

TEMPLE BAPTIST SEMINARY



Doctor of Ministry Program Overview and Guide 2013-2014

TEMPLE BAPTIST
SEMINARY

BIRKHEAD MEMORIAL
BUILDING

1906

**Temple Baptist Seminary
1815 Union Avenue
Chattanooga, TN 37404**

Revised May 2013

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Description of the Doctor of Ministry Program

The Doctor of Ministry is an advanced professional degree. The Doctor of Ministry program is designed for ministry professionals who desire to excel in the practice of ministry.

Participants in the program are afforded the opportunity for advanced education while remaining active in their local ministries. The Doctor of Ministry presupposes active ministerial involvement in vocational ministry and requires three years of active ministerial service following the completion of a ministry related master's degree. Consult the program director or admissions counselor for variance in this requirement based on candidate's age and previous ministry experience. The Doctor of Ministry program builds upon the Master of Divinity Degree or its equivalent (72 hrs.) and the required ministry experience. Students who hold the M.Min., M.A.B.S. or M.A.C.E. may complete additional coursework until reaching the M.Div. or its 72 hours equivalent. M.Div. or its equivalency of 72 semester hours. Students entering the program on the M.A.B.S., M.A.C.E. or M.Div. equivalency basis may remove deficiencies while enrolled in the Doctor of Ministry program with special permission from the Administration.

While the Doctor of Ministry program is general in scope and intent, participants select one of the following concentrations:

1. Pastoral Studies Concentrations

Pastoral Leadership

Expository Preaching

Pastoral Counseling

Military Chaplaincy

2. Discipleship Studies Concentrations

Discipleship/Christian Education: Local Church

Missions

Goals of the Doctor of Ministry Program

The goals for the Doctor of Ministry degree include “an advanced understanding of the nature and purposes of ministry, enhanced competencies in pastoral analysis and ministerial skills, the integration of these dimensions into the theologically reflective practice of ministry, new knowledge about the practice of ministry, and continued growth in spiritual maturity.”¹

1. *Association of Theological Schools Bulletin* 45 (2002): 114.

The program goals of the Doctor of Ministry program are the following:

1. To develop the skills and abilities possessed by the students so that they will have a higher level of excellence, balance, and competence in the ministry.
2. To inculcate in them an awareness of the modern-day problems and issues in the church and in society and to equip them to meet those challenges.
3. To integrate biblical and theological principles with practical and experimental factors, thus to provide them a true biblical perspective in ministry.

General Requirements for Entrance into the Doctor of Ministry Program

The general requirements for entrance as a student into Temple Baptist Seminary apply to all masters and doctoral students. These are stated in the Admissions section of the catalog.

Specific Requirements of the Doctor of Ministry Program

Two levels of standing are in the Doctor of Ministry Program.

Level One--Program Admission Status

1. Master of Divinity degree or its equivalent from a recognized seminary or graduate school. M.Div. equivalency may be achieved by completing an acceptable master's degree and 72 total applicable credit hours.
2. A graduate grade point average of 3.00 or above or demonstration of superior ability and potential for success in doctoral work.
4. Active ministry experience with a minimum of three years' experience following the completion of related master's degree. There is some variance for this requirement based on the candidate's age and previous ministry experience. Consult the program advisor or admissions counselor for details.
5. Complete resume.
6. Writing sample (Assigned critical book review). After the writing sample is assessed, students may be required to enroll in BIBL 6733 Biblical Research and Writing prior to admission.
7. Completed TBS application, including
 - Clear statement of salvation
 - Clear statement of call to ministry
 - Affirmation of the doctrinal statements of TBS
 - Clear statement of reasons for attending TBS
 - Affirmation of call to ministry and seminary from local church

- Recommendation from pastor
- Recommendation from a second church leader

8. Approval of the Administration.

Level Two--Degree Candidacy Status

1. Completion of 24 semester hours of applicable courses with a minimum grade of B in each course, including DMIN 8973 Research Design and Procedures.
2. Presentation of an approved field project proposal.
3. Maintaining continuous enrollment by taking at least one course per year until completion of 24 credit hours of approved doctoral courses and enrolling in DMIN 8983 and/or 8993 every semester after that until the project is completed and approved.
4. A student may request a leave of absence from the DMin program for a period up to one year. If the leave of absence is granted, the student will not pay any tuition or fees during the leave. The request should be submitted in writing to the faculty advisor and Dean of the Seminary. A leave of absence may not be taken during the time the student is writing the DMin project report.

