are given additional opportunities to preach.

PAST 4313 Preaching Workshop II 3 credit hours
(Prerequisite: PAST 4303) Additional instruction pertaining to the preparation and delivery of sermons with special attention given to each of the component parts of the sermon. Various types of sermons are discussed. Students are given additional opportunities to preach.

PAST 4713 Church Administration 3 credit hours
Attention is given to the business of administrating the local church, organizing and equipping the church office with needed files, and developing a thorough Procedures Manual for the church. This is the management work of the pastor and his staff.

PAST 4889 Pastoral Internship 3 credit hours
(Prerequisite: Department Chair Approval) Placement in an approved church setting for 240 hours of supervised local church ministry. Students prepare a detailed summary of the internship. $50.00 fee required.

PAST 4959 Special Topics 1-3 credits hours
(Prerequisite: Department chair approval; Senior status) An in-depth study in a specialized area.

PAST 4969 Special Topics 1-3 credits hours
(Prerequisites: PAST 4959; Department chair approval; Senior status) An in-depth study in a specialized area.

PHYSICAL EDUCATION
Physical Education is required of all students except the following:
- Students excused by a physician. Written documentation from your physician is required.
- Veterans with two years of service in the Armed Services.
  One-hour credit will be granted for every six months of active military service. A maximum of four credits may be earned. A copy of the Certificate of Release or Discharge from Active Duty (DD Form 214) or an official military transcript is required as evidence if credit is desired. The evidence must be presented in the Student Services Center before the end of the student's first semester.

Physical Education Activity Courses
These courses will satisfy the General Education Core physical education activity course requirement.

PHED 1001 Physical Fitness 1 credit hour
This course is designed to teach the student the elements of personal physical fitness. The student will learn methods of measuring his own degree of physical fitness, goal setting, and different methods for attaining the personal fitness goal. At the completion of the course, the student will be able to set up his own individual program for gaining and maintaining his desired level of physical fitness. Meets 2 hours per week.

PHED 1011 Beginning Basketball 1 credit hour
This course includes the development of individual skills in ball handling, shooting, and defense as well as the elements of team play. Individual physical fitness is also stressed. Meets 2 hours a week. Cannot be taken by an athlete during the basketball season.
PHED 1021 Intermediate Basketball  
(Prerequisite: PHED1011) This course emphasizes the offensive and defensive strategies of basketball. Drills for basic individual and team play skills are included. Individual physical fitness is stressed in this course. Meets 2 hours a week. Cannot be taken by an athlete during the basketball season.

PHED 1031 Softball  
This course focuses instruction on the fundamental skills of softball including defensive positioning and game strategy. The physical fitness of each student is stressed. Meets 2 hours a week.

PHED 1041 Weight Training  
This course is designed to teach the student the fundamentals of personal weight training. Students learn to develop personal plans with realistic goals that include safety, core strength development, and muscular refinement. Meets 2 hours a week.

PHED 1051 Bowling  
In this course students are taught the basic bowling techniques of approach, ball grip, and delivery as well as score-keeping and game rules. Meets 3 hours a week. Transportation not provided. $90.00 fee required.

PHED 1061 Volleyball  
This course includes instruction in the fundamental skills of volleyball and the basic strategies for successful game play. Team play and physical fitness will be emphasized. Meets 2 hours a week. Cannot be taken by an athlete during volleyball season.

PHED 1071 Badminton  
Instruction in the fundamental skills, rules, and strategies of badminton are the basic elements of this course. Physical fitness of the individual student will be stressed. Meets 2 hours a week.

PHED 1081 Day Hiking  
The outdoor skills necessary to enjoy a day of hiking. Planning and packing for a hike, dressing for the outdoors reading maps, outdoor safety, first aid, on and off trail travel, minimum impact concerns, equipment selection and a natural history of the area. $40.00 fee required.

PHED 1101 R.A.D. Systems Basic Physical Defense for Women  
The R.A.D. system is a system of self-defense for women. It advocates realistically employable tactics, without the time investment, ceremony, or mystical concepts of martial arts. This course is for women only. $25.00 fee required.

PHED 1131 Canoeing and Water Activities  
This Course is for beginners and will teach the philosophy of introduction to Canoeing and other paddle sports possibly including kayaking and standup paddleboarding (SUP). This is a low impact course; safety will be a main concern. This course will involve classroom and on-the-water instruction. $100.00 fee required.

PHED 1141 Caving  
This is an introductory course to basic caving techniques for the horizontal caver, especially as it applies to the outdoor classroom. Students will receive instruction in personal and group safety, specialized equipment usage, cave selection, caving ethics, conservation and cave ecology, and group management. Lab fee $100.00

PHED 1202 Lifetime Fitness and Wellness  
This introductory course is designed to acquaint students with the benefits of physical activity in their lives. This course presents an overview of the concepts of physical fitness benefits, training principles, and appropriate exercise and health practices with application to lifelong health and exercise habits. The content will define fitness and wellness, evaluate the student’s level of fitness and wellness and how to apply the concepts to daily living. No lab fee.

Intercollegiate Varsity Athletics  
Note: Intercollegiate varsity athletes may receive a maximum of two credit hours in physical education for varsity participation to be applied at end of the term in which the season is completed. The team coach must submit a
Varsity Athletics Validation Form to document participation in sport. These courses will satisfy the General Education Core physical education activity course requirement.

PHED 2201 Varsity Basketball  1 credit hour
The course is limited to athletes who are members of the Varsity Men’s or Women’s Basketball Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 3201 Varsity Basketball  1 credit hour
(Prerequisite: PHED 2201) The course is limited to athletes who are members of the Varsity Men’s or Women’s Basketball Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 2211 Varsity Volleyball  1 credit hour
The course is limited to athletes who are members of the Varsity Women’s Volleyball Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 3211 Varsity Volleyball  1 credit hour
(Prerequisite: PHED 2211) The course is limited to athletes who are members of the Varsity Women’s Volleyball Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 2221 Varsity Baseball  1 credit hour
The course is limited to athletes who are members of the Varsity Men’s Baseball Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 3221 Varsity Baseball  1 credit hour
(Prerequisite: PHED 2221) The course is limited to athletes who are members of the Varsity Men’s Baseball Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 2231 Varsity Soccer  1 credit hour
The course is limited to athletes who are members of the Varsity Men’s or Women’s Soccer Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 3231 Varsity Soccer  1 credit hour
(Prerequisite: PHED 2231) The course is limited to athletes who are members of the Varsity Men’s or Women’s Soccer Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 2241 Varsity Wrestling  1 credit hour
The course is limited to athletes who are members of the Varsity Wrestling Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 3241 Varsity Wrestling  1 credit hour
(Prerequisite: PHED 2241) The course is limited to athletes who are members of the Varsity Wrestling Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 2251 Varsity Softball  1 credit hour
The course is limited to athletes who are members of the Varsity Softball Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 3251 Varsity Softball  1 credit hour
(Prerequisite: PHED 2251) The course is limited to athletes who are members of the Varsity Softball Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

PHED 2271 Varsity Track and Field  1 credit hour
The course is limited to athletes who are members of the Varsity Track and Field Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.
PHED 3271 Varsity Track and Field  
1 credit hour  
(Prerequisite: PHED 2241) The course is limited to athletes who are members of the Varsity Track ad Field Team. Permission from the varsity coach and the athletic director must be obtained prior to registration for this course.

**Physical Education Professional Courses**

*These courses may not be used to satisfy the general core physical education activity requirement.*

**PHED 1111 First Aid and CPR Certification**  
1 credit hour  
This Red Cross course instructs students in the basic skills and techniques to help safely and efficiently someone in an emergency situation utilizing standard first aid and CPR techniques. Students may also obtain Red Cross certification with cards for CPR and First Aid. Course time requirement: 8 hours.

**PHED 1303 Human Nutrition, Wellness, and Safety**  
3 credit hours  
Introductory Nutrition covers the principles of human nutrition. The emphasis of the course is to promote understanding of human nutritional needs for proper growth, development, and life.

**PHED 2102 Lifeguarding**  
2 credit hours  
(Prerequisite: Red Cross level five swimming ability) This Red Cross course instructs students in the skills and techniques to help safely and efficiently someone in an emergency situation in or around water. Course time requirement: 27 hours. $100.00 fee required. Transportation not provided.

**PHED 2113 Certified Lifeguarding**  
3 credit hours  
(Prerequisite: Red Cross level five swimming ability) This Red Cross course instructs students in the skills and techniques to help safely and efficiently someone in an emergency situation in or around water. Course time requirement: 38 hours. $125.00 fee required. Transportation not provided.

**PHED 2123 Sport First Aid**  
3 credit hours  
Students learn how to identify, assess, and treat many athletic injuries. Processes for prevention and rehabilitation are also included. This course also provides students with the knowledge and skills necessary to assist in emergency situations that require rescue breathing, CPR, and the Heimlich maneuver. Content further includes handling burns, poisoning, and sudden illness. Students may also obtain Red Cross certification cards for CPR and First Aid. $30.00 fee required.

**PHED 2413 History of Physical Education**  
3 credit hours  
This course covers the historical background and nature of physical education and sport, the evolution of physical education and athletics, and principles for the development of a personal philosophy of physical education.

**PHED 2603 Teaching Physical Education**  
3 credit hours  
(Prerequisites: EDUC 2013; Junior standing) Designed for those who plan to teach in the public or private sector, this course includes basic curriculum planning with reference to the growth and development of the athlete, group and individual behavior management, lesson planning, and applied pedagogical theory. 10 hours of field experience is required as a part of the course.

**PHED 3403 Sports Sociology**  
3 credit hours  
Course content includes in-depth analysis of the people and culture of sport. Topics include violence, financial elements, gender issues, and race issues that impact athletes as well as the influences of mass media on the game, its supporting publics, and its participants.

**PHED 3413 Sports Psychology**  
3 credit hours  
The content of this course includes the concepts associated with the athlete and his commitment to sport; the varying philosophies of individual, team, and game play; and the self-efficacy that motivates the athlete to achieve. The course includes both theory and practical application designed to enhance one’s ability to coach effectively.
PHED 3423 Counseling Student Athletes
(Prerequisite: PSYC 1003 or PSYC 2213) The psychological needs of student athletes are both similar to and different from the needs of other students. This course provides coaches with skills and techniques to help student-athletes deal with the stresses of competition, personal expectations, and hormone based reactions to participation in sport.

PHED 3603 Organization and Administration of Sport
This course is designed to teach the basic skills of managing sport, physical education, and fitness programs. Sport law, theory, philosophy, effective documentation, and interpersonal skills are included as they are applied to the public and private sectors.

PHED 3702 Officiating Team Sports
This course includes the rules for officiating specific team sports as well as the professional and ethical responsibilities of the officiate. The skills and requirements for managing intramural and interscholastic play are also included.

PHED 4603 Coaching Methods
This course includes the development of personal skills in planning, drill, athlete motivation, assessment, and specific development techniques for sport skills as well as the psychology and philosophy of coaching. The student will articulate a personal philosophy for coaching as it applies to a specific sport.

PHED 4879 Coaching Practicum
A field-based experience, this course requires the student to complete a minimum of 50 hours coaching one or more sport teams as an intern under the supervision of an experienced mentor. Permission from the department chair and placement in the field must be secured prior to registration for the course. $50.00 fee required.

PHED 4959 Special Topics
(Prerequisites: Department chair approval; Senior status) An individualized approach for students to study specific topics of need or interest. The student will develop a proposal that includes the intent of the study, the outcome of the study, and a recommendation of how the outcome should be assessed.

PHED 4969 Special Topics
(Prerequisites: PHED 4959; Department chair approval; Senior status) An individualized approach for students to study specific topics of need or interest. The student will develop a proposal that includes the intent of the study, the outcome of the study, and a recommendation of how the outcome should be assessed.

PSYCHOLOGY
(PSYC 1003 OR PSYC 2213 IS PREREQUISITE TO ALL OTHER PSYCHOLOGY COURSES)

PSYC 1003 General Psychology
An introduction to the scientific method in the study of human relationships. Attention is given to factors influencing behavior, including the physical organism, human development, learning, perception, motivation, emotion, and frustration.

