Tennessee Temple University

COURSE CHALLENGE APPLICATION

Date: ___________________________ Term: ___________________________

Student’s Name: ___________________________________________ ID # __________

Student’s Status: FR SO JR SR Course Credit Hours: _________

Challenged Course Catalog Number and Title: __________________________

COURSE CHALLENGE POLICY

A student may challenge a course for which he has sufficient background if he receives the approval of his advisor and department chair. Freshmen and sophomores may challenge any level courses; juniors and seniors may challenge only 3000 or 4000 level courses. A student may challenge a course only once. Course challenges are permitted only during the designated Course Challenge Day of each semester unless approved by the Department Chair. Course challenges may not be used to meet the thirty-hour residency requirement for transfer students.

A student may not challenge the following:

⇒ A course for which he/she is or has been registered for credit or audit
⇒ A course in which he/she has received a final grade
⇒ A course already challenged
⇒ All Bible and Theology courses
⇒ More than six hours of Spanish
⇒ More than the first three hours of American Sign Language (without Dept. Chair approval)
⇒ Sign Language Interpreting courses
⇒ ENGL-1013 English Composition I
⇒ ENGL-1023 English Composition II
⇒ COMM-1003 Speech Communications

Complete a separate application for each course being challenged. After completing the application and receiving permission from his/her department chair, the student must take the challenge examination with the instructor selected by the chair of the department in which the course is offered. For each course being challenged the student will pay a $100 challenge fee to the Business Office prior to taking the exam. Payment may be made by check or money order payable to Tennessee Temple University. Payment by Master Card, Visa or Discover Card credit card is also available. The application must then go to the Department Chair who will complete the testing arrangements and notify the student of the testing time and place.

A student passing the examination with a minimum grade of 71% (C) will receive a grade of “P” (Passing). Examination results judged inadequate will be recorded as NP (Not Passing). Neither “P” nor “NP” will be included in the grade point average but will be recorded on the transcript. Only course challenges with a “P” grade may be used to satisfy degree requirements. Financial aid does not apply to challenge tests.

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For Office Use Only

Grade: P or NP (Circle one) Signature of Testing Instructor: __________________________

Challenge Fee Paid: $100 Amount Date Business Office Signature

Processed in CAMS: __________________________ Processed by: __________________________

Records Office Signature

Copy to: Student Advisor Date Date

Rev. 3/8/13