Design of the Doctor of Ministry Program

The Doctor of Ministry degree is designed to enhance the practice of Christian ministry for individuals who hold the Master of Divinity degree and who have engaged in the practice of Christian ministry. Students in the program are expected to develop their practical knowledge of the goals and means of ministry. They will advance their ministry competencies, their integration of theological foundations, their knowledge of ministry practices, and their personal spiritual formation.

Academic Requirements of the Doctor of Ministry Program

The Doctor of Ministry degree program comprises the following two components: coursework and the ministry project and report.

Coursework

The first component in the Doctor of Ministry degree program is a series of core and focus-related coursework. Students generally take the seminars in sequence, depending on the emphasis in which they are enrolled DMIN 8973 Research Design and Methods is offered only on campus. All other courses are offered in the online format. To view the schedule and descriptions of seminars, visit the Seminary website.

Ministry Project and Report

The second component of the Doctor of Ministry program is a ministry intervention project and the report on that project. Students at Temple Baptist Seminary have carried out a wide variety of ministry projects, including training church members to provide care for grieving persons, teaching church members about the history of the Christian church, training church members to practice spiritual disciplines and creating structures to help new church members become involved in a church's life.

Students are encouraged to explore ideas and to consult with ministry peers, faculty advisors, and the Doctor of Ministry director about ideas for a ministry project early in their Doctor of Ministry program. In choosing their ministry projects, students consider their gifts and skills, as well as the needs of the people among whom they minister.

General Program Requirements of the Doctor of Ministry Program

Curriculum Core Courses:

DMIN 8003 The Strategic Ministry Leader.....	3
DMIN 8013 Strategic Philosophy and Practice of Ministry.....	3
DMIN 8223 Contemporary Challenges to the Christian World View.....	3
DMIN 8973 Research Design and Procedures.....	3

Choose one 9 or 12 hour Curriculum Concentration of Courses:

Pastoral Leadership

DMIN 8053 Strategic Leadership: Teams, Transition, and Conflict .	3
DMIN 8363 Strategic Pastoral Preaching	3
DMIN 8403 Strategic Pastoral Counseling	3

Expository Preaching

Requires appropriate biblical language background; minimum of LANG 6023 and LANG 6133.

DMIN 8313 Preaching and Teaching the Old Testament	3
DMIN 8323 Preaching and Teaching the New Testament.....	3
DMIN 8343 Developing Relevant Expository Messages	3

Pastoral Counseling

DMIN 8403 Strategic Pastoral Counseling	3
DMIN 8413 Counseling Ethics & Administration.....	3
DMIN 8423 Marriage & Family Counseling.....	3

Military Chaplaincy

DMIN 8613 Introduction to Chaplaincy - Military.....	3
DMIN 8623 Military Chaplaincy Ministry – Garrison Operations.....	3
DMIN 8633 Military Chaplaincy Ministry – Transition to War.....	3
DMIN 8643 Military Chaplaincy Ministry – Combat & Re-deploy	3

Missions

DMIN 8533 Contemporary Theological Issues in Missions.....3
DMIN 8543 Contemporary Strategic Issues in Missions.....3
DMIN 8523 Current Impact of World Religions.....3

Christian Education

DMIN 8723 Innovations in Church Ministries.....3
DMIN 8733 The Christian Education Director in the Local Church..3
DMIN 8713 Christian Education Curriculum3

DMIN 8103 Professional Development (waived for Military Chaplaincy
Concentration) 3

DMIN 8983 Doctoral Project..... 3
DMIN 8993 Doctoral Project..... 3
DMIN 8990 Doctoral Project Defense..... 0

Total Hours30

Nature of the Doctor of Ministry Project

The Doctor of Ministry project combines research and ministry. The research document will describe the nature of the problem explored, the literature available to address the problem, the methodology of the project, and the conclusions reached. The project brings theological reflection to bear on the findings of the research in order to enhance the ministry of the student. The project may involve one of the following models:

Ministry Research

The ministry research project is designed for Christian leaders, who recognize the need for a new approach to ministry which has no precedents in their ministry contexts. The student researches the applicable field of study in order to develop a workshop, conference, module, etc. The implementation of one of these forums is not included in the scope of the project.

