Course Registration through your TTU Student Portal

Easy Online Registration:

STEP 1: Go to the TTU website at www.tntemple.edu. Popup blockers must be disabled to register online.

STEP 2: On the left hand column of the page, click the tab that says “Current Students” and then click the link that says “eCAMS Student Login”

STEP 3: On the “Student Login” page, type in the username and password (available from the Records Office). Please note the Username and Password are case sensitive and you will need to change the password to one of personal preference after you log in the first time. From the drop down, select the term for which you are registering. The appropriate term will be designated as FA for fall, SP for spring, or SU for summer; followed by a dash and the year of the term. (Fall 2009 would be FA-09)

STEP 4: Once you have successfully entered the “Student Portal”, click the “Registration” link under “Administrative Services” in the navigation menu on the left hand portion of the screen.”
STEP 5: A listing of all available courses will open.

By clicking on the “Show Filter” button, you can have the option to limit the courses that will be displayed by Dept, days, and times. Select the filter options and click “Apply Filter”.

The courses are listed in alpha-numeric order by title: for example, ACADEMIC STUDY HALL (ACAD0100RA). Note the “Section” designator at the end of the course number (ACAD0100RA). Any course with RA, RB, RC, RD, etc. is a residential only course. Distance Education only courses are noted with a DE, DE1, and DE2. Enter DE, DE1, or DE2 in “Section” to view only courses for Distance Education. (Campus students must have a Resident Student Approval Form completed to register for DE courses.) Also note that undergraduate courses are 0000-4000 numbers and graduate level courses are 5000-8000 numbers. Be sure you are registering for the correct level. Courses for which you have not met prerequisites will not display.

To register for a course, click the appropriate box to the left of the course instructor’s name. There are two options, audit (which means you get no credit for the course) or credit (which means the course counts towards your credit hours and GPA calculation).
STEP 6: When you have selected all the courses for which you wish to register, click the “Process Registration” button at the bottom right or top right of each page.

STEP 7: When you click the “Process Registration” button, a pop-up box will appear, asking you if you are sure that you want to process your registration. Click “OK”. *Additional courses may be added by repeating Steps 4-6 listed above.*

STEP 8: Once you have submitted your registration for processing, your schedule of courses will appear. To the right, above your schedule, there is a picture of a printer. If you click the picture, a “Printer Friendly Version” will be accessed so that you may print a copy of your schedule for your personal records.

STEP 9: Payment: Select the "My Ledger" tab under “Administrative Services”. Your Billing Ledger page will appear with charges applied for this term.

If you wish to pay by credit card, select the “Pay by credit Card” tab and follow the prompts. If you wish to pay by Financial Aid, please contact their office at 423-493-4207 to ensure you have the funds available. If you would like to set up a payment plan or are planning to pay by any other means than credit card or Financial Aid, please contact our Business Office at 423-493-4417.

*Congratulations, your online registration is complete!*

STEP 10: Dropping and Adding a Course: Until a course is made official, you may drop the course from your schedule. Click the “Registration” link under “Administrative Services” in the navigation menu on the left hand portion of the screen.”
The course list will open with your current schedule at the top. Click on the box under “Drop” next to the Course ID for the course you wish to drop.

To add a course, follow Step 5 above. Once you are finished dropping and adding courses, repeat Steps 6-9 above and your changes will be processed. You may now print a new schedule.

If you have problems with using your Student Portal, please contact the Records Office at 423-493-4215 for assistance.