

APPROVAL FOR INDEPENDENT STUDIES

Student's Name: _____ ID # _____

Term Enrolled: Fall _____ Spring _____ Summer _____
 Graduating Senior Non-graduating Senior Approved Junior

Course Name* _____
*Identify Special Topics

Course Number _____ Hours of Credit _____

REQUIREMENTS

- Only **Seniors** are eligible for independent study.
- Extreme circumstances of schedule conflicts may permit an independent study by a junior.
- Courses scheduled in the residential program or available through TTU's Distance Education program may not be taken through independent study.
- The "Rationale for Approval" must be completed.
- A course syllabus including the number of required faculty-student conferences and all required assignments must accompany this request and also be sent electronically to the VP of Academic Services.
- Submit all syllabi and obtain all approval signatures as part of registration or no credit will be given for the course.
- Register for an independent study course as part of regular registration before drop/add ends.
- Students must properly withdraw from this course if it will not be completed.

RATIONALE FOR APPROVAL

APPROVAL SIGNATURES

Student: _____ Date: _____

Student's Advisor: _____ Date: _____

Course Instructor: _____ Date: _____

Instructor's Department Chair: _____ Date: _____

V. P. of Academic Services _____ Date: _____

Electronic Syllabus received: Yes _____ No _____

Registrar: _____ Date: _____

A syllabus including the number of required faculty-student conferences and all required assignments must accompany this request and also be sent electronically to the VP of Academic Services.