Ministry Skill Development

The student, who undertakes a ministry skill development project, recognizes the need to improve a particular ministry skill. He or she identifies the particular skill that is lacking and implements the use of this skill in ministry.

Program Development

Program development research involves Christian leaders identifying the need for a particular program in their ministry context. The researcher establishes the theoretical and theological foundations of the project, lists the objectives, designs the program or curriculum, implements it, and evaluates its results.

Case Studies

In a case study Christian leaders seek to understand a ministry effort, person, or situation related to ministry beginning with its history and up to the end of the particular case. The project report is a narrative of the case and an explanation of how the lessons can be applied in the future.

Other types of research may be suggested by the student or student's advisor, such as church planting projects or people group projects.

Process for Completing the Doctor of Ministry Project

1. The student develops an idea for his or her ministry project.
2. The student consults with his or her faculty advisor concerning the idea and develops a research problem.
3. The student secures the approval of the faculty advisor for the research problem.
4. The student enrolls in the course DMIN 8973 Research Design and Procedure and engages in an intensive period of research in the proposed area of ministry, under the guidance of the faculty advisor.
5. The student submits a proposal for the project.
6. The student secures the approval of the doctoral committee for the proposal.
7. The student secures approval for any research involving human subjects from the doctoral committee (See the informed consent form).
8. The student carries out the ministry project.
9. The student writes the report on the ministry project.
10. The student enrolls in DMIN 8990 Project Defense and pays the Project Defense fee.
11. The student submits one copy of the first draft of the report to the committee chairperson and one copy to the TBS style reader, who review and edit the project report
12. The style reader will forward his/her evaluation to the committee chairperson.
13. The committee chairperson will return both evaluations of the project report to the student, who makes the necessary corrections.
14. The student submits the final report to the committee chairperson, who distributes the draft to committee members.

15. The student completes an oral defense of the ministry project and report.
16. The student may be required to make additional corrections/additions to the project report; these revisions must be completed and returned to the committee chairperson no later than two weeks before the scheduled graduation date.
17. When the project committee gives its approval to the student's report and oral defense, the student is awarded the Doctor of Ministry degree.

Doctor of Ministry Project Proposal

Before work on the doctoral project is begun, all course work must be completed and A Doctor of Ministry Project Proposal must be submitted and approved, and a doctoral committee must be named. Proposals for projects are due by February 15 or September 15. Other Doctor of Ministry project deadlines are listed below.

Although the final paper for DMIN 8973 Research Design and Procedures may work toward this proposal, the two are not the same. The Doctor of Ministry Project Proposal is a formal document the student submits to the advisor. The proposal is a description of the ministry project the student intends to undertake.

Within two weeks of receiving the proposal, the advisor will evaluate the proposal, complete the doctoral project committee with the addition of two qualified members, and submit the Doctor of Ministry Project Proposal Evaluation Guide to the dean of the seminary.

After receiving the Doctor of Ministry Project Proposal Evaluation from the advisor, the student is responsible for modifying the proposal according to the advisor's recommendations. In the case that rejection or resubmission is recommended, failure to resubmit the project proposal in accordance with the critique of the advisor and/or committee could be cause for termination.

Upon final approval of the proposal, the student must submit four corrected copies of the proposal to the advisor, who will distribute the copies to the two members of the project committee, and to the Director of the Doctor of Ministry Program and/or Academic Dean of the seminary. The final project proposal will serve as the first three chapters of the final project report. Serving as a blueprint for the ministry project, the document answers the following questions: What does the project entail, why is it important, who will be involved, who will benefit, when will the project be conducted, and where will the project be conducted?

Order of Contents of the Doctor of Ministry Project Proposal

Title Page
Table of Contents
Introduction

Literature Review
Methodology
Tentative Schedule for Completion
Conclusion
Appendices (if applicable)
Selected Bibliography

Doctor of Ministry Project Report

The project report constitutes the culmination of the Doctor of Ministry program. It reflects the enhanced competency of the student in the practice of ministry. While the focus is on ministry, the project report is characterized by sound biblical foundations and scholarly research.