PSYC 2213 Human Growth and Development
A study of human development from a life span perspective, surveying all stages of development from conception to death.

PSYC 2223 Infant & Child Development
(Prerequisite: PSYC 1003 or PSYC 2213) A study of the physiological, psychological, and spiritual growth of the child from conception to the preadolescent level. Developmental research is emphasized.

PSYC 2233 Adolescent Development
(Prerequisite: PSYC 1003 or PSYC 2213) Recent research dealing with adolescents is studied, with emphasis placed on the interaction of cultural, social, and personal family variables. Spiritual variables are integrated into the developmental process.
PSYC 3303 Experimental Psychology  
(Prerequisites: 12 hours of psychology OR 9 hours of psychology AND STAT2303 Introduction to Statistics.) An introduction to psychological research, past and present, with emphasis placed on experimental methodology and research design. A laboratory course: two hours lecture, one hour lab.

PSYC 3313 Psychological Testing and Evaluation  
(Prerequisite: PSYC 1003 or PSYC 2213) A study of the psychological tests of intelligence, achievement, aptitude, and personality, and their applicability, reliability, and validity as counseling tools. $30 fee required.

PSYC 3413 Abnormal Psychology  
(Prerequisite: PSYC 1003 or PSYC 2213) A survey of human psychological conditions commonly understood to be pathological with a Christian perspective on these disorders.

PSYC 3613 Educational Psychology  
(Prerequisite: PSYC 1003 or 2213) A study of the three interrelated concerns in the teaching-learning process: the students, the teacher, and the classroom strategies. The student explores the characteristics and growth of students in intellect, personality and character, as well as individual differences in ability and motivation. The student learns how teacher characteristics, as well as teaching strategies, affect the teaching-learning process.

PSYC 3623 Social Psychology  
(Prerequisite: PSYC 1003 or PSYC 2213) A study of how people feel, behave and think in social situations in our culture with explanations from a secular and Christian viewpoint.

PSYC 3643 Preventive Stress Management  
(Prerequisite: PSYC 1003 or PSYC 2213) A study of the factors that affect stress, such as low self-esteem, overall physical and mental health, and motivational and value systems, and offers solutions for the prevention and management of stress in the student’s life and the lives of others.

PSYC 3713 Fundamentals of Christian Counseling  
(Prerequisite: PSYC 1003 or PSYC 2213) A study of the biblical perspective of change in the client and counselor along with developing interpersonal skills to enhance personal ministry with others.

PSYC 3723 Contemporary Issues in Counseling  
(Prerequisites: PSYC 1003 or PSYC 2213 and PSYC 3713) This course applies counseling skills to specific individual and relationship problem areas. It builds on the skills and theory developed in PSYC3713. Topics addressed vary according to need and interest.

PSYC 3733 Crisis Intervention  
(Prerequisite: PSYC 1003 or PSYC 2213) A study of a variety of crisis situations that people in our society face along with the development of skills to intervene in such situations.

PSYC 4423 Theories of Personality  
(Prerequisite: 9 hours of Psychology courses) An analysis of the development and organization of personality, an evaluation of major theoretical viewpoints, and a review of research on personality structure, dynamics, and change. Theoretical and methodological characteristics of counseling techniques are reviewed.

PSYC 4713 Premarital and Marriage Counseling  
(Prerequisite: PSYC 1003 or PSYC 2213) Biblical counseling techniques for assisting couples in premarital counseling. The emphasis will be on preventing marital problems and conflict resolution, with special attention given to contemporary marital issues.

PSYC 4723 Theories of Counseling  
(Prerequisite: 12 hours of Psychology courses or Department Chair approval) A study of the major contemporary theories utilized in the counseling field and evaluated from a biblical worldview.
PSYC 4813 Psychology Seminar  
3 credit hours
(Prerequisites: 21 hours of Psychology courses; Department Chair approval)  
This course serves as a synthesis of previous coursework in the discipline psychology and provides students the opportunity to apply and demonstrate their understanding through the creation of a capstone paper and the completion of a comprehensive examination. $30 fee required.

PSYC 4823 Psychology Practicum I  
3 credit hours
(Department chair approval; Senior status) Practical experience in a specialty area through volunteer work in an approved organization. Supervision and classroom sharing for one hour per week reinforce the practical experience. $50.00 fee required.

PSYC 4833 Psychology Practicum II  
3 credit hours
(Prerequisites: PSYC 4823; Department chair approval; Senior status) Practical experience in a specialty area through volunteer work in an approved organization. Supervision and classroom sharing for one hour per week reinforce the practical experience. $50.00 fee required.

PSYC 4959 Special Topics  
1 - 3 credit hours
(Prerequisites: 15 hours of Psychology courses; Department chair approval)  
An in-depth study in a specialized area under the guidance of a faculty member.

PSYC 4969 Special Topics  
1 - 3 credit hours
(Prerequisites: PSYC 4959; 15 hours of Psychology courses; Department chair approval) An in-depth study in a specialized area under the guidance of a faculty member.

SCIENCE

SCIE 1004 Principles of Physical Sciences  
4 credit hours
A study of the basic facts and principles of physics, chemistry, and other physical science areas. Students study important content and how scientists arrive at conclusions. Experimentation and numerical measurement are discussed and demonstrated by individual projects utilizing the scientific method. Laboratory (SCIE-1004L) and $60.00 lab fee required.

SCIE 1203 Principles of Biology  
3 credit hours
This course emphasizes understanding of the origin of life and the basic facts and principles of Biology, the study of life. Students will learn important content that relates to the human body and its systems as well as understand how the scientific method aids the study of these concepts.

SCIE 1214 General Biology I  
4 credit hours
(Online only) A survey of the basic principles of biology. Topics include the cell, cell division, genetics, the chemical basis of life, origins, a taxonomic survey, and plant biology. Laboratory (SCIE-1214L) and $60.00 lab fee required.

SCIE 1224 General Biology II  
4 credit hours
(General Biology I is not a prerequisite to this course.) A survey of the basic principles of biology. Topics include animal structure and physiology (discussed body system by body system), animal behavior, and ecology. Laboratory (SCIE-1224L) and $60.00 lab fee required.

SCIE 2304 Scientific Origins  
4 credit hours
A study of origins from philosophical, scientific, and societal perspectives. Topics include geology, natural selection, astronomy, paleontology, anthropology, and molecular biology. Laboratory (SCIE-2304L) and $110.00 lab fee required.

SCIE 2314 Ecology  
4 credit hours
(SCIE-1224 preferred, but not required) The principles of ecology including the ecosystem, food chains, energy flow, adaptation, and the biotic and abiotic components of the biosphere. Attention given to man's role in the balance of nature and in the best use of natural resources. Laboratory (SCIE 2314L) and $60.00 lab fee required.
SCIE 3503 Microbiology 3 credit hours
(Prerequisite SCIE-1214 or permission of instructor) Pathogenic, parasitic, saprophytic, and autotrophic forms of protozoan, bacteria, algae, and fungi are viewed with attention given to their structure, function, and habitat.

SCIE 3513 Cell Biology 3 credit hours
(Prerequisite: SCIE-1214 or permission of instructor) Cell organelles and cell physiology. Topics include biochemistry, enzyme kinetics, energy conversion, and molecular genetics.

SCIE 3523 Molecular Biology 3 credit hours
(Prerequisite: SCIE-1214 or permission of instructor) An introduction to the biological world at the molecular level. The focus of the class will be guided by the central dogma of molecular biology to understand the relationship of DNA, RNA, and protein in a cell.

SCIE 3603 Genetics 3 credit hours
(Prerequisite: SCIE-1214 or permission of instructor) Probability, Mendelian ratios, genetic coding, recombination, protein synthesis, molecular genetics and the practical application of genetic principles are studied.

SCIE 4959 Special Topics 1-3 credit hours
(Prerequisites: Department chair approval; Senior status) An in-depth study in a specialized area in the biological or physical sciences.

SCIE 4969 Special Topics 1-3 credit hours
(Prerequisites: SCIE-4959; Department chair approval; Senior status) An in-depth study in a specialized area in the biological or physical sciences.

SOCIAL STUDIES

SOST 2003 Introduction to Sociology 3 credit hours
Principles of social activity, the structure of human groups, as well as nature of social interaction, social progress, and social changes serve as an introduction to sociology.

SOST 2203 Introduction to Political Science 3 credit hours
Political processes, institutions of contemporary societies, and an introduction to the concepts and methods of political science are introduced.

SOST 2403 World Regional Geography 3 credit hours
A survey of the relationship of man to his physical and cultural surrounding in the modern world.

SOST 3003 Social Institutions 3 credit hours
The origin, development and functions of society's major institutions, together with a study of the relationships existing between them.

SOST 3023 Social Problems 3 credit hours
A Christian approach to the analysis of current social problems and suggestions for solving these major social problems are discussed.

SOST 3103 Food and Culture 3 credit hours
A study of the influence of cultural pattern on food habits evident in acceptable food sources, service, preparation and preservation.

SOST 3203 History of American Government 3 credit hours
The organization, process, and functions of the national government including contemporary issues and problems are considered.

SOST 3213 State & Local Government 3 credit hours
A study of the political processes, government, and administration of American states, counties, and municipalities. Consideration is given to the implications of Council of Governments and consolidation.
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>SOST 3233</td>
<td>Political Geography</td>
<td>3</td>
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<tr>
<td></td>
<td>Major economic and political structures and geo-political implications of the major regions of the modern world are considered.</td>
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<tr>
<td>SOST 3243</td>
<td>Political Sociology</td>
<td>3</td>
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<td></td>
<td>(Prerequisites: SOST 2003; SOST 2203) A study of man in his political and social situation with emphasis on power, participation, and ideology. Also considered is the contrast of Christianity with Marxism.</td>
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<tr>
<td>SOST 3603</td>
<td>The Family</td>
<td>3</td>
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<tr>
<td></td>
<td>A general structure of growth, development, and problems of the modern family including the relationship between members of the family and their social problems.</td>
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<tr>
<td>SOST 3623</td>
<td>Parenting</td>
<td>3</td>
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<td></td>
<td>Explores the theories, trends, concepts, strategies and realities of effective parenting beginning with conception and continuing throughout the lifecycle.</td>
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<tr>
<td>SOST 3643</td>
<td>Family Finances</td>
<td>3</td>
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<td></td>
<td>Theory and application of financial management related to the family throughout the life cycle. Place and function of decision-making in realizing values and economic goals for the benefit of the family.</td>
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<tr>
<td>SOST 3663</td>
<td>Balancing Work &amp; Family</td>
<td>3</td>
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<td></td>
<td>The management of resources in balancing the multiple roles and responsibilities of family members. Includes the application of critical thinking to resolve issues, prioritize and set goals.</td>
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<tr>
<td>SOST 4959</td>
<td>Special Topics</td>
<td>1-3</td>
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<td>SOST 4969</td>
<td>Special Topics</td>
<td>1-3</td>
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<td>(Prerequisites: SOST 4959; Department chair approval; Senior status) An in-depth study in a specialized area.</td>
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**STATISTICS**

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<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>STAT 2303</td>
<td>Introduction to Statistics</td>
<td>3</td>
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<tr>
<td></td>
<td>An introduction to the use of statistical methods in the analysis of practical applications in business, education, psychology, and the social sciences. Topics covered include descriptive statistics (frequency distributions, central tendency measures, variability, normal curve transformations, and probability) and inferential statistics (parameter estimates, hypothesis testing, research methodology, the t-test for difference, correlation, analysis of variance, chi-square).</td>
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**THEOLOGY**

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>THEO 1111</td>
<td>Baptist Doctrine</td>
<td>1</td>
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<td></td>
<td>This course is designed to provide a survey of Christian doctrines with an emphasis upon Baptist distinctives. The study consists of an examination of revelation, God, man, the person and work of Christ, the church, the Christian life, and the Christian hope.</td>
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<tr>
<td>THEO 3113</td>
<td>Bible Doctrines I</td>
<td>3</td>
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<tr>
<td></td>
<td>(Prerequisite: BIBL 1113, BIBL 1413) A study of the doctrines of the Scriptures, God (including the Trinity and God the Father), the Lord Jesus Christ, and the Holy Spirit. $25.00 fee required.</td>
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<tr>
<td>THEO 3123</td>
<td>Bible Doctrines II</td>
<td>3</td>
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<tr>
<td></td>
<td>(Prerequisite: BIBL 1113, BIBL 1413) A study of the doctrines of angels (including Satan and fallen angels), mankind, sin, salvation, the church, and last things (future things). $20.00 fee required.</td>
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<tr>
<td>THEO 3133</td>
<td>Survey of Bible Doctrines</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>An introductory survey of basic systematic theology, including the biblical doctrines of Scripture, God, the person and work of Christ, the Holy Spirit, angels, man, sin, salvation, the Christian life, the church, and last things.</td>
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</tr>
</tbody>
</table>
THEO 3313 Bibliology
A thorough study of the meaning and significance of revelation, inspiration, illumination, and the canonicity of the Bible.

