# APPROVAL FOR INDEPENDENT STUDIES

**Student's Name:** _______________________________ **ID #** ____________

**Term Enrolled:**
- [ ] Fall
- [ ] Spring
- [ ] Summer
- [ ] Graduating Senior
- [ ] Non-graduating Senior
- [ ] Approved Junior

**Course Name**: ___________________________________________

*Identify Special Topics

**Course Number** ____________________________ **Hours of Credit** ____________

## REQUIREMENTS

- Only **Seniors** are eligible for independent study without special permission.
- Extreme circumstances of schedule conflicts may permit an independent study by a junior.
- Courses scheduled in the residential program or available through TTU’s Online Learning program may not be taken residually through independent study.
- The “Rationale for Approval” must be completed.
- A course syllabus including the number of required faculty-student conferences and all required assignments must accompany this request and also be sent electronically to the VP of Academic Services.
- Submit all syllabi and obtain all approval signatures as part of registration or no credit will be given for the course.
- Register for an independent study course as part of regular registration before drop/add ends.
- Students must properly withdraw from this course if it will not be completed.

## RATIONALE FOR APPROVAL

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## APPROVAL SIGNATURES

**Student:** ____________________________________________ **Date:** ____________

**Student’s Advisor:** ______________________________________ **Date:** ____________

**Course Instructor:** ____________________________ **Date:** ____________

**Instructor’s Department Chair:** __________________________ **Date:** ____________

**V. P. of Academic Services** ____________________________ **Date:** ____________

Electronic Syllabus received:  Yes _____  No _____

**Registrar:** ____________________________________________ **Date:** ____________

**A syllabus including the number of required faculty-student conferences and all required assignments must accompany this request and also be sent electronically to the VP of Academic Services.**

7/28/10