The project is the final phase of the Doctor of Ministry program. It counts as the final six semester hours of the program. A doctoral student will start work on the project after completing all course work, and receiving approval of a Doctor of Ministry Project Proposal. The project is an integral part of the program designed to equip the Christian leader with advanced skills and competencies for ministry.

The project report combines a dual focus on research and ministry practice. This document will describe the nature of the problem explored, the methodology employed and the conclusions reached. It is usually between 100 and 300 pages in length. The report will demonstrate how biblical theology illuminates and guides ministry practice. While preparation of a training manual, developing a teaching program, developing a strategy, or description of a case is a logical and integral part of a project report, the totality of the document must reflect adequate research.

Purposes of the Doctor of Ministry Project

1. To develop the professional skills of the Christian leader.
2. To address the needs of the leader's ministry context
3. To develop the ability of the leader to conduct research.
4. To provide an opportunity for the leader to study a specific aspect of ministry and to present his or her findings and evaluation in a coherent format.
5. To produce a document of such quality that could be published for the benefit of other professional leaders regarding a specific area of ministry.

Criteria of an Acceptable Doctor of Ministry Project

1. Related to the ministry of the participant and DMin program concentration.

2. Based on biblical foundations, theological truths, and theoretical knowledge underlying the topic researched.
3. Consistent with the doctrinal and philosophical standards of the Seminary.
4. Sound research techniques to achieve validity and reliability (students lacking statistical or technical skills may seek the help of a professional).
5. Adequate focus to allow concentration.
6. Careful planning and execution.
7. Formal research style and in correct, clear English observing the standards of the following guides:
 - a. "The Turabian Tutor"
 - b. Kate L. Turabian, *A Manual for Writers of Research Papers, Theses, and Dissertations*, 7th Edition
 - c. *The Chicago Manual of Style*.

The student will be required to submit the first draft of the project report to a style editor. The student is responsible for hiring these services prior to submitting the first draft of the project report. The Seminary Office will supply the name(s) of approved style readers upon request.

The doctoral student must work with the project committee through the chairperson to produce an acceptable project in his or her area of interest. A copy of the preliminary draft of the project report must be submitted to the student's advisor by January 15 or August 15 for spring or fall graduation respectively. Upon submission of the initial draft of the project report, the committee chairperson and the style reader will evaluate the report. The style reader will send his/her evaluation of the draft to the committee chairperson. The chair will report the conclusions of the evaluations using the "Doctor of Ministry Project Report Draft Evaluation." The results of this initial evaluation must be completed within two weeks of the submission of the first draft.

Suggestions from this review and evaluation must be reflected in the final version that is due March 15 or October 15. Failure to resubmit the project report in accordance with the critique of the committee chairperson and style reader will result in rejection of the project report.

Order of Contents of the Doctor of Ministry Project

Front Matter
Title Page
Approval Page

Copyright Page
Dedication
Abstract
Table of Contents
Abbreviations
List of Tables
List of Figures
Acknowledgements
Preface

Content Chapters (Chapter 1, Chapter 2, Chapter 3, etc.)

Back Matter
Appendices
Selected Bibliography

The Oral Defense of the Doctor of Ministry Project

After the student submits the final version of the project report, the committee chairperson will determine that all revisions have been duly incorporated into the final version of the project. If the final version of the project satisfies the requirements of the evaluation report, the chairperson will schedule the oral defense of the project. The chairperson will report the final evaluation of the project using the “Doctor of Ministry Project Report Evaluation.”

If extenuating circumstances exist, the student may request that the defense take place via a video conference call. The student must request such a defense in writing when he or she submits the first draft of the project report. The final decision for an offsite defense will be made by the doctoral project committee.

The Final Draft of the Doctor of Ministry Project Report

After the successful completion of the oral defense of the doctoral project, the final draft must be prepared with special attention to any details discussed in the defense. If no changes are needed, the student will submit the report to be bound. The student must submit three (3) bound copies of the final version of the Doctor of Ministry project, after which the student is cleared for graduation and conferral of his or her diploma. If slight revisions are needed, these must be completed before the candidate is cleared to graduate and have the degree conferred. Until all obligations are met (Business Office, Library copies), the student will be cleared for marching at graduation, but the diploma will be withheld.