THEO 3323 Theology Proper and Pneumatology
A thorough study of God, including sections dealing with the Trinity and God the Father. Also, a thorough study of the Holy Spirit.

THEO 3333 Christology and Soteriology
A thorough study of the nature and work of the Lord Jesus Christ, including His deity, His incarnation, His earthly life and ministry, His crucifixion and resurrection, His ascension and exaltation, and His present work. Also, a thorough study of the doctrine of salvation.

THEO 3343 Angelology, Anthropology and Hamartiology
A thorough study of the doctrines of angels (including sections dealing with Satan and fallen angels), mankind, and sin.

THEO 3353 Ecclesiology
A thorough study of the doctrine of the church. The origin and nature of the church are discussed along with the organization, ordinances, and mission of the church. The meaning and significance of the church as the body of Christ is also discussed.

THEO 3363 Eschatology
A thorough study of biblical prophecy. Includes an explanation of the history and differences between premillennialism, amillennialism, and postmillennialism. The pretribulational, premillennial position is set forth in relation to the future of the church, Israel, and the world. The institution, nature, and consummation of the millennial kingdom are studied, along with the conditions that will exist for eternity.

THEO 3513 Apologetics
(Prerequisite: BIBL 1113, BIBL 1413) A consideration of both the factual evidences and the philosophical arguments in support of the Christian faith. The major objections to Christianity are considered and answered.

THEO 4959 Special Topics
(Prerequisites: Department chair approval; senior status) An in-depth study in a specialized area.

THEO 4969 Special Topics
(Prerequisites: THEO 4959; Department chair approval; senior status) An in-depth study in a specialized area.

WORSHIP LEADERSHIP (See Music/Worship Leadership)

GRADUATE EDUCATION COURSE DESCRIPTIONS

AMSL COURSES

AMSL 5453 Advanced Interpreting
Advanced instruction on the practice of interpreting from spoken English to American Sign Language (ASL) or other sign language systems and from American Sign Language (ASL) or other sign language to spoken English effectively, accurately, and impartially while using any necessary, specialized vocabulary. This class provides for the development of interpreting skills required in a variety of settings. Focus is given to equivalent message content, vocabulary, register choice, and cultural adaptations. It includes further and more advanced instruction on self and peer analysis, enhancing the students’ interpreting skills.

AMSL 5863 Mentoring for Sign Language Interpreters
An overview of the mentoring process. This course prepares interpreting professionals to serve as mentors to less experienced interpreters at all skill levels. The course will include the purpose of mentoring, the logistics of
a mentoring relationship, and the role of the mentor. Students will develop the tools for skill analysis, performance patterns identification, goal setting strategies, and skill enhancement activities development.

**AMSL 5873 Foundations of Interpreter Education**

3 credit hours

Consideration of the history and current trends of the interpreting profession. Students prepare to teach translation, consecutive interpreting, and simultaneous interpreting. They use self-assessment, self-reflection, and research-based practices in teaching design and implementation.

**AMSL 5883 Teaching American Sign Language**

3 credit hours

An overview of traditional and contemporary teaching methods for second languages. Students will learn about the development of syllabi and lesson plans, selection of curriculum resources, class activities, and ASLTA certification for teaching ASL.

**AMSL 5893 Teaching Meaning Transfer**

3 credit hours

An introduction to the pedagogical approaches for skills-based interpreter courses. Students will consider the various aspects necessary for rendering a dynamic equivalent interpretation.

**AMSL 5993 Capstone Project**

3 credit hours

The Capstone Project is intended to provide students with an opportunity to demonstrate the acquisition of research and writing skills, to show their mastery of course work, or to extend the knowledge acquired in prior courses.

**EDUCATION COURSES**

**EDUC 5013 Educational Research Statistics**

3 credit hours

Designed to provide the student with a basic understanding and use of statistical methods in the analysis of their practical application within education. Descriptive and inferential statistical measures and testing are covered. Descriptive statistical topics include frequency distributions, measures of central tendency, variability, normal curve, hypothesis testing, research methodology, the t–test for differences, correlations, Analysis of Variance, and Chi squared testing.

**EDUC 5023 Educational Assessment**

(Prerequisite: EDUC 5013) A study of the principles and methods of analyzing and using quality teacher-designed tests and observational instruments and standardized tests for assessing student learning.

**EDUC 5033 Philosophy of Education**

3 credit hours

A survey and comparison of various philosophies of education with Christian education principles. Current educational positions on a variety of issues are compared with a study of the Scriptural position on these issues. The student will formulate his/her personal philosophy of Christian education consistent with biblical revelation.

**EDUC 5043 Curriculum Development**

3 credit hours

The basic philosophy and basic components of curriculum development within the school, from the foundational mission and purpose of the school to assessment and strategic planning. Students will apply the concepts of curriculum scope and sequence to individual school situations.

**EDUC 5063 Principles of Effective Teaching**

3 credit hours

The student will investigate foundational principles and methods for instruction and communication within the classroom. Attention is given to professionalism, instructional planning, teaching strategies, and instructional effectiveness, assessment, verbal/nonverbal communication, and classroom management.

**EDUC 5073 School Counseling**

3 credit hours

An introduction to guidance counseling. Methods for formulating, implementing, and maintaining school counseling and advisement programs will be studied.

**EDUC 5083 Education of the Exceptional Child**

3 credit hours

The student will learn the characteristics of children with mild exceptionality including those who are mentally, emotionally, physically, and learning disabled. The student will learn different teaching strategies to meet more fully the needs of the exceptional child.
EDUC 5093 Classroom Management Techniques
The student will assess the relative merits of various models and techniques for management in a classroom setting. The correlation among child development, motivation, and conformity with biblical principles is an integral component of the class. Emphasis is also placed upon learning styles, personality type, and current issues in brain research.

EDUC 5333 Developing Critical Thinking Skills
Investigation of teaching strategies and materials to be used for the development of higher-order thinking.

EDUC 5363 Advanced Reading Instruction
Designed to provide teachers with a strong knowledge base on advanced reading instruction and reading assessment. The focus will be on diagnosing reading problems, studying the various methods of teaching reading, and analyzing various reading assessment tools.

EDUC 5513 Developing Critical Thinking Skills in Secondary Students
The student will investigate teaching strategies and materials to be used for the development of higher-order thinking skills in a secondary setting.

EDUC 5523 Reading and Writing in the Content Subjects
In this course the student will develop the techniques for assisting elementary and/or secondary students in all content areas to improve their reading skills of comprehension (literal, inferential, and analytical/critical) as well as their writing skills of organization and expression.

EDUC 5603 Differentiated Instructional Techniques
Introduction to a variety of research-based teaching practices which have been proven effective in classrooms. Topics in the course focus on current instructional specialties of brain compatible strategies, differentiation in the classroom, workshop models, teacher modeling, think aloud, student work samples as a guide to instruction, literature circles, project-based learning and web-based learning.

EDUC 5653 History of Education in American Culture
This course looks at the roots of American education in European Religious thought and Enlightenment thinking and follows its progress from 1620 until contemporary times. This course considers the effect of education on American life, customs, and issues impacting the historical and cultural development of life in America.

EDUC 5703 School Organization and Administration
The student will analyze the duties and responsibilities of the school administrator. Special attention will be given to the legal basis for a school and the structure of school governance. School law and student management as well as student enlistment are addressed in this course.

EDUC 5713 Strategic Planning for Educational Leadership
A presentation of the principles and practices involved in strategic planning, including those of problem-solving and goal-setting as pre-requisites to strategic planning, as applicable to various institutional and ministry settings. Included in the course are issues relating to the perspective, prospects, and preparations needed for effective strategic planning.

EDUC 5723 School Business Management and Development
The student will learn the principles for the management of school business affairs. This will include the use of time, space, and physical resources. The financial management includes recording and accounting for receipts and expenditures as well as inventory accounting and reporting of financial resources to the school board. Attention will be given to the issue of initiating a development program for the school.

EDUC 5733 Educational Leadership and Management
The student will learn a variety of methods and techniques to become a more effective educational leader and facilitator when working with board members, other administrators, teachers, staff, parents, and students.

EDUC 5743 School Law
An introduction to the legal issues related to American education. Consideration is given to Constitutional law
and contract law and its implications for private, religious, and public schools. Case law and Tort law is considered in relation to employment and dismissal policies and practices and teacher and student rights.

EDUC 5903 Educational Research Design 3 credit hours
(Prerequisite: EDUC 5013) The student will gain a basic introduction to educational research with emphasis on research design, the tools of research, and the development of a research proposal.

EDUC 5913 Directed Research in Education 3 credit hours
(Prerequisites: EDUC 5013 and EDUC 5903) Under the direction of a faculty member, the student will conduct the research project proposed in EDUC 5903.

EDUC 5993 Capstone Project 3 credit hours
The Capstone Project is intended to provide students with an opportunity to demonstrate the acquisition of research and writing skills, to show their mastery of course work, or to extend the knowledge acquired in prior courses.

ENGLISH COURSES
ENGL 5103 Studies in British Literature 3 credit hours
Courses within Studies in British Literature examine various genres of literature from England and its colonies through generic, historical, thematic, or theological perspectives not included in the regular curriculum. Topics may change from term to term.

ENGL 5113 Studies in American Literature 3 credit hours
Courses within Studies in American Literature examine various genres of literature from America through generic, historical, thematic, or theological perspectives not included in the regular curriculum. Topics may change from term to term.

ENGL 5123 Studies in World Literature 3 credit hours
Courses within Studies in World Literature examine various genres of literature from Asia and Europe through generic, historical, thematic, or theological perspectives not included in the regular curriculum. Topics may change from term to term.

ENGL 5133 Studies of Major Authors 3 credit hours
Courses within Studies of Major Authors examine established and emerging authors from various cultures and backgrounds not included in the regular curriculum. Authors may change from term to term.
ENGL 5173 Creative Writing 3 credit hours
Courses within Creative Writing examine the craft of writing within particular genres, such as creative nonfiction, drama, novels, short stories, poetry, and screenplays. Genres may change from term to term.

ENGL 5183 Special Topics 3 credit hours
Courses within Special Topics examine unique topics or areas of academic focus within the professor’s expertise and generally do not lend themselves to other course shells. Topics may change from term to term.

ENGL 5993 Capstone Project 3 credit hours
The Capstone Project is intended to provide students with an opportunity to demonstrate the acquisition of research and writing skills, to show their mastery of course work, or to extend the knowledge acquired in prior courses.

CENTER FOR LEADERSHIP STUDIES COURSE DESCRIPTIONS

M.A. in Leadership
LEAD 5003 Introduction to Leadership 3 credit hours
This course is an overview of leadership theories and graduate-level research principles.

LEAD 5013 Theories of Leadership 3 credit hours
This course introduces the affective aspects of leadership.

LEAD 5033 Leadership with Technology 3 credit hours
This course is a study of effective leadership behaviors and practices in the context of a modern global economy.

LEAD 5043 Organizational Theory 3 credit hours
The course is a study of effective and emerging leadership paradigms in organizational development.

LEAD 5063 Conflict and Collaboration 3 credit hours
The course studies a leader’s role in conflict resolution.

