

Tennessee Temple University

Federal Security Reporting Requirements, 2008

Policy statements for:

(f.1.A) Response to reports of criminal activity (34 CFR 668.46(b) (2)

The telephone is the primary means to notify Security personnel or contact emergency services. 911 should be called first in any life threatening emergency then contact Campus Security. Security can be reached by dialing 493.4100, our main number 24 hrs a day, 7 days a week while school is in session. When the school is on break, the same number can be called which will direct the caller to the Security cell phone.

All suspicious activity and emergencies reported to Campus Security are investigated. Student Development reports those incidents they determine to require law enforcement/security involvement. Criminal activity found by or verified by Campus Security is referred to the Chattanooga Police Department for investigation. Prosecution of these crimes is then accomplished through the appropriate City, County, State, or Federal Court systems.

(f.1.B) Security of campus facilities

Campus Security Department uses uniformed officers. Our Security Officers conduct walking and vehicle patrols 24 hours a day, seven days a week, 52 weeks a year. These Officers are usually only two to three minutes from any emergency on campus. During school time, a dispatcher is also on duty 24 hours a day to receive reports of emergencies or suspicious activity. The dispatcher can then contact Security personnel via UHF Radio system and other emergency services by telephone. When school is not in session (breaks and holidays) calling the main number 423-493-4100 will direct you to the on duty Security cell phone.

(f.1.B) Access to campus facilities

TTU welcomes students, staff, faculty, and visitors to the campus of Tennessee Temple. The Campus facilities are available for use by TTU, Highland Park Baptist (HPBC) and the Tennessee Temple Academy (TTA). Usage of the Campus facilities is coordinated by the Facilities Office. After hours access to Campus facilities is limited to individuals on official business.

(f.1.B) Security considerations used in the maintenance of campus facilities

The Security Department regularly submits repair requests to the Facilities Office for observed security deficiencies and general repairs. Any security deficiency, such as lighting or broken locks, etc., is marked as such. When requested, the Security Department submits security proposals and recommendations.

(f.1.C.i) Enforcement authority

The Campus Security Department is responsible for Security on campus. The Security department reports to the Director of Operations of the University. The Campus Security department consists of full-time and part-time Security Officers. The number of Security Officers varies with the needs of the campus. In addition, there is one Chattanooga Police Officer who works part time with Campus Security. The Police Officer is armed and has full arrest powers. The Security Officers are registered with the State of Tennessee; however they are unarmed and have limited arrest authority. The Security Department patrols are limited to an approximate area from south of Bailey Ave. to north of Bennett St. and west of Willow St. to east of Hawthorne St.

(f.1.C.i) Liaison with local law enforcement

The Director of the Campus Security Department is a retired Police Detective and past Special Deputy, with the Hamilton County Sheriff's Department. When criminal activity occurs on campus, the local police are contacted via telephone for reporting purposes.

(f.1.C.ii) Encourage accurate and prompt reporting

During new student orientation the Security department conducts an hour briefing. This briefing covers campus security issues, the Cleary Act, when and how to contact 911 and the Campus Security Officers. The Chief of Security has a pre-registration safety briefing with Student Development, which includes the Resident Directors (RDs) and the Resident Assistants (RAs).

(f.1.D) Programs to inform of Campus Security Procedures etc.

There is a program for Student Services during pre-registration.

There is a program for new students during orientation.

Student Development, specifically the RAs and RDs, work closely with the students with whom they are directly responsible, concerning safety issues and matters.

Student Development works very closely with Security in reporting any suspicious or criminal activity in or near the dorms.

Student Development works very closely with Security in reporting any safety issues. This includes off campus incidents which should be reported to the Chattanooga Police Department.

Regular e-mails are sent out by Security on campus safety issues and in the event of a serious or dangerous issue.

(f.1.E) Type and frequency of Campus Crime Prevention Safety Programs

Tennessee Temple Students, Staff and Faculty attend a special hour long session on Crime Prevention Safety near the beginning of School. The Security Director meets with Student Development for any special need that arises. The Security Director also works very

closely with Student Development and forwards information through the Dean of men, Dean of Women, Resident Directors, and the Resident Assistants when a need arises.

The Security Department can use the e-mail system for Crime Prevention tips.

Regular E-mails are sent out by Security on campus safety issues and in the event of a serious or dangerous issue.

(f.1.F) Statistics concerning crime on campus.