A minimum of three bound copies of the final version of the doctoral project must be submitted to the Seminary.

1. One copy will be retained in the Library.

2. One copy will be presented to the Seminary.
3. One copy will be returned to the student.

The student will also provide either an electronic copy or bound copy of the final project report to all three committee members, according to their instructions. Additional personal copies may be requested for binding at the same time.

The student is responsible for submitting the final version of the project report to be bound. He or she must use "Thesis on Demand" for this service. Instructions for submitting the report for binding by "Thesis on Demand" are included as an appendix.

The student should contact the TBS librarian or his staff to learn the information needed for listing the project with the Theological Research Exchange Network (TREN). The student may copyright the project through the Library services. The student should contact the Librarian for the actual costs of the services he or she has ordered. Any fees associated with binding or copyrighting are to be paid directly to the Library.

Program Continuation and Duration

A doctoral student must complete at least one course each year to stay in the program. After completing 24 credit hours, a doctoral student must register for DMIN 8983 or 8993 for continuation every semester until the final draft of the doctoral project is submitted and approved. Prior to the final semester, in which the student intends to submit and defend the project report, the student must enroll in DMIN 8990 Project Defense and pay the Project Defense Fee listed in the Catalog. The time limit for completing all coursework and the project report is five (5) years from initial enrollment in the program. Petitions for extension may be submitted to the Director of Doctor of Ministry Program.

Termination may occur for one of the following reasons:

1. Failure to maintain the minimum cumulative GPA of 3.0.
2. A grade of C in any course is considered a failing grade and will not count towards the degree program. A second grade of C in any course will result in termination from the DMin program.
3. Failure to register and pay fees, unless a leave of absence is granted.
4. Failure to satisfactorily resubmit the project proposal or project report incorporating the critique of the project committee.
5. Failure to stay within program time limits.
6. Failure to maintain ethical standards of Temple Baptist Seminary.
7. Plagiarism.

Doctor of Ministry Program Deadlines

Fall Graduation

- | | |
|---|-----------------------------|
| 1. Doctor of Ministry Project Proposal | February 15 |
| 2. First Draft of Doctor of Ministry Project Report | August 15 |
| 3. Final Draft of Doctor of Ministry Project Report | October 15 |
| 4. Oral Project Defense | First two weeks of November |

Spring Graduation

- | | |
|---|--------------------------|
| 1. Doctor of Ministry Project Proposal | September 15 |
| 2. First Draft of Doctor of Ministry Project Report | January 15 |
| 3. Final Draft of Doctor of Ministry Project Report | March 15 |
| 4. Oral Project Defense | First two weeks of April |

At least four weeks are required to order and obtain the diploma for the Doctor of Ministry degree. The diploma may have to be delivered, therefore, subsequent to the graduation exercise.

Seminary Contacts

Seminary Administration

Howard D. Owens, Ph.D., Interim Dean of School of Theology and Ministry, Associate Professor of Intercultural Studies and Christian Education

Seminary Faculty

Danny R. Cochran, D.Min., Director of the Doctor of Ministry Program and Adjunct Professor of Bible and Pastoral Studies

Francis X. Kimmitt, Ph.D., Vice President for Academic Services, Professor of Old Testament and Hebrew

Kevin Woodruff, B.R.E., M.Div., M.S.
Librarian, Instructor in New Testament and Greek

Part-Time Faculty

Michael L. Chiavone, B.A., M.Div., Ph.D.
Adjunct Professor

A. Cara Cochran, M.Div., M.M., Ph.D., Director of Institutional Effectiveness, Assistant Professor of Psychology and Counseling

Michael Davis, D.Ed.Min.
Adjunct Professor

Steve Euler, B.A., Th.M., M.F.A., Ph.D.
Adjunct Professor

Jay Hartranft, B.A., M.Div., D.Min.
Adjunct Professor

Anne Windus, M.A.R.E., M.Div., D.Min., Ph.D
Adjunct Professor

Main Campus Operator	423-493-4100
Business Office	4413
Library	4252
Registrar Office	4205
Temple Baptist Seminary	4268

APPENDICES

**CONSENT TO PARTICIPATE IN A STUDY OF
[PROVIDE THE NATURE OF THE STUDY]**

Title of Research Study: Title

Project Director: Name of Researcher
Contact information of researcher

Purpose of the Research

Statement that the study involves research, an explanation of the purposes of the research and the expected duration of the subject's participation.