LEAD 5143 Research Activities 3 credit hours
This course is a practical overview for conducting applied research and evaluating programs and initiatives.

LEAD 6033 Ethics in Leadership 3 credit hours
This course focuses on how the values and ethics of an organization are established, managed and influenced by leaders.

LEAD 6113 Biblical Leadership: Transformational, Servant and Steward 3 credit hours
This course is an examination of the foundation, principles, and practice of biblical leadership.

LEAD 6123 Organizational Finance 3 credit hours
This course will prepare leaders to read, develop, and write financial text for organizational leadership.

LEAD 6133 Team Building 3 credit hours
This course is an exploration of the practices, theory and application of team development.

LEAD 6193 Leadership Capstone Project 3 credit hours
Students create a research portfolio, project, or thesis as synthesis of the program.

Ph.D. in Leadership
LEAD 7003 Foundations of Leadership 3 credit hours
This course introduces the student to the field of leadership studies and provides an overview of leadership theories and doctoral-level research principles. (Residency)
The remainder of the courses in the PhD in Leadership are offered only in the online format.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>LEAD 7013</td>
<td>Aspects of Leadership</td>
<td>3 credit hours</td>
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<tr>
<td></td>
<td>This course introduces the affective aspects of leadership.</td>
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<tr>
<td>LEAD 7023</td>
<td>Research Design I</td>
<td>3 credit hours</td>
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<tr>
<td></td>
<td>This course is designed for those planning to write a dissertation. The course provides an overview into methodologies and practices associated with qualitative, quantitative and mixed-methods research. This course is an application of techniques and processes used in addressing a significant issue for a group with which you are affiliated. The student will gain a basic introduction to research with emphasis on research design, the tools of research, and the development of a research proposal.</td>
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<tr>
<td>LEAD 7033</td>
<td>The Leader’s Role in a 21st Century World</td>
<td>3 credit hours</td>
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<td></td>
<td>This course is a study of effective leadership behaviors and practices in the context of a modern global economy. Participants will explore global thinking, cultural diversity, technological advances, and the importance of building partnerships and sharing leadership.</td>
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<tr>
<td>LEAD 7043</td>
<td>Organizational Development</td>
<td>3 credit hours</td>
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<td></td>
<td>The course is a critical study of effective and emerging leadership paradigms across a continuum of organizational structures.</td>
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<tr>
<td>LEAD 7053</td>
<td>Organizational Communication</td>
<td>3 credit hours</td>
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<td></td>
<td>This course studies a leader’s ability to communicate effectively.</td>
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<tr>
<td>LEAD 7063</td>
<td>Conflict Resolution</td>
<td>3 credit hours</td>
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<td></td>
<td>This course studies a leader’s role in conflict resolution.</td>
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<tr>
<td>LEAD 8003</td>
<td>Research Design II</td>
<td>3 credit hours</td>
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<tr>
<td></td>
<td>This course is a study of various qualitative and quantitative research methods. In addition, this course develops critical skills necessary to conduct research from a variety of methodological perspectives.</td>
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<tr>
<td>LEAD 8013</td>
<td>Strategic Planning</td>
<td>3 credit hours</td>
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<td></td>
<td>This course studies the interrelatedness and necessity of vision, mission and planning for organizational leadership and strategic planning as it impacts the nature and scope of organizational leadership.</td>
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<tr>
<td>LEAD 8023</td>
<td>Organizational Change</td>
<td>3 credit hours</td>
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<td></td>
<td>This course studies organizational decision making, organizational change including resistance to change, and organizational culture as it relates to decision making and change.</td>
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<tr>
<td>LEAD 8033</td>
<td>Leadership Values &amp; Ethics</td>
<td>3 credit hours</td>
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<td></td>
<td>This course focuses on how the values and ethics of an organization are established, managed and influenced by leaders.</td>
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<tr>
<td>LEAD 8043</td>
<td>Leadership Policy &amp; Culture</td>
<td>3 credit hours</td>
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<tr>
<td></td>
<td>This course focuses on how the policy &amp; culture of an organization are established, managed and influenced by leaders.</td>
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<tr>
<td>LEAD 8053</td>
<td>Contemporary Issues in Leadership I</td>
<td>3 credit hours</td>
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<td></td>
<td>This course examines the major contemporary issues impacting leadership and is tailored to students’ cognate areas. Students will evaluate the issues, attempt solutions, and develop personal professional positions.</td>
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<tr>
<td>LEAD 8063</td>
<td>Contemporary Issues in Leadership II</td>
<td>3 credit hours</td>
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<tr>
<td></td>
<td>This course examines the major contemporary issues impacting leadership and is tailored to students’ cognate areas. Students will evaluate the issues, attempt solutions, and develop personal professional positions.</td>
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<tr>
<td>LEAD 9003</td>
<td>Research Design III</td>
<td>3 credit hours</td>
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<tr>
<td></td>
<td>This seminar emphasizes dissertation research design.</td>
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</table>
LEAD 9013 Contemporary Issues in Leadership III  
This course examines the major contemporary issues impacting leadership and is tailored to students’ cognate areas. Students will evaluate the issues, attempt solutions, and develop personal professional positions.

LEAD 9023 Contemporary Issues in Leadership IV  
This course examines the major contemporary issues impacting leadership and is tailored to students’ cognate areas. Students will evaluate the issues, attempt solutions, and develop personal professional positions.

LEAD 9033 Dissertation I  
LEAD 9043 Dissertation II  
LEAD 9053 Dissertation III  
LEAD 90(6, 7, 8)3 Dissertation Continuation (as needed)  
(a total of 9 hours counts toward the total hours of the PhD in Leadership)

LEAD 9100 Dissertation Proposal Defense  
LEAD 9110 Dissertation Defense

TEMPLE BAPTIST SEMINARY COURSE DESCRIPTIONS

BIBLICAL STUDIES
(Unless otherwise noted, all Bible interpretation courses have the prerequisite of BIBL 5133 or BIBL 5433)

BIBL 5133 Old Testament Introduction  
Advanced introduction to the Old Testament, with a focus on critical issues in the study of each book and major themes of each book.

BIBL 5433 New Testament Introduction  
A study of the books of the New Testament, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

BIBL 5453 Teachings of Jesus Christ  
A consideration of the teachings of Christ in the Gospels both as to method and content. Special attention is given to the great discourses and the parables.

BIBL 5463 Parables of Jesus Christ  
A study of the significance of the parabolic teaching of Christ, including a consideration of valid interpretive principles.

BIBL 5473 Life and Ministry of Jesus Christ  
A course of study giving special attention to the key events and characteristics concerning the person and work of Christ. $15.00 fee required.

BIBL 5613 Biblical Perspective of Women  
(Prerequisites: BIBL 5133, BIBL 5433) Designed to help women develop a biblical philosophy of womanhood and fulfill their purpose in life through conformity to and expression of the same. Included in the course are studies of various women in the Bible, an in-depth study of Proverbs 31 and Titus 2, and other passages relating to women.
BIBL 5713 Bible Study Methods 3 credit hours
Within the parameters of and with emphasis placed on inductive principles, various methods of Bible study that contribute to effective, personal spiritual growth are discussed; methods resulting in individual ability to study, understand, interpret, and apply the Scriptures independently. Practical instruction and guidance are provided to enable profitable, effective effort by the student. Helpful study tools are discussed, including computer software, concordances, words studies, grammatical analysis, and commentaries. The proper steps and procedures for conducting effective, personal Bible study and communicating the same in written form are presented.

BIBL 6023 Daniel & Revelation 3 credit hours
A study of the books of Daniel and Revelation. Following a brief exposure to apocalyptic genre (both inside and outside the Bible), an analytical study of Daniel is made in connection with its historic setting and prophetic production. The prophesies of the Revelation are studied in detail and comparisons are made with the predictions of Daniel.

BIBL 6033 James & Galatians 3 credit hours
(Prerequisite: BIBL 5433) An exegetical study and comparison of two of the earliest NT epistles. Special attention will be given to the apparent contrast and conflict between the two epistles with respect to the theology of faith and works.

BIBL 6043 2 Peter & Jude 3 credit hours
(Prerequisite: BIBL 5433) An exegetical study and comparison of 2 Peter and Jude. Special attention will be given to the apparent similarities and resultant debate over composition and authorship.

BIBL 6053 Romans 3 credit hours
(Prerequisite: BIBL 5433) An exegetical study of the Epistle to the Romans. Special attention will be given to authorship, purpose, and outline. The contributions of the epistle to an understanding of justification, the place of Israel, and personal holiness will be addressed.

BIBL 6063 Life & Letters of Paul 3 credit hours
(Prerequisite: BIBL 5433) Synthetical study of the life and times of the Apostle Paul. Cultural and historical background of Asia Minor, Grecian and Roman world are studied, analyzing the epistles of Paul and their practical value today.

BIBL 6213 Messianic Prophecy (English Bible) 3 credit hours
(Prerequisites: BIBL 5133 and BIBL 5433) Readings in the English text of the major Old Testament Messianic prophecies. Comparisons with the English text of the New Testament references.

BIBL 6223 English Bible Exegesis: Historical Books 3 credit hours
The principles of exegesis are applied to the Historical Books (Samuel, Kings, and Chronicles). The focus is on comparing and contrasting parallel biblical texts to determine the author’s original intent and meaning.

BIBL 6233 English Bible Exegesis: Genesis and Exodus 3 credit hours
The principles of exegesis are applied to selected passages of the first two books of the Bible.

BIBL 6243 English Bible Exegesis: Joshua and Judges 3 credit hours
The principles of exegesis are applied to selected passages in two of the Former Prophets.

BIBL 6263 English Bible Exegesis: Isaiah and Micah 3 credit hours
The principles of exegesis are applied to selected passages in the works of the 8th century prophets of Judah.

BIBL 6273 English Bible Exegesis: Ruth and Esther 3 credit hours
The principles of exegesis are applied to selected passages in two books of the Megillot.

BIBL 6283 English Bible Exegesis: Hosea and Amos 3 credit hours
The principles of exegesis are applied to selected passages in the works of the 8th century prophets of Israel.
BIBL 6293 English Bible Exegesis: Jeremiah and Lamentations 3 credit hours
The principles of exegesis are applied to selected passages in the poetic and prophetic works of Jeremiah.

BIBL 6303 English Bible Exegesis: Ecclesiastes and Song of Songs 3 credit hours
The principles of exegesis are applied to selected passages in two books of the Megillot.

BIBL 6313 English Bible Exegesis: Post-exilic OT Literature 3 credit hours
The principles of exegesis are applied to selected passages in the books of Ezra, Nehemiah, and Malachi.

BIBL 6323 English Bible Exegesis: Wisdom Literature 3 credit hours
The principles of exegesis are applied to selected passages in the books of Job and Proverbs.

BIBL 6333 English Bible Exegesis: Psalms 3 credit hours
The principles of exegesis are applied to selected passages in the Book of Psalms.

BIBL 6503 English Bible Exegesis: Synoptic Gospels 3 credit hours
A course considering the synoptic gospels (Matthew, Mark, & Luke), focusing on the harmony of the same. The course gives attention and evaluation to the available options for harmonizing these gospel accounts as well as tracing the chronology of the historic accounts.

BIBL 6513 English Bible Exegesis: John 3 credit hours
A course considering this distinctive gospel account. The course considers the unique character and exegetical content of the book.

BIBL 6523 English Bible Exegesis: Acts 3 credit hours
A course centering upon a practical and exegetical consideration of the book of Acts, giving special attention to the vital interpretive features of the book.

BIBL 6533 English Bible Exegesis: Pauline Epistles 3 credit hours
A study of the Pauline Epistles of the New Testament, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

BIBL 6543 English Bible Exegesis: Prison Epistles 3 credit hours
A study of Ephesians, Philippians, Colossians, and Philemon giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

BIBL 6553 English Bible Exegesis: Pastoral Epistles 3 credit hours
A study of the Pastoral Epistles, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

BIBL 6563 English Bible Exegesis: General Epistles 3 credit hours
A study of the General Epistles, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

BIBL 6573 English Bible Exegesis: Revelation 3 credit hours
A study of the book of Revelation, giving attention to questions of authorship, date, origin, destination, purpose, literary characteristics, content, and problem areas.