On Campus	2005		2006		2007	
	Number of	Rate per 1000	Number of	Rate per 1000	Number of	Rate per 1000
Offenses						
Murder					1	1.8
Sex offense						
Robbery			1	1.7		
Aggravated assault						
Burglary	1	1.8	5	8.4	6	10.8
Vehicle theft	1	1.8	2	3.3		
Manslaughter						
Arson						
Drug			1	1.7		
Alcohol						
Weapons						
Sub Total	2		9		7	

Non-Campus	2005		2006		2007	
	Number of	Rate per 1000	Number of	Rate per 1000	Number of	Rate per 1000
Offenses						
Murder						
Sex offense						
Robbery						
Aggravated assault						
Burglary						
Vehicle theft						
Manslaughter						
Arson						
Drug						
Alcohol						
Weapons						
Sub Total						

Public Property	2005		2006		2007	
	Number of	Rate per 1000	Number of	Rate per 1000	Number of	Rate per 1000
Offenses						
Murder						
Sex offense						
Robbery						
Aggravated assault						
Burglary						
Vehicle theft	1	1.5	1	1.5		
Manslaughter						
Arson						
Drug						
Alcohol						
Weapons						
Sub Total	1		1		0	
Total Incidents	3		10		7	
Full Time Equivalent	449		504		434	
Employees	102		95		120	
Total	551		599		554	

(f.1.F.ii) Hate Crimes

Tennessee Temple has had no hate crimes to report during the past three years.

(f.1.G) Monitoring of Off Campus Student Organizations/Housing

Tennessee Temple has no off Campus Student Organizations.

(f.1.H) Alcohol

Tennessee Temple University prohibits students and employees regardless of age, from possessing, transporting, or consuming alcoholic beverages while on campus. Tennessee Temple University prohibits the possession, use, and distribution of alcoholic beverages on the campus property or at any school activity or on any institutionally owned, leased, or otherwise controlled property. This applies to all students and employees. Tennessee Law prohibits any one under the age of twenty-one to possess or consume alcoholic beverages.

Drugs

Tennessee Temple University prohibits the possession, use, or distribution, of illegal drugs on the campus property, or at any school activity or on any institutionally owned, leased or otherwise controlled property. This applies to all students and employees. There are no drug abuse or alcohol abuse education programs.

(f.8A) Sexual assault prevention

The Counseling Center, a part of Psychology Department handles these incidents on a one by one basis, working along with Student Development. This is covered in in-service and a women's awareness and self-defense class (R.A.D.) is offered on campus. There is a working relationship with the Rape Crisis Center of Chattanooga.

(B.i) education and awareness programs

See above.

(B.ii) school sanctions

School Sanctions for the above can include discipline through dismissal.

(B.iii) reporting procedures

See above.

(B.iv) campus disciplinary actions

See Student Services

(B.v) law enforcement notification

See above

(B.vi) availability of counseling

See Student Services

(B.vii) change of academic and living situations

See Student Services

State Security Reporting Requirements

(that differ from Fed requirements)

Statement of Security Officer training

Security officers receive 24 hours of training under the supervision of a senior officer before being assigned individual patrol duties.

This training covers, but is not limited to the following:

- Responsibilities of a Security Officer
- Securing buildings and property
- Contacting local police

Policies on reporting crime to law enforcement

Criminal activity found by or verified by Campus Security is referred to the Chattanooga Police Department for investigation

Policies on weapons (including security officers)

The Campus Security department is unarmed except for the Chattanooga Police Officers who work part time with the Security office. The university policy on weapons is not to allow them on campus.

Policies regarding students and employees with criminal records

TTU has no formal policy regarding students or employees with criminal records.

Housing policies and procedures concerning:

Types of housing available-

Dormitories – TTU has one female and two male dormitories. Single and double occupancy rooms are available for students.

Assignment of housing -

Student Development is responsible for assigning student housing.

Identification and admission of visitors-

Main entrances to the woman's dormitory are monitored 24 hours a day by staff or student personnel. They are responsible for the identification and admission of students and visitors. Admission to the Men's and Women's Dormitory are by keycard entry. Each student and approved guest is issued cards for entry.

Measures to secure entrances

Dormitories – All exterior doors are alarmed to detect unauthorized entry or exit.

Physical security

Controlled access, standard door and window locks provide physical security of the dormitories.

Type and number of personnel working in housing area

Housing areas employ RDs which are staff and student RAs and custodial workers.

Programs designed to inform student residents of security measures

Students are advised of security measures during orientation, student meetings, and by e-mails sent out regularly for reminders on safety issues.

Low-occupancy periods (holidays) - security policies

Security operates 24 hours, seven days per week and monitors the campus during these times.

Policy on guest housing

There are a few guest rooms that are under the control of the Facilities Office and available to guests of the University. For the most part these rooms are used by the President of the University for special guests of the university.