Procedures for this Research

Description of the procedures to be followed and identification of any procedures which are experimental.

Potential Risks of Discomforts

A description of any reasonably foreseeable risks or discomforts to the subject.

Potential Benefits to You and Others

A description of any benefits to the subject or to others which may reasonably be expected from the research.

Alternative Procedures

A disclosure of appropriate alternative procedures or courses of treatment, if any, that might be advantageous to the subject.

Protection of Confidentiality

A statement describing the extent, if any, to which confidentiality of records identifying the subject will be maintained.

Signatures

If you agree to participate in this research project, please read the following statement:

I have been fully informed of the above-described project with its possible benefits and risks and I have given permission of participation in this study. Please sign below.

_____ Signature of Participant	_____ Name of Participant (Print)	_____ Date
_____ Signature of Person Obtaining Consent	_____ Name of Person Obtaining Consent (Print)	_____ Date



**DOCTOR OF MINISTRY PROJECT
PROPOSAL EVALUATION**

Candidate: _____ **Date Submitted:** _____

Focus/Emphasis: _____

Project Title: _____

FORM AND STYLE

Conformity with Turabian as presented in the 7th Edition of *A Manual for Writers* by Kate L. Turabian

1 = Poor 2 = Fair 3 = Good 4 = Excellent

Title page (Turabian Figure A.2 / Proposal Specific), Table of Contents, Abstract: 1 2 3 4

Turabian and Handbook 1 2 3 4

- Correct margins
- Page numbers
- Headings
- Double-spaced text except for long quotations
- 12-point font in Times New Roman or equivalent
- Quotations correctly annotated & Footnotes in correct form
- Bibliographical entries in correct form

Style: (Diction, Voice, Sentence, Structure, Etc.) 1 2 3 4

ENGLISH USAGE

Spelling 1 2 3 4

Grammar 1 2 3 4

Punctuation 1 2 3 4

CONTENT

INTRODUCTION

Description of Need: Context, demographics, people, need, etc. 1 2 3 4

Ministry Proposal: Ministry statement and 2-3 ministry goals 1 2 3 4

Project Director (The Candidate): 1-3 professional goals 1 2 3 4

LITERATURE REVIEW

Theological Foundation: 2-4 biblical themes undergirding the project 1 2 3 4

Theoretical Foundation/Alternative Programs Reviewed 1 2 3 4

Ministry Resources: 8-12 key scholarly sources informing development 1 2 3 4

METHODOLOGY

Project Description: Narrative, logical overview, steps, research approach 1 2 3 4

Project Evaluation: Criteria, methods, variety 1 2 3 4

Time Schedule: Reasonable? 1 2 3 4

CONCLUSION

Appendices: (If applicable) 1 2 3 4

Bibliography: Including books, journals, & web sites 1 2 3 4

Required length: 1 2 3 4

Originality: 1 2 3 4

Comments or Recommendations: _____

Recommendation

___ **Rejection:** The proposal requires significant conceptual or stylistic revision and redesign per the above evaluation.

___ **Resubmission:** A potentially acceptable project, but for significant conceptual or stylistic problems. Revise per the above evaluation.

___ **Conditional Approval:** A worthy project with minor conceptual or stylistic problems. The student may proceed with the project while addressing the issues noted in the evaluation during the implementation and in the report.

___ **Approval:** A worthy and well written proposal. The student may begin implementation.

Committee Chairperson (Signature): _____

Committee Member (Name): _____

Committee Member (Name): _____

Dean of the Seminary (Signature): _____ **Date:** _____

Instructions: The chairperson signs the form and indicates the additional members of the committee. The form is forwarded to the Dean of the Seminary.