BIBL 6733 Biblical Research and Writing 3 credit hours
A study of research methods for finding relevant information on a Bible-related topic and of the method for writing research papers in proper form and style. Students should take this course early in their programs.

BIBL 7013 Textual Criticism 3 credit hours
An evaluation of the principles and methods of textual criticism in its endeavor to restore the Old and New Testament autographs. A further design of the course is to acquaint the students with the principal witnesses to the text of the New Testament and with the issues of preservation.
BIBL 7213 Old Testament Theology 3 credit hours
A careful study of the historic progressive self-revelation by God of Himself and His redemptive plan, stressing
the Old Testament foundation for biblical doctrines, beginning with Genesis/Exodus through the Prophets.

BIBL 7363 Hebrew Exegesis: Genesis and Exodus 3 credit hours
(Prerequisite: LANG 6123) The principles of exegesis are applied to selected passages of the first two books of
the Bible.

BIBL 7373 Hebrew Exegesis: Joshua and Judges 3 credit hours
(Prerequisite: LANG 6123) The principles of exegesis are applied to selected passages in two of the Former
Prophets.

BIBL 7383 Hebrew Exegesis: Ruth and Esther 3 credit hours
(Prerequisite: LANG 6123) The principles of exegesis are applied to selected passages in two books of the
Megillot.

BIBL 7393 Hebrew Exegesis: Isaiah and Micah 3 credit hours
(Prerequisite: LANG 6123) The principles of exegesis are applied to selected passages in the works of the 8th
century prophets of Judah.

BIBL 7403 Hebrew Exegesis: Hosea and Amos 3 credit hours
(Prerequisite: LANG 6123) The principles of exegesis are applied to selected passages in the works of the 8th
century prophets of Israel.

BIBL 7413 Hebrew Exegesis: Jeremiah and Lamentations 3 credit hours
(Prerequisite: LANG 6123) The principles of exegesis are applied to selected passages in the poetic and
prophetic works of Jeremiah.

BIBL 7423 Hebrew Exegesis: Ecclesiastes and Song of Songs 3 credit hours
(Prerequisite: LANG 6123) The principles of exegesis are applied to selected passages in two books of the
Megillot.

BIBL 7433 Hebrew Exegesis: Post-exilic OT Literature 3 credit hours
(Prerequisite: LANG 6123) The principles of exegesis are applied to selected passages in the books of Ezra,
Nehemiah, and Malachi.

BIBL 7443 Hebrew Exegesis: Wisdom Literature 3 credit hours
(Prerequisite: LANG 6123) The principles of exegesis are applied to selected passages in the books of Job and
Proverbs.

BIBL 7453 Hebrew Exegesis: Psalms 3 credit hours
The principles of exegesis are applied to selected passages in the Book of Psalms.

BIBL 7513 New Testament Theology 3 credit hours
A study of the theological perspective and emphasis of each of the New Testament writers.

BIBL 7603 Greek Exegesis: Synoptic Gospels 3 credit hours
(Prerequisite: LANG 6023) The principles of exegesis are applied to the Gospels of the Greek New Testament.
Attention is given to portions of practical and homiletical value.

BIBL 7613 Greek Exegesis: John 3 credit hours
(Prerequisite: LANG 6023) The principles of exegesis are applied to the book of John in the Greek New
Testament. Attention is given to portions of practical and homiletical value.

BIBL 7623 Greek Exegesis: Acts 3 credit hours
(Prerequisite: LANG 6023) The principles of exegesis are applied to book of Acts in the Greek New Testament.
Attention is given to portions of practical and homiletical value.
BIBL 7633 Greek Exegesis: Pauline Epistles  3 credit hours
(Prerequisite: LANG 6023) The principles of exegesis are applied to the Pauline Epistles of the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7653 Greek Exegesis: General Epistles  3 credit hours
(Prerequisite: LANG 6023) The principles of exegesis are applied to the General Epistles of the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7663 Greek Exegesis: Hebrews  3 credit hours
(Prerequisite: LANG 6023) The principles of exegesis are applied to the book of Hebrews in the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7673 Greek Exegesis: Revelation  3 credit hours
(Prerequisite: LANG 6023) The principles of exegesis are applied to the book of Revelation in the Greek New Testament. Attention is given to portions of practical and homiletical value.

BIBL 7959 Special Studies in Biblical Research  3 credit hours
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

BIBL 7113 Biblical Archaeology  3 credit hours
A brief introduction to the methods of archaeological research, a survey of the major archaeological discoveries relating to the New Testament, and a study of the use of archaeology in biblical studies.

BIBL 7123 The Dead Sea Scrolls  3 credit hours
A survey of the discoveries and origin of the Qumran Community, its beliefs and practices, the relationship of the finds to Old Testament studies, and the light thrown upon New Testament backgrounds.

BIBL 7133 Historical Geography of Biblical Israel  3 credit hours
Built on a commitment to the biblical ‘theology of land,’ a study of the primary physical and topographical features of the land is followed by a selective survey of the historical geography of the various periods in the history of biblical Israel, from the pre-Abrahamic periods forward to the beginnings of the Church. Hermeneutical influences are examined and varied, multi-media tools are utilized. An optional trip to the Holy Land for additional credit also may be offered.

BIBL 7213 The Use of the Old Testament in the New Testament  3 credit hours
(Prerequisites: LANG 6133 and LANG 6023) A textual, hermeneutical, and theological investigation into selected Old Testament quotations in the New Testament.

BIBL 7413 Old Testament Seminar  3 credit hours
An advanced study of selected Old Testament themes.

BIBL 7443 New Testament Seminar  3 credit hours
An advanced study of selected topics in the New Testament.

BIBL 7813 Old Testament Word Studies  3 credit hours
A study that introduces the student to the process of correctly translating and interpreting Hebrew words, using language tools to study the OT in the original language.

BIBL 7843 New Testament Word Studies  3 credit hours
A study that introduces the student to the process of correctly translating and interpreting Greek words, using language tools to study the NT in the original language.
CHRISTIAN MINISTRIES

CHMN 5103 Personal Evangelism  3 credit hours
The purpose of this course is to introduce the student to the biblical basis for evangelism and missions. Particular attention will be given to the role of the local church and its ministers in evangelism and missions. Students will learn and practice the basic principles of witnessing during the semester.

CHMN 5413 Women in Church History  3 credit hours
A study of the impact of women on church history from the first century to the present and their influence as wives, mothers, authors, educators, social workers, speakers, composers, missionaries, queens, parachurch leaders, visionaries, and martyrs.

CHMN 5423 Ministry of Women  3 credit hours
A course dealing with the ministry of women from both the biblical and historical perspectives. A major concentration is placed upon the varied avenues of ministry afforded women on the contemporary scene, and upon practical insights for those planning involvement in these avenues of ministry. The role of women in the early church is discussed, and a study of current issues of feminism and how these affect the home and the church is included.

CHMN 5443 Developing an Effective Women’s Ministry  3 credit hours
An overview of the opportunities, needs, and purpose of women’s ministries, along with specific strategies which can be used both in the local church and in the community. Outreach events, mentoring, women's Bible studies, retreats, and other special programs will be covered, and opportunities for direct participation in women's ministries will be given.

CHMN 5513 Ministry to Adults  3 credit hours
An analysis of the needs and developmental stages of adults in modern society. Includes a survey of principles of effective programming, adult ministry resources, trends, and practical application of these to the local church.

CHMN 5613 Discipleship Ministries of the Local Church  3 credit hours
This class is an introduction to the foundations, means, and organizations of discipleship ministries of a local church.

CHMN 5623 Discipleship and Christian Education Curriculum  3 credit hours
An overview of curriculum theory and design, with a practical emphasis upon local church curriculum planning. Provides exposure to a wide variety of curriculum materials marketed for local church use, while training the student in the process of curriculum evaluation and selection.

CHMN 5643 Teaching for Discipleship  3 credit hours
In this class, the student will learn how to teach the Scriptures in a variety of settings and with a variety of methods in order to make disciples who can study the Scriptures for themselves, apply the Scriptures, and disciple future Christians.

CHMN 6013 Philosophy of Discipleship and Christian Education  3 credit hours
A course designed to aid the student in developing a systematic, biblical-theistic world view, as opposed to a humanistic view of life. Application is made to several practical areas of life. Special attention is given to developing a biblical model for education.

CHMN 6443 Ministry to Single Women  3 credit hours
A study of the single woman (unmarried, divorced, widowed) with an emphasis on her needs, interests, activities, programs, and ministry involvement.

CHMN 6453 Spiritual Development and Discipleship of Women  3 credit hours
Includes a study of private devotional life, accountability, Bible study for women, discovering God’s will, identifying spiritual gifts, and goal setting. Strategies for women’s ministries, including a study of leadership and discipleship training for women and their specific needs are addressed.
**CHMN 7423 The Christian Woman in Leadership**  
3 credit hours  
Students will study the role, opportunities, and challenges of the Christian woman as a leader, with special attention to the practical application of the material in a variety of situations that may be faced as a pastor’s wife, a missionary, or another leadership role.

**CHMN 7533 The Christian Writer**  
3 credit hours  
This course challenges the Christian leader to publish and gives assistance in the development of his writing skills.

**CHMN 7553 The Dynamics of Small Group Ministry**  
3 credit hours  
This course explains and evaluates a variety of functions of small group ministries within the local church, and equips church leaders to organize such ministries.

**CHMN 7959 Special Topics**  
3 credit hours  
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

**CHURCH HISTORY**

**HIST 6713 Church History: Ancient through the Reformation Periods (AD 100-1648)**  
3 credit hours  
A combination of the significant events, movements and figures of the Ancient, Medieval and Reformation periods of Church History.

**HIST 6723 Church History: Modern to the Contemporary Periods (AD 1648-Present)**  
3 credit hours  
A consideration of the significant events, movements and figures in the Modern and Contemporary periods of Church History.

**HIST 6733 Baptist History and Distinctives**  
3 credit hours  
A study of the origin, development, and various expressions of the doctrines and practices of Baptists. Consideration is also given to distinctive doctrines and current issues.

**HIST 7743 Great Revivals**  
3 credit hours  
A consideration of the significant revival or renewal movements and the key figures associated with them. The primary focus is upon those beginning with the American and British Great Awakening to the Present. Attention will also be given to some of the important issues in revival and evangelism.

**HIST 7959 Special Topics**  
3 credit hours  
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

**INTERCULTURAL STUDIES**

**ICST 5013 The Missional Church**  
3 credit hours  
A course introducing the world missions ministry of the local church grounded in the OT and re-commissioned in the NT. In addition to presenting the biblical basis for missions, the course identifies biblical strategies for developing local church missions ministries that motivate and maximize individual and corporate participation.

**ICST 5213 Biblical Theology of Missions**  
3 credit hours  
During this course students establish a biblical foundation for missions by tracing the missions theme through the Bible. Students will understand the theological factors of missions.

**ICST 5313 Cultural Anthropology for Ministry**  
3 credit hours  
A study of world cultures including customs, values, social institutions, languages, arts, and industries. Special attention is given to concepts and field methods needed to understand the society, culture, and customs of an un-reached or un-evangelized people. Students gain a better understanding of their own culture, as well as of other cultures around the world, enabling them to become more effective communicators of the Gospel.
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tr>
<td>ICST 6423</td>
<td>Missional Church Planting</td>
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<tr>
<td>ICST 7313</td>
<td>World Religions</td>
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<td>ICST 7959</td>
<td>Special Studies in Missions and Evangelism</td>
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<td>LANG 6013</td>
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<td>LANG 6163</td>
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*ICST 6423 Missional Church Planting*

Studies of Jesus’ pattern of discipleship and Paul’s pattern of establishing churches. Emphasis is given to theological foundations of the church and biblical principles of church growth.

*ICST 7313 World Religions*

An introductory study of the world religions. Special attention will be given to the Christian’s approach to the followers of other faiths.

*ICST 7959 Special Studies in Missions and Evangelism*

A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

*BIBLICAL LANGUAGES*

**LANG 6013 Greek I**

A foundational course in New Testament Greek phonology, morphology, verbal forms, and grammar. A standard elementary grammar is utilized. Upon completion of this course, the student should have a vocabulary of 190–290 Greek words and have a basic knowledge of the Greek verbal and nominal systems.

**LANG 6023 Greek II**

(Prerequisite: LANG 6013) A continuation of LANG 5023, with emphasis upon the application of the principles of grammar and syntax for the purpose of interpreting the biblical text with readings in the Johannine Epistles. Upon completion of this course, the student should have a vocabulary of the words that occur 50 times or more in the Greek New Testament, a working knowledge of the Greek verbal system and nominal systems, and be able to translate from any portion of the Johannine Epistles.

**LANG 6033 Greek III**

(Prerequisite: LANG 6023) A study of the syntax of New Testament Greek and its application to the interpretation of the biblical text. A standard intermediate grammar is used. Readings will be done from a variety of New Testament authors. Upon completion of this course, the student should have a vocabulary of words that occur 20 times or more in the Greek New Testament, be able to successfully identify significant syntactical constructions, and apply them in interpretation of the biblical text.

**LANG 6043 Greek IV**

(Prerequisite: LANG 6033) An advanced course surveying the exegetical method including syntactical and semantic diagramming, introduction to textual criticism, and readings from selected portions of the New Testament, and emphasizing the value of Greek exegesis of the biblical text for teaching and preaching. Upon completion of the course, the student will be able to translate from selected portions of the New Testament, and should be able to write an exegetical research paper on a selected portion from the Gospel of John.

**LANG 6123 Hebrew I**

A fundamental study of the elements of Biblical Hebrew, including some basic vocabulary, grammar of various parts of speech, and beginning reading exercises.

**LANG 6133 Hebrew II**

(Prerequisite: LANG 6113) A continuation of LANG 6113. The student will continue to study Hebrew vocabulary and grammar with an increased emphasis on reading and translation of the Hebrew of the Old Testament.

**LANG 6153 Hebrew III**

(Prerequisite: LANG 6123) An advanced study of the rules governing the formation of Hebrew sentences, including considerable translation and interpretation of selected biblical sections. The student will be introduced to textual criticism of the OT and to the textual apparatus of BHS.

**LANG 6163 Hebrew IV**

(Prerequisite: LANG 6133) An advanced study of the rules for proper translation and exegetical analysis, including word studies, particulars of the various OT genres, and discourse analysis.
PASTORAL STUDIES

PAST 5423 Marriage and Family  3 credit hours
A course dealing with the biblical and practical principles for developing a fulfilling marriage and family relationship. Attention is also given to handling difficult situations and the issues of divorce.

PAST 5723 Leadership  3 credit hours
A consideration of the biblical and practical characteristics of the Christian leader as well as a focus upon responsibilities, relationship to others, and problem areas such as power structure, changes, and conflict management in ministry.

PAST 6013 Spiritual Discipline and Development  3 credit hours
A consideration of the biblical principles for cultivating a balanced spiritual life. This embraces the emotional, physical, and practical, and includes personality development.

PAST 6203 Pastoral Ministry  3 credit hours
Pastoral Ministry is an exploration of the biblical, theological and practical aspects of pastoral ministry. This course includes a study of the qualifications and preparation for the pastoral ministry. It includes an examination of the various responsibilities, administrative and otherwise, of the New Testament pastor. Contemporary issues related to pastoral ministry are examined from biblical and cultural perspectives. Attention is given to the spiritual, emotional and physical health of the contemporary pastor.

PAST 6303 Introduction to Homiletics  3 credit hours
A focus upon the construction and presentation of the various types of sermons—expository, textual, topical, and biographical. Special attention is given to the selection of illustrations and the preparation of the sermon series.

PAST 6713 Pastoral Counseling  3 credit hours
A course considering the proper principles, procedures, techniques, and goals of effective counseling for the pastor and/or Christian leader in the church setting. Limitations of the counselor and referral techniques are discussed.

PAST 6859 Field Education: Pastoral Theology Internship I  3 credit hours
A supervised field-based education in a local church with emphasis on the philosophy and practice of a local church ministry under the leadership of an experienced pastor.

PAST 7003 Christian Ethics  3 credit hours
A consideration of biblical and practical principles of ethics applying them to personal life, ministry, and society. Includes an evaluation of significant moral issues in society such as abortion, euthanasia, homosexuality, racism, and divorce.

PAST 7203 Preaching Lab  3 credit hours
Prerequisites: PAST 6303 and BIBL 5013) The purpose of this course is to introduce students to the fundamentals of sermon delivery. The intent of the course is to help students develop their skills and abilities in preaching through a mentoring process facilitated by the instructor.

PAST 7433 Crisis Intervention  3 credit hours
A course exploring various crisis situations commonly faced by individuals and families in our society today and how someone may intervene in a crisis. The nature of a crisis, the phases of a crisis, and a model for intervention will be studied. Particular crisis issues will be explored such as death, trauma, suicide, abuse, and assault. Consideration will be given to crisis concerns of children and adolescents.

PAST 7613 Introduction to Chaplain Ministry  3 credit hours
This course provides an overview of chaplain ministry, exploring the uniqueness of the various types of chaplaincy ministries. Specific attention will be devoted to examining the biblical, theological, ethical, legal, and historical foundations for military chaplaincy.
PAST 7653 Constitutional Foundation for Military Chaplain Ministry 3 credit hours
This course analyzes the First Amendment of the Constitution of the United States as it relates to military chaplaincy. Students will become adept in their understanding of the Establishment Clause and the Free Exercise Clause, as well as in the application of the First Amendment to religious ministry in secular society and military chaplaincy. Specific attention will be given to relevant topics, including separation of church and state, evangelism versus proselytization within the Armed Forces, and the freedom to pray in Jesus’ name.

PAST 7663 Theology Foundation for Chaplain Ministry in a Pluralistic Setting 3 credit hours
This course provides students with biblical, theological, and practical foundations for ministering in a pluralistic environment. Specific attention will be devoted to the call to institutional chaplaincy, as well as to the character, leadership, and responsibilities of the military chaplain. Students will learn to balance a biblical approach to ministry while respecting the religious diversity within a pluralistic milieu.

PAST 7673 Personal Ethics for Military Chaplains 3 credit hours
This course addresses ethical issues which arise in institutional chaplaincy. Some of the issues to be examined include: capital punishment, sexual morality, homosexuality, divorce and remarriage, just war theory, preventive war theory, and nuclear war.

PAST 7713 Church Administration 3 credit hours
A consideration of biblical and practical principles for administering the affairs of the local church. This includes both business and spiritual areas and particularly underscores the role of the pastor in conducting the various types of public services.

PAST 7819 Pastoral Seminar 3 credit hours
A study of selected topics and issues designed to meet specific needs of the individual student. A practical course concentrating upon the vital needs of the minister as well as the ministry. It is taught by resident faculty and guest lecturers who are leaders in their fields.

PAST 7859 Field Education: Student Pastorate Internship I 3 credit hours
A supervised field-based education, evaluation, and practice in pastoral ministry as the student pastors one of the chapels of Church of the Highlands or another approved local church.

PAST 7879 Field Education: Specialized Ministry Internship I 3 credit hours
An advanced field-based education, evaluation, and counsel in an aspect of the local church excluding the pastorate, which the student has chosen as his future ministry.

PAST 7959 Special Topics 3 credit hours
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

THEOLOGICAL STUDIES
THEO 5113 Systematic Theology I 3 credit hours
A study of the doctrines of the Bible, God, the Lord Jesus Christ, and the Holy Spirit. $25.00 fee required.

THEO 5123 Systematic Theology II 3 credit hours
A study of the biblical doctrines of angels, mankind, sin, salvation, the church, and future things. $20.00 fee required.

THEO 5513 Apologetics 3 credit hours
A consideration of both the factual evidences and the philosophical arguments in support of the Christian faith. The major objections are considered and answered.

The following specific doctrinal courses have as their prerequisites both THEO 5113 and THEO 5123, or by permission from the professor.
THEO 6313 Bibliology  
A study of the biblical teaching on revelation and inspiration, giving special attention to the issues of authority and inerrancy of the Word. A brief introduction to theology is included.

THEO 6323 Theology Proper and the Trinity  
A study of the Trinity, giving particular attention to the attributes and decrees of God. The person and work of Christ and the Holy Spirit are considered. A study of the person and ministry of the Holy Spirit in relation to the Trinity, to unbelievers, and to believers.

THEO 6333 Christology and Soteriology  
A study of the person and work of Christ from eternity as set forth in the Scriptures. A study of the several facets of the Scripture’s teaching concerning salvation, including a consideration of the nature of man and sin.

THEO 6343 Anthropology and Hamartiology  
A study of the biblical doctrines of humanity and sin.

THEO 6353 Ecclesiology  
An analysis of the New Testament doctrine of the church as to its nature, purpose, and destiny. The officers, ordinances, and ministries of the local church are considered.

THEO 6363 Eschatology  
An analysis of the biblical teaching concerning last things, including a discussion of the coming of Christ from a premillennial perspective. Attention is also given to angelology.

THEO 7603 Contemporary Theology  
A critical evaluation of significant contemporary theologies, paying particular attention to the key issues that are important to present-day Evangelicalism.

THEO 7959 Special Studies  
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students.

DOCTOR OF MINISTRY

DMIN 8003 The Strategic Ministry Leader  
(Required of all DMin students) A study of biblical principles and strategies for effective leadership in the ministry.

DMIN 8013 Strategic Philosophy and Practice of Ministry  
(Required of all DMin students) Courses centering upon the development of a biblical philosophy in the various spheres of ministry in the contemporary church (worship, evangelism, music, women’s ministries, etc.).

DMIN 8023 Strategic Planning/Initiatives in Church Ministry  
A course centering upon the initiation and development of innovative and creative avenues of ministry to meet the multiple and various needs of present-day society. This includes an evaluation, both positively and negatively, of current trends.

DMIN 8053 Strategic Leadership: Teams, Transition, and Conflict  
A course introducing student to and developing the student in initiating effective strategic team-building, transitioning, conflict management, and change.

DMIN 8103 Professional Development  
(Required of all students except those whose concentration is Military Chaplaincy) This course provides a structured approach for D.Min. students to use when fulfilling their degree program requirement for 3 hours of professional development. Three options are provided in the course for professional development: (1) a reading list with appropriate related assignments; (2) attendance at a professional conference or seminar and related assignments; or (3) participation in a mission trip with related assignments. N.B. Conferences, seminars, and mission trips will have their own financial requirements.
DMIN 8223 Strategic Challenges to the Christian World View  
(Required of all DMin students) A critical discussion of several of Christianity’s major, strategic competitors in contemporary and continual global society. The systems to be studied include pluralism, postmodernism, open theism, and post-liberalism. The examination includes how these forces affect the world at large and how they are influencing both mainline and evangelical Christians.

DMIN 8303 Effective Pulpit Communication  
(Prerequisites: BIBL 5723 and PAST 6303) This course combines the skills of rhetoric, articulation, and speech communication. Students are trained to develop excellence in effective public speaking. Instruction is given in personal appearance, mannerisms, and effective audience interaction.

DMIN 8313 Preaching and Teaching the Old Testament  
A course stressing the interpretation of Old Testament books and applying it to contemporary life situations.

DMIN 8323 Preaching and Teaching the New Testament  
A course stressing the interpretation of New Testament books and applying it to contemporary life situations.

DMIN 8343 Developing Relevant Expository Messages  
(Prerequisites: BIBL 5723 and PAST 6303) This course bridges the gap between biblical exposition and relevant homiletical application. Students are taught how to recognize relevant biblical principles in a given passage and how persuasively to apply the principles to contemporary life situations. Emphasis is placed on evangelism and on developing spiritual maturity in the audience.

DMIN 8363 Strategic Pastoral Preaching  
Strategic Pastoral Preaching is a study of how the various tasks of leadership are addressed through pastoral preaching. The course includes a study of major discourses from biblical leaders and how those discourses directly related to specific leadership responsibilities. Students will develop sermons to address specific leadership responsibilities in modern ministry settings.