DOCTOR OF MINISTRY PROJECT REPORT DRAFT EVALUATION

Candidate: _____ **Date Submitted:** _____

Focus/Emphasis: _____

Project Title: _____

FORM AND STYLE

Conformity with Turabian as presented in the 7th Edition of *A Manual for Writers* by Kate L. Turabian

1 = Poor 2 = Fair 3 = Good 4 = Excellent

Title page (Form B / Course Specific), Table of Contents, Abstract: 1 2 3 4

Turabian and Handbook 1 2 3 4

- Correct margins
- Page numbers
- Headings
- Double-spaced text except for long quotations
- 12-point font in Times New Roman or equivalent
- Quotations correctly annotated & Footnotes in correct form
- Bibliographical entries in correct form

Style: (Diction, Voice, Sentence, Structure, Etc.) 1 2 3 4

ENGLISH USAGE

Spelling 1 2 3 4

Grammar 1 2 3 4

Punctuation 1 2 3 4

CONTENT

Introduction: Narrative Prelude 1 2 3 4

Literature Review: Synthesized Narrative 1 2 3 4

Methodology: Narrative, logical overview, major activities, and products 1 2 3 4

Conclusion:

Evaluation: Ministry Goals & Professional Goals 1 2 3 4

Analysis and Reflection, Ministry: How student grew, what was learned 1 2 3 4

Analysis and Reflection, Theological: 2-4 issues arising during the project	1	2	3	4
Further Implementation: Adaptation, Future Use	1	2	3	4
Appendices: Final Project Proposal, Evaluation Tools, Teaching Plans, Data, Etc.	1	2	3	4
Bibliography/footnotes incl. books, journals, & web sites:	1	2	3	4
Required length:	1	2	3	4
Originality:	1	2	3	4

Comments or Recommendations: _____

Committee Chairperson (Signature): _____

Committee Member (Name): _____

Committee Member (Name): _____



**DOCTOR OF MINISTRY PROJECT
REPORT EVALUATION**

Candidate: _____ **Date Submitted:** _____

Focus/Emphasis: _____

Project Title: _____

Comments or Recommendations: _____

GRADE: **Pass** _____ **Fail** _____
ORAL DEFENSE: **Allowed** _____ **Delayed** _____ **Not Allowed** _____

Date of Scheduled Oral Defense: _____

Committee Chairperson (Signature): _____

Dean of the Seminary (Signature): _____ **Date:** _____

Instructions: The chairperson signs the form and indicates the other members of the committee. The form is forwarded to the Dean of the Seminary.



**DOCTOR OF MINISTRY PROJECT
ORAL DEFENSE EVALUATION**

Candidate: _____ **Date Submitted:** _____

Focus/Emphasis: _____

Project Title: _____

Comments or Recommendations: _____

GRADE: **Pass** _____ **Fail** _____

Committee Chairperson (Signature): _____

Committee Member (Name): _____

Committee Member (Name): _____

Approval
by
The Doctor of Ministry Project Committee
of
Temple Baptist Seminary

Candidate:

Degree:

Focus/Emphasis:

Project Report Title:

Accepted by the Doctor of Ministry Committee in partial fulfillment
of the requirements for the Doctor of Ministry degree.

Committee Members:

_____ Date _____
Committee Chairman

_____ Date _____
Committee Member

_____ Date _____
Committee Member

INSTRUCTIONS FOR SUBMITTING THE DOCTOR OF MINISTRY PROJECT REPORT FOR BINDING

-Log onto www.thesisondemand.com

-Click on “Get started now” button

-Step 1:

Click “browse” and upload a .pdf version of the Doctor of Ministry project report.

-Step 2:

Author: Your name as it appears on the cover page (ex. Joseph Student)

Title: In all caps

(ex. REACHING THE IMMIGRANTS OF ATLANTA, GEORGIA WITH
MULTICULTURAL CHURCH PLANTING TEAMS)

Title on Spine: Yes (check)

Degree Year: example, 2012

Degree Title on Spine: No (leave blank)

College/University: Temple Baptist Seminary

Cover Color: To be selected by the student

Lettering Color: To be selected by the student as a function of the cover color

Printing Style: single-sided

Paper Color/Type: 60# White

Pockets: None

Signature pages: En lieu of actual signatures, the names of the committee members are to be typed into the signature page. The student must confirm names and degrees with the committee members.

Foldouts: leave blank

Special Instructions: Specify “Vertical Stamping.”

Number of Copies Desired: You must order at least **three**

-2 for the TTU library (Reference and Circulation)

-1 for the student

-the student may request additional copies

Shipping Zip Code: ?

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