DMIN 8403 Strategic Pastoral Counseling  
This course provides an introduction to a strategic, short-term counseling model adapted for pastoral counseling in a local church setting.

DMIN 8413 Counseling Ethics and Administration  
A study of ethics and administration, and their application, in pastoral and local church counseling contexts.

DMIN 8423 Marriage and Family Counseling  
(Prerequisite: DMIN 8403) A course focusing upon the needs and often delicate problems involved in premarital, marital, and family counseling in the present day. Attention is also given to proper principles and strategies involved in such counseling.

DMIN 8503 Missions in the 21st Century  
A course developing a strategy for missions and world evangelization in the light of current needs and changing trends.

DMIN 8523 Current Impact of World Religions  
A course evaluating the current expansion of the world religions and providing a strategy for meeting this contemporary challenge to the Christian faith.

DMIN 8533 Contemporary Theological Issues in Missions  
A study of theological issues indigenous to selected mission fields.

DMIN 8543 Contemporary Strategic Issues in Missions  
A study of methods to design a local church-based outreach ministry and also strategies for establishing local churches on the mission field.
DMIN 8613 Introduction to Chaplaincy - Military  
First course in a four course concentrated program for students desiring to enter the professional ministry of military chaplain. This introductory course examines religious ministry within the context of the military environment. The history, requirements, call, work, pluralistic situation, cultural setting, and additional unique elements of religious ministry in military are addressed. Institutional duality and the constitutional separation of church and state are explored. The Endorsing Agency and Chaplain Candidate programs are specifically explained. The student will grasp the military writing and briefing concept as well as military preaching venues. The conduct of war and the religious ministry are examined within the battlefield framework of the Civil War.

DMIN 8623 Military Chaplain Ministry - Garrison Operations  
(Prerequisite: DMIN 8613) Second course in a four course concentrated program for students desiring to enter the professional ministry of military chaplain. This course examine religious ministry within the context of a Garrison (non-deployed) the military environment. An overview of numerous manuals required for the chaplain to survive in the military is presented. A detailed study of the Regulatory Guidance for the chaplain follows. An in-depth examination of the resource management system is explored enabling the chaplain to conduct moral leadership training, "Strong Bonds" instruction, and off-site "Retreats" for military personnel and their families. A review of the military's evaluation system of its officers if provided and the chaplain's task of an advisor to the commander is addressed. Military preaching in the non-combat field venue is explained and a practicum follows. The conduct of war and the religious ministry are examined within the battlefield framework of the Civil War.

DMIN 8633 Military Chaplain Ministry - Transition to War  
(Prerequisite: DMIN 8623) Third course in a four course concentrated program for students desiring to enter the professional ministry of military chaplain. This course examines religious support within the environment of a religious ministry team transitioning to war. An overview of the roles of a staff and its structure within a military organization and the uniqueness of the chaplain and religious support team within that context is presented. A synopsis of the overall chaplain personnel system is discussed followed by a study of the non-combative status of chaplains. An in-depth examination of Army and religious leadership is explored along with effective communication as a leader. Several presentations on the chaplain's role in tactical planning and preparation are provided. Critical incident debriefings and stress counseling due to battle fatigue is also addressed. Military preaching is reviewed and a practicum of preaching in a combat venue follows. The conduct of war and the religious ministry are examined within the battlefield framework of the Civil War.

DMIN 8643 Military Chaplain Ministry - Combat & Re-deployment  
(Prerequisite: DMIN 8633) Final course in a four course concentrated program for students desiring to enter the professional ministry of military chaplain. This course examines religious support within the environment of a religious ministry team employed in combat and redeployment to home station. A thorough study of Army and Joint combat operations is presented followed by an overview of the roles, functions and operations of the chaplain and religious support team within that context. The development of the Religious Support Matrix and its proper insertion into the commander's Operations Order is examined and practiced. An in-depth examination of the chaplain's role as an advisor to the commander specifically in regards to the impact of indigenous religious practices in the area of operations is set forth and a detailed presentation of Islam is explored. Ministry to wounded and dying soldiers is provided followed by the crucial role of the chaplain in honoring the dead. Prior to and upon return to home station the chaplain's role of reintegration of the soldier and family is addressed. Military preaching is reviewed and a practicum of preaching a military funeral follows. The conduct of war and the religious ministry are examined within the battlefield framework of the Civil War.

DMIN 8703 Philosophy of Local Church Discipleship  
The purpose of this course is to introduce Doctor of Ministry students to the components of a philosophy of education, evaluate historical and contemporary approaches to Christian education, and develop a biblical philosophy of discipleship in the context of the local church.

DMIN 8713 Christian Education Curriculum  
This course is an introduction to the development of curricula for local church educational ministries. Students will develop a curriculum for a local church ministry. The developed curriculum could be the pilot for the Doctor of Ministry project.
DMIN 8723 Innovations in Christian Ministries 3 credit hours
In this course students will be introduced to innovative programs and methodologies currently being used in church ministries. Students will plan an innovation for their current Christian ministries.

DMIN 8733 The Christian Education Director in the Local Church 3 credit hours
This course is designed to provide practical guidance on such subjects as how to get started as a minister of Christian education and how to navigate the maze of personal relationships with church leaders, staff, volunteers, and individual members. Students will also be introduced to foundational leadership principles.

DMIN 8759 Major-Related Directed Self-Study 3 credit hours
These courses are designed to meet specific needs related to the student’s professional objectives or current ministry experiences. Self-study projects are developed through consultation with a faculty advisor.

DMIN 8973 Research Design and Procedures 3 credit hours
(Required of all DMin students) A course preparing students to conduct upper-level graduate research and to write effectively. This course gives the proper foundation for writing the D. Min. project. Required of all D.Min. students. This course is offered in a one week on-campus module format.

DMIN 8983 Doctoral Project 3 credit hours
(Prerequisite: DMIN 8973) The writing of the D. Min. project under the guidance and supervision of the D.Min. Committee. Required of all D.Min. candidates.

DMIN 8990 Doctoral Project Defense 0 credit hours
The student would sign up for this course in the semester he/she plans to complete and defend the project. There is no tuition for this course; the course fee is the project defense fee listed in the catalog.

DMIN 8993 Doctoral Project 3 credit hours
(Prerequisite: DMIN 9983) The writing of the D. Min. project under the guidance and supervision of the D. Min. Committee. Required of all D. Min. candidates. Students will continue to enroll in DMIN 8993 each semester, receiving no additional course credit and paying the three hour tuition, until the project is completed, defended, and approved.
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Kevin Woodruff, M.S.I.S. ................................................................. Director of Library Services
FACULTY

FULL-TIME, 2014-2015

ARNOLD ARREDONDO, Vice President of Student Services, Assistant Professor of Theology and Culture, 2013.

REMLIAN COCAR, Chair of Department of History and Social Studies, Assistant Professor of History, 2012.
B.A. University of Michigan; M.A., Ph.D. Emory University.

A. CARA COCHRAN, Associate Provost, Director of Institutional Effectiveness, Chair of Psychology Dept., Associate Professor of Psychology and Counseling, 2012.
B.A., B.S. Southern Wesleyan University; M.M. University of South Carolina; M.Div., M.A., Th.M., Ph.D. New Orleans Baptist Theological Seminary.

DANNY COCHRAN, Director of D.Min. Program, Assistant Professor of Bible and Pastoral Studies, 2005.
B.Min. Luther Rice Seminary; B.S. Liberty University; M.A.R., D.Min. Liberty Baptist Theological Seminary.

B.S. Liberty University; M.A. Cincinnati Bible Seminary.

RANDY CRAWFORD, Athletic Director, Instructor of Education, 2013.
B.S. University of Tennessee-Chattanooga; M.A.Ed. Tusculum.

BYRON E. EDENS, Executive Vice President, Dean of Online Learning, Assistant Professor of Business, 2006.
A.A. Midlands Technical College; A.C.E., B.A. University of South Carolina; M.Div. New Orleans Baptist Theological Seminary; Ph.D. (in progress) Walden University; D.Min. New Orleans Baptist Theological Seminary.

GAIL M. FRANCIS, Chair, Department of Sign Language Interpreting, Instructor of Physical Education, 2006.
B.S. Tennessee Temple University; M.S. Southern Adventist University; Further Study: University of California Santa Barbara, CA.

LISA A. GODFREY, Chair, Division of Education and Director of Graduate Studies, Associate Professor of Sign Language Interpreter Education, 1997.
A.A.S. Mott Community College; B.A. University of Michigan; M.S. Ferris State University; Ed.D. University of Tennessee at Chattanooga; CI, CT, Ed, K-12,Registry of Interpreters for the Deaf; ASLTA-Professional, American Sign Language Teacher's Association.

SUE J. GOUGE, Chair, Department of Natural Sciences, Assistant Professor of Biology, 2013.
D.O. West Virginia School of Osteopathic Medicine; B.S. Biology Tennessee Temple University; University of Tennessee College of Medicine, Board Certified Family Physician.

MEGAN HOBBY, Instructor of Psychology, 2013.
B.A. Columbia International University; M.A.M.F.T. Richmont Graduate University.

STARR S. HOOVER, Instructor of Psychology and Counseling, 2005.
B.S. Samford University; M.A. Psychological Studies Institute; Ph.D. (in progress) Liberty University.

JASON T. HUDDLESTON, Dean, College of Arts and Sciences; Chair, Department of Communications; Associate Professor of Literature, 2006.
B.A. Southwest Texas State University; M.A. Tennessee State University (Nashville); Ph.D. University of Texas at Arlington.

ANAELY HERNANDEZ JOHNSON, Instructor of Psychology, 2013.
B.S. Tennessee Temple University; M.A.M.F.T. Richmont Graduate University.

DAVID C. KEMP, Chair, Department of Bible and Christian Ministries, Professor of Bible, 1998.
Th.G., B.S., B.A., Baptist Bible College; M.Div. Baptist Bible Graduate School of Theology; D.Min. Temple Baptist Seminary.

B.S., B.A. Trevecca Nazarene University; M.A.M.F.T. Richmont Graduate University.

JOY RICE MARTIN, Associate Professor of Speech and Women’s Ministries, 1969.
B.A. Wheaton College; M.F.A. Bob Jones University; M.Min. Temple Baptist Seminary; Further study at Chattanooga Bible Institute; Ph.D. Tennessee Temple University (in progress).

ROBERT C. MILLER, Professor of English, 1967.
B.A. LeTourneau College; M.A., Ph.D. Middle Tennessee State University; Further study at University of Tennessee at Chattanooga and University of Michigan.

HOWARD D. OWENS, Dean of School of Theology and Ministry, Associate Professor of Intercultural Studies and Christian Education, 2006.
B.S. Georgia Institute of Technology; M.Div. Columbia Biblical Seminary, Columbia International University; Th.M., Ph.D. New Orleans Baptist Theological Seminary.


D. BRENT POWELL, Assistant Professor of Leadership, 2010.
B.A. University of Western Ontario; M.Div London Baptist Seminary; M.L.S. University of Western Ontario; D.Min. Liberty University; Ph.D. Tennessee Temple University.

LANE ANDREW, Adjunct Professor of Mathematics, 2011.
B.S. University of Colorado; M.S. University of Denver; Ph.D. University of Northern Colorado.


SHELLY BAILESS, Adjunct Instructor of History, 2011.
B.S., M.A. Liberty University.

JOEL BECK, Adjunct Instructor of Business, 2014.
MARTHA BOLAND, Adjunct Professor of History, 2014.
  B.A. University of Illinois at Urbana/Champaign; M.Div., Ph.D. New Orleans Baptist Theological Seminary.

LEVI BRENNAN, Adjunct Instructor of Bible, 2012.
  A.A. Central Lakes College; B.A. Moody Bible Institute; M.A.B.S. Wheaton College.

  B.S. Indiana State University; Th.M. Dallas Theological Seminary; D.Min. (in progress) Southern Evangelical Seminary.

RANDALL CARMAN, Adjunct Professor of Leadership, 2012.
  B.S. Baptist Bible College; M.A. Marywood University; M.A., Ed.D. Indiana Wesleyan University.

MICHAEL L. CHIAVONE, Adjunct Professor of Bible and Christian Ministries, 2007.
  B.A. Tennessee Temple University; M.Div., Ph.D. Southeastern Baptist Theological Seminary.

TIM CLAYTON, Adjunct Professor of Mathematics, 2007.
  B.S. Lee College; M.S., Ph.D. University of Tennessee-Knoxville.

BENJAMIN COCAR, Adjunct Professor of Bible and Christian Ministries, 2012.
  B.Th. Bucharest Baptist Theological Seminary; M.Div. Detroit Baptist Theological Seminary; Th.D. Trinity Theological Seminary; D.Min. Grace Theological Seminary; Ph.D. in Leadership (in progress), Tennessee Temple University.

AMY COXWELL, Adjunct Instructor of Psychology, 2015.
  B.A. Union University; M.A.C.E. Southwestern Baptist Theological Seminary; M.A.M.F.T. Richmont Graduate University.

CHRISTOPHER DAVIDSON, Adjunct Instructor of History, 2012.
  C.B.S. Liberty Home Bible Institute; B.S., M.Ed. Tennessee Temple University.

MICHAEL DAVIS, Adjunct Professor of Leadership, 2014.

KEVIN DRAY, Adjunct Professor of Theology, 2014.

ANTHONY J. EASTER, Adjunct Professor of Spanish, 2005.
  A.S. Chattanooga State Technical Community College; B.A., B.S. Tennessee Temple University; B.A. University of Tennessee-Chattanooga; M.S. University of Cincinnati; M.Min. Temple Baptist Seminary; Ed.D. Union University.

STEVEN F. ECHOLS, President and Chief Executive Officer, Professor of Leadership, 2012.
  B.A. Mercer University; M.A. Birmingham-Southern College; D.Min. Beeson Divinity School; M.Div., Ph.D. New Orleans Baptist Theological Seminary.

  B.A. University of Tennessee at Chattanooga; M.A. Tennessee Technological University; Ed.S. Tennessee Technological University.

JOHN FALLAHEE, Adjunct Instructor of Computer Information Systems, 20
  A.A., A.S. Harper College; B.A. Blackburn College; M.B.A. University of Phoenix; M.Div. The Master's Seminary.

JEFFREY FARMER, Assistant Professor of Evangelism, 2013.
  B.S. GA Southern University; M.Div., Th.M., Ph.D. New Orleans Baptist Theological Seminary; additional studies in Statistics at Kennesaw State University.

JOSEPH FREJOSKY, Adjunct Instructor of Bible and Christian Ministry, 2011.
  M.Min. Temple Baptist Seminary.

EDWARD FUNK, Adjunct Professor of Leadership, 2014.
  B.A. Bethany University; M.A. Simpson University; D.S.L. Regent University.
KEVIN GODFREY, Adjunct Instructor of Psychology, 2008.
B.A. Tennessee Temple University; M.A. Psychological Studies Institute.

TOM GORMAN, Adjunct Instructor of Biology, 1993; 2012.
B.S. University of Illinois; M.Div. Temple Baptist Seminary; additional studies at University of Tennessee-Knoxville.

NANCY GRIMES, Adjunct Instructor in English, 2015.
B.A. Auburn University; M.A., J.D. University of Alabama.

ROBERT HALL, Adjunct Instructor of American Sign Language, 2013.
B.S. Gallaudet University.

SUSAN HALL, Adjunct Instructor of Sign Language Interpretation, 2006.
A.A.; B.S. M.Ed. Tennessee Temple University; R.I. D. Certification.

BRUCE HILL, Adjunct Instructor of Worship Leadership, 2012.
A.S. Gadsen State Junior College; B.M. Samford University; M.M. Southwestern Baptist Theological Seminary; D.Min. (in progress) Temple Baptist Seminary.

TRACY HORTON, Adjunct Professor of Education, 2012.
B.S. University of Tennessee at Chattanooga; M.Ed. State University of West Georgia; Ed.S. Lincoln Memorial University; Ed.D. Liberty University.

KATHERYN KELLEY, Adjunct Instructor of Psychology, 2015.
B.A. Covenant College; M.S. University of Tennessee, Chattanooga; M.Div. (in progress) Reformed Theological Seminary.

FRANCIS KIMMITT, Vice President for Academic Services, Professor of Old Testament and Hebrew, 2012.
B.G.S. Louisiana State University; B.S. University of New Orleans; M.Ed. University of Houston; M.Div., Ph.D. New Orleans Baptist Theological Seminary.

PAUL LASO, Adjunct Instructor of Christian Ministries, 2010.
B.A., M.A. Tennessee Temple University; M.Min., Temple Baptist Seminary.

CRAIG LAWRENCE, Adjunct Professor of Business, 2015.
B.S. Tennessee Temple University; M.A. Samford University; Ph.D. University of Alabama.

WAYNE LAYTON, Adjunct Professor of Bible and Christian Ministries, 2011

WILLIAM LEGG, Adjunct Professor of Business, 2015.
B.A., M.A., Ph.D. Florida State University.

JEFF LOWES, Adjunct Professor of Biology, 2010.
B.Sc. Liberty University; D.C. New York Chiropractic College.

NICOLE LOWES, Adjunct Instructor of Business, 2011.
B.S., M.B.A. Liberty University; Ph.D. (in progress) Northcentral University.

JESSICA MADISON, Adjunct Professor of History, 2012.
B.A., M.A., Ph.D. University of Kentucky.

JOY MARKS, Adjunct Instructor of Sign Language and Interpreting, 2010.
A.A.S., A.G.S. Phoenix College; A.A. Glendale Community College; B.A., B.S. Arizona State University; M.A. University of Phoenix Online; Ph.D. (in progress) Gallaudet University.

ROGER E. MARTIN, Professor of New Testament, Church History and Pastoral Theology, 1969.
B.A. Wheaton College; M.A. Wheaton College Graduate School; Ph.D. Bob Jones University.

MARISA MAY, Adjunct Instructor of Math, 2012.
B.S. University of Mary Hardin-Baylor; M.A. Sam Houston State University.
RONNIE MITCHELL, Adjunct Professor of Pastoral Ministry, 2014.
B.S. Mississippi State University; M.Div. New Orleans Baptist Theological Seminary; M.A. Trinity Seminary; D.Min. Southern Baptist Theological Seminary.

STEPHANIE MONROE, Adjunct Instructor of Sign Language and Interpreting, 2014.
B.S., M.Ed., Tennessee Temple University.

CHARLES R. MORRIS, Adjunct Professor of Leadership, 2012.
A.A. Grossmont College; B.B.S., M.R.S. Harvest Institute for Biblical Studies; M.A.B.S. Southern California Seminary; Ph.D. Tennessee Temple University.

JOHN MORRIS, Adjunct Professor of New Testament and Greek, 2013.
B.A. Emory University; M.Div., Th.M., Ph.D. New Orleans Baptist Theological Seminary.

EMMA MORRIS, Adjunct Instructor of Business, 2013.
B.A. Emory University; M.B.A. University of South Carolina.

NATHAN MUSE, Adjunct Instructor of Biblical Studies, 2014.
B.A. Maranatha Baptist Bible College; M.A., M.Div. Maranatha Baptist Seminary; Th.M. Trinity Evangelical Divinity School; CTPS, CAA Wycliffe Hall, Oxford University; D.Min. (in progress) Southern Evangelical Seminary.

DARYL NIEPP, Adjunct Professor in Pastoral Ministry, 2015.
B.S. Baptist Bible College; M.A. Tyndale Seminary; M.Div. Baptist Bible Seminary; Th.M. Liberty Baptist Theological Seminary; D.Min. Temple Baptist Seminary.

DAN PARKER, Adjunct Professor of Bible and Christian Ministries, 2010.
B.A. Georgia State College; B.D. Southeastern Baptist Theological Seminary; D.Min. New Orleans Baptist Theological Seminary.

JERRY PIRKLE, Adjunct Instructor of Biology, 2014.
B.S. Tennessee Technological University; M.S.T. Middle Tennessee State University; B.R.E., M.R.E. Tennessee Temple University; Further study, George Peabody College and University of Tennessee at Chattanooga.

PAUL PITTMAN, Adjunct Instructor of Business, 2010.
B.S., M.B.A. Liberty University.

B.S. Baptist Bible College; Deaf Education Studies, Golden West College; M.A. Biola University.

T.A. POWELL, Adjunct Professor Christian Ministries, 2012.
A.A. Ferrum Junior College; B.S. Virginia Commonwealth University; M.A.R., M.Div. equiv., D.Min. Liberty University.

DAVID PRAIRIE, Adjunct Instructor of Bible and Christian Ministries, 2014.

DANIEL PREVETT, Adjunct Instructor in Business, 2014.
B.S. Kentucky Christian University; M.S.S. United States Sports Academy.

STEPHEN PUSHA, Adjunct Instructor in Business, 2014.
B.S. Mississippi State University; M.B.A. Webster University; Graduate Certificate in Healthcare, Park University; Ph.D. Indiana Institute of Technology.

GLENDA RILEY, Adjunct Professor of Leadership, 2015.
B.A. Philander Smith College; M.B.A. Webster University; Graduate Certificate in Healthcare, Park University; Ph.D. Indiana Institute of Technology.

CHRISTOPHER ROBINSON, Adjunct Instructor of English, 2010.

KATIE ROBINSON, Adjunct Instructor of English, 2010.

B.S. Tennessee Temple University; M.A. Temple Baptist Seminary.
MICHELLE SHELLEY, Adjunct Instructor of Psychology and Counseling, 2014.
B.S. Bethel College; M.A.M.F.T. Richmont Graduate University.

LORRIE SLATER, Adjunct Instructor of Psychology, 2013.
B.A. Cedarville University; M.A.M.F.T. Richmont Graduate University; Ph.D. (in progress) Regent University.

MARLA S. SMITHSON, Adjunct Professor of Education, 2009.
B.S. University of Tennessee at Chattanooga; M.Ed., Ed.S. Tennessee Technical University; Ed.D. Liberty University.

ROBBIE SPEIGHTS, Adjunct Professor of Preaching, 2013.

NATHAN STANFILL, Adjunct Instructor of English, 2014.
B.A. Middle Tennessee State University; M.A. Tennessee Technological University.

ROGER STILES, Adjunct Professor of Education and Philosophy, 1974.
B.A., Tennessee Temple College; B.D., Temple Baptist Theological Seminary; M.S., Ed.D., University of Tennessee at Knoxville.

JIM SUTHERLAND, Adjunct Instructor of Mathematics, 2014.
B.A. Erskine College; M.Ed. Liberty University; Ed.S. Appalachian State University; Graduate Mathematics studies Converse College and Liberty University.

TIM SWINSON, Adjunct Professor of Biblical Studies, 2012.
B.A. University of Kansas; M.Div. Fuller Theological Seminary; Ph.D. Trinity International University.

GLENN L. SWYGART, Adjunct Instructor of History, 1969.
B.A. Tennessee Temple College; M.A.T. University of Tennessee at Chattanooga; M.A.B.S. Temple Baptist Theological Seminary; Further study at University of Tennessee at Chattanooga.

BRIAN TRIPLETT, Adjunct Professor of English, 2014.

JANE VARNER, Adjunct Professor of Psychology and Counseling, 2014.
B.S. Mississippi College; M.Div. New Orleans Baptist Theological Seminary; Ph.D. University of Southern Mississippi.

JOSHUA VERHULST, Adjunct Instructor of Business, 2014.
B.A., M.B.A. Indiana Institute of Technology.

CHRISTINE WEISGERBER, Adjunct Instructor of Psychology, 2013.
B.A. North Carolina State University; M.A.M.F.T. Richmont Graduate University.

CHERYL ZUCKERMAN, Adjunct Instructor in Sign Language and Interpreting, 2014.
B.A. Herbert Lehman College; M.S. Long Island University; Professional Certificate in Teaching ASL and Interpreting, University of Colorado at Boulder.